

BOARD MEETING MINUTES 1992

JAN.

AGENDA.....JANUARY 13, 1992
Monthly Meeting Rensselaer Library
Jasper County Public Library Board of Trustees
7:00 PM

1. Rensselaer Library Building "Sale". Presentations by:
Robert G. Lewis (representing a foundation)
Pat Korniak (representing Jasper County Community Services)
Rita Koepke (representing The Crisis Center)
Mitch Ockermann (representing the Rensselaer Central School Corporation)
2. Minutes
3. Bills/Financial reports
 - 3.1 Bills to be allowed/Paychecks
 - 3.2 Financial statements
 - 3.3 Accounting changes for 1992
4. Director's report
 - 4.1 Circulation
 - 4.2 Plans for 1992
 - 4.3 Annual report summary
5. Building Project: Progress report
6. Board committee appointments
7. Board approval of investment policies, salary ordinance, authorization for emergency assistant treasurer
8. Wheatfield Business
 - 8.1 Update on meeting room remodelling
9. DeMotte Business
10. Rensselaer Business
11. Adjournment

MINUTES.....DECEMBER 2, 1991
Rensselaer Library Executive Session
7:00 PM

Present: Miriam Lawyer, Wanda Stewart, Mary Linda Casey, Bob Souza, Wilbur Doty, Barbara Leestma, Marge Hohner, Lynn Daugherty, Bill Moriarty.

An executive session was held to discuss the initiation of litigation. No other matters were discussed during this time.

MINUTES.....DECEMBER 2, 1991
Rensselaer Library Library Board Meeting
7:40 PM

Present: All Board members, Lynn Daugherty, Mary Martin, Pat McClintock.

RMG Consultant, Pat McClintock, presented to the Board a report on the planning done thus far for the library's Automation Project. (report appended). A lengthy discussion followed concerning projected costs of the project and benefits to be gained by automation. The possibility of sharing a MultiLis automated system with St. Joseph College was discussed. Pat detailed the types of issues which would need to be addressed. He stressed the need to quickly get cost figures from MultiLis and cost estimates from St. Joseph to determine if this shared system would be a savings over a "stand-alone" system. He also noted that actual telecommunication costs cannot be completely determined until the library has selected a vendor. At that point the vendor can work with the necessary phone companies to determine the most economical telephone configuration. The Automation Task Force will be spending the next month gathering the necessary information concerning the shared system concept.

Mary Martin, Automation System Coordinator, noted that Requests for Proposal (RFP's) for the Retrospective Conversion of data (catalog cards) will be sent to conversion vendors on December 3.

Minutes: The minutes of the November 4 board meeting were approved on a motion by M.L. Casey, seconded by M. Hohner.

Bills, Financial Statements: Bills, payroll and financial statements were approved on a motion by W. Doty, seconded by M. L. Casey.

Approval of the hiring of 3 employees (see Salaries 1991: Addendum) was given on a motion by W. Doty, seconded by M.L. Casey.

The Board decided to postpone asking for bids on the library's building insurance until September 1992 following a motion by M.L. Casey, seconded by W. Doty. This postponement was in order to avoid disturbing the complicated insurance program which covers present buildings and buildings under construction.

The Board agreed by consensus to continue to bond the Director and Board Treasurer for \$20,000 and three other library employees for \$8500 each.

Director's Report: The Director told the Board that she would be taking vacation time on December 4 and 11, and December 17-31.

Regular board meeting dates for 1992 were approved on a motion by M.L. Casey, seconded by B. Leestma.

A special December meeting to approve bills, transfers and encumbrances was set for Tuesday, December 24, at 9:30 A.M. at the DeMotte Library. Wil, Bob, Miriam and Barb all agreed to attend that meeting.

The Board approved a new Joint Agreement Establishing the Indiana Visual & Audio Network Library Services Authority (IVAN) and also approved the appointment of Bonnie Powell as the library's Director on the IVAN Board on a motion by W. Doty, seconded by W. Stewart.

Building Project: Discussion of the construction budget occurred. The Board concurred that a vote on specific amounts in line items had never been taken, but that they had agreed by consensus to take all but \$121,000 from the Automation line to fund building construction. They concurred also that they had further agreed that any monies left in the Contingency line item or any other line item after construction, as well as interest monies earned would be applied to the Automation and furnishings lines of the budget. The Director stated that presently it is thought the present furnishings amount is adequate.

The Board asked that a sheet showing disbursements and balances in line items of the Construction Fund be included in the monthly reports.

Dedication plaques: By consensus the Board agreed that each library should have a dedication plaque. They deferred a decision on what information should be included until the next Board meeting.

After a discussion of wood grain plastic laminate or colored plastic laminate for the circulation desktop, the Board agreed by consensus to request colored desktops.

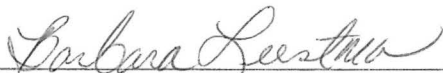
Election of Officers: The nominating committee of Bob Souza and Wanda Stewart presented the following slate of officers for 1992: President: Miriam Lawyer; Vice-President: Wilbur Doty; Secretary: Barbara Leestma; Treasurer: Marge Hohner. The Board elected the slate on a motion by B. Souza, seconded by M.L. Casey.

Wheatfield Business: The Board agreed to allow the K.V. H.S. Band Boosters to put on Wheatfield Library property a 4' x 5' billboard showing progress in obtaining donations for band uniforms. They also requested that the announcement board at the old library be removed from the premises.

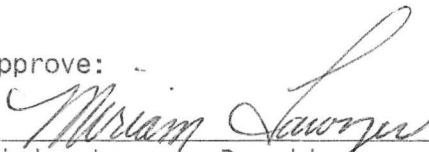
Rensselaer Library: The Board was notified that Tonjua Gray of T & J Repair has been hired to do janitorial work. The Director noted that the library had found it preferable to deal with one individual than with a service provided by several persons. Tonjua will also be able to shovel snow and do other small jobs which the former cleaning service does not do.

W. Doty moved for adjournment at 9:40 P.M.

Respectfully submitted,


Barbara Leestma, Secretary

Approve: ..


Miriam Lawyer, President

MINUTES.....DECEMBER 24, 1991
DeMotte Library Library Board Meeting
9:30 A.M.

Present: Miriam Lawyer, Bob Souza, Wilbur Doty, Barbara Leestma, Lynn Daugherty.

Bills, Claims Statements: Bills, payroll and claims statements were approved on a motion by W. Doty, seconded by B. Leestma.

Transfer of funds: The transfer of funds within general categories was approved on a motion by B. Leestma, seconded by B. Souza. (List attached)

Encumbrances: The list of encumbered payroll and FICA and of encumbered purchase orders was approved on a motion by B. Souza, seconded by W. Doty.

Wheatfield meeting room redecorating: After examining proposed wallpaper for the Wheatfield meeting room, the Board decided that the decision should be left up to Board president, Miriam Lawyer, and Pam Ferber, Branch Librarian.

Salary schedule adjustments: The Board approved the following changes in the salary schedule:

Administrative Assistant: \$15,000-\$21,000 (changed from \$20,000)
Special Services Librarian: \$12,000-\$18,500 (changed from \$17,000)

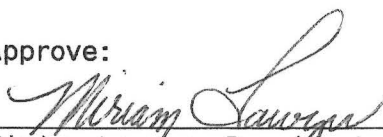
The motion to make these changes was made by W. Doty, seconded by B. Leestma.

Bob Souza moved for adjournment at 10:15 A.M.

Respectfully submitted,



Barbara Leestma, Secretary

Approve:


Miriam Lawyer, President

FINANCIAL STATEMENT
JASPER COUNTY PUBLIC LIBRARY

DECEMBER 30, 1991

	Beginning Balance	Receipts	Disbursements	Ending Balance
Operating Fund	106591.01	203410.82	39843.58	270158.25
Gift Funds				
DeMotte	4145.58	0.00	0.00	4145.58
Rensselaer	2003.33	30.00	0.00	2033.33
Wheatfield	901.21	30.00	0.00	931.21
Bond and Interest Funds				
Rensselaer & DeMotte	25040.06	0.00	0.00	25040.06
Wheatfield	19199.11	0.00	0.00	19199.11
IRF Fund	19049.73	0.00	0.00	19049.73
Operating Cash Funds				
DeMotte	30.00	0.00	0.00	30.00
Rensselaer	60.00	0.00	0.00	60.00
Wheatfield	30.00	0.00	0.00	30.00
Cash Change Fund	60.00	0.00	0.00	60.00
Reciprocal Borrowing Fund	0.00	0.00	0.00	0.00
Levy Excess Fund	0.00	0.00	0.00	0.00
Construction Fund	3317664.64	0.00	25298.51	3292366.13
E.R.F.	1346.07	0.00	-679.64	2025.71
Reserve for Insurance	169.36	0.00	-169.36	338.72
TOTAL ALL FUNDS	3496290.10	203470.82	64293.09	3635467.83

APPROPRIATION REPORT
----- JASPER COUNTY PUBLIC LIBRARY -----

30 DEC 91

OPERATING FUND NT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	APPROPRIATION BALANCE	% SPENT Y-T-D
1.11	SALARY OF LIBRARIAN	33920.00	.16	33920.16	2826.68	33920.16	.00	100%
1.12	SALARY OF ASSISTANTS	266765.00	.00	266765.00	22052.69	262033.37	4731.63	98%
1.13	WAGES OF JANITORS	15520.00	.00	15520.00	704.18	9980.55	5539.45	64%
1.21	EMPLOYER'S SHARE-FICA	24172.00	.00	24172.00	1957.15	23404.12	767.88	97%
1.22	UNEMPLOYMENT COMPENSATION	2000.00	.00	2000.00	.00	1745.53	254.47	87%
1.23	EMPLOYER'S CONTRIBUTION - PERF	16931.00	491.46	17422.46	.00	17422.46	.00	100%
1.24	EMPLOYER'S CONTRIBUTION - INS.	6000.00	.00	6000.00	.00	1340.53	4659.47	22%
1.31	OTHER PERSONAL SERVICES	2000.00	-491.62	1508.38	.00	.00	1508.38	0%
2.11	OFFICIAL RECORDS	1000.00	.00	1000.00	.00	893.19	106.81	89%
2.12	STATIONERY AND PRINTING	900.00	.00	900.00	322.50	666.99	233.01	74%
2.13	OTHER OFFICE SUPPLIES	3250.00	.00	3250.00	20.35	1642.56	1607.44	47%
2.21	CLEANING & SANITATION SUPPLIES	3900.00	.00	3900.00	90.68	2095.10	1804.90	54%
2.22	FUEL, OIL & LUBRICANTS	100.00	.00	100.00	.00	7.65	92.35	8%
2.23	OTHER OPERATING SUPPLIES	100.00	.00	100.00	.00	.00	100.00	0%
2.31	BUILDING MATERIALS & SUPPLIES	750.00	-105.46	644.54	.00	120.84	523.70	19%
2.32	PAINT AND PAINTING SUPPLIES	200.00	.00	200.00	.00	5.69	194.31	3%
2.33	REPAIR PARTS	250.00	105.46	355.46	37.56	355.46	.00	100%
2.41	LIBRARY SUPPLIES	8000.00	.00	8000.00	482.04	6963.13	1036.87	87%
2.42	OTHER SUPPLIES	2000.00	.00	2000.00	.00	1155.55	844.45	58%
3.11	CONSULTING SERVICES	1000.00	1790.00	2790.00	.00	1790.00	1000.00	64%
3.12	ENGINEERING & ARCH. SERVICES	1000.00	155851.25	156851.25	.00	155851.25	1000.00	99%
3.13	LEGAL SERVICES	1500.00	.00	1500.00	.00	.00	1500.00	0%
3.14	OTHER PROFESSIONAL SERVICES	5500.00	8221.20	13721.20	410.00	13721.20	.00	100%
3.21	TELEPHONE	9000.00	.00	9000.00	578.95	6927.54	2072.46	77%
3.22	POSTAGE	3500.00	.00	3500.00	.00	2832.19	667.81	81%
3.23	TRAVELING EXPENSE	5000.00	.00	5000.00	108.50	3256.50	1743.50	65%
3.24	PROFESSIONAL MEETINGS	6000.00	.00	6000.00	.00	3106.26	2893.74	52%
3.25	FREIGHT	200.00	.00	200.00	.00	.00	200.00	0%
3.31	ADVERTISING & PUBLIC NOTICES	1500.00	408.28	1908.28	12.45	1354.99	553.29	71%
3.32	OTHER PRINTING	500.00	.00	500.00	.00	.00	500.00	0%
3.41	OFFICIAL BONDS	1000.00	.00	1000.00	350.00	600.00	400.00	6%
3.42	OTHER INSURANCE	7000.00	.00	7000.00	.00	6517.88	482.12	93%
3.51	GAS	7000.00	-1922.94	5077.06	261.19	3044.76	2032.30	60%
3.52	ELECTRICITY	18000.00	-5000.00	13000.00	726.09	12298.21	701.79	95%
3.53	WATER	500.00	301.13	801.13	48.53	801.13	.00	100%
3.54	WASTE DISPOSAL SERVICES	500.00	136.80	636.80	51.62	636.80	.00	100%
3.61	BUILDING & STRUCTURES	7500.00	.00	7500.00	75.00	6935.51	564.49	92%
3.62	EQUIPMENT	1000.00	709.59	1709.59	69.55	1709.59	.00	100%
3.71	REAL ESTATE	1.00	.00	1.00	.00	.00	1.00	0%
3.72	EQUIPMENT	1000.00	.00	1000.00	57.40	403.30	596.70	40%
3.91	DUES	800.00	1327.76	2127.76	.00	2127.76	.00	100%
3.92	INTEREST ON TEMPORARY LOANS	1.00	.00	1.00	.00	.00	1.00	0%
3.93	TAXES & ASSESSMENTS	1.00	40.74	41.74	.00	40.74	1.00	98%
3.94	TRANSFER TO LIRF	70000.00	.00	70000.00	.00	70000.00	.00	100%
3.95	LAWN CARE & MAINTENANCE CONT.	7000.00	2518.34	9518.34	594.66	9518.34	.00	100%
3.96	PETTY CASH	120.00	.00	120.00	.00	.00	120.00	0%
3.97	INTERVIEWING & MOVING EXP.	250.00	.00	250.00	.00	.00	250.00	0%
4.1	LAND	1.00	.00	1.00	.00	.00	1.00	0%
4.2	BUILDINGS	1.00	.00	1.00	.00	.00	1.00	0%
4.3	IMPROVEMENTS OTHER THAN BUILD.	.00	1000.00	1000.00	.00	1000.00	.00	100%
4.4	FURNITURE & EQUIPMENT	15000.00	.00	15000.00	1442.39	5814.64	9185.36	39%
4.51	BOOKS	100000.00	.00	100000.00	3508.67	76120.76	23879.24	76%
4.52	PERIODICALS & NEWSPAPERS	25300.00	.00	25300.00	576.00	19804.42	5495.58	78%
4.53	NONPRINTED MATERIALS	19500.00	.00	19500.00	2478.75	15136.02	4363.98	78%
4.61	BOOKS ENCUMBERED	7354.30	.00	7354.30	.00	4441.33	2912.97	60%
	-TOTAL-	711287.30	165382.15	876669.45	39843.58	789544.00	87125.45	93%

RECEIPT BREAKDOWN FOR
DECEMBER 30, 1991

FINES and FEES..... 1291.78

DeMotte	488.45
Rensselaer	572.90
Wheatfield	230.43

PHOTOCOPIES..... 654.60

DeMotte	305.00
Rensselaer	214.50
Wheatfield	135.10

CARDS..... 6.10

DeMotte	3.00
Rensselaer	1.10
Wheatfield	2.00

INTEREST..... 807.94

GIFT FUNDS..... 60.00

DeMotte	0.00
Rensselaer	30.00
Wheatfield	30.00

DECEMBER 1991 TAX DRAW.....197594.95

Property Tax	172493.09
License Excise Tax	25101.86

FINANCIAL INSTITUTION TAX..... 1654.5

TOTAL AMOUNT OF RECEIPTS.....202069.87

{-----BANK BALANCES-----}
DATE {30 DEC 91}

A1 {BANK ONE CHECKING	}	B1 {	148371.99}
A2 {CONSTRUCTION FUND SAVINGS ACCT}	}	B2 {	3315964.64}
A3 {CERTIFICATE OF DEPOSIT #2	}	B3 {	.00}
A4 {FIRST OF AMERICA	}	B4 {	50813.90}
A5 {DEMOTTE STATE BANK	}	B5 {	66989.84}
A6 {INDIANA FEDERAL	}	B6 {	29325.01}
A7 {INDIANA NATIONAL BANK	}	B7 {	24002.45}
A8 {	}	B8 {	.00}
A9 {	}	B9 {	.00}
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TOTAL		B10{	3635467.83}

JASPER COUNTY PUBLIC LIBRARY CONSTRUCTION FUND
Rensselaer & DeMotte Projects

Date Paid	Vouch No.	Check No.	Paid To	Explanation	TOTAL	Construct Costs	Construct Contingency	Furnishing Loose Equi	Const. Ins.	Borings, Permits, Surveys, Printing	Architect Fee,Exp	Attorney Fee,Exp	L. Therber	Off. Stat.	Jack Kellogg	Comp & Automa.	Bond Exp., Legal Not
					\$3,900,000	\$3,085,393	\$175,000	\$100,000	\$20,000	\$25,000	\$251,480	\$50,000	\$12,000	\$2,000	\$50,000	\$121,127	\$8,000
SEP06,91	4169	Trans	Jasper Co. Pub. Lib.	Reimburse Op Fund	\$183,803	\$1,465				\$6,412	\$174,052					\$1,325	\$549
OCT07,91	4302	10332	LOM Corporation	Architectural Services	\$12,517						\$12,517						
	4303	10333	Ira C. Mast & Son	Construction costs	\$20,000	\$20,000											
	4304	10334	Jack Kellogg	Construction manager	\$1,280										\$1,280		
	4305	10335	Moody's Inv. Ser.	Bond Rating	\$5,000												\$5,000
	4306	10336	Bainbridge Note	Printing of bonds	\$1,939												\$1,939
	4307	10337	Dumas & Moriarty	Legal services	\$39,508							\$39,508					
NOV04,91	4440	10410	Century Insurance	Umbrella ins.-Rens	\$700				\$700								
	4441	10411	Circle "R" Electric	Construction costs	\$5,130	\$5,130											
	4442	10412	First of America	Escrow-Electric	\$570	\$570											
	4443	10413	First of America	Escrow-Mast	\$14,810	\$14,810											
	4444	10414	Ira C. Mast & Son	Construction costs	\$115,287	\$115,287											
	4445	10415	Rensselaer Repub.	Advertisement	\$38												\$38
	4446	10416	L.O.M. Corporation	Architectural Services	\$2,170						\$2,170						
	4447	10417	Town & Country Ins.	Builder's Risk Ins.-R	\$7,052				\$7,052								
DEC02,91	4484	10424	State building com.	fee to process addendum	\$150					\$150							
	4485	10425	State building com.	fee to process addendum	\$150					\$150							
	4573	10482	Bob Latta Tree Service	remove tree-D	\$305		\$305										
	4574	10483	Circle "R" Electric	Construction costs	\$3,159	\$3,159											
	4575	10484	First of America	Escrow-Electric	\$351	\$351											
	4576	10485	Circle "R" Mechanical	Construction costs	\$23,265	\$23,265											
	4577	10486	First of America	Escrow-mechanical	\$2,585	\$2,585											
	4578	10487	Ira C. Mast & Son	Construction costs	\$132,952	\$132,952											
	4579	10488	First of America	Escrow-construction	\$14,772	\$14,772											
	4580	10489	Jack Kellogg	Construction supervisor	\$3,000										\$3,000		
	4581	10490	RMG Consultants	Automation consultant	\$4,000											\$4,000	
	4582	10491	L O M Corporation	Architectural services	\$3,425						\$3,425						
	4583	10492	Town & Country	Owners/contr.liab.ins-D	\$1,567				\$1,567								
DEC30,91	4661	10540	Therber,Brock & Krame	Financial consultants	\$12,999					\$999			\$12,000				
	4662	10541	L O M Corporation	Architectural services	\$2,170						\$2,170						
	4663	10542	Ice,Miller,Donadio	Bond counsel	\$10,130							\$10,130					
JAN02,92	4726	10580	Century Insurance	Work comp insurance	\$201				\$201								
	4728	10582	Circle "R" Electric	Construction Costs	\$4,108	\$4,108											
	4730	10584	Ira C. Mast & Son	Construction Costs	\$167,101	\$167,101											
	4731	10585	First of America	Escrow-general contracto	\$18,567	\$18,567											
	4732	10586	Jack Kellogg	Construction supervisor	\$6,225										\$6,225		
	4733	10587	Town & Country Insura	Added builders risk-D	\$82				\$82								
Amount Spent To Date					\$1,345,495	\$334,346	\$305	\$0	\$7,752	\$6,712	\$188,740	\$39,508	\$0	\$0	\$1,280	\$1,325	\$7,526
Interest earned to date					\$69,254												
Balance					\$2,623,759	\$2,751,047	\$174,695	\$100,000	\$12,248	\$18,288	\$62,740	\$10,492	\$12,000	\$2,000	\$48,720	\$119,802	\$474

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

02 JAN 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
010551	04697	ACE HARDWARE	19.61	06 JAN 92	JANITORIAL SUP. -- DEMOTTE
010552	04698	AMERICAN LIBRARY ASSOCIATION	60.00	06 JAN 92	SUBSCRIPTION -- DEMOTTE
010553	04699	BAKER & TAYLOR	244.12	06 JAN 92	BOOKS
010554	04700	BAKER & TAYLOR	7233.98	06 JAN 92	BOOKS
010555	04701	BRODART CO.	173.68	06 JAN 92	SYSDAC TAPE
010556	04702	CITY OF RENSSELAER	120.00	06 JAN 92	ALARM SERVICE FOR 1992
010557	04703	DEMCO	742.58	06 JAN 92	PROCESS.SUP., FURNITURE, EQU
010558	04704	FAGEN PHARMACY	14.66	06 JAN 92	FILM DEVELOPING
010559	04705	FAGEN PHARMACY	5.81	06 JAN 92	FILM DEVELOPING
010560	04706	FELICIA WARRAN	420.00	06 JAN 92	CLEANING AT WHEATFIELD
010561	04707	HERITAGE OFFICE PRODUCTS, IN	498.88	06 JAN 92	OFF.SUP., EQUIP.REPAIR, SER.
010562	04708	INDIANA VISUAL & AUDIO NETWO	1000.00	06 JAN 92	1992 VIDEO SERVICE
010563	04709	JEAN KOSIK	184.00	06 JAN 92	PAINTING MEETING ROOM AT WHE
010564	04710	LAKE COUNTY PUBLIC LIBRARY	41.95	06 JAN 92	LOST BOOK
010565	04711	MARY K. MARTIN	40.50	06 JAN 92	MILEAGE
010566	04712	NIPSCO	409.51	06 JAN 92	DEMOTTE UTILITIES
010567	04713	NIPSCO	672.30	06 JAN 92	WHEATFIELD UTILITIES
010568	04714	NORTHWESTERN INDIANA TELEPHO	86.83	06 JAN 92	DEMOTTE TELEPHONE
010569	04715	ODMS DISPOSAL SERVICE INC.	13.20	06 JAN 92	TRASH PICK-UP--DEMOTTE
010570	04716	PAM FERBER	18.52	06 JAN 92	POSTAGE
010571	04717	PERMA-BOUND	782.77	06 JAN 92	BOOKS
010572	04718	POSTMASTER GENERAL	335.00	06 JAN 92	POSTAGE
010573	04719	R.R. BOWKER	141.69	06 JAN 92	BOOKS
010574	04720	RENSSELAER REPUBLICAN	62.50	06 JAN 92	SUBSCRIPTION -- WHEATFIELD
010575	04721	SECURITY COURIERS, INC.	330.00	06 JAN 92	TRANSPORT BETWEEN BRANCHES
010576	04722	STANDARD & POOR'S CORP.	550.00	06 JAN 92	BOOKS
010577	04723	T & J REPAIR	780.00	06 JAN 92	CLEANING AT RENSSELAER
010578	04724	TEETERS CULLIGAN	25.40	06 JAN 92	COOLER RENTAL
010579	04725	THE TIMES	11.00	06 JAN 92	SUBSCRIPTION -- DEMOTTE
010580	04726	CENTURY INSURANCE AGENCY, IN	201.00	06 JAN 92	ADDITIONAL--WORKERS COMP
010581	04727	UNIVERSITY MICROFILMS INTERN	5195.26	06 JAN 92	MICROFILMS -- DEMOTTE & RENS
010582	04728	CIRCLE "R" ELECTRIC, INC.	4108.50	06 JAN 92	RENSSELAER & DEMOTTE CONSTRU
010583	04729	FIRST OF AMERICA BANK	456.50	06 JAN 92	RETAINAGE FOR CIRCLE "R" ELE
010584	04730	IRA C. MAST & SON, INC.	167101.20	06 JAN 92	RENSSELAER & DEMOTTE CONSTRU
010585	04731	FIRST OF AMERICA BANK	18566.80	06 JAN 92	RETAINAGE FOR IRA C. MAST &
010586	04732	JACK KELLOGG	6225.00	06 JAN 92	CONSTRUCTION MANAGER
010587	04733	TOWN & COUNTRY MUTUAL INS. C	81.64	06 JAN 92	ADD. PREMIUM FOR BUILDING PR

--TOTAL AMOUNT OF CLAIMS-- 216954.39

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 1 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 216954.39. Dated 06 JAN 92.

CIRCULATION STATISTICS

	RENSSELAER					DEMOTTE					WHEATFIELD					
	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	
	V	T	V	T	I	V	T	V	T	I	V	T	V	T	I	
	O	I	O	I	R	O	I	O	I	R	O	I	O	I	R	
	L	T	L	T	C	L	T	L	T	C	L	T	L	T	C	
	U	L	U	L	U	U	L	U	L	U	U	L	U	L	U	
	M	E	M	E	L	M	E	M	E	L	M	E	M	E	L	
DECEMBER 1991	E		E		ATION	E		E		ATION	E		E		ATION	
XX																
ADULT BOOKS																
Fiction	26	26	35	31	1459	31	30	46	46	1138	23	23	70	63	771	
Non-Fiction	86	58	107	83	948	31	18	41	41	851	40	24	42	32	409	
CHILDREN'S BK																
Fiction	60	60	98	98	1214	25	25	36	36	1578	40	40	63	63	586	
Non-fiction	19	16	8	8	540	2	2	3	3	354	7	7	36	28	147	
MAGAZINES																
					323					501					346	
GRAPHIC MATER'L	2	2			24											
Puzzles,Prints, Games,Filmstrip																
MICROFORMS																
COL CRDGS	56	48	64	64	242	63	38	1	1	228	80	50	7	7	182	
SOFTWARE																
AMPHLETS					193			4	4	60					2	
HS's					934					486			20	20	522	
QUIPMENT					4					2						
TOTAL	249	210	312	284	5881	152	113	127	127	5198	190	144	238	213	2965	
XX																
PERCENT																
Increase					1%					8%						
Decrease															- 2%	
END OF MONTH:																
	RENSSELAER					DEMOTTE					WHEATFIELD					TOTAL
TOTAL MATERIALS	35532					22055					17085					74672
OWNED																
TOTAL TITLES	32169					20662					15423					68254
OWNED																
XX																
MONTHLY SYSTEM STATISTICS																
	1990					1991										
Circulation	13661					14044					3%					
Daily Average																
January to date																
Total Circulation	218212					220337					1%					
per day	256															
Demotte	day					231										
Wheatfield	day					129										

TOTAL COLLECTION--RENSSELAER

END OF MONTH

T
I
T
L
E

X

X

X

X

X

X X

X X

0 0 X 0 0 X 0 0

X

698	646	771	689 X	541	484	603	521 X	1354	887	1346	871
-----	-----	-----	-------	-----	-----	-----	-------	------	-----	------	-----

109	55	109	55 X	1	1	1	1 X	89	27	89	27
-----	----	-----	------	---	---	---	-----	----	----	----	----

X

398	357	378	337 X	384	362	384	362 X	507	487	507	487
-----	-----	-----	-------	-----	-----	-----	-------	-----	-----	-----	-----

X

17133	15492	17085	15423	X	22030	20676	22055	20662	X	35595	32243	35532	32169
-------	-------	-------	-------	---	-------	-------	-------	-------	---	-------	-------	-------	-------

[illegible]

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT
DECEMBER 1991

	RENSSELAER	DEMOTTE	WHEATFIELD	TOTAL
REGISTRATIONS				
Borrowers--Beginning of month:				13286
Resident	103	58	28	189
Non-resident				0
Expired cards	51	42	34	127
Non-resident,expired				0
Total Registered				13348

REFERENCE QUESTIONS

Telephone				
Directional	250	89	139	478
Reference	215	139	111	465
In-person				
Directional	232	131	209	572
Reference	280	285	178	743
Total	977	644	637	2258

INTRALIB.LOAN ITEMS FILLED	26	84	54	164
----------------------------	----	----	----	-----

LOCAL HISTORY

In person	6
Microfilms used	3
Letters	2

IN-HOUSE USE OF HARDWARE/SOFTWARE

Computer agreements	41	81
Software used	63	121
VCR Use		
Microforms	5	
Other		

XX

INTERLIBRARY LOANS(SYSTEM)

Requests made for:	68	45	11
Items rec'd for:	38	45	10
Items outstanding:	30	0	1
Items from Ind. libs.	31	30	5

Items requested by other libraries

Items supplied to other libraries

Info requests answd for other libs

Info requests sent

JASPER COUNTY PUBLIC LIBRARY PROGRAMS
DECEMBER 1991

	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
Children's Programs (0-13)	4	5		9
Number attending	52	63		115
YA Programs (14-17)				0
Number attending				0
Adult Programs	1	1	1	3
Number attending	18	3	4	25
Senior Citizen Programs				0
Number attending				0
TOTAL NUMBER OF PROGRAMS	5	6	1	12
TOTAL PERSONS ATTENDING	70	66	4	140

CIRCULATION STATISTICS--1991

	RENSELAER					DEMOTTE					WHEATFIELD					
	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	
	V	T	V	T	I	V	T	V	T	I	V	T	V	T	I	
	O	I	O	I	R	O	I	O	I	R	O	I	O	I	R	
	L	T	L	T	C	L	T	L	T	C	L	T	L	T	C	
	U	L	U	L	U	U	L	U	L	U	U	L	U	L	U	
	M	E	M	E	L	M	E	M	E	L	M	E	M	E	L	
	E		E		ATION	E		E		ATION	E		E		ATION	
(XX)																
ADULT BOOKS																
Fiction	511	511	944	925	20010	559	558	91	91	17479	368	368	91	80	10382	
Non-Fiction	898	698	1269	1111	15188	621	460	310	317	13531	491	385	125	95	6866	
CHILDREN'S BK																
Fiction	725	722	1208	1208	22921	529	529	258	253	27844	470	470	177	173	11220	
Non-fiction	464	392	790	707	8899	233	197	254	245	6654	279	274	210	199	2636	
MAGAZINES																
Adult					5232					7362					4351	
GRAPHIC MATER'L																
Puzzles,Prints, Games,Filmstrip	155	140			584					1					34	
BOOKS BY COUNTRY OF ORIGIN																
DOMESTIC	118	108	500	496	2941	104	74	13	13	1899	173	138	99	97	2158	
FOREIGN																
BOOKS BY SUBJECT																
AMPHLETS	1127	1127	1047	1047	3160	967	967	735	735	910	59	59	97	97	140	
MS's	146	138	21	21	11735	70	69	9	9	7609	72	71	27	27	8517	
EQUIPMENT					32					37					5	
TOTAL	3017	2709	4732	4468	90702	2116	1887	935	928	83326	1853	1706	729	671	46309	
(XX)																
PERCENT																
Increase										9%					5%	
Decrease					-3%											
END OF YEAR:																
	RENSELAER					DEMOTTE					WHEATFIELD					TOTAL
TOTAL MATERIALS	35648					21767					17241					74656
OWNED																
TOTAL TITLES	32241					20335					16095					68671
OWNED																
(XX)																
ANNUAL SYSTEM STATISTICS																
	1990					1991										
Circulation																
Daily Average																
JANUARY TO DATE																
Total Circulation	214508					220337					3%					
laer day																
Motte day																
eatfield day																

TOTAL COLLECTION--RENSSELAER	
BEGINNING--YEAR	END OF YEAR

V	V	T
O	O	I
L	L	T
U	U	L
M	M	E
E	E	

[illegible]

4967	4853	5244	5141	5697	5645	6165	6112	7882	7760	7449	7346
4139	3097	4505	3387	7037	6189	7348	6332	14034	12595	13663	12182

3443	3336	3736	3633	4212	4083	4483	4359	6891	6503	6408	6017
2266	2099	2335	2174	3090	3005	3069	2957	6001	5441	5675	5126

0 0 0 0

7	7	7	7	2	2	2	2	240	43	395	183	GRAPHIC MATER'L
---	---	---	---	---	---	---	---	-----	----	-----	-----	-----------------

697	648	771	689	508	457	599	518	1728	1259	1346	871	SOUND R'CRDGS
109	55	109	55	1	1	1	1	89	27	89	27	SOFTWARE
												PAMPHLETS
333	293	378	337	323	302	384	362	382	370	507	487	VHS'S
												EQUIPMENT
5961	14388	17085	15423	20870	19684	22051	20643	37247	33998	35532	32239	TOTAL

[illegible]

JASPER COUNTY PUBLIC LIBRARY ANNUAL REPORT 1991

	RENSSELAER	DEMOTTE	WHEATFIELD	TOTAL
REGISTRATIONS				
Borrowers--Beginning of month:				12963
Resident				
Non-resident				
Expired cards				
Total Registered				13348
REFERENCE QUESTIONS				
Telephone				
Directional	1885	1215	1337	4437
Reference	2299	2173	1234	5706
In-person				
Directional	2693	1980	1890	6563
Reference	3749	5317	2165	11231
Total	10626	10685	6626	27937
INTERLIB. LOAN ITEMS FILLED	720	1326	780	2826
CIRCULATION HISTORY				
In person	152			
Microfilms used	96			
Letters	30			
IN-HOUSE USE OF HARDWARE/SOFTWARE				
Computer agreements	785		1044	
Software used	1083		1605	
VCR Use	1	10	3	
Microforms	86			
Other			3	
INTERLIBRARY LOANS(SYSTEM)				
Requests made for:	826	796	119	
Items rec'd for:	689	689	99	
Items outstanding:	137	107	20	
Items from Ind. libs.	564	564	82	
Items requested by other libraries				
Items supplied to other libraries				
Info requests answered for other libraries				
Info requests sent				

JASPER COUNTY PUBLIC LIBRARY PROGRAMS
1991

	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
Children's Programs (0-13)	95	97	45	237
Number attending	2208	1475	956	4639
YA Programs (14-17)	6			6
Number attending	107			107
Adult Programs	7	12	5	24
Number attending	225	213	51	489
Senior Citizen Programs	2			2
Number attending	43			43
TOTAL NUMBER OF PROGRAMS	110	109	50	269
TOTAL PERSONS ATTENDING	2583	1688	1007	5278

JASPER COUNTY PUBLIC LIBRARY PROGRAMS
1990

	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
Children's Programs (0-13)	88	72	49	209
Number attending	2208	1047	890	4145
YA Programs (14-17)	3			3
Number attending	44			44
Adult Programs	12	5	4	21
Number attending	298	63	40	401
Senior Citizen Programs	3			3
Number attending	44			44
TOTAL NUMBER OF PROGRAMS	106	77	53	236
TOTAL PERSONS ATTENDING	2594	1110	930	4634

SALARIES 1992

	Annual	Hourly	Hrs. Worked Weekly	Per Pay
Paula Baugh	10670.40	5.13	40	
Marlene Beedle	3315.00	4.25	15	
Julie Bray	21085.92		40	878.58
Glenda Brown	14268.80	6.86	40	
Melissa Buiter	2210.00	4.25	10	
Renee Carr	8536.32	5.13	32	
Mark Cassello	2262.00	4.35	10	
Lynn Daugherty	35616.00		40	1484.00
Julie Eisele	2873.00	4.25	13	
Charlotte Fagen	16187.04		40	674.46
Angie Fenwick	2210.00	4.25	10	
Pamela Ferber	24575.04		40	1023.96
Cynthia Fishburn	2210.00	4.25	10	
Kimberly Garwood	24790.08		40	1032.92
Rose E. Howard	8918.00	6.86	25	
Kristin Johnson	2236.00	4.30	10	
Michele Keys	3315.00	4.25	15	
Diana Kooy	2392.00	5.75	8	
Joan Kopanda	9717.76	5.84	32	
Mary K. Martin	27825.12		40	1159.38
Colleen Mathews	1547.00	4.25	7	
Carol Mitchell	3315.00	4.25	15	
Cynthia Musch	10400.00	5.00	40	
Kathleen Padgitt	12230.40	5.88	40	
Bonnie Powell	9110.40	5.84	30	
Sharon Schulenberg	16088.80	8.84	35	
Eileen Spurgeon	2438.80	4.69	10	
Carol Stalbaum	5200.00	5.00	20	
Jill Tachtiris	14393.60	6.92	40	
Elizabeth Thone	3902.08	4.69	16	
Amber Whited	6552.00	5.25	24	
Diane Wiers	13811.20	6.64	40	
Cheryl Witty	16434.96		32	684.79

\$340,637.72

<u>Wilbur D. Doty</u>	<u>Miriam Lawry</u>
<u>Barbara Lustara</u>	
<u>Robert Souza</u>	
<u>Margaret Hohner</u>	

The following are the goals (taken from the Board's Five Year Plan) the library management staff set for 1991 and the extent to which we have met those goals.

1991 GOALS

(1.1 Increase the number of male library users over the age of 14 by 5% annually.)

1.15 One article in each issue of the Library Express will be devoted to items and services of interest to the business community.

Not done.

1.16 Each branch will plan and execute two programs of interest to the business community. These could be done in conjunction with local groups such as Chamber of Commerce, Rotary, Lions, etc. (see item 5)

Both DeMotte and Rensselaer offered 2 programs to businesses. In addition, Pam Ferber worked with the DeMotte Chamber of Commerce to develop their annual 39 page brochure and received high accolades for the quality of her work. Wheatfield did not offer business programs. It was decided that this type of program is not as important for the Wheatfield community.

(1.2 Increase all three shut-in services by one person per month.)

1.21 Public Services Assistant, DeMotte/Wheatfield Branch Librarian will develop a publicity plan for advertising our shut-in service by December 1990.

A publicity plan was not developed. We did advertise this service both in Library Express and on our monthly radio show.

1.22 Public Services Assistant, DeMotte/ Wheatfield Branch Librarian will contact Jasper County groups that work with area senior citizens concerning the availability of the shut-in service by June 1991.

We did not do this.

1.3 Director will develop a brochure to be given to local newcomers groups, realtors, Chambers of Commerce, and other agencies who have contact with new residents explaining library services and listing addresses and phone numbers of all libraries by February 1991. Not done.

1.41 Branch Librarians (or Children's Services persons) will develop a program to encourage the use of the library by teenagers by January 1991.

DeMotte worked on a summer reading program for middle and high school students, but in light of the time demands of the building project and the lead time necessary to develop this program it was

decided to wait to offer the program next summer at both DeMotte and Wheatfield.

Rensselaer's foil fencing program attracted all ages. Baseball card swaps attract elementary, middle and high school students.

1.5 Branch Librarians will set budget and selection goals to carry out the activities noted in 1.1-1.4 and increase the materials of interest to these above special interest groups by the end of 1990. YA budget increased at Wheatfield.

3. Establish effective volunteer programs and work closely with the Friends of the Library groups to increase effectiveness.

Volunteer program strong at DeMotte. Rensselaer accepts volunteers but has no advertised program. Pam is working with both DeMotte and Wheatfield Friends' groups. Kim is making plans to re-form Rensselaer's Friends group.

4. Provide additional space for:

4.1 The expansion and maintenance of collections.

4.11 Director will increase newspaper budgets for each library, and Branch Librarians will increase the number of daily newspapers by one annually for each library.

DeMotte and Wheatfield each added newspapers last year. None were added this year. Space limitations are the reason at DeMotte and Rensselaer.

4.12 Branch Librarians will refocus the emphasis of the audio and video collections and determine an annual breakdown of purchasing considering CD's and audiocassettes, and videos titles including foreign, classic, education and how-to videos in addition to recent releases by March 1990.

CD collections in all three branches has increased dramatically this year. All libraries are now emphasizing educational and classic videos and purchasing recent releases only when have excellent reviews.

4.13 Branch Librarians will plan for space needs to increase the genealogy and local history collections by June 1991.

Building project will give expanded area for this purpose in both DeMotte and Rensselaer

4.15 Director will study the possibility of developing other microfiche/film collections and the equipment, readers and printers, necessary to access the collections by May 1992.

We added a CD ROM based magazine index at Wheatfield and Rensselaer this year.

Young adult authors program
Poetry workshop
Special Interest Clubs
Book club

We have not established a programming committee, except for the summer reading club. Programming is planned library by library to allow for variation in the needs of each community. In September, the staff planned their programming for the next school year. Pam, Kim and I will be working this month to examine the proposed program schedule and adjust and add to it where needed. For the first few months of this year, our new librarians were not ready to plan a full programming schedule.

Programs offered this year include the following:

RENSSELAER: For children--26 weeks of story hours, 2 story hours per week; 12 weeks of toddler times, 2 sessions a week; 7-10 book talks or story hours upon request for school classes, scout troupes, etc.; a Valentine, Halloween and Christmas craft program for school age children. Summer reading club for school age children (11 programs). St. Augustine children come every other Friday throughout the day. Sometimes Julie reads stories, sometimes she simply helps them find the materials they need. Two programs for parents at Van Rensselaer.

For all ages: Riley Read, Foil Fencing

For adults: Quilting; Scents in the home; spring lawn care; bridal preparation & traditions; simple book repair; book talks (2); angel collecting; starting a small business; business source materials.

WHEATFIELD: For children--18 weeks of story hour, 1 story hour per week; 6 programs for Summer Reading Club. In addition, instruction is given to school classes coming to the library, stories have been read to various groups at the school. Stories for Friends' Halloween party. Baseball card swap.

For adults--Quilting; wills and estates; help for the caregiver; ground water; parenting; sweatshirt painting

DEMOTTE: For children--18 weeks of story hour, 3 sessions per week, 12 weeks of toddler time, 2 sessions per week, 6 programs (each done twice) for Summer Reading Club. Baseball Card Swap for school age children. Programs with the Park Department at least 4 weeks in the summer. Book talks and storytimes throughout the year at nursery schools, public and Christian schools. Class instruction in library use (in the library).

For adults--Lawn care and composting; starting a small business; local art exhibit; General Milroy; lifetime planning; skin and hair care; two travel videos; Blue Cross/Social Security benefits; calligraphy; Christmas play reading.

All programs are advertised by radio (WRIN, WLQI), newspaper articles, posters in the community, and flyers in the library.

4.16 Each May prior to budget preparation, Branch Librarians will analyze magazine collections to plan for expansion coinciding with indexing tools . Annual task

4.17 Library Board annually will budget adequate funds necessary for the expansion of collections. Annual task.

4.2 Library Board will plan and provide appropriate work areas for staff members by December 1994.

4.3 Library Board will plan for and provide comfortable and quiet patron use study areas at the Rensselaer and DeMotte Libraries by December 1994.

4.4 Director and appropriate Branch Librarian will investigate and provide for increased parking areas for automobiles and bicycles where appropriate by October 1990.

4.5 The Library Board will insure access to all buildings for those who have mobility problems by December 1994.

4.6 When planning for expansion or replacement of buildings, the Library Board will consider the following items:

- Adequate storage areas
- Computer rooms
- Study rooms
- Number and size of public meeting rooms
- Directional signage
- Adequate Children's Areas
- Separate Magazine areas

Items 4.2-4.6 concern providing adequate, well-designed building space. It is here that our staff has spent a great deal of time this year. Working on this project has left us far less time than I estimated to work on other aspects of our goals.

5. The library will provide programming for special interest groups.

5.1 The Director will establish a programming committee to plan and assess at least six annual programs per library (but in all cases increasing the number of programs at each library by 1 over the programs offered in 1990) to include but not be limited to the following by January 1991:

- Rainy day program
- Business programs
- Teens
- Genealogy and local history
- Programs for Senior Citizens
- Programs for shut-ins
- Programs for getting people excited and talking about books
- Authors
- Computer Use Classes
- Homework program for students (in-house and/or on the telephone)
- Local artist programs and displays
- Cooperative programs with local cultural and religious organizations
- Veterinary program
- Literacy program coordinated with existing programs
- Travel programs
- Speaker programs with state and local government Officials
- Do-it-yourself programs

Summer reading club publicity includes a visit in May by a staff member to each classroom, grades k-5, or a visit by each classroom to the library. All schools participate.

6. Bring the library into the information age.

6.1 Provide public access computers and appropriate software at all libraries.

6.11 Library Board will appropriate necessary funds for the purchase of equipment by June 1991.

6.12 Branch Librarians will determine space and equipment, and select software for public access computers by May 1991.

6.13 Director will order necessary equipment and software by June 1991.

Public access computers are not possible at DeMotte until the new building is occupied. Software is purchased regularly for the public access computers at the other libraries.

6.2 Director will select and purchase appropriate modems to link library use computers via telephone lines by September 1990.

Items 6.2 and 6.8 are in process at present as we move toward selecting our automation system. By year's end, all three libraries will have well-weeded and inventoried materials collections ready for the conversion of catalog card records to machine-readable records.

6.4 Branch Librarians will assess the need for updating, replacing, or adding audio-visual equipment such as compact disc players, slide projectors, and video cassette players in May to coincide with budget preparation.

We decided not to add compact disc players until theft-resistant equipment is available. DeMotte will be adding a new slide projector this year. Video cassette players will not be added.

6.8 Director will complete a feasibility study of automating circulation and catalog functions by June 1992. See 6.2

7. Encourage closer communications with school systems.

7.5 Director and Branch Librarians will establish and maintain better communication with principals and teachers via the Teacher Reacher and thank you letters concerning cooperative efforts.

We have not made a concerted effort to write thank-you letters. We continue to publish our Teacher-Reacher twice a year. At DeMotte and Wheatfield, staff have attended teachers' meetings at each school to explain our services. Our Media Minds group continues to function as an avenue of communication between public and school librarians.

8. Maintain an effective and efficient staff.

8.1 Maintain and achieve competitive salaries and benefits for staff.

8.12 Library Board will review and/or revise staff salary schedules annually and compare with state and national statistics. annual activity

8.2 Director annually will investigate the possibility of the following staff additions as to cost and need: full time reference staff; increased hours for maintenance staff; technical services staff; full or part time public relations position.

Annual activity. One aid to maintaining an effective and efficient staff is continuing education. I feel our staff should be applauded for their efforts along these lines. No one is forced to attend a workshop. However, every 20 hour or more staff member attended 1 or more workshops or other library programs outside the library district this year. 24 different workshops or conferences were attended by 1-7 staff members. A list of these programs follows this discussion.

Some staff members trained themselves on the job by studying a reference book each month (2), or by reading and writing reviews of books in their area of expertise (4). It takes a real desire to learn and improve for someone to do this month after month.

A staff exchange allowed all adult staff to work one day at each branch where they are not normally assigned. This helped communication and understanding between the libraries.

Staff meetings brought all up to date on library budgets and bonding, talking books (given by Sharon S.), genealogy (given by Glenda B.), dealing with customers (given by Virginia Maravilla, Lowell Library), Dynix Automated System (given by a company rep.)

Workshops instructed in the following subjects:

Managing priorities
Making effective presentations
Public library finance
Reference skills and sources
Computer classes
CD-ROM products for libraries
Bookkeeping in Indiana libraries
Budgeting for Indiana libraries
Personnel management and law
Superior customer service
Children's books & ideas
Reader's Advisory Skills in genre fiction
Telecommunications & Data Communication
Opening Doors for Middle-Grade Readers
Planning for integrated automation systems
AVC Users Group instruction (for our financial accounting system

9. Improve the awareness of the library services among the county residents.

9.1 Develop brochures that can be distributed to appropriate locations concerning library services including but not limited to

talking books, walking books, renewal procedures, videos,
interlibrary loan, etc. Not done

9.2 Director, Branch Librarians, and Children's Librarian will deliver at least 5 book talks each per calendar year.

Children's librarian, children's services manager, Rensselaer headquarter's librarian, Tech Services Librarian, and Director have all given at least 1 book talk this year. Only the children's persons have given 5 or more.

9.3 Selected staff from the DeMotte and Wheatfield Branches will alternate preparing weekly book review columns for local papers. Headquarters Librarian and Children's Librarian will each prepare one book review column per month for the local newspaper beginning January 1991.

DeMotte and Wheatfield staff produced their weekly book review columns until Mary Duggleby left in the spring. Short staffing at Wheatfield has resulted in DeMotte once again producing all weekly book columns. Rensselaer has not produced book review columns.

As one measure of how successful or unsuccessful our library is in serving its community, you may be interested in the following statistics about the Jasper County Public Library taken from the Indiana State Library 1990 Output Measures for Indiana Public Libraries which we received this week. The "average" statistic listed in each case is the average in 1990 of all libraries serving a population between 15,000 and 50,000.

Registration as a % of population:	1988----	47.88%
	1989----	51.25%
	1990----	53.27%

Average-----52.88%

Turnover of materials rate:	1988----	2.19
(Annual circulation divided by	1989----	2.17
holdings, excluding magazines)	1990----	2.52

Average-----2.28

Circulation per capita:	1988----	7.72
	1989----	8.24
	1990----	8.96

Average-----8.94

In-library materials' use	1988----	2.25
per capita	1989----	2.32
	1990----	3.09

Average-----4.24*

*Skewed by a few very large numbers. Only 7 of 33 libraries were higher than Jasper County.

Library visits per capita	1988----	4.83
	1989----	4.96
	1990----	4.98

Average-----5.32

Program attendance per capita	1988----	.26
	1989----	.32
	1990----	.23

Average-----.25

Reference transactions per capita	1988----	.71
	1989----	.76
	1990----	1.07

Average-----.67

Fill rates (# of persons looking divided by # of persons finding)	Title	1989----	75%
		1990----	80%

Average-----74%

Subject/Author	1989----	75%
	1990----	75%

Average-----78%

Browsers	1989----	80%
	1990----	90%

Average-----85%

December 19, 1991

Larry Steinke
Steinke Funeral Home
403 N. Front Street
Rensselaer, Indiana 47978

Re: Jasper County Public Library

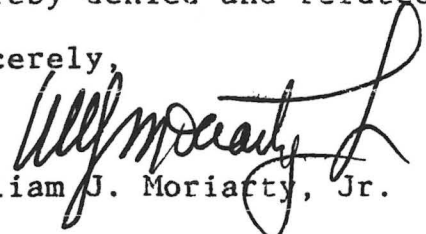
Dear Larry:

The survey of the new Jasper County Public Library property (old school property) shows that you are encroaching upon the library's property approximately 5 feet where your properties adjoin.

You are hereby notified that Jasper County Public Library does not waive or give up any right it has to any property it owns that you may be using at this time.

You are further notified that Jasper County Public Library hereby claims ownership and rights to all land owned by it shown on any survey. Any right you may claim to any land previously owned by Rensselaer Central Schools Corporation, or Herb Arihood and wife, or Jasper County Public Library by virtue of adverse possession is hereby denied and refuted.

Sincerely,


William J. Moriarty, Jr.

WJM:ks

cc: Lynn Daugherty, Director

FEB.

AGENDA.....February 10, 1992
Monthly Meeting Rensselaer Library
Jasper County Public Library Board of Trustees
7:00 PM

1. Minutes
2. Bills/Financial reports
 - 2.1 Bills to be allowed/Paychecks
 - 2.2 Financial statements
 - 2.3 Approval of 1992 salaries
3. Director's report
 - 3.1 Circulation
 - 3.2 Activities
4. Automation
 - 4.1 Task Force Recommendations on Selection of Vendor for Retrospective Conversion: Mary Martin
 - 4.2 Decision on automating the library
 - 4.3 Approval of sending RFP's to automation vendors
 - 4.3.1 Affirmative action vs. equal opportunity language
 - 4.3.2 Do you want to require a 100% performance bond of the successful bidder?
5. Building project
 - 5.1 Director's update
 - 5.2 Dedication plaques
 - 5.3 DeMotte staff time in Rensselaer
 - 5.4 Change order on perimeter drainage at DeMotte
 - 5.5 Window trim color for Rensselaer
 - 5.6 Warning blinker at Susan and Van Rensselaer
 - 5.7 Rensselaer building sale: discussion
6. Wheatfield Business
7. DeMotte Business
8. Rensselaer Business
9. Adjournment

MINUTES.....January 13, 1992
Rensselaer Library
7:00 PM

Present: Miriam Lawyer, Wanda Stewart, Mary Linda Casey, Bob Souza, Wilbur Doty, Barbara Leestma, Marge Hohner, Lynn Daugherty, Bill Moriarty.

Rensselaer Building "sale": Presentations were made by four entities interested in acquiring the building for their use. Robert G. Lewis represented the Jasper Foundation, a private, non-profit group established to enhance the quality of life in the Rensselaer area. The Foundation wishes to preserve the building and use it for Chamber of Commerce headquarters and for community events, art exhibits, meeting rooms for groups of all ages. They would plan to begin private fundraising after the building's title is conveyed to them, putting the building on the historic register and hiring experts to begin planning for remodelling. The Chamber would be ready to move in as soon as the Library vacates the building.

Pat Korniak represented the Jasper County Community Services which is funded by federal, state and private funds. She stated that with a larger building they would be able to initiate a Headstart program and an adult day care program, with funding from grants. State and federal funds would pay for upkeep. An elevator or ramp would be installed.

Rita Koebcke represented The Crisis Center which is interested in renting or leasing the lower floor of the building. They would use this space to expand the Crisis Center services for children and house the office of their Child Advocate. It could also house offices for the administrative staff and a meeting room for community support groups.

Mitch Ockermann, representing the Rensselaer Central School Board, stated that the School Board would like to use the building for their administrative offices. He cited an expanding staff and expanding automation needs. He stated that utilities are less expensive for this building than for their present building and floor space is more open and useable. A meeting room would be used as a board room and as a community meeting room.

Miriam Lawyer thanked the groups for their presentations and stated that the matter would be taken under advisement.

Minutes: The minutes of the December 2 board meeting were approved on a motion by M.L. Casey, seconded by W. Stewart. Minutes of the December 24 board meeting were approved on a motion by W. Doty, seconded by M.L. Casey.

Bills, Financial Statements: Bills, payroll and financial statements were approved on a motion by W. Doty, seconded by M. Hohner. Cheryl Witty, Administrative Assistant, explained that month-end financial reports would now reflect the end of the previous month (in this case, December 1991), and would not include the claims which the Board would be approving the night of the Board meeting (in this case, January, 1992). She explained that this change is in accordance with the recommendation of the State Board of Accounts auditor.

Director's Report: The Director noted that special efforts of the JCPL staff in 1992 would concentrate on the building project and the decisions and planning that would be needed to carry this project to a successful completion. As a result, other big changes and special projects would be curtailed until after the move into the new buildings.

Board Committee Appointments: President M. Lawyer appointed W. Doty and B. Souza to the Budget Committee, W. Doty and M.L. Casey to the Policy Committee, W. Stewart to the Evaluation Committee and B. Leestma and M. Hohner to the Nominating Committee.

Assistant Officers and Investment Practices: M.L. Casey moved to appoint the Board President to also hold the office of Assistant Board Treasurer and the Board Treasurer to also hold the office of Assistant Board Secretary. The motion was seconded by W. Stewart. An amendment was added by B. Leestma to continue present investment practices as listed below. The Board voted unanimously to approve the motion and amendment.

Present investment practices:

1. Interest from the Operating Fund, LIRF and BIRF should be credited to the Operating Fund.
2. Interest from the Construction Fund should be credited to the Construction Fund.

Wheatfield Business: Carpeting will soon be installed in the Wheatfield Library meetingroom. Wallpapering has been done by Miriam Lawyer and Phyllis Allen. Chair rail is being installed by Dave DeVries. It was noted that no red or purple drinks will be allowed on the new carpet.

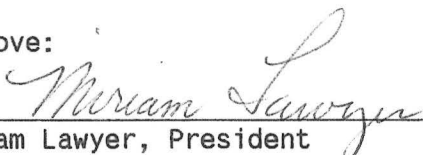
DeMotte Business: The Director announced that the staff at DeMotte felt that call-forwarding would help patrons when the library is forced to close for a day or two at short notice. Calls will be forwarded automatically to the Wheatfield Library. This service has now been added at DeMotte.

M.L. Casey moved for adjournment at 8:50 P.M.

Respectfully submitted,


Barbara Leestma, Secretary

Approve:


Miriam Lawyer, President

GOALS
FOR THE SALE
OF THE RENSSELAER LIBRARY BUILDING

1. The building should be sold to another tax-supported entity in hopes of relieving the tax burden on Jasper County taxpayers.

In this way, an entity that would otherwise need to build, purchase or lease space they need, thus increasing the tax burden, can own the space free-of-charge.

2. The building should be sold to an entity that is financially able to maintain it.

3. The building should be sold to an entity which recognizes its historical importance and hopes to preserve it.

FINANCIAL STATEMENT
JASPER COUNTY PUBLIC LIBRARY

JANUARY 31, 1992

	Beginning Balance	Receipts	Disbursements	Ending Balance
Operating Fund	270158.25	3628.39	42321.78	231464.86
Gift Funds				
DeMotte	4145.58	20.00	0.00	4165.58
Rensselaer	2033.33	24.58	0.00	2057.91
Wheatfield	931.21	200.00	0.00	1131.21
Bond and Interest Funds				
Rensselaer & DeMotte	25040.06	0.00	0.00	25040.06
Wheatfield	19199.11	0.00	0.00	19199.11
IRF Fund	19049.73	0.00	0.00	19049.73
Property Cash Funds				
DeMotte	30.00	0.00	0.00	30.00
Rensselaer	60.00	0.00	0.00	60.00
Wheatfield	30.00	0.00	0.00	30.00
Cash Change Fund	60.00	0.00	0.00	60.00
Reciprocal Borrowing Fund	0.00	0.00	0.00	0.00
Tax Levy Excess Fund	0.00	0.00	0.00	0.00
Construction Fund	3292366.13	54104.14	196539.64	3149930.63
Reserve for Insurance	2025.71	0.00	1663.09	362.62
	338.72	0.00	-84.68	423.40
TOTAL ALL FUNDS	3635467.83	57977.11	240439.83	3453005.11

RECEIPT BREAKDOWN FOR
JANUARY 31, 1992

FINES and FEES..... 1391.71

DeMotte	549.70
Rensselaer	505.89
Wheatfield	336.12

PHOTOCOPIES..... 632.40

DeMotte	377.20
Rensselaer	163.05
Wheatfield	92.15

CARDS..... 37.50

DeMotte	33.00
Rensselaer	4.00
Wheatfield	.50

INTEREST..... 55493.63

GIFT FUNDS..... 244.58

DeMotte	20.00
Rensselaer	24.58
Wheatfield	200.00

NIALSA -- Refund for ILL Postage..... 177.29

TOTAL AMOUNT OF RECEIPTS..... 57977.11

{-----BANK BALANCES-----}

DATE {31 JAN 92}

A1 {BANK ONE CHECKING	}	B1 {	131824.01}
A2 {CONSTRUCTION FUND SAVINGS ACCT}	}	B2 {	3148230.63}
A3 {CERTIFICATE OF DEPOSIT #2	}	B3 {	.00}
A4 {FIRST OF AMERICA	}	B4 {	51287.62}
A5 {DEMOTTE STATE BANK	}	B5 {	68077.38}
A6 {INDIANA FEDERAL	}	B6 {	29570.44}
A7 {INDIANA NATIONAL BANK	}	B7 {	24015.03}
A8 {	}	B8 {	.00}
A9 {	}	B9 {	.00}
-----		-----	
TOTAL		B10{	3453005.11}

CHECK REGISTER
----- JASPER COUNTY PUBLIC LIBRARY -----
301 N. VAN RENSSELAER STREET
RENSSELAER, IN 47978
31 JAN 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
001809	4752	PAULA L. BAUGH	337.08	17 JAN 92	PAYROLL
001810	4764	MARLENE BEEDLE	69.91	17 JAN 92	PAYROLL
001811	4735	JULIE BRAY	612.66	17 JAN 92	PAYROLL
001812	4744	GLENDA BROWN	445.37	17 JAN 92	PAYROLL
001813	4758	MELISSA BUITER	155.78	17 JAN 92	PAYROLL
001814	4750	RENEE CARR	250.96	17 JAN 92	PAYROLL
001815	4749	MARK CASSELLO	161.22	17 JAN 92	PAYROLL
001816	4748	LYNN DAUGHERTY	1025.02	17 JAN 92	PAYROLL
001817	4759	JULIE EISELE	173.37	17 JAN 92	PAYROLL
001818	4736	CHARLOTTE FAGEN	543.51	17 JAN 92	PAYROLL
001819	4760	ANGELA FENWICK	97.41	17 JAN 92	PAYROLL
001820	4755	PAMELA FERBER	695.26	17 JAN 92	PAYROLL
001821	4757	CYNTHIA FISHBURN	162.50	17 JAN 92	PAYROLL
001822	4756	KIMBERLY GARWOOD	735.96	17 JAN 92	PAYROLL
001823	4753	ROSE E. HOWARD	323.36	17 JAN 92	PAYROLL
001824	4754	KRISTIN JOHNSON	142.38	17 JAN 92	PAYROLL
001825	4763	MICHELE KEYS	205.77	17 JAN 92	PAYROLL
001826	4745	DIANA KODY	97.35	17 JAN 92	PAYROLL
001827	4740	JOAN KOPANDA	284.55	17 JAN 92	PAYROLL
001828	04734	MARY K. MARTIN	803.61	17 JAN 92	PAYROLL
001829	4761	COLLEEN MATHEWS	100.49	17 JAN 92	PAYROLL
001830	4765	CAROL MITCHELL	102.80	17 JAN 92	PAYROLL
001831	4762	CYNTHIA MUSCH	303.94	17 JAN 92	PAYROLL
001832	4742	KATHLEEN PADGITT	379.88	17 JAN 92	PAYROLL
001833	4743	BONNIE POWELL	308.92	17 JAN 92	PAYROLL
001834	4737	SHARON SCHULENBERG	453.74	17 JAN 92	PAYROLL
001835	4746	EILEEN SPURGEON	203.56	17 JAN 92	PAYROLL
001836	4766	CAROL STALBAUM	152.61	17 JAN 92	PAYROLL
001837	4738	JILL TACHTIRIS	410.34	17 JAN 92	PAYROLL
001838	4747	ELIZABETH THONE	231.08	17 JAN 92	PAYROLL
001839	4751	WHITED, AMBER	199.01	17 JAN 92	PAYROLL
001840	4741	DIANE WIERS	412.83	17 JAN 92	PAYROLL
001841	4739	CHERYL WITTY	487.11	17 JAN 92	PAYROLL
010551	04697	ACE HARDWARE	19.61	06 JAN 92	JANITORIAL SUP. -- DEMOTTE
010552	04698	AMERICAN LIBRARY ASSOCIATION	60.00	06 JAN 92	SUBSCRIPTION -- DEMOTTE
010553	04699	BAKER & TAYLOR	244.12	06 JAN 92	BOOKS
010554	04700	BAKER & TAYLOR	7233.98	06 JAN 92	BOOKS
010555	04701	BRODART CO.	173.68	06 JAN 92	SYSDAC TAPE
010556	04702	CITY OF RENSSELAER	120.00	06 JAN 92	ALARM SERVICE FOR 1992
010557	04703	DEMCO	742.58	06 JAN 92	PROCESS.SUP., FURNITURE, EQU
010558	04704	FAGEN PHARMACY	14.66	06 JAN 92	FILM DEVELOPING
010559	04705	FAGEN PHARMACY	5.81	06 JAN 92	FILM DEVELOPING
010560	04706	FELICIA WARRAN	420.00	06 JAN 92	CLEANING AT WHEATFIELD
010561	04707	HERITAGE OFFICE PRODUCTS, IN	498.88	06 JAN 92	OFF.SUP., EQUIP.REPAIR, SER.
010562	04708	INDIANA VISUAL & AUDIO NETWO	1000.00	06 JAN 92	1992 VIDEO SERVICE
010563	04709	JEAN KOSIK	184.00	06 JAN 92	PAINTING MEETING ROOM AT WHE
010564	04710	LAKE COUNTY PUBLIC LIBRARY	41.95	06 JAN 92	LOST BOOK
010565	04711	MARY K. MARTIN	40.50	06 JAN 92	MILEAGE

CHECK REGISTER
----- JASPER COUNTY PUBLIC LIBRARY -----
301 N. VAN RENSSELAER STREET
RENSSELAER, IN 47978
31 JAN 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
010566	04712	NIPSCO	409.51	06 JAN 92	DEMOTTE UTILITIES
010567	04713	NIPSCO	672.30	06 JAN 92	WHEATFIELD UTILITIES
010568	04714	NORTHWESTERN INDIANA TELEPHO	86.83	06 JAN 92	DEMOTTE TELEPHONE
010569	04715	OOMS DISPOSAL SERVICE INC.	13.20	06 JAN 92	TRASH PICK-UP--DEMOTTE
010570	04716	PAM FERBER	18.52	06 JAN 92	POSTAGE
010571	04717	PERMA-BOUND	782.77	06 JAN 92	BOOKS
010572	04718	POSTMASTER GENERAL	335.00	06 JAN 92	POSTAGE
010573	04719	R.R. BOWKER	141.69	06 JAN 92	BOOKS
010574	04720	RENSSELAER REPUBLICAN	62.50	06 JAN 92	SUBSCRIPTION -- WHEATFIELD
010575	04721	SECURITY COURIERS, INC.	330.00	06 JAN 92	TRANSPORT BETWEEN BRANCHES
010576	04722	STANDARD & POOR'S CORP.	550.00	06 JAN 92	BOOKS
010577	04723	T & J REPAIR	780.00	06 JAN 92	CLEANING AT RENSSELAER
010578	04724	TEETERS CULLIGAN	25.40	06 JAN 92	COOLER RENTAL
010579	04725	THE TIMES	11.00	06 JAN 92	SUBSCRIPTION -- DEMOTTE
010580	04726	CENTURY INSURANCE AGENCY, IN	201.00	06 JAN 92	ADDITIONAL--WORKERS COMP
010581	04727	UNIVERSITY MICROFILMS INTERN	5195.26	06 JAN 92	MICROFILMS -- DEMOTTE & RENS
010582	04728	CIRCLE "R" ELECTRIC, INC.	4108.50	06 JAN 92	RENSSELAER & DEMOTTE CONSTRU
010583	04729	FIRST OF AMERICA BANK	456.50	06 JAN 92	RETAINAGE FOR CIRCLE "R" ELE
010584	04730	IRA C. MAST & SON, INC.	167101.20	06 JAN 92	RENSSELAER & DEMOTTE CONSTRU
010585	04731	FIRST OF AMERICA BANK	18566.80	06 JAN 92	RETAINAGE FOR IRA C. MAST &
010586	04732	JACK KELLOGG	6225.00	06 JAN 92	CONSTRUCTION MANAGER
010587	04733	TOWN & COUNTRY MUTUAL INS. C	81.64	06 JAN 92	ADD. PREMIUM FOR BUILDING PR
010588	04768	PUBLIC EMPLOYEES' RETIREMENT	6853.49	17 JAN 92	4TH QUARTER PAYMENT
010589	04769	INDIANA DEPT. OF EMPLOYMENT	74.96	17 JAN 92	4TH QUARTER PAYMENT
010590	04770	BANK ONE	3879.72	17 JAN 92	FICA & FED TAX WITHHELD 17 J
010591	04771	INDIANA DEFERRED COMPENSATIO	72.50	17 JAN 92	WITHHELD FROM 17 JAN 92 PAYR
010592	04772	TREASURER OF JASPER COUNTY	80.00	17 JAN 92	WITHHELD FROM MUSCH PAY FOR
010593	04773	INDIANA DEPARTMENT OF REVENU	617.97	17 JAN 92	STATE & COUNTY TAX WITHHELD
010594	04774	CITY OF RENSSELAER	365.15	17 JAN 92	RENSSELAER UTILITIES
010595	04775	TOWN OF DEMOTTE	17.16	17 JAN 92	SEWER SERVICE -- DEMOTTE
010596	04776	UNITED TELEPHONE COMPANY	314.80	17 JAN 92	RENSSELAER TELEPHONE
010597	04777	UNITED TELEPHONE COMPANY	122.65	17 JAN 92	WHEATFIELD TELEPHONE
CHECK ORD	4767	BANK ONE	17.70	17 JAN 92	DEPOSIT SLIPS

--TOTAL AMOUNT OF CLAIMS-- 240439.83

APPROPRIATION REPORT

----- JASPER COUNTY PUBLIC LIBRARY -----

31 JAN 92

OPERATING FUND ACNT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	APPROPRIATION BALANCE	% SPEN Y-T-D
1.11	SALARY OF LIBRARIAN	35616.00	.00	35616.00	1484.00	1484.00	34132.00	4%
1.12	SALARY OF ASSISTANTS	295755.00	1005.00	296760.00	13122.33	13122.33	283637.67	4%
1.13	WAGES OF JANITORS	16021.00	.00	16021.00	411.60	411.60	15609.40	3%
1.21	EMPLOYER'S SHARE-FICA	26364.00	78.00	26442.00	1148.90	1148.90	25293.10	4%
1.22	UNEMPLOYMENT COMPENSATION	2068.00	.00	2068.00	74.96	74.96	1993.04	4%
1.23	EMPLOYER'S CONTRIBUTION - PERF	20629.00	.00	20629.00	4827.78	4827.78	15801.22	23%
1.24	EMPLOYER'S CONTRIBUTION - INS.	6000.00	.00	6000.00	.00	.00	6000.00	0%
1.31	OTHER PERSONAL SERVICES	2000.00	.00	2000.00	.00	.00	2000.00	0%
2.11	OFFICIAL RECORDS	800.00	.00	800.00	17.70	17.70	782.30	2%
2.12	STATIONERY AND PRINTING	800.00	.00	800.00	.00	.00	800.00	0%
2.13	OTHER OFFICE SUPPLIES	3250.00	.00	3250.00	2.88	2.88	3247.12	.08%
2.21	CLEANING & SANITATION SUPPLIES	3900.00	.00	3900.00	19.61	19.61	3880.39	.5%
2.22	FUEL, OIL & LUBRICANTS	100.00	.00	100.00	.00	.00	100.00	0%
2.23	OTHER OPERATING SUPPLIES	100.00	.00	100.00	.00	.00	100.00	0%
2.31	BUILDING MATERIALS & SUPPLIES	600.00	.00	600.00	.00	.00	600.00	0%
2.32	PAINT AND PAINTING SUPPLIES	200.00	.00	200.00	.00	.00	200.00	0%
2.33	REPAIR PARTS	250.00	.00	250.00	.00	.00	250.00	0%
2.41	LIBRARY SUPPLIES	8000.00	183.85	8183.85	375.65	375.65	7808.20	5%
2.42	OTHER SUPPLIES	2000.00	.00	2000.00	.00	.00	2000.00	0%
3.11	CONSULTING SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.12	ENGINEERING & ARCH. SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.13	LEGAL SERVICES	1500.00	.00	1500.00	.00	.00	1500.00	0%
3.14	OTHER PROFESSIONAL SERVICES	7000.00	.00	7000.00	1530.00	1530.00	5470.00	22%
3.21	TELEPHONE	11000.00	.00	11000.00	524.28	524.28	10475.72	5%
3.22	POSTAGE	4000.00	.00	4000.00	353.52	353.52	3646.48	9%
3.23	TRAVELING EXPENSE	4000.00	.00	4000.00	40.50	40.50	3959.50	1%
3.24	PROFESSIONAL MEETINGS	4500.00	.00	4500.00	.00	.00	4500.00	0%
3.25	FREIGHT	200.00	.00	200.00	.00	.00	200.00	0%
3.31	ADVERTISING & PUBLIC NOTICES	500.00	.00	500.00	.00	.00	500.00	0%
3.32	OTHER PRINTING	1000.00	.00	1000.00	.00	.00	1000.00	0%
3.41	OFFICIAL BONDS	800.00	.00	800.00	.00	.00	800.00	0%
3.42	OTHER INSURANCE	9000.00	.00	9000.00	201.00	201.00	8799.00	2%
3.51	GAS	7000.00	.00	7000.00	685.42	685.42	6314.58	10%
3.52	ELECTRICITY	18000.00	.00	18000.00	737.59	737.59	17262.41	4%
3.53	WATER	600.00	.00	600.00	7.89	7.89	592.11	1%
3.54	WASTE DISPOSAL SERVICES	688.00	.00	688.00	33.22	33.22	654.78	5%
3.61	BUILDING & STRUCTURES	5000.00	.00	5000.00	184.00	184.00	4816.00	4%
3.62	EQUIPMENT	1000.00	.00	1000.00	176.00	176.00	824.00	18%
3.71	REAL ESTATE	.00	.00	.00	.00	.00	.00	0%
3.72	EQUIPMENT	1000.00	.00	1000.00	25.40	25.40	974.60	3%
3.91	DUES	900.00	.00	900.00	.00	.00	900.00	0%
3.92	INTEREST ON TEMPORARY LOANS	.00	.00	.00	.00	.00	.00	0%
3.93	TAXES & ASSESSMENTS	.00	.00	.00	.00	.00	.00	0%
3.94	TRANSFER TO LIRF	25000.00	.00	25000.00	.00	.00	25000.00	0%
3.95	LAWN CARE	5400.00	.00	5400.00	.00	.00	5400.00	0%
3.96	PETTY CASH	120.00	.00	120.00	.00	.00	120.00	0%
3.97	INTERVIEWING & MOVING EXP.	250.00	.00	250.00	.00	.00	250.00	0%
3.98	MAINTENANCE CONTRACTS	21600.00	.00	21600.00	453.20	453.20	21146.80	2%
4.1	LAND	.00	.00	.00	.00	.00	.00	0%
4.2	BUILDINGS	.00	.00	.00	.00	.00	.00	0%
4.3	IMPROVEMENTS OTHER THAN BUILD.	.00	.00	.00	.00	.00	.00	0%
4.4	FURNITURE & EQUIPMENT	15000.00	1056.25	16056.25	561.08	561.08	15495.17	3%
4.51	BOOKS	105000.00	12398.96	117398.96	8994.51	8994.51	108404.45	8%
4.52	PERIODICALS & NEWSPAPERS	27000.00	5301.40	32301.40	5328.76	5328.76	26972.64	16%
4.53	NONPRINTED MATERIALS	22000.00	781.91	22781.91	1000.00	1000.00	21781.91	4%
	-TOTAL-	724511.00	20805.37	745316.37	42321.78	42321.78	702994.59	6%

CHECK REGISTER
----- JASPER COUNTY PUBLIC LIBRARY -----
301 N. VAN RENSSELAER STREET
RENSSELAER, IN 47978
10 FEB 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
001842	4796	PAULA L. BAUGH	337.08	06 FEB 92	PAYROLL
001843	4807	MARLENE BEEDLE	136.25	06 FEB 92	PAYROLL
001844	4779	JULIE BRAY	612.66	06 FEB 92	PAYROLL
001845	4788	GLENDA BROWN	445.37	06 FEB 92	PAYROLL
001846	4802	MELISSA BUITER	76.45	06 FEB 92	PAYROLL
001847	4794	RENEE CARR	308.39	06 FEB 92	PAYROLL
001848	4793	MARK CASSELLO	81.09	06 FEB 92	PAYROLL
001849	4792	LYNN DAUGHERTY	1025.02	06 FEB 92	PAYROLL
001850	4803	JULIE EISELE	94.30	06 FEB 92	PAYROLL
001851	4780	CHARLOTTE FAGEN	543.51	06 FEB 92	PAYROLL
001852	4804	ANGELA FENWICK	55.56	06 FEB 92	PAYROLL
001853	4799	PAMELA FERBER	695.26	06 FEB 92	PAYROLL
001854	4801	CYNTHIA FISHBURN	63.30	06 FEB 92	PAYROLL
001855	4800	KIMBERLY GARWOOD	735.96	06 FEB 92	PAYROLL
001856	4797	ROSE E. HOWARD	323.36	06 FEB 92	PAYROLL
001857	4798	KRISTIN JOHNSON	73.37	06 FEB 92	PAYROLL
001858	4806	MICHELE KEYS	89.71	06 FEB 92	PAYROLL
001859	4789	DIANA KODY	88.50	06 FEB 92	PAYROLL
001860	4784	JOAN KOPANDA	349.91	06 FEB 92	PAYROLL
001861	04778	MARY K. MARTIN	803.61	06 FEB 92	PAYROLL
001862	4808	CAROL MITCHELL	221.28	06 FEB 92	PAYROLL
001863	4805	CYNTHIA MUSCH	337.92	06 FEB 92	PAYROLL
001864	4786	KATHLEEN PADGITT	412.79	06 FEB 92	PAYROLL
001865	4787	BONNIE POWELL	333.43	06 FEB 92	PAYROLL
001866	4781	SHARON SCHULENBERG	497.01	06 FEB 92	PAYROLL
001867	4790	EILEEN SPURGEON	88.80	06 FEB 92	PAYROLL
001868	4809	CAROL STALBAUM	189.08	06 FEB 92	PAYROLL
001869	4782	JILL TACHTIRIS	449.07	06 FEB 92	PAYROLL
001870	4791	ELIZABETH THONE	151.53	06 FEB 92	PAYROLL
001871	4795	WHITED, AMBER	272.46	06 FEB 92	PAYROLL
001872	4785	DIANE WIERS	450.00	06 FEB 92	PAYROLL
001873	4783	CHERYL WITTY	487.11	06 FEB 92	PAYROLL
010598	4810	BANK ONE	3818.46	06 FEB 92	FICA & FED TAX WITHHELD 06 F
010599	04811	INDIANA DEFERRED COMPENSATIO	72.50	06 FEB 92	WITHHELD FROM 06 FEB 92 PAYR
010600	04812	TREASURER OF JASPER COUNTY	80.00	06 FEB 92	WITHHELD FOR TAXES FOR MUSCH
010601	04813	NIPSCO	657.69	06 FEB 92	DEMOTTE UTILITIES
010602	04814	AT&T	54.77	06 FEB 92	DEMOTTE TELEPHONT
010603	04815	A AND R NEWS AGENCY	83.70	10 FEB 92	SUBSCRIPTION -- RENSSELAER
010604	04816	ACE HARDWARE	45.97	10 FEB 92	JANITORIAL SUP. & KEY -- DEM
010605	04817	AMERICAN LIBRARY ASSOCIATION	105.19	10 FEB 92	POSTERS, BOOKMARKS, PUPPET
010606	04818	AVC CORPORATION	303.75	10 FEB 92	SERVICE CONT. & SOFTWARE--OF
010607	04819	BAKER & TAYLOR	523.43	10 FEB 92	BOOKS
010608	04820	BAKER & TAYLOR	1963.78	10 FEB 92	BOOKS
010609	04821	BAKER & TAYLOR	621.00	10 FEB 92	LEASE BOOKS
010610	04822	BARB FERNANDEZ	60.00	10 FEB 92	SNOW SHOVELING -- DEMOTTE
010611	04823	BIERMA HARDWARE	163.34	10 FEB 92	PAINT
010612	04824	BONNIE POWELL	10.02	10 FEB 92	POSTAGE TO SEND LEASE VIDEOS
010613	04825	BRAD HANSEN	105.00	10 FEB 92	SNOW REMOVAL -- DEMOTTE

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 301 N. VAN RENSSELAER STREET
 RENSSELAER, IN 47978
 10 FEB 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation	
010614	04826	BRODART CO.	90.77	10 FEB 92	SYSDAC TAPE	
010615	04827	CAROL MITCHELL	5.50	10 FEB 92	MILEAGE FROM STAFF MEETING	
010616	04828	CHARLOTTE FAGEN	27.50	10 FEB 92	MILEAGE	
010617	04829	CHERYL A. WITTY	36.47	10 FEB 92	POSTAGE & MILEAGE	
010618	04830	CHERYL A. WITTY	57.87	10 FEB 92	RENSSELAER PETTY CASH REIMBU	
010619	04831	CHERYL A. WITTY	29.71	10 FEB 92	WHEATFIELD PETTY CASH REIMBU	
010620	04832	DAVID DEVRIES	279.06	10 FEB 92	REPAIRS & SUPPLIES -- WHEATF	
010621	04833	DEMCO	324.83	10 FEB 92	OFFICE, LIBRARY, PROCESSING	
010622	04834	DEMOTTE CHAMBER OF COMMERCE	50.00	10 FEB 92	1992 DUES	
010623	04835	GALE RESEARCH INC.	79.48	10 FEB 92	BOOKS	
010624	04836	HARVEY'S	24.34	10 FEB 92	LIBRARY & JANITORIAL SUP.-WH	
010625	04837	HERITAGE OFFICE PRODUCTS, IN	220.47	10 FEB 92	EQUIPMENT, OFF. SUP., COPIER	
010626	04838	INCOLSA	50.00	10 FEB 92	1992 DUES	
010627	04839	INGRAM	222.69	10 FEB 92	VIDEOCASSETTES	
010628	04840	JILL TACHIRIS	11.00	10 FEB 92	MILEAGE	
010629	04841	JULIE BRAY	11.00	10 FEB 92	MILEAGE	
010630	04842	KATHLEEN PADGITT	11.00	10 FEB 92	MILEAGE	
010631	04843	KAPER'S BUILDING MATERIAL, I	161.40	10 FEB 92	CHAIR RAIL--WHEATFIELD MEETI	
010632	04844	MARY K. MARTIN	42.75	10 FEB 92	MILEAGE	
010633	04845	MOOLENAAR & HUGHES	160.00	10 FEB 92	LAWN CARE -- WHEATFIELD	
010634	04846	MUSIC WHOLESALERS	24.00	10 FEB 92	COMPACT DISCS	
010635	04847	NATIONAL GEOGRAPHIC SOCIETY	13.95	10 FEB 92	BOOKS	
010636	04848	NEWSBANK	2391.66	10 FEB 92	SUBSCRIPTION -- RENSSELAER	
010637	04849	NIPSCO	824.69	10 FEB 92	WHEATFIELD UTILITIES	
010638	04850	NORTHWESTERN INDIANA TELEPHO	89.17	10 FEB 92	DEMOTTE TELEPHONE	
010639	04851	OOMS DISPOSAL SERVICE INC.	13.00	10 FEB 92	TRASH PICK-UP--DEMOTTE	
010640	04852	PAM FERBER	59.00	10 FEB 92	MILEAGE & WHEATFIELD PO BOX	
010641	04853	PERMA-BOUND	88.51	10 FEB 92	BOOKS	
010642	04854	POSTMASTER GENERAL	458.00	10 FEB 92	POSTAGE	
010643	04855	RAND McNALLY & COMPANY	304.50	10 FEB 92	BOOKS	
010644	04856	CHAMBER OF COMMERCE	115.00	10 FEB 92	1992 DUES	
010645	04857	SECURITY COURIERS, INC.	300.00	10 FEB 92	TRANSPORT BETWEEN LIBRARIES	
010646	04858	SELECTVIDEO	85.05	10 FEB 92	VIDEOCASSETTES	
010647	04859	SMITH TRUE VALUE FARM STORE	5.67	10 FEB 92	ICE MELT -- RENSSELAER	
010648	04860	T & J REPAIR	520.00	10 FEB 92	CLEANING SERVICE -- RENSSELA	
010649	04861	TEETERS CULLIGAN	49.65	10 FEB 92	COOLER RENTAL & WATER	
010650	04862	THE TIMES	22.00	10 FEB 92	SUBSCRIPTION -- DEMOTTE	
010651	04863	TOWN OF DEMOTTE	17.16	10 FEB 92	SEWER SERVICE -- DEMOTTE	
010652	04864	UNIVERSITY MICROFILMS INTERN	130.00	10 FEB 92	MICROFILM OF RENSSELAER REPU	
010653	04865	VAN STRICKLIN	24.00	10 FEB 92	REPAIR VIDEOCASSETTES	
Construction Fund	010654	04866	CIRCLE "R" ELECTRIC, INC.	13392.00	10 FEB 92	DEMOTTE & RENSSELAER BUILDIN
	010655	04867	FIRST OF AMERICA BANK	1488.00	10 FEB 92	RETAINAGE FOR CIRCLE "R" ELE
	010656	04868	CIRCLE "R" MECHANICAL, INC.	31770.00	10 FEB 92	DEMOTTE & RENSSELAER BUILDIN
	010657	04869	FIRST OF AMERICA BANK	3530.00	10 FEB 92	RETAINAGE FOR CIRCLE "R" MEC
	010658	04870	IRA C. MAST & SON, INC.	118208.70	10 FEB 92	DEMOTTE & RENSSELAER BUILDIN
	010659	04871	FIRST OF AMERICA BANK	13134.30	10 FEB 92	RETAINAGE FOR IRA C. MAST &
	010660	04872	JACK KELLOGG	3300.00	10 FEB 92	CONSTRUCTION MANAGER
	010661	04873	THE L.O.M. CORPORATION	6510.00	10 FEB 92	ARCHITECTURAL SERVICES

--TOTAL AMOUNT OF CLAIMS-- 218261.59

CIRCULATION STATISTICS

	RENSSELAER					DEMOTTE					WHEATFIELD						
	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C		
	V	T	V	T	I	V	T	V	T	I	V	T	V	T	I		
	O	I	O	I	R	O	I	O	I	R	O	I	O	I	R		
	L	T	L	T	C	L	T	L	T	C	L	T	L	T	C		
	U	L	U	L	U	U	L	U	L	U	U	L	U	L	U		
	M	E	M	E	L	M	E	M	E	L	M	E	M	E	L		
JANUARY 1992	E		E		ATION	E		E		ATION	E		E		ATION		
XX																	
ADULT BOOKS																	
Fiction	155	155	13	13	1910	73	73	13	13	1725	60	60			839		
Non-Fiction	145	120	6	2	1380	70	54	23	23	1368	69	55			690		
CHILDREN'S BK																	
Fiction	259	248	72	72	2260	55	55	58	58	2688	85	85			913		
Non-fiction	100	96	38	38	732	14	14	15	15	651	74	74			180		
MAGAZINES																	
					540					706					513		
GRAPHIC MATER'L																	
Puzzles,Prints, Games,Filmstrip					53						1	1					
MICROFORMS																	
BODILY RECORDS					261			12	12	217					218		
SOFTWARE																	
PAMPHLETS	99	99	34	34	82	105	105	15	15	61					2		
/HS's					1229					650					777		
EQUIPMENT	9	9			3	4	4				14	14					
TOTAL	668	628	129	125	8450	216	200	121	121	8066	303	289	0	0	4132		
XX																	
PERCENT																	
Increase					3%					17%					0%		
Decrease																	
END OF MONTH:																	
	RENSSELAER					DEMOTTE					WHEATFIELD					TOTAL	
TOTAL MATERIALS OWNED	36071					22150					17388					75609	
TOTAL TITLES OWNED	32672					20741					15712					69125	
XX																	
MONTHLY SYSTEM STATISTICS																	
Circulation	19181										20648					8%	
Daily Average																	
January to date																	
Total Circulation	19181										20648					8%	
Rensselaer	day				325												
Demotte	day				310												
Wheatfield	day				159												

TOTAL COLLECTION--RENSSELAER

START OF MONTH	END OF MONTH
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
15	15
16	16
17	17
18	18
19	19
20	20
21	21
22	22
23	23
24	24
25	25
26	26
27	27
28	28
29	29
30	30
31	31

V	T	T	V
O	I	I	O
L	T	T	L
U	L	L	U
M	E	E	M
E			E

X

X

X

X

X

X

x

X

X

X

[illegible]

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT
JANUARY 1992

	RENSELAER	DEMOTTE	WHEATFIELD	TOTAL
REGISTRATIONS				
Borrowers--Beginning of month:				13348
Resident	108	86	71	265
Non-resident				0
Expired cards	20	23	19	62
Non-resident, expired				0
Total Registered				13551
REFERENCE QUESTIONS				
Telephone				
Directional	258	145	135	538
Reference	195	182	102	479
In-person				
Directional	159	180	137	476
Reference	247	469	256	972
Total	859	976	630	2465
INTRALIB. LOAN ITEMS FILLED	47	98	61	206
LOCAL HISTORY				
In person	12			
Microfilms used	7			
Letters	3			
IN-HOUSE USE OF HARDWARE/SOFTWARE				
Computer agreements	54		96	
Software used	72		134	
VCR Use	0			
Microforms	21			
Other	0			
XX				
INTERLIBRARY LOANS(SYSTEM)				
Requests made for:	79	91	8	
Items rec'd for:	66	59	8	
Items outstanding:	13	32	0	
Items from Ind. libs.	46	52	7	
Items requested by other libraries				
Items supplied to other libraries				
Info requests answd for other libs				
Info requests sent				

JASPER COUNTY PUBLIC LIBRARY PROGRAMS

JANUARY 1992

	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
Children's Programs (0-13)	5	1		6
Number attending	97	13		110
YA Programs (14-17)			1	1
Number attending			23	23
Adult Programs	1		1	2
Number attending	19		3	22
Senior Citizen Programs				0
Number attending				0
TOTAL NUMBER OF PROGRAMS	6	1	2	9
TOTAL PERSONS ATTENDING	116	13	26	155

MAR

AGENDA.....March 2, 1992
Monthly Meeting Rensselaer Library
Jasper County Public Library Board of Trustees
7:00 PM

1. Public hearing: Rensselaer building sale
2. Minutes
3. Bills/Financial reports
 - 3.1 Bills to be allowed/Paychecks
 - 3.2 Financial statements
4. Director's report
 - 4.1 Circulation
 - 4.2 Activities
5. Framed art collection
6. Building project
 - 6.1 Director's update
 - 6.2 Sale of old library furnishings
7. Wheatfield Business
8. DeMotte Business
9. Rensselaer Business
10. Adjournment

MINUTES.....FEBRUARY 10, 1992
Jasper County Public Library Board Meeting Rensselaer Library
7:00 PM

Present: Miriam Lawyer, Bob Souza, Wilbur Doty, Barbara Leestma, Marge Hohner, Lynn Daugherty, Mary Martin.

Minutes: The minutes of the January 13 board meeting were approved on a motion by W. Doty, seconded by M. Hohner.

Bills, Financial Statements: Bills, payroll and financial statements were approved on a motion by M. Hohner, seconded by W. Doty. The Director explained that payment for services of the Rensselaer janitor are being made to the business of T & J Services, from budget line 3.14, rather than from the salary line 1.13. Because this was not planned for in the 1992 budget, budget line 3.14 will show an overexpenditure until the funds are transferred. The Board elected to wait until the end of the year to make the formal transfer of funds.

1992 Salaries: The Board approved the 1992 Salaries as presented by the Director on a motion by B. Souza, seconded by B. Leestma. Future salary lists will include the position of each employee, as suggested by W. Doty.

Director's Report: The overall 8% increase in circulation as well as the 17% increase at DeMotte was noted with pleasure. Libraries were closed 1/2 day for snow. M. Lawyer accompanied L. Daugherty on a tour of the new Morgan County Public Library and the public library in Seymour, Indiana, which is presently under construction.

Automation: Retrospective Conversion: Mary Martin presented to the Board the results of the Request for Proposals sent to 8 vendors in December. She noted that the data conversion cost quoted by Gaylord Bros. was considerable lower than any other vendor's cost. She stated that the company has been in business for many years, has a good reputation and is financially strong. She reported that the Automation Task Force, with consultant Pat McClintock, had gone over the proposals thoroughly and recommended to the Board that the Gaylord proposal be accepted. The Board, on a motion by W. Doty, seconded by B. Souza, approved accepting the Gaylord proposal and giving authority to Miriam Lawyer, Lynn Daugherty, Mary Martin and Pat McClintock to negotiate and sign a contract for services with Gaylord. (See attached data)

The Board determined that no performance bond would be required for the conversion service, on a motion by W. Doty, seconded by B. Leestma.

Automation: Selection of Vendor: Lynn Daugherty noted the Board's concern about automation maintenance costs after the presentation by Pat McClintock and Mary Martin at the December meeting. She explained her findings concerning the ability of the Jasper County Public Library to finance the purchase and the maintenance of the automation system, stating that she was confident that the funds for purchase of a basic circulation and cataloging system are available and that, with the help of revenues from a tax appeal in 1993, the library would be able to maintain and add the necessary elements to the system. On a motion by B. Souza, seconded by W. Doty, the Board voted to proceed with the selection and purchase of an automated system.

Mary Martin, Automation Project Coordinator, then explained the Task Force study and findings relative to consideration of a shared system with St. Joseph College. The cost of the shared system would be approximately the same as the estimated cost of a stand-alone system, yet in a shared system JCPL would own no part of the software or the hardware except those terminals in the JCPL libraries. The Board agreed that sharing a MultiLIS system with St. Joseph is impractical and should not be pursued, as the costs are high, shared ownership is not an option and the system will not furnish the reports considered an important element in the library's automation needs.

The Board then approved the sending of the Requests for Bids (RFB) as developed by the Task Force and adjusted by the Automation Consultant in coordination with the advice of the Board's attorney, Bill Moriarty. This action was taken upon a motion by W. Doty, seconded by B. Leestma. The Board determined that no affirmative action or equal opportunity language was necessary in the bid document. They approved the inclusion of a requirement for a 5% bid bond, upon a motion by B. Souza, seconded by M. Hohner, and determined not to require a performance bond on a motion by W. Doty, seconded by B. Souza.

The Board determined that bids would be opened at the April 6 board meeting. It was explained that, due to the complexity of the bids, no decisions would be made on awarding of the bids until the May 4 board meeting.

Building Project: After a short update on the project's progress, the Board discussed the dedication plaques. On a motion by B. Souza, seconded by M. Hohner, they agreed that each library (including Wheatfield) should have a plaque. They further agreed that each plaque should list officers, then other board members, Director, Architect, engineering firm, Attorney, and the general, electrical and mechanical contractors.

The Board decided by consensus to stand by the contract specifications and pay only for materials delivered to the building sites and not for materials being stored off-site.

The NIPSCO electricity contract for DeMotte was explained to the Board by the Director and was signed by the Board president and secretary.

The Board decided, on a motion by W. Doty, seconded by B. Souza, to approve the addition of a perimeter drain around the old section of the DeMotte Library at a cost of approximately \$2000. On a motion by B. Souza, seconded by B. Leestma, the Board approved the use of the color Banner Red, at additional cost of up to \$3,275, for the window frames at the Rensselaer Library. W. Doty abstained from this vote.

The Director announced that requests for quotes on telephone systems for the two libraries would be sent out the next day and that furniture specifications would be ready to bid by the end of February.

The Board directed L. Daugherty to send a letter to the Rensselaer City Council noting their concern that the intersection of Susan and Van Rensselaer would be a busy traffic area when the new library is completed and that cars have been seen disregarding the stop signs at that corner. To eliminate the chance of a tragedy, the Library will ask

the Council to consider the installation of a red warning blinker or in some other way to seek to control this problem.

Sale of Rensselaer building: The Board drafted a set of goals which they will use at the public hearing at the March board meeting as they determine the fate of the old Rensselaer Library building. On a motion by B. Leestma, seconded by M. Hohner, the Board voted to adopt the following goals:

1. The building should be sold for a minimal charge to another tax-supported agency in order to relieve the tax burden on Jasper County taxpayers. in this way, an agency that would otherwise need to build, purchase or lease space, thus increasing the tax burden, can own the space for a nominal charge.
2. The building should be sold to an agency that is financially able to maintain it.
3. The building should be sold to an agency which recognizes its historical importance and will preserve its physical integrity.

W. Doty voted nay on this motion.

Wheatfield Business: W. Doty noted that new wiring will be needed for installation of automation at the Wheatfield Library. He recommended that we look into this in the next few months and, at the same time, consider any other needs for new electric outlets for other automated products at the Wheatfield Library. L. Daugherty noted that as soon as an automation vendor has been selected and the Library knows the needs of the system, an electrical upgrade will be made.

W. Doty also noted that the landscaping needs serious attention as soon as possible. The Director told the Board that, as stated last fall, research into possible solutions and appropriate action will begin as soon as weather permits.

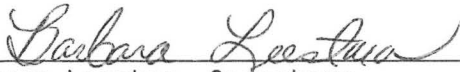
The Board decided to hold the March meeting at the Wheatfield Library.

The Director noted that Wheatfield has been very active this month with a Baseball Card Swap, a Resume-Writing program, and a program on incorporating a non-profit organization.

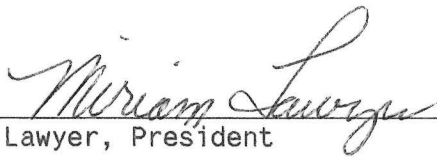
Rensselaer business: L. Daugherty reported that a very successful Friends of the Library organizational meeting brought out 19 persons. Further meetings have been scheduled.

B. Souza moved for adjournment at 9:20 P.M.

Respectfully submitted,


Barbara Leestma, Secretary

Approve:



Miriam Lawyer, President

Note: After the close of the meeting, Board members realized that the decision on the sale of the Rensselaer building would take place at the March meeting and felt that this decision should be made at a meeting in Rensselaer. They determined to hold their April meeting (which will be a Christmas party) at Wheatfield, but March meeting at Rensselaer.

JASPER COUNTY PUBLIC LIBRARY CONSTRUCTION FUND
Rensselaer & DeMotte Projects

Date Paid	Vouch No.	Check No.	Paid To	Explanation	TOTAL	Construct Costs	Construct Contingency	Furnishing Loose Equi	Const. Ins.	Borings, Permits, Surveys, Printing	Architect Fee,Exp	Attorney Fee,Exp	L. Therber	Off. Stat.	Jack Kellogg	Comp & Automa.	Bond Exp., Legal Not
					\$3,900,000	\$3,085,393	\$175,000	\$100,000	\$20,000	\$25,000	\$251,480	\$50,000	\$12,000	\$2,000	\$50,000	\$121,127	\$8,000
SEP06,91	4169	Trans	JCPL	Reimburse Op Fund	\$183,803	\$1,465				\$6,412	\$174,052					\$1,325	\$549
OCT07,91	4302	10332	LOM Corporation	Arch. Services	\$12,517						\$12,517						
	4303	10333	Ira C. Mast & Son	Construction	\$18,000	\$18,000											
	4304	10334	Jack Kellogg	Construction mgr	\$1,280										\$1,280		
	4305	10335	Moody's Inv. Ser.	Bond Rating	\$5,000												\$5,000
	4306	10336	Bainbridge Note	Printing of bonds	\$1,939												\$1,939
	4307	10337	Dumas & Moriarty	Legal services	\$39,508							\$39,508					
NOV04,91	4440	10410	Century Insurance	Umbrella ins.-R	\$700				\$700								
	4441	10411	Circle R Electric	Construction	\$5,130	\$5,130											
	4442	10412	First of America	Escrow-Electric	\$570	\$570											
	4443	10413	First of America	Escrow-Mast	\$14,810	\$14,810											
	4444	10414	Ira C. Mast & Son	Construction	\$115,287	\$115,287											
	4445	10415	Rensselaer Repub.	Advertisement	\$38												\$38
	4446	10416	L.O.M. Corporation	Arch. Services	\$2,170						\$2,170						
	4447	10417	Town & Country Ins.	B.R. Ins.-R	\$7,052				\$7,052								
DEC02,91	4484	10424	State building com.	Addendum fee	\$150					\$150							
	4485	10425	State building com.	Addendum fee	\$150					\$150							
	4573	10482	Latta Tree Service	remove tree-D	\$305		\$305										
	4574	10483	Circle "R" Electric	Construction	\$3,159	\$3,159											
	4575	10484	First of America	Escrow-Electric	\$351	\$351											
	4576	10485	Circle R Mech	Construction	\$23,265	\$23,265											
	4577	10486	First of America	Escrow-Mechan.	\$2,585	\$2,585											
	4578	10487	Ira C. Mast & Son	Construction	\$132,952	\$132,952											
	4579	10488	First of America	Escrow-Mast	\$14,772	\$14,772											
	4580	10489	Jack Kellogg	Construction Sup.	\$3,000										\$3,000		
	4581	10490	RMG Consultants	Autom. Consultant	\$4,000											\$4,000	
	4582	10491	L O M Corporation	Arch. Services	\$3,425						\$3,425						
	4583	10492	Town & Country	Liability ins-D	\$1,567				\$1,567								
DEC30,91	4661	10540	Therber,Brock,Kramer	Financial Consult	\$12,999					\$999			\$12,000				
	4662	10541	L O M Corporation	Arch. services	\$2,170						\$2,170						
	4663	10542	Ice,Miller,Donadio	Bond counsel	\$10,130							\$10,130					
JAN 2,92	4728	10582	Circle "R" Electric	Construction	\$4,108	\$4,108											
	4729	10583	First of America	Escrow-electric	\$456	\$456											
	4730	10584	Ira C. Mast & Son	Construction	\$167,101	\$167,101											
	4731	10585	First of America	Escrow-contractor	\$18,567	\$18,567											
	4732	10586	Jack Kellogg	Construction Sup.	\$6,225										\$6,225		
	4733	10587	Town/Country Ins.	Add.bldrs risk-D	\$82				\$82								
FEB10,92	4866	10654	Circle "R" Electric	Construction	\$13,392	\$13,392											
	4867	10655	First of America	Escrow-electric	\$1,488	\$1,488											
	4868	10656	Circle "R" Mechanical	Construction	\$31,770	\$31,770											
	4869	10657	First of America	Escrow-mechanical	\$3,530	\$3,530											
	4870	10658	Ira C. Mast	Construction	\$118,209	\$118,209											
	4871	10659	First of America	Escrow-contractor	\$13,134	\$13,134											
	4872	10660	Jack Kellogg	Construc. mgr	\$3,300										\$3,300		
	4873	10661	L O M Corporation	Arch. services	\$6,510						\$6,510						

Amount Spent To Date	\$1,010,656	\$704,102	\$305	\$0	\$9,400	\$7,710	\$200,845	\$49,637	\$12,000	\$0	\$13,805	\$5,325	\$7,526
Interest earned to date	\$69,254												
Balance	\$2,958,598	\$2,381,292	\$174,695	\$100,000	\$10,600	\$17,290	\$50,635	\$363	\$0	\$2,000	\$36,195	\$115,802	\$474

FINANCIAL STATEMENT
JASPER COUNTY PUBLIC LIBRARY

FEBRUARY 28, 1992

	Beginning Balance	Receipts	Disbursements	Ending Balance
Operating Fund	231464.86	2838.04	43928.77	190374.13
Gift Funds				
DeMotte	4165.58	0.00	0.00	4165.58
Rensselaer	2057.91	210.00	0.00	2267.91
Wheatfield	1131.21	0.00	200.00	931.21
Bond and Interest Funds				
Rensselaer & DeMotte	25040.06	0.00	0.00	25040.06
Wheatfield	19199.11	0.00	0.00	19199.11
IRF Fund	19049.73	0.00	0.00	19049.73
Cash Funds				
DeMotte	30.00	0.00	0.00	30.00
Rensselaer	60.00	0.00	0.00	60.00
Wheatfield	30.00	0.00	0.00	30.00
Cash Change Fund	60.00	0.00	0.00	60.00
Reciprocal Borrowing Fund	0.00	0.00	0.00	0.00
Levy Excess Fund	0.00	0.00	0.00	0.00
Construction Fund	3149930.63	0.00	191333.00	2958597.63
Reserve for Insurance	362.62	0.00	-737.61	1100.23
	423.40	0.00	-169.36	592.76
TOTAL ALL FUNDS	3453005.11	3048.04	234554.80	3221498.35

{-----BANK BALANCES-----}
 DATE {28 FEB 92}

A1 {BANK ONE CHECKING	}	B1 {	88482.93}
A2 {CONSTRUCTION FUND SAVINGS ACCT}	}	B2 {	2958597.63}
A3 {CERTIFICATE OF DEPOSIT #2	}	B3 {	.00}
A4 {FIRST OF AMERICA	}	B4 {	51891.64}
A5 {DEMOTTE STATE BANK	}	B5 {	68857.77}
A6 {INDIANA FEDERAL	}	B6 {	29570.44}
A7 {INDIANA NATIONAL BANK	}	B7 {	24097.94}
A8 {	}	B8 {	.00}
A9 {	}	B9 {	.00}
TOTAL		B10{	3221498.35}

APPROPRIATION REPORT
----- JASPER COUNTY PUBLIC LIBRARY -----

28 FEB 92

OPERATING FUND ACNT # DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	APPROPRIATION BALANCE	% SPENT Y-T-D
1.11 SALARY OF LIBRARIAN	35616.00	.00	35616.00	2968.00	4452.00	31164.00	13%
1.12 SALARY OF ASSISTANTS	295755.00	1005.00	296760.00	24935.89	38058.22	258701.78	13%
1.13 WAGES OF JANITORS	16021.00	.00	16021.00	788.90	1200.50	14820.50	7%
1.21 EMPLOYER'S SHARE-FICA	26364.00	78.00	26442.00	2195.02	3343.92	23098.08	13%
1.22 UNEMPLOYMENT COMPENSATION	2068.00	.00	2068.00	.00	74.96	1993.04	4%
1.23 EMPLOYER'S CONTRIBUTION - PERF	20629.00	.00	20629.00	.00	4827.78	15801.22	23%
1.24 EMPLOYER'S CONTRIBUTION - INS.	6000.00	.00	6000.00	.00	.00	6000.00	0%
1.31 OTHER PERSONAL SERVICES	2000.00	.00	2000.00	.00	.00	2000.00	0%
2.11 OFFICIAL RECORDS	800.00	.00	800.00	.00	17.70	782.30	2%
2.12 STATIONERY AND PRINTING	800.00	.00	800.00	.00	.00	800.00	0%
2.13 OTHER OFFICE SUPPLIES	3250.00	.00	3250.00	226.52	229.40	3020.60	7%
2.21 CLEANING & SANITATION SUPPLIES	3900.00	.00	3900.00	65.43	85.04	3814.96	2%
2.22 FUEL, OIL & LUBRICANTS	100.00	.00	100.00	2.85	2.85	97.15	3%
2.23 OTHER OPERATING SUPPLIES	100.00	.00	100.00	.00	.00	100.00	0%
2.31 BUILDING MATERIALS & SUPPLIES	600.00	.00	600.00	103.46	103.46	496.54	17%
2.32 PAINT AND PAINTING SUPPLIES	200.00	.00	200.00	63.34	63.34	136.66	32%
2.33 REPAIR PARTS	250.00	.00	250.00	.00	.00	250.00	0%
2.41 LIBRARY SUPPLIES	8000.00	183.85	8183.85	275.97	651.62	7532.23	8%
2.42 OTHER SUPPLIES	2000.00	.00	2000.00	.00	.00	2000.00	0%
3.11 CONSULTING SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.12 ENGINEERING & ARCH. SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.13 LEGAL SERVICES	1500.00	.00	1500.00	.00	.00	1500.00	0%
3.14 OTHER PROFESSIONAL SERVICES	7000.00	.00	7000.00	820.00	2350.00	4650.00	34%
3.21 TELEPHONE	11000.00	.00	11000.00	677.60	1201.88	9798.12	11%
3.22 POSTAGE	4000.00	.00	4000.00	549.22	902.74	3097.26	23%
3.23 TRAVELING EXPENSE	4000.00	.00	4000.00	174.25	214.75	3785.25	5%
3.24 PROFESSIONAL MEETINGS	4500.00	.00	4500.00	128.00	128.00	4372.00	3%
3.25 FREIGHT	200.00	.00	200.00	.00	.00	200.00	0%
3.31 ADVERTISING & PUBLIC NOTICES	500.00	.00	500.00	.00	.00	500.00	0%
3.32 OTHER PRINTING	1000.00	.00	1000.00	.00	.00	1000.00	0%
3.41 OFFICIAL BONDS	800.00	.00	800.00	.00	.00	800.00	0%
3.42 OTHER INSURANCE	9000.00	.00	9000.00	.00	201.00	8799.00	2%
3.51 GAS	7000.00	.00	7000.00	799.25	1484.67	5515.33	21%
3.52 ELECTRICITY	18000.00	.00	18000.00	1107.33	1844.92	16155.08	10%
3.53 WATER	600.00	.00	600.00	34.38	42.27	557.73	7%
3.54 WASTE DISPOSAL SERVICES	688.00	.00	688.00	34.14	67.36	620.64	10%
3.61 BUILDING & STRUCTURES	5000.00	.00	5000.00	150.00	334.00	4666.00	7%
3.62 EQUIPMENT	1000.00	.00	1000.00	200.00	376.00	624.00	38%
3.71 REAL ESTATE	.00	.00	.00	.00	.00	.00	0%
3.72 EQUIPMENT	1000.00	.00	1000.00	46.40	71.80	928.20	7%
3.91 DUES	900.00	.00	900.00	215.00	215.00	685.00	24%
3.92 INTEREST ON TEMPORARY LOANS	.00	.00	.00	.00	.00	.00	0%
3.93 TAXES & ASSESSMENTS	.00	.00	.00	.00	.00	.00	0%
3.94 TRANSFER TO LIRF	25000.00	.00	25000.00	.00	.00	25000.00	0%
3.95 LAWN CARE	5400.00	.00	5400.00	325.00	325.00	5075.00	6%
3.96 PETTY CASH	120.00	.00	120.00	.00	.00	120.00	0%
3.97 INTERVIEWING & MOVING EXP.	250.00	.00	250.00	.00	.00	250.00	0%
3.98 MAINTENANCE CONTRACTS	21600.00	.00	21600.00	101.75	554.95	21045.05	3%
4.1 LAND	.00	.00	.00	.00	.00	.00	0%
4.2 BUILDINGS	.00	.00	.00	.00	.00	.00	0%
4.3 IMPROVEMENTS OTHER THAN BUILD.	.00	.00	.00	.00	.00	.00	0%
4.4 FURNITURE & EQUIPMENT	15000.00	1056.25	16056.25	41.45	602.53	15453.72	4%
4.51 BOOKS	105000.00	12398.96	117398.96	3638.66	12633.17	104765.79	11%
4.52 PERIODICALS & NEWSPAPERS	27000.00	5301.40	32301.40	2627.36	7956.12	24345.28	25%
4.53 NONPRINTED MATERIALS	22000.00	781.91	22781.91	633.60	1633.60	21148.31	7%
-TOTAL-	724511.00	20805.37	745316.37	43928.77	86250.55	659065.82	12%

RECEIPT BREAKDOWN FOR
FEBRUARY 28, 1992

FINES and FEES..... 1113.61

DeMotte	353.30
Rensselaer	425.59
Wheatfield	334.72

PHOTOCOPIES..... 616.79

DeMotte	196.85
Rensselaer	308.50
Wheatfield	111.44

CARDS..... 18.00

DeMotte	1.50
Rensselaer	12.50
Wheatfield	4.00

INTEREST..... 1065.79

GIFT FUNDS..... 210.00

DeMotte	0.00
Rensselaer	210.00
Wheatfield	0.00

REFUNDS..... 23.85

AT&T--equip. rent	20.85
Martin--phone call	3.00

TOTAL AMOUNT OF RECEIPTS..... 3048.04

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----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

28 FEB 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
001842	4796	PAULA L. BAUGH	337.08	06 FEB 92	PAYROLL
001843	4807	MARLENE BEEDLE	136.25	06 FEB 92	PAYROLL
001844	4779	JULIE BRAY	612.66	06 FEB 92	PAYROLL
001845	4788	GLENDA BROWN	445.37	06 FEB 92	PAYROLL
001846	4802	MELISSA BUITER	76.45	06 FEB 92	PAYROLL
001847	4794	RENEE CARR	308.39	06 FEB 92	PAYROLL
001848	4793	MARK CASSELLO	81.09	06 FEB 92	PAYROLL
001849	4792	LYNN DAUGHERTY	1025.02	06 FEB 92	PAYROLL
001850	4803	JULIE EISELE	94.30	06 FEB 92	PAYROLL
001851	4780	CHARLOTTE FAGEN	543.51	06 FEB 92	PAYROLL
001852	4804	ANGELA FENWICK	55.56	06 FEB 92	PAYROLL
001853	4799	PAMELA FERBER	695.26	06 FEB 92	PAYROLL
001854	4801	CYNTHIA FISHBURN	63.30	06 FEB 92	PAYROLL
001855	4800	KIMBERLY GARWOOD	735.96	06 FEB 92	PAYROLL
001856	4797	ROSE E. HOWARD	323.36	06 FEB 92	PAYROLL
001857	4798	KRISTIN JOHNSON	73.37	06 FEB 92	PAYROLL
001858	4806	MICHELE KEYS	89.71	06 FEB 92	PAYROLL
001859	4789	DIANA KOBY	88.50	06 FEB 92	PAYROLL
001860	4784	JOAN KOPANDA	349.91	06 FEB 92	PAYROLL
001861	04778	MARY K. MARTIN	803.61	06 FEB 92	PAYROLL
001862	4808	CAROL MITCHELL	221.28	06 FEB 92	PAYROLL
001863	4805	CYNTHIA MUSCH	337.92	06 FEB 92	PAYROLL
001864	4786	KATHLEEN PADGITT	412.79	06 FEB 92	PAYROLL
001865	4787	BONNIE POWELL	333.43	06 FEB 92	PAYROLL
001866	4781	SHARON SCHULENBERG	497.01	06 FEB 92	PAYROLL
001867	4790	EILEEN SPURGEON	88.80	06 FEB 92	PAYROLL
001868	4809	CAROL STALBAUM	189.08	06 FEB 92	PAYROLL
001869	4782	JILL TACHTIRIS	449.07	06 FEB 92	PAYROLL
001870	4791	ELIZABETH THONE	151.53	06 FEB 92	PAYROLL
001871	4795	WHITED, AMBER	272.46	06 FEB 92	PAYROLL
001872	4785	DIANE WIERS	450.00	06 FEB 92	PAYROLL
001873	4783	CHERYL WITTY	487.11	06 FEB 92	PAYROLL
001874	4892	PAULA L. BAUGH	337.08	25 FEB 92	PAYROLL
001875	4903	MARLENE BEEDLE	136.25	25 FEB 92	PAYROLL
001876	4875	JULIE BRAY	612.66	25 FEB 92	PAYROLL
001877	4884	GLENDA BROWN	445.37	25 FEB 92	PAYROLL
001878	4898	MELISSA BUITER	102.63	25 FEB 92	PAYROLL
001879	4890	RENEE CARR	250.96	25 FEB 92	PAYROLL
001880	4889	MARK CASSELLO	87.43	25 FEB 92	PAYROLL
001881	4888	LYNN DAUGHERTY	975.02	25 FEB 92	PAYROLL
001882	4899	JULIE EISELE	103.61	25 FEB 92	PAYROLL
001883	4876	CHARLOTTE FAGEN	543.51	25 FEB 92	PAYROLL
001884	4900	ANGELA FENWICK	85.01	25 FEB 92	PAYROLL
001885	4895	PAMELA FERBER	695.26	25 FEB 92	PAYROLL
001886	4897	CYNTHIA FISHBURN	66.40	25 FEB 92	PAYROLL
001887	4896	KIMBERLY GARWOOD	735.96	25 FEB 92	PAYROLL
001888	4893	ROSE E. HOWARD	298.34	25 FEB 92	PAYROLL
001889	4894	KRISTIN JOHNSON	67.09	25 FEB 92	PAYROLL

CHECK REGISTER
----- JASPER COUNTY PUBLIC LIBRARY -----
301 N. VAN RENSSELAER STREET
RENSSELAER, IN 47978
28 FEB 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
001890	4902	MICHELE KEYS	112.12	25 FEB 92	PAYROLL
001891	4885	DIANA KOBY	80.92	25 FEB 92	PAYROLL
001892	4880	JOAN KOPANDA	284.55	25 FEB 92	PAYROLL
001893	04874	MARY K. MARTIN	803.61	25 FEB 92	PAYROLL
001894	4904	CAROL MITCHELL	151.50	25 FEB 92	PAYROLL
001895	4901	CYNTHIA MUSCH	269.96	25 FEB 92	PAYROLL
001896	4882	KATHLEEN PADGITT	346.98	25 FEB 92	PAYROLL
001897	4883	BONNIE POWELL	284.41	25 FEB 92	PAYROLL
001898	4877	SHARON SCHULENBERG	410.45	25 FEB 92	PAYROLL
001899	4886	EILEEN SPURGEON	97.46	25 FEB 92	PAYROLL
001900	4905	CAROL STALBAUM	174.49	25 FEB 92	PAYROLL
001901	4878	JILL TACHTIRIS	449.07	25 FEB 92	PAYROLL
001902	4887	ELIZABETH THONE	127.00	25 FEB 92	PAYROLL
001903	4891	WHITED, AMBER	213.71	25 FEB 92	PAYROLL
001904	4881	DIANE WIERS	375.68	25 FEB 92	PAYROLL
001905	4879	CHERYL WITTY	487.11	25 FEB 92	PAYROLL
010598	4810	BANK ONE	3818.46	06 FEB 92	FICA & FED TAX WITHHELD 06 F
010599	04811	INDIANA DEFERRED COMPENSATIO	72.50	06 FEB 92	WITHHELD FROM 06 FEB 92 PAYR
010600	04812	TREASURER OF JASPER COUNTY	80.00	06 FEB 92	WITHHELD FOR TAXES FOR MUSCH
010601	04813	NIPSCO	657.69	06 FEB 92	DEMOTTE UTILITIES
010602	04814	AT&T	54.77	06 FEB 92	DEMOTTE TELEPHONT
010603	04815	A AND R NEWS AGENCY	83.70	10 FEB 92	SUBSCRIPTION -- RENSSELAER
010604	04816	ACE HARDWARE	45.97	10 FEB 92	JANITORIAL SUP. & KEY -- DEM
010605	04817	AMERICAN LIBRARY ASSOCIATION	105.19	10 FEB 92	POSTERS, BOOKMARKS, PUPPET
010606	04818	AVC CORPORATION	303.75	10 FEB 92	SERVICE CONT. & SOFTWARE--OF
010607	04819	BAKER & TAYLOR	523.43	10 FEB 92	BOOKS
010608	04820	BAKER & TAYLOR	1963.78	10 FEB 92	BOOKS
010609	04821	BAKER & TAYLOR	621.00	10 FEB 92	LEASE BOOKS
010610	04822	BARB FERNANDEZ	60.00	10 FEB 92	SNOW SHOVELING -- DEMOTTE
010611	04823	BIERMA HARDWARE	163.34	10 FEB 92	PAINT
010612	04824	BONNIE POWELL	10.02	10 FEB 92	POSTAGE TO SEND LEASE VIDEOS
010613	04825	BRAD HANSEN	105.00	10 FEB 92	SNOW REMOVAL -- DEMOTTE
010614	04826	BRODART CO.	90.77	10 FEB 92	SYSDAC TAPE
010615	04827	CAROL MITCHELL	5.50	10 FEB 92	MILEAGE FROM STAFF MEETING
010616	04828	CHARLOTTE FAGEN	27.50	10 FEB 92	MILEAGE
010617	04829	CHERYL A. WITTY	36.47	10 FEB 92	POSTAGE & MILEAGE
010618	04830	CHERYL A. WITTY	57.87	10 FEB 92	RENSSELAER PETTY CASH REIMBU
010619	04831	CHERYL A. WITTY	29.71	10 FEB 92	WHEATFIELD PETTY CASH REIMBU
010620	04832	DAVID DEVRIES	279.06	10 FEB 92	REPAIRS & SUPPLIES -- WHEATF
010621	04833	DEMCO	324.83	10 FEB 92	OFFICE, LIBRARY, PROCESSING
010622	04834	DEMOTTE CHAMBER OF COMMERCE	50.00	10 FEB 92	1992 DUES
010623	04835	GALE RESEARCH INC.	79.48	10 FEB 92	BOOKS
010624	04836	HARVEY'S	24.34	10 FEB 92	LIBRARY & JANITORIAL SUP.-WH
010625	04837	HERITAGE OFFICE PRODUCTS, IN	220.47	10 FEB 92	EQUIPMENT, OFF. SUP., COPIER
010626	04838	INCOLSA	50.00	10 FEB 92	1992 DUES
010627	04839	INGRAM	222.69	10 FEB 92	VIDEOCASSETTES
010628	04840	JILL TACHTIRIS	11.00	10 FEB 92	MILEAGE
010629	04841	JULIE BRAY	11.00	10 FEB 92	MILEAGE

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----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

28 FEB 92

PAGE 3

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation	
010630	04842	KATHLEEN PADGITT	11.00	10 FEB 92	MILEAGE	
010631	04843	KAPER'S BUILDING MATERIAL, I	161.40	10 FEB 92	CHAIR RAIL--WHEATFIELD MEETI	
010632	04844	MARY K. MARTIN	42.75	10 FEB 92	MILEAGE	
010633	04845	MOOLENAAR & HUGHES	160.00	10 FEB 92	LAWN CARE -- WHEATFIELD	
010634	04846	MUSIC WHOLESALERS	24.00	10 FEB 92	COMPACT DISCS	
010635	04847	NATIONAL GEOGRAPHIC SOCIETY	13.95	10 FEB 92	BOOKS	
010636	04848	NEWSBANK	2391.66	10 FEB 92	SUBSCRIPTION -- RENSSELAER	
010637	04849	NIPSCO	824.69	10 FEB 92	WHEATFIELD UTILITIES	
010638	04850	NORTHWESTERN INDIANA TELEPHO	89.17	10 FEB 92	DEMOTTE TELEPHONE	
010639	04851	OOMS DISPOSAL SERVICE INC.	13.00	10 FEB 92	TRASH PICK-UP--DEMOTTE	
010640	04852	PAM FERBER	59.00	10 FEB 92	MILEAGE & WHEATFIELD PO BOX	
010641	04853	PERMA-BOUND	88.51	10 FEB 92	BOOKS	
010642	04854	POSTMASTER GENERAL	458.00	10 FEB 92	POSTAGE	
010643	04855	RAND MCNALLY & COMPANY	304.50	10 FEB 92	BOOKS	
010644	04856	CHAMBER OF COMMERCE	115.00	10 FEB 92	1992 DUES	
010645	04857	SECURITY COURIERS, INC.	300.00	10 FEB 92	TRANSPORT BETWEEN LIBRARIES	
010646	04858	SELECTVIDEO	85.05	10 FEB 92	VIDEOCASSETTES	
010647	04859	SMITH TRUE VALUE FARM STORE	5.67	10 FEB 92	ICE MELT -- RENSSELAER	
010648	04860	T & J REPAIR	520.00	10 FEB 92	CLEANING SERVICE -- RENSSELA	
010649	04861	TEETERS CULLIGAN	49.65	10 FEB 92	COOLER RENTAL & WATER	
010650	04862	THE TIMES	22.00	10 FEB 92	SUBSCRIPTION -- DEMOTTE	
010651	04863	TOWN OF DEMOTTE	17.16	10 FEB 92	SEWER SERVICE -- DEMOTTE	
010652	04864	UNIVERSITY MICROFILMS INTERN	130.00	10 FEB 92	MICROFILM OF RENSSELAER REPU	
010653	04865	VAN STRICKLIN	24.00	10 FEB 92	REPAIR VIDEOCASSETTES	
CONSTRUCTION	010654	04866	CIRCLE "R" ELECTRIC, INC.	13392.00	10 FEB 92	DEMOTTE & RENSSELAER BUILDIN
FUND	010655	04867	FIRST OF AMERICA BANK	1488.00	10 FEB 92	RETAINAGE FOR CIRCLE "R" ELE
	010656	04868	CIRCLE "R" MECHANICAL, INC.	31770.00	10 FEB 92	DEMOTTE & RENSSELAER BUILDIN
	010657	04869	FIRST OF AMERICA BANK	3530.00	10 FEB 92	RETAINAGE FOR CIRCLE "R" MEC
	010658	04870	IRA C. MAST & SON, INC.	118208.70	10 FEB 92	DEMOTTE & RENSSELAER BUILDIN
	010659	04871	FIRST OF AMERICA BANK	13134.30	10 FEB 92	RETAINAGE FOR IRA C. MAST &
	010660	04872	JACK KELLOGG	3300.00	10 FEB 92	CONSTRUCTION MANAGER
	010661	04873	THE L.O.M. CORPORATION	6510.00	10 FEB 92	ARCHITECTURAL SERVICES
	010662	4906	BANK ONE	3629.32	25 FEB 92	FICA & FED. TAX WITHHELD 25
	010663	04907	INDIANA DEFERRED COMPENSATIO	72.50	25 FEB 92	WITHHELD FROM 25 FEB 92 PAYR
	010664	04908	INDIANA DEPARTMENT OF REVENU	1187.32	25 FEB 92	STATE & COUNTY TAX WITHHELD
	010665	04910	TREASURER OF JASPER COUNTY	80.00	25 FEB 92	WITHHELD FOR MUSCH PROPERTY
	010666	04911	ALSA 2	128.00	25 FEB 92	CONFERENCE REGISTRATION
	010667	04912	AT&T	89.35	25 FEB 92	DEMOTTE TELEPHONE
	010668	04913	CITY OF RENSSELAER	450.81	25 FEB 92	RENSSELAER UTILITIES
	010669	04914	UNITED TELEPHONE COMPANY	319.71	25 FEB 92	RENSSELAER TELEPHONE
	010670	04915	UNITED TELEPHONE COMPANY	124.60	25 FEB 92	WHEATFIELD TELEPHONE

--TOTAL AMOUNT OF CLAIMS-- 234554.80

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 3 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 234554.80. Dated 02 MAR 92.

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

02 MAR 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
010671	04916	ACE HARDWARE	7.87	02 MAR 92	JANITORIAL SUPPLIES--WHEATFI
010672	04917	AVC CORPORATION	88.75	02 MAR 92	SERVICE AGREEMENT FOR MARCH
010673	04918	AUSTIN BOOK SALES	91.87	02 MAR 92	BOOKS
010674	04919	BAKER & TAYLOR	212.21	02 MAR 92	BOOKS
010675	04920	BAKER & TAYLOR	574.31	02 MAR 92	BOOKS
010676	04921	BAKER & TAYLOR	621.00	02 MAR 92	LEASE BOOKS
010677	04922	BARB FERNANDEZ	15.00	02 MAR 92	SNOW REMOVAL -- DEMOTTE
010678	04923	BOOK LINKS -- AMERICAN LIBRA	37.95	02 MAR 92	SUBSCRIPTION -- DEMOTTE
010679	04924	BRODART CO.	178.87	02 MAR 92	SYSDAC TAPE
010680	04925	BUILDING BLOCKS	126.06	02 MAR 92	MATERIALS FOR CHILDRENS PROG
010681	04926	CHARLOTTE FAGEN	25.50	02 MAR 92	MILEAGE
010682	04927	CHERYL A. WITTY	40.99	02 MAR 92	RENSSELAER PETTY CASH REIMBU
010683	04928	COAST TO COAST	32.99	02 MAR 92	COFFEE MAKER
010684	04930	CONSOLIDATED INSURANCE AGENC	350.00	02 MAR 92	EMPLOYEE BOND & BOILER INS.
010685	04931	CONGRESSIONAL QUARTERLY INC.	296.00	02 MAR 92	SUBSCRIPTION -- RENSSELAER
010686	04932	CURRENT LEADERS PUBLISHING C	147.00	02 MAR 92	SUBSCRIPTION -- RENS., DEM.,
010687	04933	DEYOUNG PLUMB, HTG, & AIR CO	45.00	02 MAR 92	HEATING SERVICE -- WHEATFIEL
010688	04934	DEMCO	301.80	02 MAR 92	OVERDUE CARDS, BOOK CARDS &
010689	04935	ELECTROLUX	81.05	02 MAR 92	VACUUM BAGS & VACUUM REPAIRS
010690	04936	FACTS ON FILE, INC.	64.92	02 MAR 92	BOOKS
010691	04937	FAGEN PHARMACY	5.65	02 MAR 92	FILM PROCESSING
010692	04938	FAGEN PHARMACY	6.00	02 MAR 92	BOWL CLEANERS -- WHEATFIELD
010693	04939	GREENE'S FURNITURE	450.00	02 MAR 92	WHEATFIELD MEETING ROOM CARP
010694	04940	HERITAGE OFFICE PRODUCTS, IN	247.20	02 MAR 92	COPIER PAPER
010695	04941	INFORMATION PLUS	267.47	02 MAR 92	BOOKS
010696	04942	JACOBSENS	68.40	02 MAR 92	TYPEWRITER RIBBONS & CORR.--
010697	04943	JULIE BRAY	11.00	02 MAR 92	MILEAGE
010698	04944	KANKAKEE VALLEY POST NEWS	6.78	02 MAR 92	ADVERTISEMENT
010699	04945	KIMBERLY GARWOOD	40.00	02 MAR 92	MILEAGE
010700	04946	LYNN DAUGHERTY	275.75	02 MAR 92	MILEAGE & NILBA MEETING DIVV
010701	04947	MARGE HOHNER	26.00	02 MAR 92	MILEAGE
010702	04948	MARY K. MARTIN	104.59	02 MAR 92	MILEAGE & POSTAGE
010703	04949	NIPSCO	713.76	02 MAR 92	DEMOTTE UTILITIES
010704	04950	OOMS DISPOSAL SERVICE INC.	13.00	02 MAR 92	TRASH PICK-UP--DEMOTTE
010705	04951	PAM FERBER	45.49	02 MAR 92	TELEPHONE -- WHEATFIELD
010706	04952	POSTMASTER GENERAL	347.00	02 MAR 92	POSTAGE
010707	04953	QUEEN CITY UNIFORMS	47.60	02 MAR 92	NAMETAGS
010708	04954	QUILL	523.83	02 MAR 92	OFFICE & JANITORIAL SUPPLIES
010709	04955	R W POOL CO., INC.	63.40	02 MAR 92	JANITORIAL SUPPLIES--DEM & W
010710	04956	RECORDED BOOKS INC.	54.24	02 MAR 92	BOOK ON CASSETTE
010711	04957	RENSSELAER REPUBLICAN	57.28	02 MAR 92	JOB AD & PUBLIC NOTICE
010712	04958	SCARECROW PRESS	32.50	02 MAR 92	SUBSCRIPTION -- DEMOTTE
010713	04959	SECURITY COURIERS, INC.	270.00	02 MAR 92	TRANSPORT BETWEEN BRANCHES
010714	04960	SELECTVIDEO	112.05	02 MAR 92	VIDEOCASSETTES
010715	04962	SILVER BURDETT PRESS	89.83	02 MAR 92	BOOKS
010716	04963	T & J REPAIR	390.00	02 MAR 92	JANITORIAL SERVICE -- RENSSE
010717	04964	THE TIMES	22.00	02 MAR 92	SUBSCRIPTION -- DEMOTTE
010718	04965	THE VIDETTE MESSENGER	102.00	02 MAR 92	SUBSCRIPTION -- WHEATFIELD

CHECK REGISTER
 ----- JASPER COUNTY PUBLIC LIBRARY -----
 301 N. VAN RENSSELAER STREET
 RENSSELAER, IN 47978
 02 MAR 92

PAGE 2

	Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
	010719	04966	ZOOBOOKS	31.90	02 MAR 92	SUBSCRIPTIONS -- RENS. & DEM
CONSTRUCTION FUND	010720	04967	IRA C. MAST & SON, INC.	94600.80	02 MAR 92	DEMOTTE & RENSSELAER BUILDIN
	010721	04968	FIRST OF AMERICA BANK	10511.20	02 MAR 92	RETAINAGE FOR IRA C. MAST
	010722	04969	RMG CONSULTANTS, INC.	3725.00	02 MAR 92	CONSULTING SERVICE FOR AUTOM
	010723	04970	THE L.D.M. CORPORATION	3960.00	02 MAR 92	ARCHITECTURAL & CONSULTING S
	--TOTAL AMOUNT OF CLAIMS--			120560.86		

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 2 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 120560.86. Dated 02 MAR 92.

CIRCULATION STATISTICS

	RENSSELAER					DEMOTTE					WHEATFIELD					
	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	
	V	T	V	T	I	V	T	V	T	I	V	T	V	T	I	
	O	I	O	I	R	O	I	O	I	R	O	I	O	I	R	
	L	T	L	T	C	L	T	L	T	C	L	T	L	T	C	
	U	L	U	L	U	U	L	U	L	U	U	L	U	L	U	
	M	E	M	E	L	M	E	M	E	L	M	E	M	E	L	
February 1992	E		E		ATION	E		E		ATION	E		E		ATION	
(XX)																
ADULT BOOKS																
Fiction	33	31	7	7	1628	11	11			1560	7	7	4	4	706	
Non-Fiction	76	74	3	3	1616	5	5			1385	4	4	17	2	609	
CHILDREN'S BK																
Fiction	10	10	4	4	2261	3	3			2898	3	3	1	1	977	
Non-fiction	9	9			803					740	1	1			241	
MAGAZINES																
					416					715			414		403	
GRAPHIC MATER'L																
Puzzles,Prints, Games,Filmstrip					59								10	10		
MICROFORMS																
BOOK RECORDS	65	55	41	41	317	46	34			185	36	25			215	
SOFTWARE																
PAMPHLETS	5	5			115					99					5	
PHOTOS	14	13			978	19	17			614	19	19			767	
EQUIPMENT																
TOTAL	207	192	55	55	8193	84	70	0	0	8196	70	59	32	17	3923	
(XX)																
PERCENT																
Increase					7%					10%						
Decrease															4%	
END OF MONTH:																
	RENSSELAER					DEMOTTE					WHEATFIELD					TOTAL
TOTAL MATERIALS OWNED	35684					22139					17123					74946
TOTAL TITLES OWNED	32306					20732					15465					68503
(XX)																
MONTHLY SYSTEM STATISTICS																
Circulation						1990					1991					
Daily Average						17594					20312					15%
January to date																
Total Circulation						36479					40960					12%
Renlaer day 328																
DeMotte day 328																
Wheatfield day 157																

TOTAL COLLECTION--RENSSELAER

START OF MONTH END OF MONTH

T	V
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E	M
	E

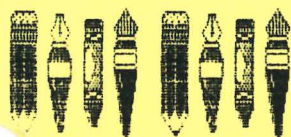
ADULT BOOKS															
5244	5141	5247	5144	X	6165	6112	6176	6123	X	7449	7276	7475	7300	X	Fiction
4505	3387	4492	3389	X	7348	6332	7353	6337	X	13663	12182	13736	12253	X	Nonfiction
				X					X					X	
				X					X					X	CHILDREN'S BOOKS
3736	3633	3738	3635	X	4483	4375	4486	4378	X	6408	6017	6414	6023	X	Fiction
2335	2174	2336	2175	X	3069	2957	3069	2957	X	5675	5126	5684	5135	X	Nonfiction
				X					X					X	
		414	0	X					X			0	0	X	MAGAZINES
				X					X					X	
7	7	3	3	X	2	2	2	2	X	395	183	395	183	X	GRAPHIC MATERIAL
				X					X					X	
				X					X					X	
				X					X					X	
		0	0	X			0	0	X			0	0	X	MICROFORMS
				X					X					X	
71	689	807	714	X	603	521	649	555	X	1346	871	1370	885	X	SOUND RECORDINGS
109	55	109	55	X	1	1	1	1	X	89	27	89	27	X	SOFTWARE
				X					X					X	PAMPHLETS
378	337	397	356	X	384	362	403	379	X	507	487	521	500	X	VHS'S
				X					X					X	EQUIPMENT
17085	15423	17123	15465	X	22055	20662	22139	20732	X	35532	32169	35684	32306	X	TOTAL

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT
February 1992

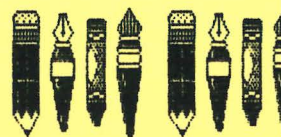
	RENSSELAER	DEMOTTE	WHEATFIELD	TOTAL
REGISTRATIONS				
Borrowers--Beginning of month:				13348
Resident	31	25	12	68
Non-resident				0
Expired cards	59	52	38	149
Non-resident,expired				0
Total Registered				13267
REFERENCE QUESTIONS				
Telephone				
Directional	267	115	146	528
Reference	214	203	129	546
In-person				
Directional	301	222	167	690
Reference	335	492	302	1129
Total	1117	1032	744	2893
INTRALIB.LOAN ITEMS FILLED	64	150	53	267
LOCAL HISTORY				
In person	9			
Microfilms used	15			
Letters	4			
IN-HOUSE USE OF HARDWARE/SOFTWARE				
Computer agreements	59		82	
Software used	73		135	
VCR Use	1			
Microforms	5			
Other				
XX				
INTERLIBRARY LOANS(SYSTEM)				
Requests made for:	94	64	14	
Items rec'd for:	68	63	7	
Items outstanding:	26	1	7	
Items from Ind. libs.	52	53	5	
Items requested by other libraries				
Items supplied to other libraries				
Info requests answd for other libs				
Info requests sent				

JASPER COUNTY PUBLIC LIBRARY PROGRAMS
February 1992

	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
Children's Programs (0-13)	4	5	2	11
Number attending	77	84	17	178
YA Programs (14-17)	3			3
Number attending	91			91
Adult Programs	1	1	2	4
Number attending	20	7	21	48
Senior Citizen Programs				0
Number attending				0
TOTAL NUMBER OF PROGRAMS	8	6	4	18
TOTAL PERSONS ATTENDING	188	91	38	317



Automation Break



26 February 1992
Volume 2 Edition 1

Well, we're on our way to automation! A lot has taken place since the last edition of "Automation Break", so please read on!

In December, the Board approved issuing the RFP (Request for Proposals) for data conversion. This document was sent to vendors of MARC records, and they responded with enormous proposals of how their companies could change our shelflists into machine-readable records.

The Automation Task Force read each proposal, then met with Pat McClintock, our automation consultant, to select the "best and lowest" proposal. Mary then attended the February Board meeting to present the Task Force's recommendation, and ask the Board to approve the Task Force's selection of data conversion vendor.

The Board has approved Gaylord Library System's proposal for data conversion. We will begin shipping out our shelflist to Gaylord in late March, and we will be finished with conversion in October.

In January, the Task Force evaluated St. Joseph's College's MultiLIS automated system. We had hoped that it would be feasible to share an automated system with St. Joe to save ourselves money and staff time. This proved financially prohibitive, so the Board directed Mary and the Task Force to finalize the RFB (Request for Bid), and this document was issued to selected vendors and advertising for bid was begun on 21 February 1992.

What all this means is that we will be purchasing our own in-house system. We will start with automated patron records, circulation services and cataloguing, and add the automated card catalogue service (OPACs) later. Most libraries wait to begin public use of this module so that staff can become accustomed to automated circulation services, and staff can prepare for the task of training patrons to use OPACs.

That's automation -- up-to-date! If you have questions or concerns, please contact Mary Martin or any Automation Task Force member. Task Force members are:

Lynn Daugherty
Pam Ferber
Kim Garwood
Jill Tachtiris

APR.

AGENDA.....April 6, 1992
Monthly Meeting WHEATFIELD Library
Jasper County Public Library Board of Trustees
7:00 PM

1. Approval of furnishing specifications to be bid
2. Automation System: Opening and reading of bids
3. Minutes
4. Bills/Financial reports
 - 4.1 Bills to be allowed/Paychecks
 - 4.2 Financial statements
 - 4.3 Wheatfield carpet installation bill
5. Director's report
 - 5.1 Circulation
 - 5.2 Activities
6. Building project
 - 6.1 Director's update
 - 6.2 Dedication plaques
 - 6.3 Moving plans
 - 6.4 Approval of telephone system
 - 6.5 Equipment and accessories costs
 - 6.6 Sealed bids/auction matters
 - 6.7 Spare heating water pump for boiler
7. Fine-free week (April 20 or April 27)
8. Loaning of local history materials
9. Appointment of NIALSA director for 7-92 to 6-95
10. Wheatfield Business
11. DeMotte Business
12. Rensselaer Business
13. NILBA meeting
14. Adjournment

Christmas party!

RESOLUTION
OF
JASPER COUNTY PUBLIC LIBRARY BOARD

BE IT RESOLVED that Jasper County Public Library sell and transfer to RENSSELAER CENTRAL SCHOOLS CORPORATION the following described real estate in the City of Rensselaer, Indiana, commonly known as the Rensselaer Public Library building located at 301 N. Van Rensselaer Street, Rensselaer, Indiana, for the sum of One Dollar (\$1.00):

Lots 11 and 12 in Block 7 of the Original
Plat of the City of Rensselaer, Indiana;

and,

BE IT FURTHER RESOLVED that this sale and transfer be closed and completed and possession given within 30 days after the Jasper County Public Library vacates these premises by moving into its new library located at Susan & Van Rensselaer Streets, Rensselaer, Indiana; and

BE IT FURTHER RESOLVED that the President and Secretary of the Jasper County Public Library Board execute and deliver a quit claim deed for the above-described real estate to RENSSELAER CENTRAL SCHOOLS CORPORATION upon receipt of the sum of One Dollar (\$1.00) cash, but that said Board not furnish any title evidence to this real estate.

This Resolution adopted this 2 day of MARCH, 1992.

BOARD OF TRUSTEES
JASPER COUNTY PUBLIC LIBRARY

By: Wilbur D. Doty

Miriam Sawyer

Barbara Leestma

Margaret Hohner

Mary Linda Carey

MINUTES.....MARCH 2, 1992
Jasper County Public Library Board Meeting Rensselaer Library
7:00 PM

Present: Miriam Lawyer, Wilbur Doty, Barbara Leestma, Marge Hohner,
Mary Linda Casey, Lynn Daugherty, Bill Moriarty.

Public hearing on Rensselaer building: M. Lawyer opened the floor for public comments on the disposition of the Rensselaer building. Jack Nesbitt, representing the Jasper Foundation, introduced Board members and gave a brief synopsis of the Foundation's plans to use the building as a cultural center. He stated that the Foundation would be able to raise the \$6500 estimated necessary annually for utility payments for the building and that they would be able to obtain other money from grants and other sources.

Gilbert Crimmons, Assistant Superintendent, Rensselaer School Corporation, stated that the School Corporation wished to use the building for their administrative offices. He stated that a ramp would be installed to make the meeting room handicap accessible and that the offices upstairs would be separated with temporary-type walls. This would be done at a cost of approximately \$5,000-\$10,000. He stated that no other changes to the structure were planned.

M. Lawyer asked for further comments from the public. Since none were forthcoming, she asked for comments from the Board. W. Doty noted that the Board's stated goals were to give the building to a financially-responsible, tax-supported agency which would be able to preserve the historical integrity of the building. On that basis, he moved that the Board sell the Rensselaer Library for \$1.00 to the Rensselaer Central School Corporation. B. Leestma seconded the motion, which was unanimously passed.

Bill Nye, Foundation board member, stated his feeling that the cultural center would benefit the community more than would administration offices. He stated his disappointment in the Board decision and his belief that the Board had not considered the various options carefully enough. J. Nesbitt noted that the Foundation had applied for a \$10,000 loan which the Foundation could match and use to purchase the building, if necessary. He stated that one of the advantages of the Foundation would be that by putting the building on the Historic Register, they would not need to make it handicap accessible, although they might want to eventually. Abbie Parmele voiced her feeling that the building would be a wonderful display area for art. The group asked the Board to retract their motion and delay a decision until the next meeting.

B. Moriarty read a prepared resolution which needed only the names and dates entered (see attached) and explained its provisions to the Board. Wilbur Doty moved to adopt the resolution. Mary Linda Casey seconded the motion which was unanimously passed by the Board.

Minutes: The minutes of the February 10 board meeting were approved on a motion by W. Doty, seconded by M. Hohner.

Bills, Financial Statements: Bills and payroll were approved on a motion by W. Doty, seconded by M.L. Casey, with the exception of Claim #4939 (Warrant # 10693). This bill from Greene's Carpet for the

installation of carpet in the Wheatfield meeting room was not approved for payment because the Board felt that the installation was not according to specifications and that the raised area which had been taped would not wear as well as the rest of the carpet. Action on the payment of this claim was tabled until the April 6 meeting.

The financial statements were approved on a motion by M.L. Casey, seconded by W. Doty.

Director's Report: Again this month, the overall increase in circulation as well as the surprising increase at DeMotte (in light of all the obstructions to good service caused by the building project) was noted with pleasure.

The Director advised the Board that the City Council had agreed to install a flashing warning light at the intersection of Susan and Van Rensselaer and had responded so expeditiously to the Rev. Woody Slade's letter that the Board's letter was never sent.

The contract with Gaylord Corporation for the retrospective conversion of the library's shelf list will soon be ready to be signed.

The Director also notified the Board of employee Betty Thone's broken hip.

Framed art collection: The Director noted that the present Framed Art collection is used by only 3 or 4 individuals and is in serious need of updating if it is to be continued. On the Director's recommendation, the Board voted unanimously, on a motion by M.L. Casey, seconded by W. Doty, to discontinue the service and to dispose of the paintings along with the rest of the building's furnishings when the library moves into its new quarters.

Building Project: After a short update on the project's progress, the Board discussed the disposal of old library furnishings. On a motion by M.L. Casey, seconded by W. Doty, the Board voted to auction at Rensselaer all furnishings from the DeMotte and Rensselaer Libraries which will not be reused in the new buildings.

Library staff will be responsible for determining which materials they feel should not be reused. A Board committee to review staff recommendations and approve furnishings for sale will consist of Wanda Stewart, Barbara Leestma and Miriam Lawyer.

The Director was asked to check legal requirements for the disposal of library personal property.

With regard to the development of the specifications for the bids for library furnishings, the Board agreed that this is a task best handled by the library staff and interior designer. L. Daugherty will contact Board members when various furnishings are to be discussed with the Library's interior designer so that any Board members interested in attending the meetings may come.

The Board's feeling concerning the Rensselaer Library roof color was that they would like the roof to have the gray appearance shown on the artist's rendering.

W. Doty noted that frequently materials borrowed from one library and returned to another are incorrectly shelved at the wrong library. He asked that measures be taken to correct this problem.

Plans for the Christmas party to be held after the April 6 board meeting at the Wheatfield Library were made. Each Board member will bring a food contribution.

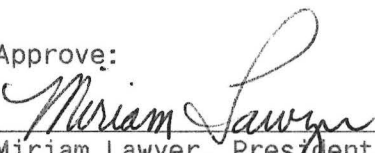
The Board asked the status of the Rensselaer Friends of the Library group and was pleased to learn that a second meeting brought the involvement of additional persons and that a 5-person council was formed to direct the organization until such time as officers could be elected.

W. Doty moved for adjournment at 8:25 P.M.

Respectfully submitted,



Barbara Leestma, Secretary

Approve:


Miriam Lawyer, President

FINANCIAL STATEMENT
JASPER COUNTY PUBLIC LIBRARY

MARCH 31, 1992

	Beginning Balance	Receipts	Disbursements	Ending Balance
Operating Fund	190374.13	3609.78	38964.98	155018.93
Gift Funds				
DeMotte	4165.58	0.00	17.73	4147.85
Rensselaer	2267.91	15.14	0.00	2283.05
Wheatfield	931.21	35.97	0.00	967.18
Bond and Interest Funds				
Rensselaer & DeMotte	25040.06	0.00	0.00	25040.06
Wheatfield	19199.11	0.00	0.00	19199.11
LIRF Fund	19049.73	0.00	0.00	19049.73
Pr y Cash Funds				
DeMotte	30.00	0.00	0.00	30.00
Rensselaer	60.00	0.00	0.00	60.00
Wheatfield	30.00	0.00	0.00	30.00
Cash Change Fund	60.00	0.00	0.00	60.00
Reciprocal Borrowing Fund	0.00	0.00	0.00	0.00
Levy Excess Fund	0.00	0.00	0.00	0.00
Construction Fund	2958597.63	0.00	112797.00	2845800.63
P.E.R.F.	1100.23	0.00	-706.50	1806.73
Reserve for Insurance	592.76	0.00	-169.36	762.12
TOTAL ALL FUNDS	3221498.35	3660.89	150903.85	3074255.39

APPROPRIATION REPORT
----- JASPER COUNTY PUBLIC LIBRARY -----
31 MAR 92

OPERATING FUND ACCT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	APPROPRIATION BALANCE	% SPENT Y-T-D
1.11	SALARY OF LIBRARIAN	35616.00	.00	35616.00	2968.00	7420.00	28196.00	21%
1.12	SALARY OF ASSISTANTS	295755.00	1005.00	296760.00	23364.44	61422.66	235337.34	21%
1.13	WAGES OF JANITORS	16021.00	.00	16021.00	686.00	1886.50	14134.50	12%
1.21	EMPLOYER'S SHARE-FICA	26364.00	78.00	26442.00	2066.92	5410.84	21031.16	20%
1.22	UNEMPLOYMENT COMPENSATION	2068.00	.00	2068.00	.00	74.96	1993.04	4%
1.23	EMPLOYER'S CONTRIBUTION - PERF	20629.00	.00	20629.00	.00	4827.78	15801.22	23%
1.24	EMPLOYER'S CONTRIBUTION - INS.	6000.00	.00	6000.00	.00	.00	6000.00	0%
1.31	OTHER PERSONAL SERVICES	2000.00	.00	2000.00	.00	.00	2000.00	0%
2.11	OFFICIAL RECORDS	800.00	.00	800.00	.00	17.70	782.30	2%
2.12	STATIONERY AND PRINTING	800.00	.00	800.00	.00	.00	800.00	0%
2.13	OTHER OFFICE SUPPLIES	3250.00	.00	3250.00	501.91	731.31	2518.69	23%
2.21	CLEANING & SANITATION SUPPLIES	3900.00	.00	3900.00	207.09	292.13	3607.87	7%
2.22	FUEL, OIL & LUBRICANTS	100.00	.00	100.00	.00	2.85	97.15	3%
2.23	OTHER OPERATING SUPPLIES	100.00	.00	100.00	.00	.00	100.00	0%
2.31	BUILDING MATERIALS & SUPPLIES	600.00	.00	600.00	.00	103.46	496.54	17%
2.32	PAINT AND PAINTING SUPPLIES	200.00	.00	200.00	.00	63.34	136.66	32%
2.33	REPAIR PARTS	250.00	.00	250.00	.00	.00	250.00	0%
2.41	LIBRARY SUPPLIES	8000.00	183.85	8183.85	548.71	1200.33	6983.52	15%
2.42	OTHER SUPPLIES	2000.00	.00	2000.00	247.20	247.20	1752.80	12%
3.11	CONSULTING SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.12	ENGINEERING & ARCH. SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.13	LEGAL SERVICES	1500.00	.00	1500.00	.00	.00	1500.00	0%
3.14	OTHER PROFESSIONAL SERVICES	7000.00	.00	7000.00	660.00	3010.00	3990.00	43%
3.21	TELEPHONE	11000.00	.00	11000.00	623.75	1825.63	9174.37	17%
3.22	POSTAGE	4000.00	.00	4000.00	449.33	1352.07	2647.93	34%
3.23	TRAVELING EXPENSE	4000.00	.00	4000.00	348.25	563.00	3437.00	14%
3.24	PROFESSIONAL MEETINGS	4500.00	.00	4500.00	473.00	601.00	3899.00	13%
3.25	FREIGHT	200.00	.00	200.00	.00	.00	200.00	0%
3.31	ADVERTISING & PUBLIC NOTICES	500.00	.00	500.00	64.06	64.06	435.94	13%
3.32	OTHER PRINTING	1000.00	.00	1000.00	.00	.00	1000.00	0%
3.41	OFFICIAL BONDS	800.00	.00	800.00	100.00	100.00	700.00	13%
3.42	OTHER INSURANCE	9000.00	.00	9000.00	250.00	451.00	8549.00	5%
3.51	GAS	7000.00	.00	7000.00	591.98	2076.65	4923.35	30%
3.52	ELECTRICITY	18000.00	.00	18000.00	1170.97	3015.89	14984.11	17%
3.53	WATER	600.00	.00	600.00	7.89	50.16	549.84	8%
3.54	WASTE DISPOSAL SERVICES	688.00	.00	688.00	31.66	99.02	588.98	14%
3.61	BUILDING & STRUCTURES	5000.00	.00	5000.00	.00	334.00	4666.00	7%
3.62	EQUIPMENT	1000.00	.00	1000.00	86.55	462.55	537.45	46%
3.71	REAL ESTATE	.00	.00	.00	.00	.00	.00	0%
3.72	EQUIPMENT	1000.00	.00	1000.00	.00	71.80	928.20	7%
3.91	DUES	900.00	.00	900.00	.00	215.00	685.00	24%
3.92	INTEREST ON TEMPORARY LOANS	.00	.00	.00	.00	.00	.00	0%
3.93	TAXES & ASSESSMENTS	.00	.00	.00	.00	.00	.00	0%
3.94	TRANSFER TO LRF	25000.00	.00	25000.00	.00	.00	25000.00	0%
3.95	LAWN CARE	5400.00	.00	5400.00	15.00	340.00	5060.00	7%
3.96	PETTY CASH	120.00	.00	120.00	.00	.00	120.00	0%
3.97	INTERVIEWING & MOVING EXP.	250.00	.00	250.00	.00	.00	250.00	0%
3.98	MAINTENANCE CONTRACTS	21600.00	.00	21600.00	101.75	656.70	20943.30	3%
4.1	LAND	.00	.00	.00	.00	.00	.00	0%
4.2	BUILDINGS	.00	.00	.00	.00	.00	.00	0%
4.3	IMPROVEMENTS OTHER THAN BUILD.	.00	.00	.00	.00	.00	.00	0%
4.4	FURNITURE & EQUIPMENT	15000.00	1056.25	16056.25	592.87	1195.40	14860.85	7%
4.51	BOOKS	105000.00	12398.96	117398.96	1972.01	14605.18	102793.78	12%
4.52	PERIODICALS & NEWSPAPERS	27000.00	5301.40	32301.40	669.35	8625.47	23675.93	27%
4.53	NONPRINTED MATERIALS	22000.00	781.91	22781.91	166.29	1799.89	20982.02	8%
	-TOTAL-	724511.00	20805.37	745316.37	38964.98	125215.53	620100.84	17%

{-----BANK BALANCES-----}
DATE {31 MAR 92}

A1 {BANK ONE CHECKING	}	B1 {	51940.70}
A2 {CONSTRUCTION FUND SAVINGS ACCT}	}	B2 {	2845800.63}
A3 {CERTIFICATE OF DEPOSIT #2	}	B3 {	.00}
A4 {FIRST OF AMERICA	}	B4 {	52682.42}
A5 {DEMOTTE STATE BANK	}	B5 {	70089.56}
A6 {INDIANA FEDERAL	}	B6 {	29570.44}
A7 {INDIANA NATIONAL BANK	}	B7 {	24171.64}
A8 {	}	B8 {	.00}
A9 {	}	B9 {	.00}
TOTAL		B10{	3074255.39}

RECEIPT BREAKDOWN FOR
MARCH 31, 1992

FINES and FEES..... 1470.25

DeMotte	553.75
Rensselaer	570.23
Wheatfield	346.27

PHOTOCOPIES..... 1034.05

DeMotte	457.60
Rensselaer	325.95
Wheatfield	250.50

CARDS..... 19.00

DeMotte	15.50
Rensselaer	3.00
Wheatfield	.50

INTEREST..... 846.58

GIFT FUNDS..... 51.11

DeMotte	0.00
Rensselaer	15.14
Wheatfield	35.97

REFUNDS..... 239.90

ALSA II--can.conf.	128.00
NIALSA--postage	111.90

TOTAL AMOUNT OF RECEIPTS..... 3660.89

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET.

RENSSELAER, IN 47978

31 MAR 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
001906	4989	PAULA L. BAUGH	321.74	10 MAR 92	PAYROLL
001907	5000	MARLENE BEEDLE	128.77	10 MAR 92	PAYROLL
001908	4972	JULIE BRAY	619.86	10 MAR 92	PAYROLL
001909	4981	GLENDA BROWN	416.58	10 MAR 92	PAYROLL
001910	4995	MELISSA BUITER	76.45	10 MAR 92	PAYROLL
001911	4987	RENEE CARR	264.31	10 MAR 92	PAYROLL
001912	4986	MARK CASSELLO	88.00	10 MAR 92	PAYROLL
001913	4985	LYNN DAUGHERTY	989.42	10 MAR 92	PAYROLL
001914	4996	JULIE EISELE	91.61	10 MAR 92	PAYROLL
001915	4973	CHARLOTTE FAGEN	557.91	10 MAR 92	PAYROLL
001916	4997	ANGELA FENWICK	59.80	10 MAR 92	PAYROLL
001917	4992	PAMELA FERBER	708.61	10 MAR 92	PAYROLL
001918	4994	CYNTHIA FISHBURN	59.80	10 MAR 92	PAYROLL
001919	4993	KIMBERLY GARWOOD	742.56	10 MAR 92	PAYROLL
001920	4990	ROSE E. HOWARD	287.72	10 MAR 92	PAYROLL
001921	4991	KRISTIN JOHNSON	79.42	10 MAR 92	PAYROLL
001922	4999	MICHELE KEYS	100.93	10 MAR 92	PAYROLL
001923	4982	DIANA KODY	80.92	10 MAR 92	PAYROLL
001924	4977	JOAN KOPANDA	298.95	10 MAR 92	PAYROLL
001925	04971	MARY K. MARTIN	810.81	10 MAR 92	PAYROLL
001926	5001	CAROL MITCHELL	149.51	10 MAR 92	PAYROLL
001927	4998	CYNTHIA MUSCH	269.96	10 MAR 92	PAYROLL
001928	4979	KATHLEEN PADGITT	354.18	10 MAR 92	PAYROLL
001929	4980	BONNIE POWELL	302.88	10 MAR 92	PAYROLL
001930	4974	SHARON SCHULENBERG	424.85	10 MAR 92	PAYROLL
001931	4983	EILEEN SPURGEON	121.28	10 MAR 92	PAYROLL
001932	5002	CAROL STALBAUM	140.72	10 MAR 92	PAYROLL
001933	4975	JILL TACHTIRIS	424.74	10 MAR 92	PAYROLL
001934	4984	ELIZABETH THONE	61.00	10 MAR 92	PAYROLL
001935	4988	WHITED, AMBER	217.47	10 MAR 92	PAYROLL
001936	4978	DIANE WIERS	382.88	10 MAR 92	PAYROLL
001937	4976	CHERYL WITTY	501.51	10 MAR 92	PAYROLL
001938	5026	PAULA L. BAUGH	321.74	25 MAR 92	PAYROLL
001939	5037	MARLENE BEEDLE	123.35	25 MAR 92	PAYROLL
001940	5010	JULIE BRAY	612.86	25 MAR 92	PAYROLL
001941	5019	GLENDA BROWN	407.38	25 MAR 92	PAYROLL
001942	5032	MELISSA BUITER	65.23	25 MAR 92	PAYROLL
001943	5024	RENEE CARR	250.31	25 MAR 92	PAYROLL
001944	5023	MARK CASSELLO	107.33	25 MAR 92	PAYROLL
001945	5022	LYNN DAUGHERTY	974.42	25 MAR 92	PAYROLL
001946	5033	JULIE EISELE	91.61	25 MAR 92	PAYROLL
001947	5011	CHARLOTTE FAGEN	541.70	25 MAR 92	PAYROLL
001948	5034	ANGELA FENWICK	48.59	25 MAR 92	PAYROLL
001949	5029	PAMELA FERBER	708.61	25 MAR 92	PAYROLL
001950	5031	CYNTHIA FISHBURN	44.86	25 MAR 92	PAYROLL
001951	5030	KIMBERLY GARWOOD	742.56	25 MAR 92	PAYROLL
001952	5027	ROSE E. HOWARD	287.72	25 MAR 92	PAYROLL
001953	5028	KRISTIN JOHNSON	71.85	25 MAR 92	PAYROLL

CHECK REGISTER
 ----- JASPER COUNTY PUBLIC LIBRARY -----
 301 N. VAN RENSSELAER STREET
 RENSSELAER, IN 47978
 31 MAR 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
001954	5036	MICHELE KEYS	112.12	25 MAR 92	PAYROLL
001955	5020	DIANA KODY	88.50	25 MAR 92	PAYROLL
001956	5015	JOAN KOFANDA	284.95	25 MAR 92	PAYROLL
001957	05009	MARY K. MARTIN	810.81	25 MAR 92	PAYROLL
001958	5038	CAROL MITCHELL	194.38	25 MAR 92	PAYROLL
001959	5035	CYNTHIA MUSCH	269.96	25 MAR 92	PAYROLL
001960	5017	KATHLEEN PADGITT	354.18	25 MAR 92	PAYROLL
001961	5018	BONNIE POWELL	282.81	25 MAR 92	PAYROLL
001962	5012	SHARON SCHULENBERG	410.85	25 MAR 92	PAYROLL
001963	5021	EILEEN SPURGEON	73.63	25 MAR 92	PAYROLL
001964	5039	CAROL STALBAUM	189.09	25 MAR 92	PAYROLL
001965	5013	JILL TACHTIRIS	404.74	25 MAR 92	PAYROLL
001966	5025	WHITED, AMBER	217.47	25 MAR 92	PAYROLL
001967	5016	DIANE WIERS	375.88	25 MAR 92	PAYROLL
001968	5014	CHERYL WITTY	486.51	25 MAR 92	PAYROLL
010671	04916	ACE HARDWARE	7.87	02 MAR 92	JANITORIAL SUPPLIES--WHEATFI
010672	04917	AVC CORPORATION	88.75	02 MAR 92	SERVICE AGREEMENT FOR MARCH
010673	04918	AUSTIN BOOK SALES	91.87	02 MAR 92	BOOKS
010674	04919	BAKER & TAYLOR	212.21	02 MAR 92	BOOKS
010675	04920	BAKER & TAYLOR	574.31	02 MAR 92	BOOKS
010676	04921	BAKER & TAYLOR	621.00	02 MAR 92	LEASE BOOKS
010677	04922	BARB FERNANDEZ	15.00	02 MAR 92	SNOW REMOVAL -- DEMOTTE
010678	04923	BOOK LINKS -- AMERICAN LIBRA	37.95	02 MAR 92	SUBSCRIPTION -- DEMOTTE
010679	04924	BRODART CO.	178.87	02 MAR 92	SYSDAC TAPE
010680	04925	BUILDING BLOCKS	126.06	02 MAR 92	MATERIALS FOR CHILDRENS PROG
010681	04926	CHARLOTTE FAGEN	25.50	02 MAR 92	MILEAGE
010682	04927	CHERYL A. WITTY	40.99	02 MAR 92	RENSSELAER PETTY CASH REIMBU
010683	04928	COAST TO COAST	32.99	02 MAR 92	COFFEE MAKER
010684	04930	CONSOLIDATED INSURANCE AGENC	350.00	02 MAR 92	EMPLOYEE BOND & BOILER INS.
010685	04931	CONGRESSIONAL QUARTERLY INC.	296.00	02 MAR 92	SUBSCRIPTION -- RENSSELAER
010686	04932	CURRENT LEADERS PUBLISHING C	147.00	02 MAR 92	SUBSCRIPTION -- RENS., DEM.,
010687	04933	DEYOUNG PLUMB, HTG, & AIR CO	45.00	02 MAR 92	HEATING SERVICE -- WHEATFIEL
010688	04934	DEMCO	301.80	02 MAR 92	OVERDUE CARDS, BOOK CARDS &
010689	04935	ELECTROLUX	81.05	02 MAR 92	VACUUM BAGS & VACUUM REPAIRS
010690	04936	FACTS ON FILE, INC.	64.92	02 MAR 92	BOOKS
010691	04937	FAGEN PHARMACY	5.65	02 MAR 92	FILM PROCESSING
010692	04938	FAGEN PHARMACY	6.00	02 MAR 92	BOWL CLEANERS -- WHEATFIELD
010693	04939	GREENE'S FURNITURE	450.00	02 MAR 92	WHEATFIELD MEETING ROOM CARP
010694	04940	HERITAGE OFFICE PRODUCTS, IN	247.20	02 MAR 92	COPIER PAPER
010695	04941	INFORMATION PLUS	267.47	02 MAR 92	BOOKS
010696	04942	JACOBSENS	68.40	02 MAR 92	TYPEWRITER RIBBONS & CORR.--
010697	04943	JULIE BRAY	11.00	02 MAR 92	MILEAGE
010698	04944	KANKAKEE VALLEY POST NEWS	6.78	02 MAR 92	ADVERTISEMENT
010699	04945	KIMBERLY GARWOOD	40.00	02 MAR 92	MILEAGE
010700	04946	LYNN DAUGHERTY	275.75	02 MAR 92	MILEAGE & NILBA MEETING DIVV
010701	04947	MARGE HOHNER	26.00	02 MAR 92	MILEAGE
010702	04948	MARY K. MARTIN	104.59	02 MAR 92	MILEAGE & POSTAGE
010703	04949	NIPSCO	713.76	02 MAR 92	DEMOTTE UTILITIES

CHECK REGISTER
 ----- JASPER COUNTY PUBLIC LIBRARY -----
 301 N. VAN RENSSELAER STREET
 RENSSELAER, IN 47978
 31 MAR 92

PAGE 3

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation	
010704	04950	OOMS DISPOSAL SERVICE INC.	13.00	02 MAR 92	TRASH PICK-UP--DEMOTTE	
010705	04951	FAM FERBER	45.49	02 MAR 92	TELEPHONE -- WHEATFIELD	
010706	04952	POSTMASTER GENERAL	347.00	02 MAR 92	POSTAGE	
010707	04953	QUEEN CITY UNIFORMS	47.60	02 MAR 92	NAMETAGS	
010708	04954	QUILL	523.83	02 MAR 92	OFFICE & JANITORIAL SUPPLIES	
010709	04955	R W POOL CO., INC.	63.40	02 MAR 92	JANITORIAL SUPPLIES--DEM & W	
010710	04956	RECORDED BOOKS INC.	54.24	02 MAR 92	BOOK ON CASSETTE	
010711	04957	RENSSELAER REPUBLICAN	57.28	02 MAR 92	JOB AD & PUBLIC NOTICE	
010712	04958	SCARECROW PRESS	32.50	02 MAR 92	SUBSCRIPTION -- DEMOTTE	
010713	04959	SECURITY COURIERS, INC.	270.00	02 MAR 92	TRANSPORT BETWEEN BRANCHES	
010714	04960	SELECTVIDEO	112.05	02 MAR 92	VIDEOCASSETTES	
010715	04962	SILVER BURDETT PRESS	89.83	02 MAR 92	BOOKS	
010716	04963	T & J REPAIR	390.00	02 MAR 92	JANITORIAL SERVICE -- RENSSE	
010717	04964	THE TIMES	22.00	02 MAR 92	SUBSCRIPTION -- DEMOTTE	
010718	04965	THE VIDETTE MESSENGER	102.00	02 MAR 92	SUBSCRIPTION -- WHEATFIELD	
010719	04966	ZOOBOOKS	31.90	02 MAR 92	SUBSCRIPTIONS -- RENS. & DEM	
CONSTRUCTION FUND	010720	04967	IRA C. MAST & SON, INC.	94600.80	02 MAR 92	DEMOTTE & RENSSELAER BUILDIN
	010721	04968	FIRST OF AMERICA BANK	10511.20	02 MAR 92	RETAINAGE FOR IRA C. MAST
	010722	04969	RMG CONSULTANTS, INC.	3725.00	02 MAR 92	CONSULTING SERVICE FOR AUTOM
	010723	04970	THE L.O.M. CORPORATION	3960.00	02 MAR 92	ARCHITECTURAL & CONSULTING S
	010724	5003	BANK ONE	3275.83	10 MAR 92	FICA & FED TAX WITHHELD 10 M
	010725	05004	INDIANA DEFERRED COMPENSATIO	72.50	10 MAR 92	WITHHELD FROM 10 MAR 92 PAYR
	010726	05005	TREASURER OF JASPER COUNTY	80.00	10 MAR 92	WITHHELD FOR MUSCH PROPERTY
	010727	05006	NIPSCO	709.84	10 MAR 92	WHEATFIELD UTILITIES
	010728	05007	NORTHWESTERN INDIANA TELEPHO	80.04	10 MAR 92	DEMOTTE TELEPHONE
	010729	05008	TOWN OF DEMOTTE	15.60	10 MAR 92	DEMOTTE SEWER SERVICE
	010730	5040	INDIANA LIBRARY FEDERATION	353.00	25 MAR 92	REGISTRATION FOR STATE CONFE
	010731	05041	UW-MADISON	68.00	25 MAR 92	REGISTRATION FOR CONFERENCE
	010732	05042	BANK ONE	3420.78	25 MAR 92	FICA & FED TAX WITHHELD 25 M
	010733	05043	INDIANA DEFERRED COMPENSATIO	72.50	25 MAR 92	WITHHELD FROM 25 MAR 92 PAYR
	010734	05044	INDIANA DEPARTMENT OF REVENU	1116.74	25 MAR 92	STATE & COUNTY TAX WITHHELD
	010735	05045	TREASURER OF JASPER COUNTY	80.00	25 MAR 92	PROPERTY TAXES FOR MUSCH
	010736	05046	AT&T	64.38	25 MAR 92	DEMOTTE TELEPHONE
	010737	05047	CITY OF RENSSELAER	363.30	25 MAR 92	RENSSELAER UTILITIES
	010738	05048	UNITED TELEPHONE COMPANY	355.49	25 MAR 92	RENSSELAER TELEPHONE
	010739	05049	UNITED TELEPHONE COMPANY	123.84	25 MAR 92	WHEATFIELD TELEPHONE

--TOTAL AMOUNT OF CLAIMS-- 150903.85

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 3 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 150903.85. Dated 06 APR 92.

_____	_____
_____	_____
_____	_____
_____	_____

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

06 APR 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
010740	05050	ACE HARDWARE	4.44	06 APR 92	JANITORIAL SUP. -- DEMOTTE
010741	05051	A.E. BOYCE CO., INC.	126.13	06 APR 92	PURCHASE ORDERS
010742	05052	AMERICAN BUSINESS DIRECTORIE	375.50	06 APR 92	BOOKS
010743	05053	AMERICAN LIBRARY ASSOCIATION	87.17	06 APR 92	SUMMER READING & LIBRARY SUP
010744	05054	ASSOCIATED LIBRARIES, INC.	2556.19	06 APR 92	BOOKS
010745	05055	AVC CORPORATION	88.75	06 APR 92	SERVICE CONTRACT
010746	05056	BAKER & TAYLOR	208.00	06 APR 92	BOOKS
010747	05059	BAKER & TAYLOR	5747.56	06 APR 92	BOOKS
010748	05060	BAKER & TAYLOR	1068.00	06 APR 92	LEASE BOOKS
010749	05061	BARB FERNANDEZ	45.00	06 APR 92	SNOW REMOVAL -- DEMOTTE
010750	05062	BIERMA HARDWARE	36.45	06 APR 92	JANITORIAL & PAINTING SUPPLI
010751	05063	BRAD HANSEN	35.00	06 APR 92	SNOW REMOVAL -- DEMOTTE
010752	05064	BRODART CO.	358.89	06 APR 92	SYSDAC TAPE
010753	05065	CAMPBELL PRINTING COMPANY	470.00	06 APR 92	STATIONERY
010754	05066	CHARLOTTE FAGEN	53.00	06 APR 92	MILEAGE & POST OFFICE BOX RE
010755	05067	CHERYL A. WITTY	64.75	06 APR 92	MILEAGE
010756	05068	CHERYL A. WITTY	52.48	06 APR 92	RENSSELAER PETTY CASH REIMBU
010757	05069	CHILDRENS PRESS	2280.06	06 APR 92	BOOKS
010758	05070	CUSTOM LAWN CARE	35.00	06 APR 92	TRIM BUSHES -- RENSSELAER
010759	05071	DEMCO	649.98	06 APR 92	PROCESSING SUP. & FURNITURE
010760	05072	DEMOTTE OFFICE SUPPLY	16.21	06 APR 92	OFFICE SUPPLIES -- DEMOTTE
010761	05073	EBSCO SUBSCRIPTION SERVICES	8720.04	06 APR 92	SUBSCRIPTIONS
010762	05074	ENCYCLOPAEDIA BRITANNICA ED.	1125.66	06 APR 92	BOOKS
010763	05075	FAGEN PHARMACY	23.96	06 APR 92	PHOTO DEVELOPING & FILM
010764	05076	FAGEN PHARMACY	4.05	06 APR 92	FILM
010765	05077	GALE RESEARCH INC.	600.80	06 APR 92	BOOKS
010766	05078	GAYLORD BROS.	91.23	06 APR 92	LIBRARY SUPPLIES
010767	05079	CHILDRENS PRESS	294.37	06 APR 92	BOOKS
010768	05080	GREAT WESTERN SUPPLY	78.17	06 APR 92	OFFICE SUPPLIES
010769	05081	HAMSTRA GROUP, INC.	55.00	06 APR 92	REPAIRS AT WHEATFIELD
010770	05082	HARVEY'S	13.73	06 APR 92	CRAFT SUP.-CR & JANITORIAL S
010771	05083	HERITAGE OFFICE PRODUCTS, IN	147.20	06 APR 92	OFFICE SUP. & CLEAN COPIER--
010772	05084	HIGHSMITH CO. INC.	230.62	06 APR 92	PROCESS.SUP. & CASES--TS
010773	05085	INDIANA HISTORICAL SOCIETY	20.00	06 APR 92	MEMBERSHIP DUES
010774	05086	INDIANA UNIVERSITY PRESS	137.62	06 APR 92	BOOKS
010775	05087	LYNN DAUGHERTY	86.25	06 APR 92	MILEAGE
010776	05088	MACMILLAN PUBLISHING CO.	163.00	06 APR 92	BOOKS
010777	05089	MARY K. MARTIN	121.20	06 APR 92	MILEAGE & POSTAGE
010778	05090	MORNINGSIDE BOOKSHOP	22.45	06 APR 92	BOOKS
010779	05091	MUSIC WHOLESALERS	601.01	06 APR 92	COMPACT DISCS
010780	05092	NEWSBANK	87.50	06 APR 92	STORAGE BOX & MICRO COPY PAP
010781	05093	NIPSCO	755.06	06 APR 92	DEMOTTE UTILITIES
010782	05094	NIPSCO	593.76	06 APR 92	WHEATFIELD UTILITIES
010783	05095	NORTHWESTERN INDIANA TELEPHO	84.56	06 APR 92	DEMOTTE TELEPHONE
010784	05096	ODMS DISPOSAL SERVICE INC.	13.00	06 APR 92	TRASH PICK-UP--DEMOTTE
010785	05097	PAS-TIME BOOKS	3664.79	06 APR 92	BOOKS
010786	05098	PHILIP HOWARD	135.00	06 APR 92	SNOW REMOVAL & BUSH TRIM --
010787	05099	POSTMASTER GENERAL	448.00	06 APR 92	POSTAGE

CHECK REGISTER
 ----- JASPER COUNTY PUBLIC LIBRARY -----
 301 N. VAN RENSSELAER STREET
 RENSSELAER, IN 47978
 06 APR 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
010788	05100	QUILL	587.89	06 APR 92	OFF. & JAN. SUP. & EQUIPMENT
010789	05101	R.R. BOWKER	410.21	06 APR 92	BOOKS & SUBSCRIPTION -- RENS
010790	05102	R W POOL CO., INC.	41.24	06 APR 92	JANITORIAL SUP -- RENSSELAER
010791	05103	READER'S DIGEST ASSOCIATION	25.40	06 APR 92	SUBSCRIPTION -- RENSSELAER &
010792	05104	RENSSELAER REPUBLICAN	117.04	06 APR 92	SUB.--DEMOTTE & ADVERTISEMEN
010793	05105	ROURKE PUBLISHING GROUP	662.58	06 APR 92	BOOKS
010794	05106	SECURITY COURIERS, INC.	450.00	06 APR 92	TRANSPORT BETWEEN BRANCHES
010795	05107	SIMON & SCHUSTER SCHOOL GROU	106.22	06 APR 92	BOOKS
010796	05108	SOCIAL ISSUES RESOURCES SERI	153.00	06 APR 92	SUBSCRIPTIONS
010797	05109	STANLEY STEEMER	96.00	06 APR 92	CLEAN SOFA -- RENSSELAER
010798	05110	T & J REPAIR	604.50	06 APR 92	CLEANING SERVICE -- RENSSELA
010799	05111	THE MILLBROOK PRESS	528.90	06 APR 92	BOOKS
010800	05112	THE TIMES	33.00	06 APR 92	SUBSCRIPTION -- DEMOTTE
010801	05113	TOWN OF DEMOTTE	15.60	06 APR 92	SEWER SERVICE -- DEMOTTE
010802	05114	UPSTART	372.09	06 APR 92	SUMMER READING & LIBRARY SUP
010803	05115	VAN STRICKLIN	12.00	06 APR 92	REPAIR VHS TAPE
010804	05116	WORLD BOOK, INC.	559.00	06 APR 92	BOOKS
010805	05117	WALLMANN'S	17.33	06 APR 92	JANITORIAL SUPPLIES -- WHEAT
CONSTRUCTION FUND	010806	CIRCLE "R" ELECTRIC, INC.	43650.00	06 APR 92	RENSSELAER & DEMOTTE CONSTRU
	010807	FIRST OF AMERICA BANK	4850.00	06 APR 92	CIRCLE "R" ELECTRIC ESCROW A
	010808	CIRCLE "R" MECHANICAL, INC.	209178.00	06 APR 92	RENSSELAER & DEMOTTE CONSTRU
	010809	FIRST OF AMERICA BANK	23242.00	06 APR 92	CIRCLE "R" MECHANICAL ESCROW
	010810	IRA C. MAST & SON, INC.	146418.30	06 APR 92	RENSSELAER & DEMOTTE CONSTRU
	010811	FIRST OF AMERICA BANK	16268.70	06 APR 92	IRA C. MAST ESCROW ACCT.
	010812	JACK KELLOGG	6300.00	06 APR 92	CONSTRUCTION MANAGER

--TOTAL AMOUNT OF CLAIMS-- 487375.59

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 2 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 487375.59. Dated 06 APR 92.

CIRCULATION STATISTICS

	RENSSELAER					DEMOTTE					WHEATFIELD					
	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	
	V	T	V	T	I	V	T	V	T	I	V	T	V	T	I	
	O	I	O	I	R	O	I	O	I	R	O	I	O	I	R	
	L	T	L	T	C	L	T	L	T	C	L	T	L	T	C	
	U	L	U	L	U	U	L	U	L	U	U	L	U	L	U	
	M	E	M	E	L	M	E	M	E	L	M	E	M	E	L	
March 1992	E		E		ATION	E		E		ATION	E		E		ATION	
XX																
ADULT BOOKS																
Fiction	156	155	7	7	1876	112	112	3	3	1598	75	75			891	
Non-Fiction	98	85	28	6	1465	89	65	30	30	1430	54	45	6	6	671	
CHILDREN'S BK																
Fiction	128	127			2378	102	102	3	3	2692	84	84			970	
Non-fiction	162	134	33	11	851	69	69	24	24	698	140	140			257	
MAGAZINES																
					446					705			253	253	488	
GRAPHIC MATER'L																
Puzzles,Prints, Games,Filmstrip					59											
MICROFORMS																
SOL... R'CRDGS	5	3	3	3	346	18	5	21	21	242	24	13			271	
SOFTWARE																
PAMPHLETS	45	45	1	1	278	186	186	35	35	167					7	
VHS's			1	1	1041					782			1	1	857	
EQUIPMENT					2					3						
TOTAL	549	504	72	28	8742	390	353	81	81	8317	377	357	7	7	4412	
XX																
PERCENT																
Increase					17%					10%						
Decrease															-2%	
END OF MONTH:																
	RENSSELAER					DEMOTTE					WHEATFIELD					TOTAL
TOTAL MATERIALS OWNED	36161					22448					17499					76108
TOTAL TITLES OWNED	32782					21004					15821					69607
XX																
MONTHLY SYSTEM STATISTICS																
Circulation	19509										21471					10%
Daily Average																
January to date																
Total Circulation	57900										62431					8%
Re laer day 336																
DeMotte day 320																
Wheatfield day 170																

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT
MARCH 1992

	RENSSELAER	DEMOTTE	WHEATFIELD	TOTAL
REGISTRATIONS				
Borrowers--Beginning of month:				13267
Resident	125	85	46	256
Non-resident	1	2		3
Expired cards	89	73	91	253
Non-resident,expired				0
Total Registered				13273
REFERENCE QUESTIONS				
Telephone				
Directional	391	131	159	681
Reference	344	218	134	696
In-person				
Directional	270	190	188	648
Reference	326	466	312	1104
Total	1331	1005	793	3129
INTRALIB.LOAN ITEMS FILLED	62	136	76	274
LOCAL HISTORY				
In person	25			
Microfilms used	6			
Letters	4			
IN-HOUSE USE OF HARDWARE/SOFTWARE				
Computer agreements	49		89	
Software used	60		139	
VCR Use			2	
Microforms	17			
Other				
XX				
INTERLIBRARY LOANS(SYSTEM)				
Requests made for:	91	75	35	
Items rec'd for:	114	61	30	
Items outstanding:	-23	14	5	
Items from Ind. libs.	91	53	29	
Items requested by other libraries	2			
Items supplied to other libraries	2			
Info requests answd for other libs				
Info requests sent				

JASPER COUNTY PUBLIC LIBRARY PROGRAMS

MARCH 1992

	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
Children's Programs (0-13)	6	22	4	32
Number attending	109	267	47	423
YA Programs (14-17)				0
Number attending				0
Adult Programs		1	1	2
Number attending		5	1	6
Senior Citizen Programs				0
Number attending				0
TOTAL NUMBER OF PROGRAMS	6	23	5	34
TOTAL PERSONS ATTENDING	109	272	48	429

PHONE SYSTEM ANALYSIS--March 4, 1992

vendor name	Phone System	Cost	Special Features
Affordable Communic.	Prostar 816	\$8,425.00	Easy to use & to learn. Displays. More features. American made. Unlimited intercom paths. Rugged.
A T & T	Partner Plus	\$8,917.35	
KLF, Inc.	Tadiran, Option 1	\$11,694.51	
	Tadiran, Option 2	\$12,774.59	
	Tadiran, Option 3	\$13,108.75	
NITCO	ITT Cortelco Aries 616	\$10,694.93	
NITCO	Comdial Americom	\$18,048.31	
United Telephone	Norstar Meridian	\$9,848.00	Each phone is programmed, not each jack.

JASPER COUNTY PUBLIC LIBRARY CONSTRUCTION FUND
Rensselaer and DeMotte Projects

Date Paid	Vouch No.	Check No.	Paid To	Explanation	TOTAL	Construct Costs	Construct Contingency	Furnishing Loose Equi	Const. Ins.	Borings, Permits, Surveys, Printing	Architect Fee, Exp	Attorney Fee, Exp	L. Therber	Off. Stat.	Jack Kellogg	Comp & Automa.	Bond Exp., Legal Not
TOTAL AMOUNT BUDGET ED					\$3,900,000	\$3,085,393	\$175,000	\$100,000	\$20,000	\$25,000	\$251,480	\$50,000	\$12,000	\$2,000	\$50,000	\$121,127	\$8,000
EXPENSES TO DATE					\$1,010,656	\$704,102	\$305	\$0	\$9,400	\$7,710	\$200,845	\$49,637	\$12,000	\$0	\$13,805	\$5,325	\$7,526
MAR92	10720	4967	Ira C. Mast	Construction	\$94,601	\$94,601											
	10721	4968	First of America	Escrow-contractor	\$10,511	\$10,511											
	10722	4969	RMG Consultants	Autom. Consultant	\$3,725											\$3,725	
	10723	4970	L O M Corporation	Arch. services	\$3,960						\$3,960						
Amount Spent To Date					\$1,123,453	\$809,214	\$305	\$0	\$9,400	\$7,710	\$204,805	\$49,637	\$12,000	\$0	\$13,805	\$9,050	\$7,526
Interest earned to date					\$69,254												
Balance					\$2,845,801	\$2,276,179	\$174,695	\$100,000	\$10,600	\$17,290	\$46,675	\$363	\$0	\$2,000	\$36,195	\$112,077	\$474

+100,000-interest

MINUTESApril 29, 1992
Library Furnishings Bid Opening Rensselaer Library
5:00 PM

Present: Wanda Stewart, Bob Souza, Lynn Daugherty, Laura Thomann, Interior Designer with LOM Corporation.

Bids were opened for furnishings for the new DeMotte and Rensselaer Libraries. (See attached sheet). Bids will be reviewed by Laura Thomann and recommendations for the awarding of contracts will be made by Director L. Daugherty at the May 4 Board meeting.

MAY

AGENDA.....May 4, 1992
Monthly Meeting Rensselaer Library
Jasper County Public Library Board of Trustees
7:00 PM

1. Awarding of furnishing contracts
2. Automation System: Committee recommendation
3. Minutes
4. Bills/Financial reports
 - 4.1 Bills to be allowed/Paychecks
 - 4.2 Financial statements
5. Director's report
 - 5.1 Circulation
 - 5.2 Activities
6. Building project
 - 6.1 Director's update
 - 6.2 Dedication ceremonies
7. Postage for interlibrary loan
8. Budget for 1993: committee meeting date
9. Wheatfield Business
10. DeMotte Business
11. Rensselaer Business
12. Adjournment

BID TAB EVALUATION AND SUMMARY Jasper County Libraries Interiors

Project 89.122.4

Bidder	#96	Fin. Stmt.	#96 Atch.	Bid Bond	Proj. Mfgr. List	Bid "A" LIBRARY	Bid "B" LOUNGE	Bid "C" MISC.	Bid "D" STEELC.	Comments
Continental Office Furniture	X	X	X	X	NO	"Per Spec" 41,412				
Mohawk Midland Manufacturing	NO	*	X	X	**	"Per Spec" 39,862				*Refused **Incomplete
Beckley-Cardy	X	NO	X	X	NO	*		*		*Incomplete ** 10,357.66
Commercial Office Environments	X	X	X	X	X	X	10,577*	87,645		*Alt. bid= 9,207.50
Jacobsens Inc. (Merrillville, IN)	X	X	X	X	*	*		*		*Incomplete ** 30,061
Office Pavilion (Lafayette, IN)	X	X	X	X	X	X	12,321	91,943	6,683*	*Herman Miller Mfgr

Recommendation for awarding bid packages:

BID "A" LIBRARY FURNITURE:	<u>Continental Office Furniture</u>
BID "B" LOUNGE SEATING:	<u>Commercial Office Environments</u>
BID "C" MISCELLANEOUS FURNITURE:	<u>Commercial Office Environments</u>
BID "D" OFFICE AND TASK SEATING:	<u>Office Pavilion (Lafayette)</u>

Total of four recommended bids: \$ 146,317

MINUTES as corrected.....APRIL 6, 1992
Jasper County Public Library Board Meeting Wheatfield Library
7:00 PM

Present: Miriam Lawyer, Wilbur Doty, Barbara Leestma, Bob Souza, Wanda Stewart, Marge Hohner, Mary Linda Casey, Lynn Daugherty, Mary Martin, Charlotte Fagen.

Minutes, Bills, Financial Statements: Minutes, bills, financial statement and payroll were approved on a motion by M.L. Casey, seconded by M. Hohner. The bill, held over from last month, from Greene's Carpet for the installation of carpet in the Wheatfield meeting room was approved for payment on a motion by M.L. Casey, seconded by B. Leestma. W. Doty and M. Hohner voted against this motion. The Board directed that a letter be sent both to Greene's and to the carpet manufacturer stating that the Board was dissatisfied that installation specifications were not followed, and had approved payment only on the basis of a letter from the manufacturer stating that they would stand behind their 10 year warranty on the carpet as installed.

The Director noted that the library has earned \$10,000 more interest to date on the Construction Fund than the total estimated income.

Director's Report: Again this month, the overall increase in circulation was noted with pleasure. A program on diabetes at the Wheatfield Library drew 6 persons. It was noted that activities this month were almost all building project-related.

Automation System: The Board opened and accepted bids on the library's automation system submitted by three vendors: Data Research Associates, Dynix Corporation, and Gaylord Bros. All included the requisite bid bonds and non-collusion affidavits. Mary Martin, Project Coordinator, told the Board that the Automation Task Force and the library's automation consultant would be reading and assessing the bids and would offer a full report at the next Board meeting.

A fourth bid, from GEAC included a bid bond, but did not include a non-collusion affidavit and did not include a number of items requested in the bid specifications. The Board expressed their desire to include GEAC in committee consideration if the Board's attorney judged that this was legal.

Building Project: After a short update on the project's progress, the Board approved the design of the dedication plaques for all 3 buildings on a motion by W. Doty, seconded by B. Souza.

L. Daugherty recommended that the DeMotte Library be closed after the close of business on April 15 and remain closed until about June 15 so that construction work could be completed more swiftly and efficiently, so that clean-up costs borne by the library after the demolition of parts of the old building would be minimized and so that the staff could be removed from an increasingly unsatisfactory work environment. She stated that old shelving would be disassembled by professionals for \$660, that boxes could be moved to storage in the new circulation workroom by professional movers for \$800. On a motion by B. Souza, seconded by B. Leestma, the Board voted to allow the DeMotte Library to close April 15 and remain closed until June 15, on condition that a progress report be given to the Board each month stating the location and duties of the DeMotte staff during the closed months. W. Doty opposed this action.

The telephone system, Prostar 816, to be installed in the new libraries at a cost of \$8,925 by Affordable Communications of Schererville was approved on a motion by W.

Doty, seconded by B. Souza. This vendor provided the low bid as well as the system preferred by the selection committee.

L. Daugherty explained to the Board her discovery that the Furnishings Budget was not designed to cover miscellaneous new equipment and small items needed to furnish the new building. She noted that as much as \$25,000 extra might be needed to cover these items which include the Telephone System.

The Board voted to purchase one spare heating water pump for the new libraries, at a cost of \$1100, on a motion by B. Leestma, seconded by M. Hohner.

L. Daugherty presented the furniture specifications for the furnishings bid, but noted that the Furnishings Budget was almost \$100,000 short of covering the furnishings specified. After a discussion of the theory behind the selection of furnishings (that these furnishings should be chosen for quality and durability) and a description of the types of furnishings selected, the Board determined, on a motion by W. Doty, seconded by B. Leestma, that the budget should be increased, at this time, to \$150,000 and that, rather than sacrifice quality to get quantity, the Library should remove some items from the bid specifications and purchase these later in the building project if funds remain.

Fine-Free Week: The Board approved a Fine Free Week to be held whenever deemed advisable by the library.

Loaning of Local History Materials: The Board determined that original documents in the General Milroy collection must remain in the library, except when qualified library staff need them for public presentations. Persons wishing access to these documents outside the library would be allowed to make copies of them, using proper precautions as specified by Mary Martin. This decision was made following a motion by W. Doty, seconded by B. Souza.

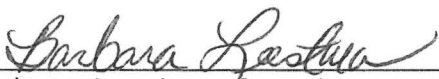
NIALSA Director: Lynn Daugherty was appointed NIALSA Director from the Jasper County Public Library for July 1992 to June 1995 on a motion by B. Souza, seconded by W. Stewart.

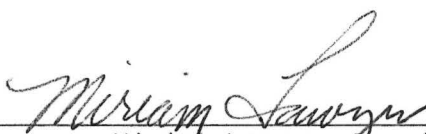
Wheatfield Business: It was noted that light in the soffit on the Wheatfield building comes on and goes off periodically and should be fixed and that the flagpole light is also not working correctly. L. Daugherty noted that a landscaper has been contacted to determine what corrective measures need to be taken at Wheatfield. The Board stated their pleasure in the new appearance of the Wheatfield meeting room.

Rensselaer business: The Board asked Bob Souza to send a letter to the newly reorganized Rensselaer Friends group, welcoming them to the JCPL community and thanking them for their interest.

W. Doty moved for adjournment at 9:25 P.M.

Respectfully submitted,


Barbara Leestma, Secretary


Approve: Miriam Lawyer, President

Sept 20 1881

selaer	day	303
lotte	day	482
Wheatfield	day	178

[illegible]

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT
APRIL 1992

	RENSSELAER	DEMOTTE	WHEATFIELD	TOTAL
REGISTRATIONS				
Borrowers--Beginning of month:				13476
Resident	111	105	40	256
Non-resident		2		2
Expired cards	80	75	78	233
Non-resident, expired				0
Total Registered				13501
REFERENCE QUESTIONS				
Telephone				
Directional	186	68	247	501
Reference	274	102	202	578
In-person				
Directional	278	82	224	584
Reference	294	199	328	821
Total	1032	451	1001	2484
INTRALIB. LOAN ITEMS FILLED	26	73	28	127
LOCAL HISTORY				
In person	13			
Microfilms used	19			
Letters	2			
IN-HOUSE USE OF HARDWARE/SOFTWARE				
Computer agreements	81		62	
Software used	96		84	
VCR Use				
Microforms	15			
Other				
XX				
INTERLIBRARY LOANS(SYSTEM)				
Requests made for:	62	30	22	
Items rec'd for:	65	45	16	
Items outstanding:	-3	-15	6	
Items from Ind. libs.	55	40	12	
Items requested by other libraries				
Items supplied to other libraries				
Info requests ansd for other libs				
Info requests sent				

JASPER COUNTY PUBLIC LIBRARY PROGRAMS
APRIL 1992

	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
Children's Programs (0-13)	6	13	7	26
Number attending	119	185	107	411
YA Programs (14-17)				0
Number attending				0
Adult Programs		1	1	2
Number attending		5	6	11
Senior Citizen Programs				0
Number attending				0
TOTAL NUMBER OF PROGRAMS	6	14	8	28
TOTAL PERSONS ATTENDING	119	190	113	422

FINANCIAL STATEMENT
JASPER COUNTY PUBLIC LIBRARY

APRIL 30, 1992

	Beginning Balance	Receipts	Disbursements	Ending Balance
Operating Fund	155018.93	3114.78	73596.73	84536.98
Gift Funds				
DeMotte	4147.85	13.32	64.83	4096.34
Rensselaer	2283.05	10.08	13.74	2279.39
Wheatfield	967.18	5.97	5.97	967.18
Bond and Interest Funds				
Rensselaer & DeMotte	25040.06	0.00	0.00	25040.06
Wheatfield	19199.11	0.00	0.00	19199.11
LIRF Fund	19049.73	0.00	0.00	19049.73
Petty Cash Funds				
DeMotte	30.00	0.00	0.00	30.00
Rensselaer	60.00	0.00	0.00	60.00
Wheatfield	30.00	0.00	0.00	30.00
Cash Change Fund	60.00	0.00	0.00	60.00
Reciprocal Borrowing Fund	0.00	0.00	0.00	0.00
Levy Excess Fund	0.00	0.00	0.00	0.00
Construction Fund	2845800.63	46795.01	449907.00	2442688.64
P.E.R.F.	1806.73	0.00	1056.71	750.02
Reserve for Insurance	762.12	0.00	-169.36	931.48
TOTAL ALL FUNDS	3074255.39	49939.16	524475.62	2599718.93

RECEIPT BREAKDOWN FOR
APRIL 30, 1992

FINES and FEES..... 1384.61

DeMotte	436.85
Rensselaer	627.70
Wheatfield	320.06

PHOTOCOPIES..... 582.40

DeMotte	191.75
Rensselaer	228.35
Wheatfield	162.30

CARDS..... 17.00

DeMotte	2.50
Rensselaer	13.50
Wheatfield	1.00

INTEREST..... 47840.28

GIFT FUNDS..... 29.37

DeMotte	13.32
Rensselaer	10.08
Wheatfield	5.97

REFUNDS..... 85.50

NIALSA--postage	85.50
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TOTAL AMOUNT OF RECEIPTS..... 49939.16

APPROPRIATION REPORT
----- JASPER COUNTY PUBLIC LIBRARY -----

30 APR 92

OPERATING FUND ACNT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	APPROPRIATION BALANCE	% SPENT Y-T-D
1	SALARY OF LIBRARIAN	35616.00	.00	35616.00	2968.00	10388.00	25228.00	29%
1.12	SALARY OF ASSISTANTS	295755.00	1005.00	296760.00	25126.35	86549.01	210210.99	29%
1.13	WAGES OF JANITORS	16021.00	.00	16021.00	788.90	2675.40	13345.60	17%
1.21	EMPLOYER'S SHARE-FICA	26364.00	78.00	26442.00	2209.61	7620.45	18821.55	29%
1.22	UNEMPLOYMENT COMPENSATION	2068.00	.00	2068.00	351.55	426.51	1641.49	21%
1.23	EMPLOYER'S CONTRIBUTION - PERF	20629.00	.00	20629.00	3764.13	8591.91	12037.09	42%
1.24	EMPLOYER'S CONTRIBUTION - INS.	6000.00	.00	6000.00	.00	.00	6000.00	0%
1.31	OTHER PERSONAL SERVICES	2000.00	.00	2000.00	.00	.00	2000.00	0%
2.11	OFFICIAL RECORDS	800.00	.00	800.00	126.13	143.83	656.17	18%
2.12	STATIONERY AND PRINTING	800.00	.00	800.00	470.00	470.00	330.00	59%
2.13	OTHER OFFICE SUPPLIES	3250.00	.00	3250.00	278.17	1009.48	2240.52	31%
2.21	CLEANING & SANITATION SUPPLIES	3900.00	.00	3900.00	149.62	441.75	3458.25	11%
2.22	FUEL, OIL & LUBRICANTS	100.00	.00	100.00	.00	2.85	97.15	3%
2.23	OTHER OPERATING SUPPLIES	100.00	.00	100.00	.00	.00	100.00	0%
2.31	BUILDING MATERIALS & SUPPLIES	600.00	.00	600.00	.00	103.46	496.54	17%
2.32	PAINT AND PAINTING SUPPLIES	200.00	.00	200.00	20.87	84.21	115.79	42%
2.33	REPAIR PARTS	250.00	.00	250.00	.00	.00	250.00	0%
2.41	LIBRARY SUPPLIES	8000.00	183.85	8183.85	945.01	2145.34	6038.51	26%
2.42	OTHER SUPPLIES	2000.00	.00	2000.00	161.19	408.39	1591.61	20%
3.11	CONSULTING SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.12	ENGINEERING & ARCH. SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.13	LEGAL SERVICES	1500.00	.00	1500.00	.00	.00	1500.00	0%
3.14	OTHER PROFESSIONAL SERVICES	7000.00	.00	7000.00	1150.50	4160.50	2839.50	59%
3.21	TELEPHONE	11000.00	.00	11000.00	727.08	2552.71	8447.29	23%
3.22	POSTAGE	4000.00	.00	4000.00	510.84	1862.91	2137.09	47%
3	TRAVELING EXPENSE	4000.00	.00	4000.00	289.75	852.75	3147.25	21%
3.24	PROFESSIONAL MEETINGS	4500.00	.00	4500.00	.00	601.00	3899.00	13%
3.25	FREIGHT	200.00	.00	200.00	.00	.00	200.00	0%
3.31	ADVERTISING & PUBLIC NOTICES	500.00	.00	500.00	54.54	118.60	381.40	24%
3.32	OTHER PRINTING	1000.00	.00	1000.00	.00	.00	1000.00	0%
3.41	OFFICIAL BONDS	800.00	.00	800.00	.00	100.00	700.00	13%
3.42	OTHER INSURANCE	9000.00	.00	9000.00	.00	451.00	8549.00	5%
3.51	GAS	7000.00	.00	7000.00	393.50	2470.15	4529.85	35%
3.52	ELECTRICITY	18000.00	.00	18000.00	1277.67	4293.56	13706.44	24%
3.53	WATER	600.00	.00	600.00	11.37	61.53	538.47	10%
3.54	WASTE DISPOSAL SERVICES	688.00	.00	688.00	43.50	142.52	545.48	21%
3.61	BUILDING & STRUCTURES	5000.00	.00	5000.00	55.00	389.00	4611.00	8%
3.62	EQUIPMENT	1000.00	.00	1000.00	101.00	563.55	436.45	56%
3.71	REAL ESTATE	.00	.00	.00	.00	.00	.00	0%
3.72	EQUIPMENT	1000.00	.00	1000.00	21.50	93.30	906.70	9%
3.91	DUES	900.00	.00	900.00	20.00	235.00	665.00	26%
3.92	INTEREST ON TEMPORARY LOANS	.00	.00	.00	.00	.00	.00	0%
3.93	TAXES & ASSESSMENTS	.00	.00	.00	.00	.00	.00	0%
3.94	TRANSFER TO LIRF	25000.00	.00	25000.00	.00	.00	25000.00	0%
3.95	LAWN CARE	5400.00	.00	5400.00	263.00	603.00	4797.00	11%
3.96	PETTY CASH	120.00	.00	120.00	.00	.00	120.00	0%
3.97	INTERVIEWING & MOVING EXP.	250.00	.00	250.00	.00	.00	250.00	0%
3.98	MAINTENANCE CONTRACTS	21600.00	.00	21600.00	88.75	745.45	20854.55	3%
4.1	LAND	.00	.00	.00	.00	.00	.00	0%
4.2	BUILDINGS	.00	.00	.00	.00	.00	.00	0%
4	IMPROVEMENTS OTHER THAN BUILD.	.00	.00	.00	.00	.00	.00	0%
4.4	FURNITURE & EQUIPMENT	15000.00	1056.25	16056.25	950.52	2145.92	13910.33	13%
4.51	BOOKS	105000.00	12398.96	117398.96	20492.80	35097.98	82300.98	30%
4.52	PERIODICALS & NEWSPAPERS	27000.00	5301.40	32301.40	9184.87	17810.34	14491.06	55%
4.53	NONPRINTED MATERIALS	22000.00	781.91	22781.91	601.01	2400.90	20381.01	11%
	-TOTAL-	724511.00	20805.37	745316.37	73596.73	198812.26	546504.11	27%

{-----BANK BALANCES-----}

DATE {30 APR 92}

A1 {BANK ONE CHECKING	}	B1 {	28606.97}
A2 {CONSTRUCTION FUND SAVINGS ACCT}	}	B2 {	2442688.64}
A3 {CERTIFICATE OF DEPOSIT #2	}	B3 {	0.00}
A4 {FIRST OF AMERICA	}	B4 {	28316.51}
A5 {DEMOTE STATE BANK	}	B5 {	45956.39}
A6 {INDIANA FEDERAL	}	B6 {	29901.90}
A7 {INDIANA NATIONAL BANK	}	B7 {	24248.52}
A8 {	}	B8 {	0.00}
A9 {	}	B9 {	0.00}
TOTAL		B10{	2599718.93}

CHECK REGISTER
 ----- JASPER COUNTY PUBLIC LIBRARY -----
 301 N. VAN RENSSELAER STREET
 RENSSELAER, IN 47978
 30 APR 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
001971	5143	PAULA L. BAUGH	380.94	10 APR 92	PAYROLL
001972	5154	MARLENE BEEDLE	155.12	10 APR 92	PAYROLL
001973	5126	JULIE BRAY	612.86	10 APR 92	PAYROLL
001974	5135	GLENDA BROWN	484.16	10 APR 92	PAYROLL
001975	5149	MELISSA BUITER	87.66	10 APR 92	PAYROLL
001976	5141	RENEE CARR	307.74	10 APR 92	PAYROLL
001977	5140	MARK CASSELLO	102.57	10 APR 92	PAYROLL
001978	5139	LYNN DAUGHERTY	974.42	10 APR 92	PAYROLL
001979	5150	JULIE EISELE	110.21	10 APR 92	PAYROLL
001980	5127	CHARLOTTE FAGEN	541.70	10 APR 92	PAYROLL
001981	5151	ANGELA FENWICK	33.65	10 APR 92	PAYROLL
001982	5146	PAMELA FERBER	708.61	10 APR 92	PAYROLL
001983	5148	CYNTHIA FISHBURN	59.80	10 APR 92	PAYROLL
001984	5147	KIMBERLY GARWOOD	742.56	10 APR 92	PAYROLL
001985	5144	ROSE E. HOWARD	312.74	10 APR 92	PAYROLL
001986	5145	KRISTIN JOHNSON	83.10	10 APR 92	PAYROLL
001987	5153	MICHELE KEYS	134.56	10 APR 92	PAYROLL
001988	5136	DIANA KOBY	121.37	10 APR 92	PAYROLL
001989	5131	JOAN KOPANDA	317.63	10 APR 92	PAYROLL
001990	05125	MARY K. MARTIN	810.81	10 APR 92	PAYROLL
001991	5155	CAROL MITCHELL	248.58	10 APR 92	PAYROLL
001992	5152	CYNTHIA MUSCH	337.92	10 APR 92	PAYROLL
001993	5133	KATHLEEN PADGITT	419.99	10 APR 92	PAYROLL
001994	5134	BONNIE POWELL	331.83	10 APR 92	PAYROLL
001995	5128	SHARON SCHULENBERG	497.41	10 APR 92	PAYROLL
001996	5137	EILEEN SPURGEON	99.62	10 APR 92	PAYROLL
001997	5156	CAROL STALBAUM	209.73	10 APR 92	PAYROLL
001998	5129	JILL TACHTIRIS	482.19	10 APR 92	PAYROLL
001999	5138	ELIZABETH THONE	1.19	10 APR 92	PAYROLL
002000	5142	WHITED, AMBER	242.32	10 APR 92	PAYROLL
002001	5132	DIANE WIERS	450.20	10 APR 92	PAYROLL
002002	5130	CHERYL WITTY	486.51	10 APR 92	PAYROLL
002003	5178	PAULA L. BAUGH	348.64	24 APR 92	PAYROLL
002004	5189	MARLENE BEEDLE	160.73	24 APR 92	PAYROLL
002005	5162	JULIE BRAY	612.86	24 APR 92	PAYROLL
002006	5171	GLENDA BROWN	445.77	24 APR 92	PAYROLL
002007	5184	MELISSA BUITER	76.45	24 APR 92	PAYROLL
002008	5176	RENEE CARR	279.02	24 APR 92	PAYROLL
002009	5175	MARK CASSELLO	76.52	24 APR 92	PAYROLL
002010	5174	LYNN DAUGHERTY	974.42	24 APR 92	PAYROLL
002011	5185	JULIE EISELE	119.50	24 APR 92	PAYROLL
002012	5163	CHARLOTTE FAGEN	541.70	24 APR 92	PAYROLL
002013	5186	ANGELA FENWICK	74.76	24 APR 92	PAYROLL
002014	5181	PAMELA FERBER	708.61	24 APR 92	PAYROLL
002015	5183	CYNTHIA FISHBURN	44.86	24 APR 92	PAYROLL
002016	5182	KIMBERLY GARWOOD	742.56	24 APR 92	PAYROLL
002017	5179	ROSE E. HOWARD	337.76	24 APR 92	PAYROLL
002018	5180	KRISTIN JOHNSON	64.29	24 APR 92	PAYROLL

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 APR 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
002019	5188	MICHELE KEYS	123.35	24 APR 92	PAYROLL
002020	5172	DIANA KOBY	80.92	24 APR 92	PAYROLL
002021	5167	JOAN KOPANDA	350.31	24 APR 92	PAYROLL
002022	05161	MARY K. MARTIN	810.81	24 APR 92	PAYROLL
002023	5190	CAROL MITCHELL	179.41	24 APR 92	PAYROLL
002024	5187	CYNTHIA MUSCH	303.94	24 APR 92	PAYROLL
002025	5169	KATHLEEN PADGITT	387.08	24 APR 92	PAYROLL
002026	5170	BONNIE POWELL	307.32	24 APR 92	PAYROLL
002027	5164	SHARON SCHULENBERG	454.14	24 APR 92	PAYROLL
002028	5173	EILEEN SPURGEON	58.47	24 APR 92	PAYROLL
002029	5191	CAROL STALBAUM	193.49	24 APR 92	PAYROLL
002030	5165	JILL TACHTIRIS	443.47	24 APR 92	PAYROLL
002031	5177	WHITED, AMBER	208.53	24 APR 92	PAYROLL
002032	5168	DIANE WIERS	413.03	24 APR 92	PAYROLL
002033	5166	CHERYL WITTY	486.51	24 APR 92	PAYROLL
010740	05050	ACE HARDWARE	4.44	06 APR 92	JANITORIAL SUP. -- DEMOTTE
010741	05051	A.E. BOYCE CO., INC.	126.13	06 APR 92	PURCHASE ORDERS
010742	05052	AMERICAN BUSINESS DIRECTORIE	375.50	06 APR 92	BOOKS
010743	05053	AMERICAN LIBRARY ASSOCIATION	87.17	06 APR 92	SUMMER READING & LIBRARY SUP
010744	05054	ASSOCIATED LIBRARIES, INC.	2556.19	06 APR 92	BOOKS
010745	05055	AVC CORPORATION	88.75	06 APR 92	SERVICE CONTRACT
010746	05056	BAKER & TAYLOR	208.00	06 APR 92	BOOKS
010747	05059	BAKER & TAYLOR	5747.56	06 APR 92	BOOKS
010748	05060	BAKER & TAYLOR	1068.00	06 APR 92	LEASE BOOKS
010749	05061	BARB FERNANDEZ	45.00	06 APR 92	SNOW REMOVAL -- DEMOTTE
010750	05062	BIERMA HARDWARE	36.45	06 APR 92	JANITORIAL & PAINTING SUPPLI
010751	05063	BRAD HANSEN	35.00	06 APR 92	SNOW REMOVAL -- DEMOTTE
010752	05064	BRODART CO.	358.89	06 APR 92	SYSDAC TAPE
010753	05065	CAMPBELL PRINTING COMPANY	470.00	06 APR 92	STATIONERY
010754	05066	CHARLOTTE FAGEN	53.00	06 APR 92	MILEAGE & POST OFFICE BOX RE
010755	05067	CHERYL A. WITTY	64.75	06 APR 92	MILEAGE
010756	05068	CHERYL A. WITTY	52.48	06 APR 92	RENSSELAER PETTY CASH REIMBU
010757	05069	CHILDRENS PRESS	2280.06	06 APR 92	BOOKS
010758	05070	CUSTOM LAWN CARE	35.00	06 APR 92	TRIM BUSHES -- RENSSELAER
010759	05071	DEMCO	649.98	06 APR 92	PROCESSING SUP. & FURNITURE
010760	05072	DEMOTTE OFFICE SUPPLY	16.21	06 APR 92	OFFICE SUPPLIES -- DEMOTTE
010761	05073	EBSCO SUBSCRIPTION SERVICES	8720.04	06 APR 92	SUBSCRIPTIONS
010762	05074	ENCYCLOPAEDIA BRITANNICA ED.	1125.66	06 APR 92	BOOKS
010763	05075	FAGEN PHARMACY	23.96	06 APR 92	PHOTO DEVELOPING & FILM
010764	05076	FAGEN PHARMACY	4.05	06 APR 92	FILM
010765	05077	GALE RESEARCH INC.	600.80	06 APR 92	BOOKS
010766	05078	GAYLORD BROS.	91.23	06 APR 92	LIBRARY SUPPLIES
010767	05079	CHILDRENS PRESS	294.37	06 APR 92	BOOKS
010768	05080	GREAT WESTERN SUPPLY	78.17	06 APR 92	OFFICE SUPPLIES
010769	05081	HAMSTRA GROUP, INC.	55.00	06 APR 92	REPAIRS AT WHEATFIELD
010770	05082	HARVEY'S	13.73	06 APR 92	CRAFT SUP.-CR & JANITORIAL S
010771	05083	HERITAGE OFFICE PRODUCTS, IN	147.20	06 APR 92	OFFICE SUP. & CLEAN COPIER--
010772	05084	HIGHSMITH CO. INC.	230.62	06 APR 92	PROCESS.SUP. & CASES--TS

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 APR 92

PAGE 3

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation	
010773	05085	INDIANA HISTORICAL SOCIETY	20.00	06 APR 92	MEMBERSHIP DUES	
010774	05086	INDIANA UNIVERSITY PRESS	137.62	06 APR 92	BOOKS	
010775	05087	LYNN DAUGHERTY	86.25	06 APR 92	MILEAGE	
010776	05088	MACMILLAN PUBLISHING CO.	163.00	06 APR 92	BOOKS	
010777	05089	MARY K. MARTIN	121.20	06 APR 92	MILEAGE & POSTAGE	
010778	05090	MORNINGSIDE BOOKSHOP	22.45	06 APR 92	BOOKS	
010779	05091	MUSIC WHOLESALERS	601.01	06 APR 92	COMPACT DISCS	
010780	05092	NEWSBANK	87.50	06 APR 92	STORAGE BOX & MICRO COPY PAP	
010781	05093	NIPSCO	755.06	06 APR 92	DEMOTTE UTILITIES	
010782	05094	NIPSCO	593.76	06 APR 92	WHEATFIELD UTILITIES	
010783	05095	NORTHWESTERN INDIANA TELEPHD	84.56	06 APR 92	DEMOTTE TELEPHONE	
010784	05096	OOMS DISPOSAL SERVICE INC.	13.00	06 APR 92	TRASH PICK-UP--DEMOTTE	
010785	05097	PAS-TIME BOOKS	3664.79	06 APR 92	BOOKS	
010786	05098	PHILIP HOWARD	135.00	06 APR 92	SNOW REMOVAL & BUSH TRIM --	
010787	05099	POSTMASTER GENERAL	448.00	06 APR 92	POSTAGE	
010788	05100	QUILL	587.89	06 APR 92	OFF. & JAN. SUP. & EQUIPMENT	
010789	05101	R.R. BOWKER	410.21	06 APR 92	BOOKS & SUBSCRIPTION -- RENS	
010790	05102	R W POOL CO., INC.	41.24	06 APR 92	JANITORIAL SUP -- RENSSELAER	
010791	05103	READER'S DIGEST ASSOCIATION	25.40	06 APR 92	SUBSCRIPTION -- RENSSELAER &	
010792	05104	RENSSELAER REPUBLICAN	117.04	06 APR 92	SUB.--DEMOTTE & ADVERTISEMEN	
010793	05105	ROURKE PUBLISHING GROUP	662.58	06 APR 92	BOOKS	
010794	05106	SECURITY COURIERS, INC.	450.00	06 APR 92	TRANSPORT BETWEEN BRANCHES	
010795	05107	SIMON & SCHUSTER SCHOOL GROU	106.22	06 APR 92	BOOKS	
010796	05108	SOCIAL ISSUES RESOURCES SERI	153.00	06 APR 92	SUBSCRIPTIONS	
010797	05109	STANLEY STEEMER	96.00	06 APR 92	CLEAN SOFA -- RENSSELAER	
010798	05110	T & J REPAIR	604.50	06 APR 92	CLEANING SERVICE -- RENSSELA	
010799	05111	THE MILLBROOK PRESS	528.90	06 APR 92	BOOKS	
010800	05112	THE TIMES	33.00	06 APR 92	SUBSCRIPTION -- DEMOTTE	
010801	05113	TOWN OF DEMOTTE	15.60	06 APR 92	SEWER SERVICE -- DEMOTTE	
010802	05114	UPSTART	372.09	06 APR 92	SUMMER READING & LIBRARY SUP	
010803	05115	VAN STRICKLIN	12.00	06 APR 92	REPAIR VHS TAPE	
010804	05116	WORLD BOOK, INC.	559.00	06 APR 92	BOOKS	
010805	05117	WALLMANN'S	17.33	06 APR 92	JANITORIAL SUPPLIES -- WHEAT	
Construction	010806	05118	CIRCLE "R" ELECTRIC, INC.	43650.00	06 APR 92	RENSSELAER & DEMOTTE CONSTRU
und	010807	05119	FIRST OF AMERICA BANK	4850.00	06 APR 92	CIRCLE "R" ELECTRIC ESCROW A
	010808	05120	CIRCLE "R" MECHANICAL, INC.	209178.00	06 APR 92	RENSSELAER & DEMOTTE CONSTRU
	010809	05121	FIRST OF AMERICA BANK	23242.00	06 APR 92	CIRCLE "R" MECHANICAL ESCROW
	010810	05122	IRA C. MAST & SON, INC.	146418.30	06 APR 92	RENSSELAER & DEMOTTE CONSTRU
	010811	05123	FIRST OF AMERICA BANK	16268.70	06 APR 92	IRA C. MAST ESCROW ACCT.
	010812	05124	JACK KELLOGG	6300.00	06 APR 92	CONSTRUCTION MANAGER
	010813	5157	BANK ONE	3763.89	10 APR 92	FICA & FED TAX WITHHELD 10 A
	010814	05158	INDIANA DEFERRED COMPENSATIO	72.50	10 APR 92	WITHHELD FROM 10 APR 92 PAYR
	010815	05159	TREASURER OF JASPER COUNTY	80.00	10 APR 92	WITHHELD FOR PROPERTY TAX -
	010816	05160	UNITED TELEPHONE COMPANY	417.02	10 APR 92	RENSSELAER TELEPHONE
	010817	5192	INDIANA DEPT. OF EMPLOYMENT	351.55	24 APR 92	1ST QUARTER PAYMENT 1992
	010818	05193	PUBLIC EMPLOYEES' RETIREMENT	5570.86	24 APR 92	1ST QUARTER PAYMENT 1992
	010819	05194	BANK ONE	3601.56	24 APR 92	FICA & FED TAX WITHHELD 24 A
	010820	05195	INDIANA DEPARTMENT OF REVENU	1204.10	24 APR 92	STATE & COUNTY TAX WITHHELD

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 APR 92

PAGE 4

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
010821	05196	INDIANA DEFERRED COMPENSATIO	72.50	24 APR 92	WITHHELD FROM 24 APR 92 PAYR
010822	05197	TREASURER OF JASPER COUNTY	80.00	24 APR 92	WITHHELD FOR PROPERTY TAX -
010823	05198	AT&T	103.63	24 APR 92	DEMOTTE TELEPHONE
010824	05199	CITY OF RENSSELAER	361.62	24 APR 92	RENSSELAER UTILITIES
010825	05200	UNITED TELEPHONE COMPANY	121.87	24 APR 92	WHEATFIELD TELEPHONE
--TOTAL AMOUNT OF CLAIMS--			524475.62		

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 4 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 524475.62. Dated 04 MAY 92.

_____	_____
_____	_____
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CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

04 MAY 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
010826	05201	ALTSCHUL GROUP CORPORATION	360.00	04 MAY 92	VIDEOCASSETTES
010827	05202	ASSOCIATED LIBRARIES, INC.	1460.91	04 MAY 92	BOOKS
010828	05203	AVC CORPORATION	88.75	04 MAY 92	SERVICE CONTRACT
010829	05204	BAKER & TAYLOR	382.46	04 MAY 92	BOOKS
010830	05205	BAKER & TAYLOR	4926.28	04 MAY 92	BOOKS
010831	05206	BAKER & TAYLOR	621.00	04 MAY 92	LEASE BOOKS
010832	05207	BRODART CO.	881.35	04 MAY 92	SYSDAC CARDS & TAPE
010833	05208	CAREER TRACK INC.	98.00	04 MAY 92	PROGRAM REGISTRATION
010834	05209	CHARLOTTE FAGEN	127.75	04 MAY 92	MILEAGE
010835	05210	CHERYL A. WITTY	11.00	04 MAY 92	MILEAGE
010836	05211	CHERYL A. WITTY	55.31	04 MAY 92	REIMBURSEMENT -- RENS. PETTY
010837	05212	CHILDRENS PRESS	198.57	04 MAY 92	BOOKS
010838	05213	DAVIDSON TITLES INC.	33.16	04 MAY 92	BOOKS
010839	05214	DEMCO	2164.63	04 MAY 92	MAG.CASES,BOOK TRUCKS, PROCE
010840	05215	DEMOTTE OFFICE SUPPLY	23.17	04 MAY 92	WHEATFIELD OFFICE SUPPLIES
010841	05216	DEMOTTE SPORTS CENTER	62.83	04 MAY 92	WHEATFIELD SUMMER READING PR
010842	05217	EDUCATORS PROGRESS SERVICE,	40.90	04 MAY 92	BOOKS
010843	05218	ENCYCLOPAEDIA BRITANNICA ED.	13.31	04 MAY 92	BOOKS
010844	05219	FACTS ON FILE, INC.	1714.32	04 MAY 92	BOOKS
010845	05220	FAGEN PHARMACY	81.17	04 MAY 92	FILM DEVELOPING & POSTAGE
010846	05221	FAGEN PHARMACY	6.00	04 MAY 92	JANITORIAL SUP. -- WHEATFIEL
010847	05222	GRUNKO FILMS INC.	79.90	04 MAY 92	VIDEOCASSETTES
010848	05223	H. W. WILSON COMPANY	220.00	04 MAY 92	SUBSCRIPTIONS
010849	05224	HAMMOND TIMES	143.00	04 MAY 92	WHEATFIELD SUBSCRIPTION
010850	05225	HARVEY'S	50.22	04 MAY 92	SUMMER READING & CRAFT SUPPL
010851	05226	HERITAGE OFFICE PRODUCTS, IN	212.90	04 MAY 92	OFFICE SUPPLIES & COPIER MAI
010852	05227	IND. DEPT. OF FIRE & BUILDIN	564.00	04 MAY 92	BOOKS
010853	05228	INGRAM	721.39	04 MAY 92	VIDEOCASSETTES
010854	05229	JILL TACHTIRIS	183.95	04 MAY 92	MILEAGE & CONFERENCE EXPENSE
010855	05230	KAREN'S KIDS PRODUCTS	98.51	04 MAY 92	LIBRARY SUPPLIES
010856	05231	KIMBERLY GARWOOD	106.45	04 MAY 92	MILEAGE & CONFERENCE EXPENSE
010857	05232	LYNN DAUGHERTY	84.75	04 MAY 92	MILEAGE
010858	05233	MANUFACTURERS' NEWS, INC.	292.85	04 MAY 92	BOOKS
010859	05234	MARY K. MARTIN	37.50	04 MAY 92	MILEAGE
010860	05235	MUSIC WHOLESALERS	48.00	04 MAY 92	COMPACT DISCS
010861	05236	NIPSCO	425.51	04 MAY 92	DEMOTTE UTILITIES
010862	05237	PAM FERBER	27.50	04 MAY 92	MILEAGE
010863	05238	PAS-TIME BOOKS	50.33	04 MAY 92	BOOKS
010864	05239	OOMS DISPOSAL SERVICE INC.	13.00	04 MAY 92	TRASH PICK-UP--DEMOTTE
010865	05240	POSTMASTER GENERAL	260.00	04 MAY 92	POSTAGE
010866	05241	QUILL	358.14	04 MAY 92	FURNITURE, EQUIPMENT & OFFIC
010867	05242	MATHIS PUMP REPAIR & TRENCHI	30.00	04 MAY 92	CLEAN STOOL -- WHEATFIELD
010868	05243	R.R. BOWKER	204.25	04 MAY 92	SUBSCRIPTION -- DEMOTTE
010869	05244	FASE'S	4.39	04 MAY 92	VIDEO CABLE -- RENSSELAER
010870	05245	RENEE CARR	12.00	04 MAY 92	MILEAGE
010871	05247	SAM'S WHOLESALE CLUB	35.00	04 MAY 92	MEMBERSHIP RENEWAL
010872	05248	SECURITY COURIERS, INC.	270.00	04 MAY 92	TRANSPORT BETWEEN BRANCHES
010873	05249	SIMON & SCHUSTER SCHOOL GROU	35.83	04 MAY 92	BOOKS

CHECK REGISTER
 ----- JASPER COUNTY PUBLIC LIBRARY -----
 301 N. VAN RENSSELAER STREET
 RENSSELAER, IN 47978
 04 MAY 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
010874	05250	SMITH TRUE VALUE FARM STORE	11.95	04 MAY 92	ICE MELT & RAT POISON
010875	05251	T & J REPAIR	700.00	04 MAY 92	JANITORIAL SERVICE -- RENSSE
010876	05252	TEETERS CULLIGAN	69.10	04 MAY 92	COOLER RENTAL & WATER
010877	05253	TOWN & COUNTRY MUTUAL INS. C	7999.00	04 MAY 92	INSURANCE FOR BUILDINGS & CO
010878	05254	TYSEN'S COUNTRY GROCERY, INC	31.50	04 MAY 92	JANITORIAL SUPPLIES -- DEMOT
010879	05257	UNITED SUPPLY CO. INC.	43.14	04 MAY 92	LIBRARY SUPPLIES -- RENSSELA
010880	05258	UNIVERSITY MICROFILMS INTERN	120.00	04 MAY 92	SUBSCRIPTION -- RENSSELAER
010881	05259	VAN STRICKLIN	12.00	04 MAY 92	REPAIR VIDEOCASSETTE
010882	05260	WALLMANN'S	18.43	04 MAY 92	JANITORIAL SUPPLIES -- WHEAT
CONSTRUCTION FUND	010883	AFFORDABLE COMMUNICATIONS	1777.50	04 MAY 92	TELEPHONE SYSTEM -- DEMOTTE
	010884	CIRCLE "R" ELECTRIC, INC.	84973.50	04 MAY 92	DEMOTTE & RENSSELAER CONSTRU
	010885	FIRST OF AMERICA BANK	9441.50	04 MAY 92	RETAINAGE FOR CIRCLE "R" ELE
	010886	CIRCLE "R" MECHANICAL, INC.	78925.50	04 MAY 92	DEMOTTE & RENSSELAER CONSTRU
	010887	FIRST OF AMERICA BANK	8769.50	04 MAY 92	RETAINAGE FOR CIRCLE "R" MEC
	010888	GAYLORD BROS.	1240.20	04 MAY 92	DATA CONVERSION FOR AUTOMATI
	010889	INDIANA VAN LINES, INC.	700.00	04 MAY 92	MOVING DEMOTTE LIBRARY
	010890	IRA C. MAST & SON, INC.	220888.80	04 MAY 92	DEMOTTE & RENSSELAER CONSTRU
	010891	FIRST OF AMERICA BANK	24543.20	04 MAY 92	RETAINAGE FOR IRA C. MAST &
	010892	KV LAND IMPROVEMENTS, INC.	330.00	04 MAY 92	INSTALL TEMP. DRYWELL -- DEM
	010893	RENSSELAER REPUBLICAN	168.50	04 MAY 92	ADS - FURNITURE & STORM SEWE
	010894	GODWINS INC.	1279.00	04 MAY 92	INSURANCE PREMIUMS
	010895	PRYOR RESOURCES INC.	99.00	04 MAY 92	PROGRAM REGISTRATION
	010896	R W POOL CO., INC.	135.69	04 MAY 92	JANITORIAL SUPPLIES -- RENS.

--TOTAL AMOUNT OF CLAIMS-- 460197.25

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 2 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 460197.25. Dated 04 MAY 92.

_____	_____
_____	_____
_____	_____
_____	_____

JASPER COUNTY PUBLIC LIBRARY CONSTRUCTION FUND

Rensselaer & DeMotte Projects

April 1992

Date Paid	Vouch No.	Check No.	Paid To	Explanation	TOTAL	Construct Costs	Construct Contingency	Furnishing Loose Equi	Const. Ins.	Borings, Permits, Surveys, Printing	Architect Fee, Exp	Attorney Fee, Exp	L. Therber	Off. Stat.	Jack Kellogg	Comp & Automa.	Bond Exp., Legal Not
TOTAL AMOUNT BUDGETED					\$3,900,000	\$3,085,393	\$175,000	\$100,000	\$20,000	\$25,000	\$251,480	\$50,000	\$12,000	\$2,000	\$50,000	\$121,127	\$8,000
EXPENSES TO PRESENT MONTH					\$1,123,453	\$809,214	\$305	\$0	\$9,400	\$7,710	\$204,805	\$49,637	\$12,000	\$0	\$13,805	\$9,050	\$7,526
APR 92	10806	5118	Circle R Electric	Construction	\$43,650	\$43,650											
	10807	5119	First of America	Escrow-Circle R E	\$4,850	\$4,850											
	10808	5120	Circle "R" Mechani	Construction	\$209,178	\$209,178											
	10809	5121	First of America B	Escrow-Circle R M	\$23,242	\$23,242											
	10810	5122	Ira C. Mast & Son	Construction	\$146,418	\$146,418											
	10811	5123	First of America B	Escro-Mast	\$16,269	\$16,269											
	10812	5124	Jack Kellogg	Construction Mgr	\$6,300										\$6,300		
Amount Spent To Date					\$1,573,360	\$1,252,821	\$305	\$0	\$9,400	\$7,710	\$204,805	\$49,637	\$12,000	\$0	\$20,105	\$9,050	\$7,526
Interest earned to date					\$116,049												
Balance					\$2,442,689	\$1,832,572	\$174,695	\$100,000	\$10,600	\$17,290	\$46,675	\$363	\$0	\$2,000	\$29,895	\$112,077	\$474

CONTINGENCY FUND EXPENDITURES

Date	Description	Library	Amount	Ok'd	Change Order Approved
Oct 91	Removal of tree	D	\$305	x	-
Oct 91	Interior designer	R,D	\$12,000	x	
Oct 15 91	20 ga. s___ May be \$150 or \$0	R			
Nov 11 91	Added conduit required by NIPSCO	D	\$1,358	x	x
Nov 19 91	VAV terminal connections	R,D	\$5,443	x	x
Dec 16 91	Perimeter foundation drain @ existing	D	\$2,032	x	
Feb 10 92	Change window trim to "banner red"	R	\$3,275	x	
Feb 17 92	Telephone/computer outlet; door bell	R	\$398	x	x
Feb 18 92	Unsuitable soil used for fill	D	(\$808)	x	
Feb 18 92	Unsuitable soil used for fill	R	(\$1,378)	x	
Feb 18 92	Replace unsuitable soil and stone	R	\$4,428	x	
Feb 26 92	Install drywell-n.e. corner-temp. drainage	D	\$330	x	-
Apr 6 92	Spare water pump for either boiler	D,R	\$1,110	x	

Total contingency budget	\$175,000
Spent to date	\$28,493
Balance	\$146,507

CONSTRUCTION BUDGET ALLOWANCE AMOUNTS UNSPENT

Oct 28 91	Brick allowance	R	\$529	x
Oct 28 91	Brick allowance	D	\$214	x
Mar 3 92	Hardware allowance	R	\$853	x
Mar 3 92	Hardware allowance	D	\$264	x

Total unspent allowances	\$1,860
Construction contingency balance	\$148,367

JUNE

AGENDA.....June 1, 1992
Monthly Meeting Rensselaer Library
Jasper County Public Library Board of Trustees
7:00 PM

1. Minutes
2. Bills/Financial reports
 - 2.1 Bills to be allowed/Paychecks
 - 2.2 Financial statements
 - 2.3 BIRF transfer
3. Preliminary Budget
4. Director's report
 - 4.1 Circulation
 - 4.2 Activities
5. Automation
6. Building project
 - 6.1 Director's update
 - 6.2 Landscaping
 - 6.3 DeMotte property
7. Copier Fees
8. Flower Fund
9. Library Logo
10. Wheatfield Business
11. DeMotte Business
12. Rensselaer Business
13. Adjournment

MINUTESMay 4, 1992
Jasper County Public Library Board Meeting Rensselaer Library
7:00 PM

Present: Miriam Lawyer, Wilbur Doty, Barbara Leestma, Bob Souza, Wanda Stewart, Marge Hohner, Lynn Daugherty, Mary Martin.

Furnishings Contracts: L. Daugherty explained the results of the bidding on the furnishings specifications. On a motion by W. Stewart, seconded by W. Doty, the Board voted unanimously to accept the bids of Continental Office Furniture for Bid Package "A" for \$41,412, the bid of Commercial Office Environments for Bid Packages "B" and "C" for \$10,577 and \$87,645, respectively, and the bid of Office Pavilion for Bid Package "D" for \$6,683. (Complete bid summary is appended). They further instructed that the Bid "B" furniture be Wieland, as specified, rather than the suggested alternate, Flexsteel. They voted on a motion by W. Doty, seconded by M. Hohner, to ask that the Kinetic stool be substituted for the Alar stool which was bid in Bid "C". M. Lawyer voted "nay". The Board further asked to be consulted in determining colors for furnishings.

Automation System: Mary Martin, Automation Task Force Chairman, discussed the Task Force's evaluation of the four vendors who bid on the automation system for the library: Data Research Associates, Dynix Corporation, Gaylord Bros and GEAC. She noted that, on the basis of the evaluation criteria and point system specified in the bidding process, two vendors are being considered further: Dynix and Gaylord. Mary outlined the next steps to be taken in the selection process and expressed the hope that the committee would bring a final recommendation and, possibly, a contract, to the June board meeting.

W. Doty expressed his feeling that, if we select the Gaylord system, we should investigate an initial purchase of 16mb of memory as opposed to the 8mb priced in the specifications. B. Souza suggested that since this will be our first automated system, it might be preferable to buy the lower-priced system now, since in 5-7 years, after we have worked with the system, we may see our needs differently and want something totally new. If we purchased the higher-priced Dynix system, we might not feel comfortable with making a drastic change.

M. Martin also asked the Board to approve the selection of Blackwell North America to provide authority control for our converted records at a cost of \$7372. The Board unanimously approved the selection on a motion by W. Doty, seconded by B. Souza.

Both the Board President and Treasurer were authorized to sign contracts, as necessary, for the authority processing and the furnishings, on a motion by B. Souza, seconded by W. Doty.

B. Leestma commented on the cramped look of the DeMotte lot, now that the building has been erected on it. The Director was asked to inquire about the price of the house for sale to the south of the library.

Minutes, Bills, Financial Statements: Minutes were approved as corrected on a motion by W. Doty, seconded by B. Leestma. Bills, financial statement and payroll were approved on a motion by W. Doty, seconded by M. Hohner.

Building Project: The Director noted the two week delay in delivery of roof trusses for the old part of the DeMotte building. She also discussed the problem of the well depth. The Board agreed that the shallower well was

preferable if it would result in good quality water. W. Doty suggested that two shallow wells might be necessary. The Board expressed their desire to spend the entire \$10,000 landscaping allowance (for each building) if necessary to complete the landscaping. They also stated that they wish to have input into the final landscaping plan for the libraries.

The Board decided that the dedication ceremonies should be held after furnishings have been received, rather than before the libraries are opened to the public. They approved the idea of inviting the Chamber of Commerce, the petition carriers and Friends of the Library, and a group of children to visit the library before its opening, but only after the building has been turned over to the Library and construction is basically completed.

A suggestion was made by B. Souza that, when the new libraries open, letters be sent to all organizations inviting them to use the new meeting rooms.

A request from Ira C. Mast, Inc. to cease withholding 10% of each payment to the company was approved on a motion by W. Doty, seconded by M. Hohner. This action is in accordance with the contract documents which require the withholding until at least 50% of the project is completed. After that time, the Library may cease withholding if the contractor has been doing satisfactory work.

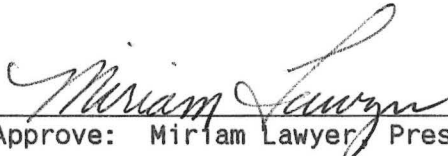
Interlibrary loan postage: A motion by B. Leestma, seconded by B. Souza, determined that postage costs for the return of interlibrary loan materials will be paid for from the operating budget until the end of the year. At that time the Board will evaluate the costs and determine whether to continue the policy or whether to ask patrons using the service to pay the cost of return postage.

Wheatfield Business: The absence of the flags on the Wheatfield flagpole was discussed. The Board requested that the old public announcement sign at the library be removed from the grounds. They also requested that the old Library be painted and that the Lions Club be asked if they would pay half the cost of the painting job.

W. Doty moved for adjournment at 9:30 P.M. B. Leestma seconded the motion.

Respectfully submitted,


Barbara Leestma, Secretary


Approve: Miriam Lawyer, President

MINUTESMay 11, 1992
Jasper County Public Library Board Meeting Wheatfield Library
7:00 PM

Present: Miriam Lawyer, Wilbur Doty, Barbara Leestma, Marge Hohner, Lynn Daugherty.

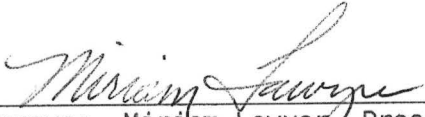
Only one bid, from Grube Construction, Inc., in the amount of \$34,700, was submitted for construction of a storm sewer for the DeMotte Library. It being reasonably priced and meeting all the library's specifications and requirements, the Board voted to accept the bid following a motion by W. Doty, seconded by M. Hohner.

The Board adjourned, following a motion by B. Leestma, seconded by M. Hohner.

Respectfully submitted,



Barbara Leestma, Secretary



Approve: Miriam Lawyer, President

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT
MAY 1992

	RENSSELAER	DEMOTTE	WHEATFIELD	TOTAL
REGISTRATIONS				
Borrowers--Beginning of month:				13501
Resident	63		26	63
Non-resident				0
Expired cards	62		20	62
Non-resident, expired				0
Total Registered				13508

REFERENCE QUESTIONS

Telephone				
Directional	329		256	585
Reference	266		209	475
In-person				
Directional	309		256	565
Reference	271		343	614
Total	1175	0	1064	2239
INTRALIB. LOAN ITEMS FILLED	12		57	69

LOCAL HISTORY

In person	8
Microfilms used	9
Letters	2

IN-HOUSE USE OF HARDWARE/SOFTWARE

Computer agreements	42	74
Software used	58	84
VCR Use		
Microforms	11	
Other		

XX

INTERLIBRARY LOANS(SYSTEM)

Requests made for:	56	0	28
Items rec'd for:	65	8	24
Items outstanding:	-9	-8	4
Items from Ind. libs.	53	3	16

Items requested by other libraries

Items supplied to other libraries

Info requests answd for other libs

Info requests sent

CIRCULATION STATISTICS

	RENSSELAER					DEMOTTE					WHEATFIELD							
	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C			
	V	T	V	T	I	V	T	V	T	I	V	T	V	T	I			
	O	I	O	I	R	O	I	O	I	R	O	I	O	I	R			
	L	T	L	T	C	L	T	L	T	C	L	T	L	T	C			
	U	L	U	L	U	U	L	U	L	U	U	L	U	L	U			
	M	E	M	E	L	M	E	M	E	L	M	E	M	E	L			
May 1992	E		E		ATION	E		E		ATION	E		E		ATION			
XX																		
ADULT BOOKS																		
Fiction	93		92		2	2	2085	67	67		52	52			1142			
Non-Fiction	92		78		4	2	1141	59	57		41	40	1	1	731			
CHILDREN'S BK																		
Fiction	79		78		1	1	1706	93	93		84	84			1164			
Non-fiction	38		38				825	23	22		47	47			280			
MAGAZINES																		
							489								442			
GRAPHIC MATER'L																		
Puzzles, Prints, Games, Filmstrip							71											
MICROFORMS																		
JUND R'CRDGS	36		36				293	12	11		47	47	1	1	245			
SOFTWARE																		
PAMPHLETS	182		182		466	466	636								7			
VHS's							517				1	1			539			
EQUIPMENT																		
TOTAL	338		322		7	5	7763	254	250	0	0	0	272	271	4551			
XX																		
PERCENT																		
Increase							14%								35%			
Decrease										-100%								
END OF MONTH:	RENSSELAER					DEMOTTE					WHEATFIELD					TOTAL		
TOTAL MATERIALS OWNED	36754					22878					17902					77534		
TOTAL TITLES OWNED	33343					21425					16227					70995		
XX																		
MONTHLY SYSTEM STATISTICS																		
Circulation						1991					1992							
Daily Average						16287					12314					-24%		
January to date																		
Total Circulation						93251					92244					-1%		
Rensselaer	day						311											
Demotte	day						0											
Wheatfield	day						182											

[illegible]

JASPER COUNTY PUBLIC LIBRARY PROGRAMS

MAY 1992

	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
Children's Programs (0-13)		18	28	46
Number attending		867	523	1390
YA Programs (14-17)				0
Number attending				0
Adult Programs		1		1
Number attending		4		4
Senior Citizen Programs				0
Number attending				0
TOTAL NUMBER OF PROGRAMS	0	19	28	47
TOTAL PERSONS ATTENDING	0	871	523	1394

OPERATING FUND RECEIPTS 1992

RECEIPT	BUDGETED	JAN	FEB	MAR	APR	MAY	JE	JL	AUG	SEP	OCT	NOV	DEC	YEAR-TO DATE	BUDGET PRCNT
PROPERTY TAX	383669													0	0%
EXCISE TAX	15423													0	0%
FINANCIAL INSTITUTION TA	1450													0	0%
FINES,FEES,COPIES, CARDS	18000	2062	1730	2523	1984	1157								9455.86	53%
INVESTMENT INTEREST	6000	1389	1066	847	1045	775								5122.35	85%
LOCAL OPTION-CERTIFIED S	165948					82974								82974	50%
LOCAL OPTION-PROP. TAX.	15820					7910								7910	50%
MISCELLANEOUS REVENUE		177	24	240	86	40									
RECIPROCAL BORROWING														0	ERROR
STATE DISTRIBUTION	2857													0	0%
														0	ERROR
TOTAL	609167	3628	2820	3609	3114	92856	0	0	0	0	0	0	0	0105462.21	17%

OPERATING FUND RECEIPTS 1991

RECEIPT	BUDGETED	JAN	FEB	MAR	APR	MAY	JE	JL	AUG	SEP	OCT	NOV	DEC	YEAR-TO DATE	BUDGET PRCNT
PROPERTY TAX	355421						186186						172493	358679	101%
EXCISE TAX	28000						16336						25102	41438	148%
FINANCIAL INSTITUTION TA	1600	1090				1654	16						1655	4415	276%
FINES,FEES,COPIES, CARDS	19684	462	1770	1434	2010	1644		2177	1934	1284	1887	1740		16342.1	83%
INVESTMENT INTEREST	14000	1193	716	413	2589	346		796	701	310	1404	633		9101	65%
LOCAL OPTION-CERTIFIED S	164754					82377						82377		164754	100%
LOCAL OPTION-PROP. TAX.	15166					7583						7583		15166	100%
Miscellaneous revenue								235			393				
RECIPROCAL BORROWING	342						342							342	100%
STATE DISTRIBUTION	2797							2857						2857	102%
														0	ERROR
TOTAL	601764	2745	2486	1847	4599	93604	202880	6065	2635	1594	36849	2333	199250	613094.1	102%

JASPER COUNTY PUBLIC LIBRARY CONSTRUCTION FUND
Rensselaer & DeMotte Projects
May 1992

Date Paid	Vouch No.	Check No.	Paid To	Explanation	TOTAL	Construct Costs	Construct Contingency	Furnishing Loose Equi	Const. Ins.	Borings, Permits, Surveys, Printing	Architect Fee,Exp	Attorney Fee,Exp	L. Therber	Off. Stat.	Jack Kellogg	Comp & Automa.	Bond Exp., Legal Not
TOTAL AMOUNT BUDGETED					\$3,900,000	\$3,085,393	\$175,000	\$100,000	\$20,000	\$25,000	\$251,480	\$50,000	\$12,000	\$2,000	\$50,000	\$121,127	\$8,000
EXPENSES TO PRESENT MONTH					\$1,573,360	\$1,252,821	\$1,025	\$0	\$9,400	\$7,710	\$204,085	\$49,637	\$12,000	\$0	\$20,105	\$9,050	\$7,526
MAY 93	10883	5261	Affordable Commun	Telephones	\$1,778		\$1,778										
	10884	5262	Circle R Electric	Construction	\$84,974	\$84,974											
	10885	5263	First of America	Escrow-CircleREle	\$9,442	\$9,442											
	10886	5264	Circle R Mech	Construction	\$78,926	\$78,926											
	10887	5265	First of America	Escrow-Circ R Mec	\$8,770	\$8,770											
	10888	5266	Gaylord Bros	Automation-Data	\$1,240											\$1,240	
	10889	5267	Indiana Van Lines	Moving DeMotte	\$700		\$700										
	10890	5268	Ira C. Mast	Construction	\$220,889	\$220,889											
	10891	5269	First of America	Escrow-Mast	\$24,543	\$24,543											
	10892	5270	KV Land Improvements	Temp drywell-D	\$330		\$330										
	10893	5271	Rens Republican	Advertisements	\$168												\$168
Amount Spent To Date					\$2,005,118	\$1,680,363	\$3,832	\$0	\$9,400	\$7,710	\$204,085	\$49,637	\$12,000	\$0	\$20,105	\$10,290	\$7,694
Interest earned to date					\$116,049												
Balance					\$2,010,931	\$1,405,030	\$171,168	\$100,000	\$10,600	\$17,290	\$47,395	\$363	\$0	\$2,000	\$29,895	\$110,837	\$306

FINANCIAL STATEMENT
JASPER COUNTY PUBLIC LIBRARY

MAY 31, 1992

	Beginning Balance	Receipts	Disbursements	Ending Balance
Operating Fund	84536.98	92855.74	59029.20	118363.52
Gift Funds				
DeMotte	4096.34	0.00	0.00	4096.34
Rensselaer	2279.39	0.00	0.00	2279.39
Wheatfield	967.18	0.00	5.97	961.21
Bond and Interest Funds				
Rensselaer & DeMotte	25040.06	0.00	0.00	25040.06
Wheatfield	19199.11	0.00	0.00	19199.11
LIRF Fund	19049.73	0.00	0.00	19049.73
Petty Cash Funds				
DeMotte	30.00	0.00	0.00	30.00
Rensselaer	60.00	0.00	0.00	60.00
Wheatfield	30.00	0.00	0.00	30.00
Cash Change Fund	60.00	0.00	0.00	60.00
Reciprocal Borrowing Fund	0.00	0.00	0.00	0.00
Levy Excess Fund	0.00	0.00	0.00	0.00
Construction Fund	2442688.64	0.00	431758.20	2010930.44
P.E.R.F.	750.02	0.00	-715.42	1465.44
Reserve for Insurance	931.48	0.00	487.86	443.62
 TOTAL ALL FUNDS	 2599718.93	 92855.74	 490565.81	 2202008.86

{-----BANK BALANCES-----}

DATE {31 MAY 92}

A1 {BANK ONE CHECKING	}	B1 {	121810.47}
A2 {CONSTRUCTION FUND SAVINGS ACCT}	}	B2 {	2010930.44}
A3 {CERTIFICATE OF DEPOSIT #2	}	B3 {	.00}
A4 {FIRST OF AMERICA	}	B4 {	8940.87}
A5 {DEMOTTE STATE BANK	}	B5 {	26103.14}
A6 {INDIANA FEDERAL	}	B6 {	29901.90}
A7 {INDIANA NATIONAL BANK	}	B7 {	4322.04}
A8 {	}	B8 {	.00}
A9 {	}	B9 {	.00}
TOTAL		B10 {	2202008.86}

RECEIPT BREAKDOWN FOR
MAY 31, 1992

FINES and FEES.....	831.42
DeMotte	0.00
Rensselaer	474.29
Wheatfield	357.13
PHOTOCOPIES.....	312.62
DeMotte	0.00
Rensselaer	161.70
Wheatfield	150.95
CARDS.....	12.50
DeMotte	0.00
Rensselaer	12.00
Wheatfield	.50
INTEREST.....	775.22
GIFT FUNDS.....	0.00
DeMotte	0.00
Rensselaer	0.00
Wheatfield	0.00
REFUNDS.....	39.95
Lake Co.Pub.Lib.	39.95
LOCAL OPTION TAX.....	90884.00
Certified Shares	82974.00
Prop.Tax Repl.Cr.	7910.00
TOTAL AMOUNT OF RECEIPTS.....	92855.71

APPROPRIATION REPORT
----- JASPER COUNTY PUBLIC LIBRARY -----

31 MAY 92

OPERATING FUND ACNT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	APPROPRIATION BALANCE	% SPENT Y-T-D
1.11	SALARY OF LIBRARIAN	35616.00	.00	35616.00	2968.00	13356.00	22260.00	38%
1.12	SALARY OF ASSISTANTS	295755.00	1005.00	296760.00	23483.06	110032.07	186727.93	37%
1.13	WAGES OF JANITORS	16021.00	.00	16021.00	686.00	3361.40	12659.60	3%
1.21	EMPLOYER'S SHARE-FICA	26364.00	78.00	26442.00	2076.03	9696.48	16745.52	37%
1.22	UNEMPLOYMENT COMPENSATION	2068.00	.00	2068.00	.00	426.51	1641.49	21%
1.23	EMPLOYER'S CONTRIBUTION - PERF	20629.00	.00	20629.00	.00	8591.91	12037.09	42%
1.24	EMPLOYER'S CONTRIBUTION - INS.	6000.00	.00	6000.00	639.88	639.88	5360.12	11%
1.31	OTHER PERSONAL SERVICES	2000.00	.00	2000.00	.00	.00	2000.00	0%
2.11	OFFICIAL RECORDS	800.00	.00	800.00	.00	143.83	656.17	18%
2.12	STATIONERY AND PRINTING	800.00	.00	800.00	.00	470.00	330.00	59%
2.13	OTHER OFFICE SUPPLIES	3250.00	.00	3250.00	169.30	1178.78	2071.22	36%
2.21	CLEANING & SANITATION SUPPLIES	3900.00	.00	3900.00	203.57	645.32	3254.68	17%
2.22	FUEL, OIL & LUBRICANTS	100.00	.00	100.00	.00	2.85	97.15	3%
2.23	OTHER OPERATING SUPPLIES	100.00	.00	100.00	.00	.00	100.00	0%
2.31	BUILDING MATERIALS & SUPPLIES	600.00	.00	600.00	.00	103.46	496.54	17%
2.32	PAINT AND PAINTING SUPPLIES	200.00	.00	200.00	.00	84.21	115.79	42%
2.33	REPAIR PARTS	250.00	.00	250.00	4.39	4.39	245.61	2%
2.41	LIBRARY SUPPLIES	8000.00	183.85	8183.85	1172.11	3317.45	4866.40	41%
2.42	OTHER SUPPLIES	2000.00	.00	2000.00	.00	408.39	1591.61	20%
3.11	CONSULTING SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.12	ENGINEERING & ARCH. SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.13	LEGAL SERVICES	1500.00	.00	1500.00	.00	.00	1500.00	0%
3.14	OTHER PROFESSIONAL SERVICES	7000.00	.00	7000.00	970.00	5130.50	1869.50	73%
3.21	TELEPHONE	11000.00	.00	11000.00	353.96	2906.67	8093.33	26%
3.22	POSTAGE	4000.00	.00	4000.00	360.42	2223.33	1776.67	56%
3.23	TRAVELING EXPENSE	4000.00	.00	4000.00	464.00	1316.75	2683.25	33%
3.24	PROFESSIONAL MEETINGS	4500.00	.00	4500.00	323.90	924.90	3575.10	21%
3.25	FREIGHT	200.00	.00	200.00	.00	.00	200.00	0%
3.31	ADVERTISING & PUBLIC NOTICES	500.00	.00	500.00	.00	118.60	381.40	24%
3.32	OTHER PRINTING	1000.00	.00	1000.00	.00	.00	1000.00	0%
3.41	OFFICIAL BONDS	800.00	.00	800.00	.00	100.00	700.00	13%
3.42	OTHER INSURANCE	9000.00	.00	9000.00	7999.00	8450.00	550.00	94%
3.51	GAS	7000.00	.00	7000.00	304.46	2774.61	4225.39	40%
3.52	ELECTRICITY	18000.00	.00	18000.00	1739.05	6032.61	11967.39	34%
3.53	WATER	600.00	.00	600.00	34.65	96.18	503.82	16%
3.54	WASTE DISPOSAL SERVICES	688.00	.00	688.00	35.34	177.86	510.14	26%
3.61	BUILDING & STRUCTURES	5000.00	.00	5000.00	30.00	419.00	4581.00	8%
3.62	EQUIPMENT	1000.00	.00	1000.00	101.00	664.55	335.45	66%
3.71	REAL ESTATE	.00	.00	.00	.00	.00	.00	0%
3.72	EQUIPMENT	1000.00	.00	1000.00	49.30	142.60	857.40	14%
3.91	DUES	900.00	.00	900.00	35.00	270.00	630.00	30%
3.92	INTEREST ON TEMPORARY LOANS	.00	.00	.00	.00	.00	.00	0%
3.93	TAXES & ASSESSMENTS	.00	.00	.00	.00	.00	.00	0%
3.94	TRANSFER TO LIRF	25000.00	.00	25000.00	.00	.00	25000.00	0%
3.95	LAWN CARE	5400.00	.00	5400.00	13.00	616.00	4784.00	11%
3.96	PETTY CASH	120.00	.00	120.00	.00	.00	120.00	0%
3.97	INTERVIEWING & MOVING EXP.	250.00	.00	250.00	.00	.00	250.00	0%
3.98	MAINTENANCE CONTRACTS	21600.00	.00	21600.00	88.75	834.20	20765.80	3%
4.1	LAND	.00	.00	.00	.00	.00	.00	0%
4.2	BUILDINGS	.00	.00	.00	.00	.00	.00	0%
4.3	IMPROVEMENTS OTHER THAN BUILD.	.00	.00	.00	.00	.00	.00	0%
4.4	FURNITURE & EQUIPMENT	15000.00	1056.25	16056.25	2308.29	4454.21	11602.04	28%
4.51	BOOKS	105000.00	12398.96	117398.96	10520.20	45618.18	71780.78	39%
4.52	PERIODICALS & NEWSPAPERS	27000.00	5301.40	32301.40	687.25	18497.59	13803.81	57%
4.53	NONPRINTED MATERIALS	22000.00	781.91	22781.91	1209.29	3610.19	19171.72	16%
	-TOTAL-	724511.00	20805.37	745316.37	59029.20	257841.46	487474.91	35%

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

31 MAY 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
002034	5293	PAULA L. BAUGH	321.74	08 MAY 92	PAYROLL
002035	5304	MARLENE BEEDLE	52.33	08 MAY 92	PAYROLL
002036	5277	JULIE BRAY	612.86	08 MAY 92	PAYROLL
002037	5286	GLENDA BROWN	407.38	08 MAY 92	PAYROLL
002038	5299	MELISSA BUITER	76.45	08 MAY 92	PAYROLL
002039	5291	RENEE CARR	192.89	08 MAY 92	PAYROLL
002040	5290	MARK CASSELLO	132.72	08 MAY 92	PAYROLL
002041	5289	LYNN DAUGHERTY	974.42	08 MAY 92	PAYROLL
002042	5300	JULIE EISELE	97.82	08 MAY 92	PAYROLL
002043	5278	CHARLOTTE FAGEN	541.70	08 MAY 92	PAYROLL
002044	5301	ANGELA FENWICK	82.22	08 MAY 92	PAYROLL
002045	5296	PAMELA FERBER	708.61	08 MAY 92	PAYROLL
002046	5298	CYNTHIA FISHBURN	71.01	08 MAY 92	PAYROLL
002047	5297	KIMBERLY GARWOOD	742.56	08 MAY 92	PAYROLL
002048	5294	ROSE E. HOWARD	262.68	08 MAY 92	PAYROLL
002049	5295	KRISTIN JOHNSON	49.16	08 MAY 92	PAYROLL
002050	5303	MICHELE KEYS	95.33	08 MAY 92	PAYROLL
002051	5287	DIANA KOBY	40.46	08 MAY 92	PAYROLL
002052	5282	JOAN KOPANDA	219.59	08 MAY 92	PAYROLL
002053	05276	MARY K. MARTIN	810.81	08 MAY 92	PAYROLL
002054	5305	CAROL MITCHELL	211.37	08 MAY 92	PAYROLL
002055	5302	CYNTHIA MUSCH	303.94	08 MAY 92	PAYROLL
002056	5284	KATHLEEN PADGITT	387.08	08 MAY 92	PAYROLL
002057	5285	BONNIE POWELL	307.32	08 MAY 92	PAYROLL
002058	5279	SHARON SCHULENBERG	460.31	08 MAY 92	PAYROLL
002059	5288	EILEEN SPURGEON	112.61	08 MAY 92	PAYROLL
002060	5306	CAROL STALBAUM	202.28	08 MAY 92	PAYROLL
002061	5280	JILL TACHTIRIS	443.47	08 MAY 92	PAYROLL
002062	5292	WHITED, AMBER	271.70	08 MAY 92	PAYROLL
002063	5283	DIANE WIERS	375.88	08 MAY 92	PAYROLL
002064	5281	CHERYL WITTY	486.51	08 MAY 92	PAYROLL
002065	5329	PAULA L. BAUGH	350.43	22 MAY 92	PAYROLL
002066	5340	MARLENE BEEDLE	41.11	22 MAY 92	PAYROLL
002067	5314	JULIE BRAY	609.78	22 MAY 92	PAYROLL
002068	5323	GLENDA BROWN	445.77	22 MAY 92	PAYROLL
002069	5335	MELISSA BUITER	76.45	22 MAY 92	PAYROLL
002070	5327	RENEE CARR	192.89	22 MAY 92	PAYROLL
002071	5326	MARK CASSELLO	91.47	22 MAY 92	PAYROLL
002072	5325	LYNN DAUGHERTY	974.42	22 MAY 92	PAYROLL
002073	5336	JULIE EISELE	94.70	22 MAY 92	PAYROLL
002074	5315	CHARLOTTE FAGEN	447.35	22 MAY 92	PAYROLL
002075	5337	ANGELA FENWICK	48.59	22 MAY 92	PAYROLL
002076	5332	PAMELA FERBER	740.03	22 MAY 92	PAYROLL
002077	5334	CYNTHIA FISHBURN	63.54	22 MAY 92	PAYROLL
002078	5333	KIMBERLY GARWOOD	742.56	22 MAY 92	PAYROLL
002079	5330	ROSE E. HOWARD	312.74	22 MAY 92	PAYROLL
002080	5331	KRISTIN JOHNSON	51.06	22 MAY 92	PAYROLL
002081	5339	MICHELE KEYS	102.80	22 MAY 92	PAYROLL

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

31 MAY 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
002082	5319	JOAN KOPANDA	252.26	22 MAY 92	PAYROLL
002083	05313	MARY K. MARTIN	807.73	22 MAY 92	PAYROLL
002084	5341	CAROL MITCHELL	199.98	22 MAY 92	PAYROLL
002085	5338	CYNTHIA MUSCH	303.94	22 MAY 92	PAYROLL
002086	5321	KATHLEEN PADGITT	382.09	22 MAY 92	PAYROLL
002087	5322	BONNIE POWELL	307.32	22 MAY 92	PAYROLL
002088	5316	SHARON SCHULENBERG	451.04	22 MAY 92	PAYROLL
002089	5324	EILEEN SPURGEON	90.95	22 MAY 92	PAYROLL
002090	5342	CAROL STALBAUM	202.28	22 MAY 92	PAYROLL
002091	5317	JILL TACHTIRIS	404.74	22 MAY 92	PAYROLL
002092	5328	WHITED, AMBER	242.32	22 MAY 92	PAYROLL
002093	5320	DIANE WIERS	448.03	22 MAY 92	PAYROLL
002094	5318	CHERYL WITTY	486.51	22 MAY 92	PAYROLL
010826	05201	ALTSCHUL GROUP CORPORATION	360.00	04 MAY 92	VIDEOCASSETTES
010827	05202	ASSOCIATED LIBRARIES, INC.	1460.91	04 MAY 92	BOOKS
010828	05203	AVC CORPORATION	88.75	04 MAY 92	SERVICE CONTRACT
010829	05204	BAKER & TAYLOR	382.46	04 MAY 92	BOOKS
010830	05205	BAKER & TAYLOR	4926.28	04 MAY 92	BOOKS
010831	05206	BAKER & TAYLOR	621.00	04 MAY 92	LEASE BOOKS
010832	05207	BRODART CO.	881.35	04 MAY 92	SYSDAC CARDS & TAPE
010833	05208	CAREER TRACK INC.	98.00	04 MAY 92	PROGRAM REGISTRATION
010834	05209	CHARLOTTE FAGEN	127.75	04 MAY 92	MILEAGE
010835	05210	CHERYL A. WITTY	11.00	04 MAY 92	MILEAGE
010836	05211	CHERYL A. WITTY	55.31	04 MAY 92	REIMBURSEMENT -- RENS. PETTY
010837	05212	CHILDRENS PRESS	198.57	04 MAY 92	BOOKS
010838	05213	DAVIDSON TITLES INC.	33.16	04 MAY 92	BOOKS
010839	05214	DEMCO	2164.63	04 MAY 92	MAG.CASES,BOOK TRUCKS, PROCE
010840	05215	DEMOTTE OFFICE SUPPLY	23.17	04 MAY 92	WHEATFIELD OFFICE SUPPLIES
010841	05216	DEMOTTE SPORTS CENTER	62.83	04 MAY 92	WHEATFIELD SUMMER READING PR
010842	05217	EDUCATORS PROGRESS SERVICE,	40.90	04 MAY 92	BOOKS
010843	05218	ENCYCLOPAEDIA BRITANNICA ED.	13.31	04 MAY 92	BOOKS
010844	05219	FACTS ON FILE, INC.	1714.32	04 MAY 92	BOOKS
010845	05220	FAGEN PHARMACY	81.17	04 MAY 92	FILM DEVELOPING & POSTAGE
010846	05221	FAGEN PHARMACY	6.00	04 MAY 92	JANITORIAL SUP. -- WHEATFIEL
010847	05222	GRUNKO FILMS INC.	79.90	04 MAY 92	VIDEOCASSETTES
010848	05223	H. W. WILSON COMPANY	220.00	04 MAY 92	SUBSCRIPTIONS
010849	05224	HAMMOND TIMES	143.00	04 MAY 92	WHEATFIELD SUBSCRIPTION
010850	05225	HARVEY'S	50.22	04 MAY 92	SUMMER READING & CRAFT SUPPL
010851	05226	HERITAGE OFFICE PRODUCTS, IN	212.90	04 MAY 92	OFFICE SUPPLIES & COPIER MAI
010852	05227	IND. DEPT. OF FIRE & BUILDIN	564.00	04 MAY 92	BOOKS
010853	05228	INGRAM	721.39	04 MAY 92	VIDEOCASSETTES
010854	05229	JILL TACHTIRIS	183.95	04 MAY 92	MILEAGE & CONFERENCE EXPENSE
010855	05230	KAREN'S KIDS PRODUCTS	98.51	04 MAY 92	LIBRARY SUPPLIES
010856	05231	KIMBERLY GARWOOD	106.45	04 MAY 92	MILEAGE & CONFERENCE EXPENSE
010857	05232	LYNN DAUGHERTY	84.75	04 MAY 92	MILEAGE
010858	05233	MANUFACTURERS' NEWS, INC.	292.85	04 MAY 92	BOOKS
010859	05234	MARY K. MARTIN	37.50	04 MAY 92	MILEAGE
010860	05235	MUSIC WHOLESALERS	48.00	04 MAY 92	COMPACT DISCS

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

31 MAY 92

PAGE 3

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
010861	05236	NIPSCO	425.51	04 MAY 92	DEMOTTE UTILITIES .
010862	05237	PAM FERBER	27.50	04 MAY 92	MILEAGE
010863	05238	PAS-TIME BOOKS	50.33	04 MAY 92	BOOKS
010864	05239	OOMS DISPOSAL SERVICE INC.	13.00	04 MAY 92	TRASH PICK-UP--DEMOTTE
010865	05240	POSTMASTER GENERAL	260.00	04 MAY 92	POSTAGE
010866	05241	QUILL	358.14	04 MAY 92	FURNITURE, EQUIPMENT & OFFIC
010867	05242	MATHIS PUMP REPAIR & TRENCH	30.00	04 MAY 92	CLEAN STOOL -- WHEATFIELD
010868	05243	R.R. BOWKER	204.25	04 MAY 92	SUBSCRIPTION -- DEMOTTE
010869	05244	FASE'S	4.39	04 MAY 92	VIDEO CABLE -- RENSSELAER
010870	05245	RENEE CARR	12.00	04 MAY 92	MILEAGE
010871	05247	SAM'S WHOLESALE CLUB	35.00	04 MAY 92	MEMBERSHIP RENEWAL
010872	05248	SECURITY COURIERS, INC.	270.00	04 MAY 92	TRANSPORT BETWEEN BRANCHES
010873	05249	SIMON & SCHUSTER SCHOOL GROU	35.83	04 MAY 92	BOOKS
010874	05250	SMITH TRUE VALUE FARM STORE	11.95	04 MAY 92	ICE MELT & RAT POISON
010875	05251	T & J REPAIR	700.00	04 MAY 92	JANITORIAL SERVICE -- RENSSE
010876	05252	TEETERS CULLIGAN	69.10	04 MAY 92	COOLER RENTAL & WATER
010877	05253	TOWN & COUNTRY MUTUAL INS. C	7999.00	04 MAY 92	INSURANCE FOR BUILDINGS & CO
010878	05254	TYSEN'S COUNTRY GROCERY, INC	31.50	04 MAY 92	JANITORIAL SUPPLIES -- DEMOT
010879	05257	UNITED SUPPLY CO. INC.	43.14	04 MAY 92	LIBRARY SUPPLIES -- RENSSELA
010880	05258	UNIVERSITY MICROFILMS INTERN	120.00	04 MAY 92	SUBSCRIPTION -- RENSSELAER
010881	05259	VAN STRICKLIN	12.00	04 MAY 92	REPAIR VIDEOCASSETTE
010882	05260	WALLMANN'S	18.43	04 MAY 92	JANITORIAL SUPPLIES -- WHEAT
010883	05261	AFFORDABLE COMMUNICATIONS	1777.50	04 MAY 92	TELEPHONE SYSTEM -- DEMOTTE
010884	05262	CIRCLE "R" ELECTRIC, INC.	84973.50	04 MAY 92	DEMOTTE & RENSSELAER CONSTRU
010885	05263	FIRST OF AMERICA BANK	9441.50	04 MAY 92	RETAINAGE FOR CIRCLE "R" ELE
010886	05264	CIRCLE "R" MECHANICAL, INC.	78925.50	04 MAY 92	DEMOTTE & RENSSELAER CONSTRU
010887	05265	FIRST OF AMERICA BANK	8769.50	04 MAY 92	RETAINAGE FOR CIRCLE "R" MEC
010888	05266	GAYLORD BROS.	1240.20	04 MAY 92	DATA CONVERSION FOR AUTOMATI
010889	05267	INDIANA VAN LINES, INC.	700.00	04 MAY 92	MOVING DEMOTTE LIBRARY
010890	05268	IRA C. MAST & SON, INC.	220888.80	04 MAY 92	DEMOTTE & RENSSELAER CONSTRU
010891	05269	FIRST OF AMERICA BANK	24543.20	04 MAY 92	RETAINAGE FOR IRA C. MAST &
010892	05270	KV LAND IMPROVEMENTS, INC.	330.00	04 MAY 92	INSTALL TEMP. DRYWELL -- DEM
010893	05271	RENSSELAER REPUBLICAN	168.50	04 MAY 92	ADS - FURNITURE & STORM SEWE
010894	05273	GODWINS INC.	1279.00	04 MAY 92	INSURANCE PREMIUMS
010895	05274	PRYOR RESOURCES INC.	99.00	04 MAY 92	PROGRAM REGISTRATION
010896	05275	R W POOL CO., INC.	135.69	04 MAY 92	JANITORIAL SUPPLIES -- RENS.
010897	5307	BANK ONE	3457.45	08 MAY 92	FICA & FED TAX WITHHELD 08 M
010898	05308	INDIANA DEFERRED COMPENSATIO	72.50	08 MAY 92	WITHHELD FROM 08 MAY 92 PAYR
010899	05309	TREASURER OF JASPER COUNTY	80.00	08 MAY 92	WITHHELD FOR PROPERTY TAX FO
010900	05310	NIPSCO	549.39	08 MAY 92	WHEATFIELD UTILITIES
010901	05311	NORTHWESTERN INDIANA TELEPHO	81.46	08 MAY 92	DEMOTTE TELEPHONE
010902	05312	TOWN OF DEMOTTE	15.60	08 MAY 92	SEWER SERVICE -- DEMOTTE
010903	5343	BANK ONE	3438.80	22 MAY 92	FICA & FED TAX WITHHELD 22 M
010904	05344	INDIANA DEFERRED COMPENSATIO	72.50	22 MAY 92	WITHHELD FROM 22 MAY 92 PAYR
010905	05345	INDIANA DEPARTMENT OF REVENU	1125.07	22 MAY 92	STATE & COUNTY TAX WITHHELD
010906	05346	TREASURER OF JASPER COUNTY	80.00	22 MAY 92	PROPERTY TAX FOR MUSCH
010907	05347	AT&T	139.39	22 MAY 92	DEMOTTE TELEPHONE
010908	05348	CITY OF RENSSELAER	300.90	22 MAY 92	RENSSELAER UTILITIES

CONSTRUCTION
FUND

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

31 MAY 92

PAGE 4

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
010909	05349	NIPSCO	802.30	22 MAY 92	DEMOTTE UTILITIES .
010910	05350	UNITED TELEPHONE COMPANY	133.11	22 MAY 92	WHEATFIELD TELEPHONE
--TOTAL AMOUNT OF CLAIMS--			490565.81		

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 4 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 490565.81. Dated 01 JUN 92.

CHECK REGISTER
 ----- JASPER COUNTY PUBLIC LIBRARY -----
 301 N. VAN RENSSELAER STREET
 RENSSELAER, IN 47978
 01 JUN 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
010912	05351	ACE HARDWARE	32.63	01 JUN 92	JAN.SUPPLIES & EQUIPMENT--DE
010913	05352	AMERICAN LIBRARY ASSOCIATION	10.68	01 JUN 92	BOOKMARKS -- CR-RENSSELAER
010914	05353	ASSOCIATED LIBRARIES, INC.	310.81	01 JUN 92	BOOKS
010915	05354	AVC CORPORATION	88.75	01 JUN 92	SERVICE CONTRACT
010916	05355	BAKER & TAYLOR	247.40	01 JUN 92	BOOKS
010917	05356	BAKER & TAYLOR	4824.72	01 JUN 92	BOOKS & AUDIOCASSETTES
010918	05357	BAKER & TAYLOR	621.00	01 JUN 92	LEASE BOOKS
010919	05358	BIERMA HARDWARE	6.83	01 JUN 92	JANITORIAL SUPPLIES -- WHEAT
010920	05359	BRODART CO.	618.58	01 JUN 92	SYSDAC RIBBONS & TAPE
010921	05360	CAMELOT MUSIC, INC.	2759.14	01 JUN 92	COMPACT DISCS
010922	05361	CAREER TRACK INC.	49.00	01 JUN 92	CONFERENCE REGISTRATION
010923	05362	CHARLOTTE FAGEN	198.61	01 JUN 92	MILEAGE & TOYS
010924	05363	CHILDRENS PRESS	69.83	01 JUN 92	BOOKS
010925	05364	CLAY ALBERTSON & ASSOC.	256.98	01 JUN 92	BOOKS
010926	05365	CUSTOM LAWN CARE	30.00	01 JUN 92	MOWING -- RENSSELAER
010927	05366	DEMCO	828.53	01 JUN 92	PROCESSING SUP. & EQUIPMENT
010928	05367	EBSCO SUBSCRIPTION SERVICES	2.00	01 JUN 92	SUBSCRIPTION -- DEMOTTE
010929	05368	FAGEN PHARMACY	84.87	01 JUN 92	PICTURES & POSTAGE
010930	05369	FAGEN PHARMACY	8.47	01 JUN 92	PICTURES
010931	05370	G. W. SALES	29.58	01 JUN 92	SUMMER READING SUPPLIES
010932	05371	GLENDA BROWN	12.50	01 JUN 92	MILEAGE
010933	05372	HARVEY'S	2.18	01 JUN 92	CONTACT PAPER -- CR-RENSSELA
010934	05373	HERITAGE OFFICE PRODUCTS, IN	145.97	01 JUN 92	OFFICE SUPPLIES
010935	05374	HIGHSMITH CO. INC.	384.96	01 JUN 92	PROCESSING SUP. & EQUIP.-TEC
010936	05375	INGRAM	263.40	01 JUN 92	VIDEOCASSETTES
010937	05376	MGT GLASS	38.00	01 JUN 92	GLASS FOR FLAG POLE--WHEATFI
010938	05377	MARY K. MARTIN	44.50	01 JUN 92	MILEAGE
010939	05379	PAM FERBER	16.25	01 JUN 92	CLEAN MATS
010940	05380	PAS-TIME BOOKS	367.30	01 JUN 92	BOOKS
010941	05381	POLITICAL RESEARCH, INC.	355.00	01 JUN 92	SUBSCRIPTION -- RENSSELAER
010942	05382	POSTMASTER GENERAL	480.00	01 JUN 92	POSTAGE
010943	05383	RENEE CARR	4.00	01 JUN 92	MILEAGE
010944	05384	SECURITY COURIERS, INC.	270.00	01 JUN 92	TRANSPORT BETWEEN BRANCHES
010945	05385	T & J REPAIR	535.00	01 JUN 92	JANITORIAL SER. & REPAIRS--R
010946	05386	TEETERS CULLIGAN	86.50	01 JUN 92	COOLER RENTAL & WATER
010947	05387	UNITED SUPPLY CO. INC.	45.49	01 JUN 92	CRAFT SUPPLIES -- CR-RENSSEL
010948	05388	UNITED TELEPHONE COMPANY	414.93	01 JUN 92	RENSSELAER TELEPHONE
010950	05390	DEMOTTE CARPET	20.97	01 JUN 92	JANITORIAL SUP. -- WHEATFIEL
010951	05391	INGRAM	21.61	01 JUN 92	VIDEOCASSETTE
010952	05392	K.V.ELECTRIC	35.00	01 JUN 92	REPAIR FLAGPOLE LIGHT--WHEAT
CONSTRUCTION FUND	010953	CIRCLE "R" ELECTRIC, INC.	32935.00	01 JUN 92	DEMOTTE & RENSSELAER BUILD.
	010954	CIRCLE "R" MECHANICAL, INC.	114505.00	01 JUN 92	DEMOTTE & RENSSELAER BUILD.
	010955	GAYLORD BROS.	7232.55	01 JUN 92	DATA CONVERSION -- AUTOMATIO
	010956	IRA C. MAST & SON, INC.	171495.00	01 JUN 92	DEMOTTE & RENSSELAER BUILD.
	010957	JACK KELLOGG	3075.00	01 JUN 92	CONSTRUCTION MANAGER
	010958	ROBBINS-LOMAN GROUP	660.00	01 JUN 92	DISASSEMBLE SHELVING--DEMOTT
	010959	SEAR CORPORATION	5447.00	01 JUN 92	REMOVE ASBESTOS--DEMOTTE
	010960	THE L.O.M. CORPORATION	9664.75	01 JUN 92	DEMOTTE & RENSSELAER BUILDIN

--TOTAL AMOUNT OF CLAIMS-- 359636.27

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 2 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 359636.27. Dated 01 JUN 92.

You asked for a monthly accounting of the activities of DeMotte staff during the time the library is closed. Please keep in mind that all DeMotte staff have cut their hours with the exception of one full-time person.

Please also keep in mind that at no library do we have sufficient staff to do everything that needs to be done. I think this is the main difference between our jobs here and jobs in a bank or a supermarket or a construction site. That is the reason that staff can be very productively busy for a long time without the library being open to customers.

I have spent time at the Wheatfield Library since DeMotte was closed and I can assure you that no one is sitting around waiting for business. All are as productively busy as they ever were. In fact, while you might notice different faces at the desk, you would not see more people because staff is busy in the old library, in the workroom of the new DeMotte Library or in various locations at Rensselaer.

We have many extra projects to work on because of the building project--planning the signage we need, planning what combination of doors will be opened by what keys and who will get each kind of key, planning how to arrange the books on the new shelves and how to go about unpacking in the most efficient way possible, planning the publicity and special handouts surrounding the opening days, planning what items we need to purchase and from what fund and when to be ready for opening day, etc., etc., etc.

Activities this month have included:

Cataloging and processing gift books (some of these books donated while I was still at DeMotte, but we had no time to process them for the shelves)

Filing cards for new materials in the shelflist located now at Rensselaer ...Discarding materials from the shelflist (books were discarded before the move, but there was no time to remove the cards from the files) and from the card catalog

Book selection...Jill, Char, Cookie and Pam all have responsibilities for reading reviews of certain kinds of materials in 8-10 review journals each month and helping to select. Most staff read some library journals and newsletters to keep abreast of new ideas and ways to improve services. There is all too little time for this normally.

Book ordering-Char & Pam make final decisions on which books will be purchased each month. Jill makes final decisions on AV materials. Order slips must then be typed for each title. This is time-consuming.

Automation Task Force activities kept Pam and Jill busy reading bids, attending an all day meeting and calling libraries for references.

Staff worked at the Wheatfield and Rensselaer circulation desks when illness, vacation or scheduling caused them to be short-staffed.

DeMotte's book drop is emptied 2-3 times every day, 7 days per week. Books must then be checked in (at Wheatfield), boxed up, and moved to the old library or other spots where boxes can be stacked.

Overdue notices are still going out for materials due before the library closed. These notices say that fines will not be charged when books are returned, but they serve to remind people to keep track of these books they have had a long time. The fact that we sent the notices as our policy requires will allow us to revoke library privileges if they have not been returned in 3 months. Overdues take a good part of one day per week to type. "Three month revoke" letters are also being sent on schedule.

Information is being clipped for the vertical files. Material is being ordered, organized, cataloged. Present vertical files are being weeded to eliminate out of date materials.

75 copies of the User's Guide to the Library were made for Rensselaer

Walking books are being delivered

Staff members are taking time to teach new skills to other staff members.

DeMotte patrons are being called to pick up books they reserved.

Registration files must be weeded each year to eliminate files for persons whose cards have expired. This is a job taking several days.

Renee organized and published the staff newsletter as she does every month.

New plastic magazine boxes were labelled and magazine back issues were transferred from old to new boxes. This took several days.

Publicity, correspondence and planning related to an upcoming young adult auction was worked on.

Staff has had the opportunity to learn to use Newsbank, Infotrac and the public computer software located at Rensselaer and Wheatfield, in preparation for offering these services at the DeMotte Library.

Cookie is learning Sharon's interlibrary loan procedures so she can take over this job in the two weeks while Rensselaer is occupied moving and setting up their new library.

DeMotte interlibrary loan materials are still being checked out from Wheatfield and the recordkeeping associated with this service is ongoing.

Magazines are still arriving regularly and must be processed.

The last Brown Bag Lunch program was in May and publicity had to be done for that. This includes making posters and distributing them around town as well as newspaper publicity.

FUND	1990	1991Spent 1991	1992	1993	
1PERSONAL SERVICES					
1.1 Salaries and wages					
1.11 Salary of Librarian	34500	33920	33920	\$35,616	\$37,134
1.12 Salary of Assistants	235795	266765	262033	\$295,755	\$332,416
1.13 Wages of Janitor	9000	15520	9981	\$16,021	\$13,009
1.2 Employee benefits					
1.21 Employer's Share FICA	19800	24172	23404	\$26,364	\$29,266
1.22 Unemployment Compensation	2000	2000	1746	\$2,068	\$2,295
Employer's Contrib.-PERF	15000	16931	17422	\$20,629	\$20,201
1.23 Employer's Contrib.-Grp Ins.	19000	6000	1341	\$6,000	\$2,500
1.3 Other Personal Services					
1.31	2000	2000	0	\$2,000	\$2,000
Total Personal Services	337095	367308	349847	\$404,453	\$438,821 49.7%
2SUPPLIES					
2.1 Office supplies					
2.11 Official records	750	1000	893	\$800	\$950
2.12 Stationery and Printing	1000	900	667	\$800	\$800
2.13 Other office supplies	3250	3250	1643	\$3,250	\$3,250
2.2 Operating supplies					
2.21 Cleaning/Sanitation Supplies	3900	3900	2095	\$3,900	\$4,000
2.22 Fuel, Oil and lubricants	100	100	8	\$100	\$50
2.23 Other Operating Supplies		100	0	\$100	\$50
2.3 Repair and maintenance supplies					
2.31 Building Materials/supplies	750	750	121	\$600	\$600
2.32 Paint and Painting Supplies		200	6	\$200	\$400
2.33 Repair parts	250	250	355	\$250	\$250
Other Repair/Maintenance Suppli					
2.4 Other supplies					
2.41 Library supplies	8000	8000	6963	\$8,000	\$8,000
2.42 Other supplies	2000	2000	1156	\$2,000	\$2,000
Total supplies	20000	20450	13906	\$20,000	\$20,350 2.3%
3Other Services and Charges					
3.1 Professional Services					
3.11 Consulting Services	1000	1000	0	\$500	\$500
3.12 Engineering/Architectural Servi	3500	1000	0	\$500	\$500
Legal Services	1000	1500	0	\$1,500	\$1,500
3.13 Other Professional Services	1000	5500	7429	\$7,000	\$7,600
3.2 Communication and Transportation					
3.21 Telephone and Telegraph	9000	9000	6928	\$11,000	\$24,000
3.22 Postage	3000	3500	2832	\$4,000	\$5,500
3.23 Traveling expenses	6000	5000	3256	\$4,000	\$4,000
3.24 Professional Meetings	7250	6000	3106	\$4,500	\$4,000
3.25 Freight and Express	250	200	0	\$200	\$50

3.3	Printing and Advertising						
3.31	Advertising/Public. of Notices	1000	1500	947	\$500	\$500	
3.32	Printing,Besides Office Suppli	1000	500	0	\$1,000	\$1,000	
3.4	Insurance						
3.41	Official Bonds	1000	1000	600	\$800	\$800	
3.42	Other Insurance	7000	7000	6518	\$9,000	\$10,000	
3.5	Utility Services						
3.51	Gas	7000	7000	3045	\$7,000	\$12,750	
3.51	Electricity	18000	18000	12298	\$18,000	\$31,000	
3.51	Water	500	500	801	\$600	\$800	
3.51	Waste Disposal Services	500	500	637	\$688	\$850	
3.6	Repairs and Maintenance						
3.61	Buildings and Structures	4500	7500	6936	\$5,000	\$3,000	
3.62	Equipment	1000	1000	1710	\$1,000	\$1,000	
3.7	Rentals						
3.71	Real Estate		1	0			
3.72	Equipment	1000	1000	403	\$1,000	\$450	
	Other						
3.91	Dues	800	800	2128	\$900	\$1,500	
3.92	Interest on Temporary Loans		1	0			
3.93	Taxes and Assessments		1	41			
3.94	Transfer to LIRF	20000	70000	70000	\$25,000	\$10,000	
3.95	Lawn care	7000	7000	9518	\$5,400	\$4,200	
3.96	Petty cash	120	120	0	\$120	\$120	
3.97	Interviewing & Moving Expenses	500	250	0	\$250	\$250	
3.98	Maintenance contracts				\$21,600	\$25,056	
	Total Other Services & Charge	102920	156373	139133	\$131,058	\$150,926	17.1%
4	CAPITAL OUTLAYS						
4.1	Land	500	1	0			
4.2	Building		1	0			
4.3	Improvements			0		\$8,000	
4.4	Furniture and Equipment	12000	15000	5815	\$15,000	\$88,000	
4.5	Other Capital Outlays						
4.51	Books	115000	100000	83475	\$105,000	\$115,000	
4.52	Periodicals and Newspapers	15500	25300	19804	\$27,000	\$40,000	
4.53	Nonprinted Materials	12500	19500	15136	\$22,000	\$22,000	
	Total Capital Outlays	155500	159802	124230	\$169,000	\$273,000	30.9%
	Fund Total	615515	703933	627116	\$724,511	\$883,097	

1. PERSONNEL

We would like to open all libraries at 9 AM. DeMotte and Rensselaer could be open until 8 PM Monday through Thursday (although the DeMotte staff recommends opening only one more night per week in 1993 and taking a poll of the public to see which night they prefer), until 5 PM on Friday and Saturday. Wheatfield would be open 9 AM to 6 PM Monday, Wednesday and Thursday and until 5 PM on Friday and Saturday. On Tuesday night, Wheatfield would be open 9 AM to 8 PM.

BACKGROUND

Wheatfield circulation increased 5% in 1991 over 1990. However, the first 3 months of 1992 showed a 2% decrease over the same months of 1991. The number of reference questions handled increased 1% in 1991 over 1990. Added hours, 1993: 7 hrs

Rensselaer circulation decreased 3% in 1991 over 1990. However, the first 3 months of 1992 showed a 9% increase over the same months of 1991. The number of reference questions handled increased 5% in 1991 over 1990. Added hours, 1993: 6 hrs

DeMotte circulation increased 9% in 1991 over 1990. The first 3 months of 1992 showed a further 12% increase over the same months of 1991. The number of reference questions handled increased 6% in 1991 over 1990. Added hours, 1993: 10 hrs

+++++++

My recommendation for added staff hours for 1993 (made with the advice of our management staff) include the following:

90 hours at 4.30 per hour for summer pages (30 hrs each lib.)-\$387
10 hours for DeMotte/Wheatfield janitor for added work at DeMotte -\$3718

1 page, 10 hrs per week--Wheatfield - \$2210

2 page, 30 hrs per week (total) - DeMotte - \$6630

1 clerk, 25 hours per week - DeMotte - \$5590

(Rationale: open 10 extra hours, each hour staffed with 3 persons. 30 hours would compensate only for extra hours, would not compensate for 9%-12% added business DeMotte has experienced in past year and 1/4, much less the expected increase in business once we are in the new library. 25 extra hours would help support the additional business DeMotte has been experiencing and allow staff to once again have time to do all parts of their jobs.)

Add 1/2 library assistant -Tech Services \$5356

Make the present full-time library assistant a full-time Technical Services Specialist since this person would be taking on responsibility for more of the management of the office, cataloging, and some of the automation trouble-shooting responsibilities. (To \$6.47 per hour--a 10 % raise over her present salary as a library assistant) - \$754

1 clerk, 20 hr week - Rensselaer - \$2278

These additions to the staff are to address staff shortages we are presently feeling. We have enough staff to circulate books and, usually, to address the public's reference needs, but we do not have enough staff to do those things and also plan programs, order materials, build our vertical files, read shelves, etc. Many things have been going by the wayside, especially at Rensselaer and DeMotte.

These additions to the staff are not designed to accommodate the increased circulation we expect in the new buildings. We hope that automation will help us use staff more economically, so that we will be able to deal with added business.

The breakdown of additional staff funds per library is: \$16067 DeMotte; \$8517 Rensselaer; \$2339 Wheatfield.

SALARIES OF PRESENT STAFF

I figured into the budget a 3% cost of living increase (as of March 1992) together with the increases for longevity, education, continuing education specified by our present board policy.

3.13 OTHER PROFESSIONAL SERVICES

T & J Repair (janitorial-Rensselaer)- \$6900
Misc. cleaning, etc.-\$700

3.21 TELEPHONE

Rensselaer and DeMotte will have 3 lines instead of two. Calls on the first line will roll over to the other two. They each will also have a FAX line. Rensselaer will have a modem line.

Rensselaer and Wheatfield cost: \$5176 (1991 cost) + \$1537=\$6713

DeMotte cost: \$947 (1991 cost) + \$456 = \$1403

Telecommunication costs for automated system: \$15,600 estimated

3.22 POSTAGE

Includes \$800 extra for ILL postage

3.51, 3.52 ELECTRICITY AND GAS

New Rensselaer building is 2.8 times present size

New DeMotte building is 4.25 times present size.

Could figure new rates this way.

However, Wheatfield's electric increased 3 times from old to new building, while size of building increased 6.6 times. Therefore, the electric bill increased only half as much as the space increased.

Could figure new rates this way.

I struck a balance between the two calculating methods and came up with:

DeMotte - gas - \$5755 to \$7412. \$6500

DeMotte - electric-\$9106 to \$18,169. \$14,500 (By contract, we must pay NIPSCO at least \$11,900 for the year.)

Rensselaer - gas - \$2758 multiplying by 2.8. However, that is so much less than DeMotte's estimate for same size building that I would rather increase it to \$4500. (1991 gas bill: 985.45 Rensselaer; \$1744-DeMotte)

Rensselaer - electric - \$3800 by Wheatfield formula (increase by 1.4), but only half building is air-conditioned. To be safe, \$12,000

Wheatfield - basically not much increase:
gas-\$1750; electric-\$4500.

3.61 BUILDING AND STRUCTURES (REPAIR)

Carpet cleaning, gutter cleaning, repairs, exterminators, etc.

3.62 EQUIPMENT (REPAIR)

Fire extinguisher checks, heating, plumbing, phone, VHS repairs, etc.

3.72 Real Estate: Rentals

Culligan Drinking Water for Wheatfield, Safety deposit box rentals, postal box rentals - \$450

3.91 DUES

Rensselaer Chamber of Commerce (\$115), DeMotte Chamber of Commerce (\$50), ILA (\$100), ILA/ILTA (563), Indiana Historical Society(20), Incolsa(\$50), ALA (\$550), Indiana Library Federation(\$680)

3.95 LAWN CARE

snow removal, lawn mowing, pruning, watering--\$2618 (1991)+\$1000

3.98 MAINTENANCE CONTRACTS

Security Couriers-\$4700

AVC-1090

Automation-\$12000

Copier maintenance-(\$5695 in 1991). Heritage advises adding 5%, including maintenance on 2 new copiers we plan to buy. I added 6%.

Fire alarm maintenance(Simplex)-\$1070 (\$355.50-1991 Wheatfield)--

Garbage disposal, DeMotte (\$156)

4.3 IMPROVEMENTS

Wheatfield wants to replace carpet in public area of library

4.4 FURNITURE AND EQUIPMENT

Libraries will need IBM PC's for the general public: \$7500

To bring up most of the planned OPAC system would need \$73,500

4.52 PERIODICALS AND NEWSPAPERS

We would like to purchase InfoTrac software to be installed in our automated system next year (if we can get our OPAC system) so that we will not need to pay for additional hardware for InfoTrac but will have it available in all libraries and useable by more than one person per library at a time.

DeMotte and Rensselaer both plan expansion of their magazine collections now that space is available.

POSSIBLE BUDGET CUTS

The budget proposed by the budget committee is for \$883,097.

We are allowed to increase our budget 5% above our previous year's tax levy. If we did this, we could receive \$743,184. If given the maximum available through our appeal we could receive \$95,000 more: \$838,184.

Because of our miscellaneous revenues and other factors, we have always been able to increase our budget 5% above our previous year's budget (\$724,511). This would give us \$760,200. The additional \$95,000 appeal would give us \$855,000.

We are advised to ask for what we need, even if it is more than we appear to be authorized to receive. If additional money is available, we cannot get it if we have not advertised it in our budget.

Therefore, the budget committee is proposing that, while we advertise the enclosed budget, we also attend the budget hearing prepared to cut our budget if needed. The following are the areas where we feel we would have to make these cuts. (Note to Wil and Bob: I added a few cuts we had not discussed)

- 1.23 Employer's contribution to group insurance - \$500
- 4.53 Nonprinted materials - \$6000
- 3.94 Transfer to LIRF-\$10,000
- 3.91 Dues - \$550 by not renewing ALA membership
- 3.95 Lawn care - \$600
- 4.52 Periodicals and newspapers - \$10,000
- 4.3 Improvements - delay Wheatfield carpet replacement- \$8000
- 4.4 Furniture & equipment - (public access terminals) \$76,500
- 4.51 Books - \$15,000
- 1.31 Other personal services - \$2000
- 1.1 Salaries and wages - \$3857 (reduce increase to 2%)

JULY

AGENDA.....July 6, 1992
Monthly Meeting Rensselaer Library
Jasper County Public Library Board of Trustees
7:00 PM

1. Contract with architect
2. Minutes
3. Bills/Financial reports
 - 3.1 Bills to be allowed/Paychecks
 - 3.2 Financial statements
 - 3.3 Consideration of extra pay to Commercial Office Environments
 - 3.4 Additional appropriation hearing for storm sewer (LIRF appropriation)
4. Director's report
5. Automation report: Mary Martin
6. Building project
7. Wheatfield Business
8. DeMotte Business
9. Rensselaer Business
10. Adjournment

MINUTESJUNE 1, 1992
Jasper County Public Library Board Meeting Rensselaer Library
7:00 PM

Present: Wilbur Doty, Barbara Leestma, Bob Souza, Wanda Stewart, Lynn Daugherty, Mary Martin.

Minutes, Bills, Financial Statements: Minutes were approved on a motion by W. Stewart, seconded by B. Leestma. The Board voted to cease the withholding of retainage monies from Circle R Electric and Circle R Mechanical on a motion by M.L. Casey, seconded by W. Stewart. Bills, financial statement and payroll were approved on a motion by M.L. Casey, seconded by W. Stewart.

BIRF transfer: The Board approved the transfer of \$19,199.11 remaining in the Wheatfield Bond and Interest Redemption Fund to the Rensselaer and DeMotte Bond and Interest Redemption Fund on a motion by B. Leestma, seconded by W. Stewart. Since the Wheatfield bond has been retired, the State requires that remaining funds be used only to retire other bonds.

Budget Appropriations: The board voted to approve the proposed 1993 budget appropriations as presented by the Budget Committee on a motion by B. Leestma, seconded by W. Stewart. M.L. Casey voted nay. Formal budget forms will be presented for approval to advertise at the July board meeting. Suggestions were made for changes in classification of some budget items. The Director will look into this.

A discussion followed concerning the continued purchase of entertainment videos for the library. The Policy Committee will work on a video selection policy later this year. B. Leestma was added to the policy committee.

Director's Report: L. Daugherty noted that while circulation is down 24% this month, it is down only 1% for the year. Wheatfield and Rensselaer both showed very marked increase in circulation this month.

Automation: Mary Martin, Automation Task Force Coordinator, recommended to the Board that the Gaylord Galaxy automated system be selected for the Jasper County Public Library, at an initial bid cost of \$88,138. She recommended that the contract for this initial stage of the system be negotiated, after which the addition of 8mb added memory, OPAC software and 3-4 additional terminals be negotiated into the base contract. Negotiations would be handled by a committee consisting of the ATF Coordinator, Director, automation consultant, Gaylord representative, library attorney and B. Souza as Board representative. The Board voted to accept the recommendation of the Automation Task Force on a motion by M. L. Casey, seconded by B. Souza.

It was noted that an examination of the Dynix and Gaylord companies' financial statements, made by Bank One president, Frank Wright, indicated that both companies were solvent and in good financial shape. Interviews with 10 libraries operating with these two systems indicated great satisfaction with the systems. The Gaylord system seemed to have somewhat less costly 24 hour support, and was the lowest priced of the two systems. Therefore, the task force considered it to be both the lowest and best bid.

Building Project: The Director indicated that the contractor considered it possible that DeMotte staff might be able to work in the new building beginning June 8. She also indicated her belief in June 15 as a more realistic date, with July 1 as a reasonable opening date.

The Board directed that a letter be sent to prime contractors whose retainage has been dropped, stating that if the staff cannot be in the building by June 15, retainage will again be withheld in July.

Rensselaer move: The Board approved the use of professional movers to transfer the library's belongings to the new library as long as the move would cost no more than \$3000.

The Board decided that they did not want to pursue finding and obtaining the cornerstone from the old high school to be installed on the library grounds.

Landscaping plans: The Board approved the hiring of Brown's Garden Shop of Rensselaer and Hubinger Landscaping Corporation of Crown Point for the landscaping of the Rensselaer and DeMotte libraries, respectively. Board committees will work with the Director and the landscaper to develop final plans. Committees are: Rensselaer-W. Stewart, M.L. Casey; DeMotte - B. Leestma, M. Lawyer.

The Board concurred that a catwalk should be provided to allow easy access to heating equipment located high above the ceiling at the DeMotte library. They understood that the cost could reach \$2000 to \$3000.

They determined that the consideration of purchasing property adjacent to the DeMotte Library on the south should be tabled at this time for lack of funds.

Policy changes: Changes to the FAX policy, the Video Policy and Computer Use Policy were approved on the recommendation of the Policy Committee, following a motion by M.L. Casey, seconded by B. Leestma. Copies of the policies are attached.

Flower Fund: The Board decided to join in the staff Flower Fund which uses donations from staff and Board to send flowers to staff or Board members in the hospital or for condolences for deaths in the family.

Logo: The Board felt that too much is going on to hold a contest to find a logo for the library. They suggested that Kathi Padgitt, library staff member, be asked to design a logo which the library could use on stationery and library cards.

The Board decided not to allow bookmarks advertising Campbell Printing Co. to be distributed in the library since it would set a precedent for advertising the products of anyone who requested that we do this.

Wheatfield: The landscaping solutions suggested by Bill Brown of Brown's Garden Shop were explained to the Board. Brown feels that a total resolving of landscaping problems could cost as much as \$5,000 and recommends that the Board spend about \$1,000 to install treated landscape timbers just outside the drip line of the eaves on the berm at the front of the building. Behind these timbers, ground cloth and mulch would cover the ground, eliminating the need to water heavily and covering the below-ground portion of the library wall presently exposed by erosion and soil settling. Pachysandra would continue to grow below the timber, where it would obtain sufficient moisture for good growth. The Board felt the correcting of the landscaping at Wheatfield is a major concern and should take precedence over the replacement of the Wheatfield carpet. They felt, however, that it would be safer to wait until late summer or early fall to do this work, to avoid the extra maintenance required in hot weather.

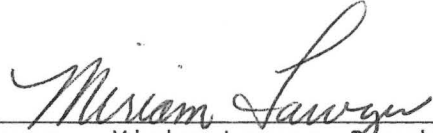
Book display case: The Board concurred that the book donated to the library in 1920, being a copy, in Latin, of the 3rd volume of St. Jerome's Commentaries on the Pentateuch, would be of more value to a religious library and directed that St. Joseph College be offered the volume and its display case.

The Board adjourned at 10:30 PM on a motion by B. Leestma, seconded by W. Stewart.

Respectfully submitted,



Barbara Leestma, Secretary



Approve: Miriam Lawyer, President

OPERATING FUND RECEIPTS 1992

RECEIPT	BUDGETED	JAN	FEB	MAR	APR	MAY	JE	JL	AUG	SEP	OCT	NOV	DEC	YEAR-TO DATE	BUDGET PRCNT
PROPERTY TAX	383669						175318							175318	46%
EXCISE TAX	15423						18924							18924	123%
FINANCIAL INSTITUTION TA	1450						657							657	45%
FINES,FEES,COPIES, CARDS	18000	2062	1730	2523	1984	1157	1336							10792	60%
INVESTMENT INTEREST	6000	1389	1066	847	1045	775	681							5803	97%
LOCAL OPTION-CERTIFIED S	165948					82974								82974	50%
LOCAL OPTION-PROP. TAX.	15820					7910								7910	50%
MISCELLANEOUS REVENUE		177	24	240	86	40	2260							2827	
RECIPROCAL BORROWING														0	ERROR
STATE DISTRIBUTION	2767													0	0%
														0	ERROR
TOTAL	609077	3628	2820	3609	3114	92856	199175	0	0	0	0	0	0	305204	50%

OPERATING FUND RECEIPTS 1991

RECEIPT	BUDGETED	JAN	FEB	MAR	APR	MAY	JE	JL	AUG	SEP	OCT	NOV	DEC	YEAR-TO DATE	BUDGET PRCNT
PROPERTY TAX	355421						186186						172493	358679	101%
EXCISE TAX	28000						16336						25102	41438	148%
FINANCIAL INSTITUTION TA	1600	1090				1654	16						1655	4415	276%
FINES,FEES,COPIES, CARDS	19684	462	1770	1434	2010	1644		2177	1934	1284	1887	1740		16342	83%
VESTMENT INTEREST	14000	1193	716	413	2589	346		796	701	310	1404	633		9101	65%
LOCAL OPTION-CERTIFIED S	164754					82377						82377		164754	100%
LOCAL OPTION-PROP. TAX.	15166					7583						7583		15166	100%
Miscellaneous revenue								235			393				
RECIPROCAL BORROWING	342						342							342	100%
STATE DISTRIBUTION	2797							2857						2857	102%
														0	ERROR
TOTAL	601764	2745	2486	1847	4599	93604	202880	6065	2635	1594	36849	2333	199250	613094	102%

CONTINGENCY FUND EXPENDITURES APPROVED

Date	Description	Library	Amount	Ok'd	Change Order Approved
Oct 91	Removal of tree	D	\$305	x	-
Oct 91	Interior designer	R,D	\$8,730	x	-
Nov 11 91	Added conduit required by NIPSCO	D	\$1,358	x	x
Nov 19 91	VAV terminal connections	R,D	\$5,443	x	x
Dec 16 91	Perimeter foundation drain @ existing	D	\$2,032	x	x
Feb 10 92	Change window trim to "banner red"	R	\$3,439	x	x
Feb 17 92	Telephone/computer outlet; door bell	R	\$398	x	x
Feb 18 92	Unsuitable soil used for fill	D	(\$808)	x	x
Feb 18 92	Unsuitable soil used for fill	R	(\$1,378)	x	x
Feb 18 92	Replace unsuitable soil and stone	R	\$4,428	x	x
Feb 26 92	Install drywell-n.e. corner-temp. drainage	D	\$330	x	-
Apr 6 92	Spare water pump for either boiler	D,R	\$1,110	x	x
Apr 6 92	Library furnishings	D,R	\$50,000	x	-
Apr 28 92	Boiler make-up pipe/backflow preventer	D	\$751	x	
Apr 92	Doors added to workroom cabinets	D	\$314	x	x
Apr 92	Countertops raised for booktrucks	D	\$207	x	x
May 92	Paper towel, soap dispensers	D	\$316	x	x
June 92	Add 1 1/4" conduit for phone data line	R	t & m		
June 92	Drain tile - east of building	D	\$990	x	-
June 92	Storm sewer design	D	\$3,200	x	x
June 92	Keystone for retaining wall	D	\$2,923		
June 92	Workroom cabinet doors, modified countertop	R	\$382	x	x
June 92	Deleted door	D	(\$374)		x
June 92	Change in shelf arrangement	D	t & m		

Total contingency budget	\$175,000
Authorized to spend to date	\$84,096
Balance	\$90,904

CONSTRUCTION BUDGET ALLOWANCES TO REMAIN UNSPENT

Oct 28 91	Brick allowance	R	\$529	x	
Oct 28 91	Brick allowance	D	\$214	x	
Mar 3 92	Hardware allowance	R	\$854	x	x
Mar 3 92	Hardware allowance	D	\$264	x	x
Apr 92	Dedication plaques	R,D	\$1,129	x	x

Total allowances to be unspent	\$2,990
Construction contingency balance	\$93,894

JASPER COUNTY PUBLIC LIBRARY CONSTRUCTION FUND
Rensselaer & DeMotte Projects
June 1992

Date Paid	Vouch No.	Check No.	Paid To	Explanation	TOTAL	Construct Costs	Construct Contingency	Furnishing Loose Equi	Const. Ins.	Borings, Permits, Surveys, Printing	Architect Fee,Exp	Attorney Fee,Exp	L. Therber	Off. Stat.	Jack Kellogg	Comp & Automa.	Bond Exp., Legal Not
TOTAL AMOUNT BUDGETED					\$3,900,000	\$3,085,393	\$175,000	\$100,000	\$20,000	\$25,000	\$251,480	\$50,000	\$12,000	\$2,000	\$50,000	\$121,127	\$8,000
EXPENSES TO PRESENT MONTH					\$2,005,118	\$1,252,821	\$1,025	\$0	\$9,400	\$7,710	\$204,085	\$49,637	\$12,000	\$0	\$20,105	\$9,050	\$7,526
JUNE 92	10953	5393	Circle R Electric	Construction	\$32,935	\$32,935											
	10954	5394	Circle R Mechanical	Construction	\$114,505	\$113,395	\$1,110										
	10955	5395	Gaylord Bros.	Automation	\$7,233											\$7,233	
	10956	5396	Ira C. Mast & Son	Construction	\$171,495	\$171,495											
	10957	5397	Jack Kellogg	Construc. Mgr	\$3,075										\$3,075		
	10958	5398	Robbins-Loman	Disassem. shelves	\$660					\$660							
	10959	5399	Sear Corp	Asbestos removal	\$5,447					\$5,447							
	10960	5400	L O M Corp	Arch,surv,design	\$9,665		\$5,391			\$1,000	\$3,274						
Amount Spent To Date					\$2,350,133	\$1,570,646	\$7,526	\$0	\$9,400	\$14,817	\$207,359	\$49,637	\$12,000	\$0	\$23,180	\$16,283	\$7,526
Interest earned to date					\$116,765												
Balance					\$1,666,632	\$1,514,747	\$167,474	\$100,000	\$10,600	\$10,183	\$44,121	\$363	\$0	\$2,000	\$26,820	\$104,844	\$474

FINANCIAL STATEMENT
JASPER COUNTY PUBLIC LIBRARY

JUNE 30, 1992

	Beginning Balance	Receipts	Disbursements	Ending Balance
Operating Fund	118363.52	198519.16	44336.17	272546.51
Gift Funds				
DeMotte	4096.34	0.00	0.00	4096.34
Rensselaer	2279.39	125.00	0.00	2404.39
Wheatfield	961.21	0.00	0.00	961.21
Bond and Interest Funds				
Rensselaer & DeMotte	25040.06	248071.72	243029.33	30082.45
Wheatfield	19199.11	0.00	19199.11	0.00
LIRF Fund	19049.73	0.00	0.00	19049.73
Petty Cash Funds				
DeMotte	30.00	0.00	0.00	30.00
Rensselaer	60.00	0.00	0.00	60.00
Wheatfield	30.00	0.00	0.00	30.00
Cash Change Fund	60.00	0.00	0.00	60.00
Reciprocal Borrowing Fund	0.00	0.00	0.00	0.00
Levy Excess Fund	0.00	0.00	0.00	0.00
Construction Fund	2010930.44	716.00	345014.30	1666632.14
P.E.R.F.	1465.44	0.00	-700.13	2165.57
Reserve for Insurance	443.62	0.00	-133.16	576.78
 TOTAL ALL FUNDS	 2202008.86	 447431.88	 650745.62	 1998695.12

{-----BANK BALANCES-----}

DATE {30 JUN 92}

A1 {BANK ONE CHECKING	}	B1 {	262860.95}
A2 {CONSTRUCTION FUND SAVINGS ACCT}	}	B2 {	1665916.14}
A3 {CERTIFICATE OF DEPOSIT #2	}	B3 {	0.00}
A4 {FIRST OF AMERICA	}	B4 {	9476.41}
A5 {DEMOTTE STATE BANK	}	B5 {	26194.76}
A6 {INDIANA FEDERAL	}	B6 {	29901.90}
A7 {INDIANA NATIONAL BANK	}	B7 {	4344.96}
A8 {	}	B8 {	0.00}
A9 {	}	B9 {	0.00}
TOTAL		B10{	1998695.12}

RECEIPT BREAKDOWN FOR
JUNE 30, 1992

FINES and FEES..... 940.93

DeMotte	0.00
Rensselaer	599.58
Wheatfield	341.35

PHOTOCOPIES..... 378.30

DeMotte	0.00
Rensselaer	225.45
Wheatfield	152.85

CARDS..... 16.50

DeMotte	0.00
Rensselaer	13.50
Wheatfield	3.00

INTEREST..... 680.83

GIFT FUNDS..... 125.00

DeMotte	0.00
Rensselaer	125.00
Wheatfield	0.00

REFUNDS..... 2260.46

Lake Co.Pub.Lib.	132.28
Ira Mast-electric	1412.18
Century Ins.Agency	716.00

JUNE TAX DRAW--Operating Fund.....194898.14

Property Tax	175317.67
Financial Inst.	656.53
License Excise	18923.94

JUNE TAX DRAW--BIRF Fund.....228872.61

Property Tax	205878.89
Financial Inst.	770.97
License Excise	22222.75

TOTAL AMOUNT OF RECEIPTS.....428172.77

APPROPRIATION REPORT
----- JASPER COUNTY PUBLIC LIBRARY -----

30 JUN 92

OPERATING FUND ACCT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	APPROPRIATION BALANCE	% SPENT Y-T-D
1.11	SALARY OF LIBRARIAN	35616.00	.00	35616.00	2968.00	16324.00	19292.00	46%
1.12	SALARY OF ASSISTANTS	295755.00	1005.00	296760.00	22671.12	132703.19	164056.81	45%
1.13	WAGES OF JANITORS	16021.00	.00	16021.00	651.70	4013.10	12007.90	25%
1.21	EMPLOYER'S SHARE-FICA	26364.00	78.00	26442.00	2011.26	11707.74	14734.26	44%
1.22	UNEMPLOYMENT COMPENSATION	2068.00	.00	2068.00	.00	426.51	1641.49	21%
1.23	EMPLOYER'S CONTRIBUTION - PERF	20629.00	.00	20629.00	.00	8591.91	12037.09	42%
1.24	EMPLOYER'S CONTRIBUTION - INS.	6000.00	.00	6000.00	.00	639.88	5360.12	11%
1.31	OTHER PERSONAL SERVICES	2000.00	.00	2000.00	.00	.00	2000.00	0%
2.11	OFFICIAL RECORDS	800.00	.00	800.00	.00	143.83	656.17	18%
2.12	STATIONERY AND PRINTING	800.00	.00	800.00	.00	470.00	330.00	59%
2.13	OTHER OFFICE SUPPLIES	3250.00	.00	3250.00	145.97	1324.75	1925.25	41%
2.21	CLEANING & SANITATION SUPPLIES	3900.00	.00	3900.00	45.13	690.45	3209.55	18%
2.22	FUEL, OIL & LUBRICANTS	100.00	.00	100.00	.00	2.85	97.15	3%
2.23	OTHER OPERATING SUPPLIES	100.00	.00	100.00	.00	.00	100.00	0%
2.31	BUILDING MATERIALS & SUPPLIES	600.00	.00	600.00	.00	103.46	496.54	17%
2.32	PAINT AND PAINTING SUPPLIES	200.00	.00	200.00	.00	84.21	115.79	42%
2.33	REPAIR PARTS	250.00	.00	250.00	38.00	42.39	207.61	17%
2.41	LIBRARY SUPPLIES	8000.00	183.85	8183.85	759.04	4076.49	4107.36	50%
2.42	OTHER SUPPLIES	2000.00	.00	2000.00	.00	408.39	1591.61	20%
3.11	CONSULTING SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.12	ENGINEERING & ARCH. SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.13	LEGAL SERVICES	1500.00	.00	1500.00	.00	.00	1500.00	0%
3.14	OTHER PROFESSIONAL SERVICES	7000.00	.00	7000.00	790.00	5920.50	1079.50	85%
3.21	TELEPHONE	11000.00	.00	11000.00	1028.88	3935.55	7064.45	36%
3.22	POSTAGE	4000.00	.00	4000.00	520.81	2744.14	1255.86	69%
3.23	TRAVELING EXPENSE	4000.00	.00	4000.00	92.00	1408.75	2591.25	35%
3.24	PROFESSIONAL MEETINGS	4500.00	.00	4500.00	49.00	973.90	3526.10	22%
3.25	FREIGHT	200.00	.00	200.00	.00	.00	200.00	0%
3.31	ADVERTISING & PUBLIC NOTICES	500.00	.00	500.00	.00	118.60	381.40	24%
3.32	OTHER PRINTING	1000.00	.00	1000.00	.00	.00	1000.00	0%
3.41	OFFICIAL BONDS	800.00	.00	800.00	.00	100.00	700.00	13%
3.42	OTHER INSURANCE	9000.00	.00	9000.00	.00	8450.00	550.00	94%
5.51	GAS	7000.00	.00	7000.00	44.82	2819.43	4180.57	40%
5.52	ELECTRICITY	18000.00	.00	18000.00	620.34	6652.95	11347.05	37%
5.53	WATER	600.00	.00	600.00	100.25	196.43	403.57	33%
5.54	WASTE DISPOSAL SERVICES	688.00	.00	688.00	68.46	246.32	441.68	36%
5.61	BUILDING & STRUCTURES	5000.00	.00	5000.00	35.00	454.00	4546.00	9%
5.62	EQUIPMENT	1000.00	.00	1000.00	31.25	695.80	304.20	70%
5.71	REAL ESTATE	.00	.00	.00	.00	.00	.00	0%
5.72	EQUIPMENT	1000.00	.00	1000.00	50.80	193.40	806.60	19%
5.91	DUES	900.00	.00	900.00	.00	270.00	630.00	30%
5.92	INTEREST ON TEMPORARY LOANS	.00	.00	.00	.00	.00	.00	0%
5.93	TAXES & ASSESSMENTS	.00	.00	.00	.00	.00	.00	0%
5.94	TRANSFER TO LRF	25000.00	.00	25000.00	.00	.00	25000.00	0%
5.95	LAWN CARE	5400.00	.00	5400.00	30.00	646.00	4754.00	12%
5.96	PETTY CASH	120.00	.00	120.00	.00	.00	120.00	0%
5.97	INTERVIEWING & MOVING EXP.	250.00	.00	250.00	.00	.00	250.00	0%
5.98	MAINTENANCE CONTRACTS	21600.00	.00	21600.00	88.75	922.95	20677.05	4%
6.1	LAND	.00	.00	.00	.00	.00	.00	0%
6.2	BUILDINGS	.00	.00	.00	.00	.00	.00	0%
6.3	IMPROVEMENTS OTHER THAN BUILD.	.00	.00	.00	.00	.00	.00	0%
6.4	FURNITURE & EQUIPMENT	15000.00	1056.25	16056.25	239.29	4693.50	11362.75	29%
6.51	BOOKS	105000.00	12398.96	117398.96	7262.97	52891.15	64517.81	45%
6.52	PERIODICALS & NEWSPAPERS	27000.00	5301.40	32301.40	357.00	18854.59	13446.81	58%
6.53	NONPRINTED MATERIALS	22000.00	781.91	22781.91	3636.33	7216.52	15565.39	32%
	-TOTAL-	724511.00	20805.37	745316.37	44336.17	302177.63	443138.74	41%

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 JUN 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
002095	5417	PAULA L. BAUGH	350.43	10 JUN 92	PAYROLL
002096	5428	MARLENE BEEDLE	22.42	10 JUN 92	PAYROLL
002097	5402	JULIE BRAY	609.78	10 JUN 92	PAYROLL
002098	5411	GLENDA BROWN	445.77	10 JUN 92	PAYROLL
002099	5423	MELISSA BUITER	102.63	10 JUN 92	PAYROLL
002100	5415	RENEE CARR	192.89	10 JUN 92	PAYROLL
002101	5414	MARK CASSELLO	53.56	10 JUN 92	PAYROLL
002102	5413	LYNN DAUGHERTY	974.42	10 JUN 92	PAYROLL
002103	5424	JULIE EISELE	78.51	10 JUN 92	PAYROLL
002104	5403	CHARLOTTE FAGEN	447.35	10 JUN 92	PAYROLL
002105	5425	ANGELA FENWICK	91.61	10 JUN 92	PAYROLL
002106	5420	PAMELA FERBER	740.03	10 JUN 92	PAYROLL
002107	5422	CYNTHIA FISHBURN	48.59	10 JUN 92	PAYROLL
002108	5421	KIMBERLY GARWOOD	742.56	10 JUN 92	PAYROLL
002109	5418	ROSE E. HOWARD	312.74	10 JUN 92	PAYROLL
002110	5419	KRISTIN JOHNSON	71.85	10 JUN 92	PAYROLL
002111	5427	MICHELE KEYS	88.78	10 JUN 92	PAYROLL
002112	5407	JOAN KOPANDA	219.59	10 JUN 92	PAYROLL
002113	05401	MARY K. MARTIN	807.73	10 JUN 92	PAYROLL
002114	5429	CAROL MITCHELL	149.51	10 JUN 92	PAYROLL
002115	5426	CYNTHIA MUSCH	269.96	10 JUN 92	PAYROLL
002116	5409	KATHLEEN PADGITT	349.19	10 JUN 92	PAYROLL
002117	5410	BONNIE FOWELL	282.81	10 JUN 92	PAYROLL
002118	5404	SHARON SCHULENBERG	407.76	10 JUN 92	PAYROLL
002119	5431	AMY SIGMAN	40.94	10 JUN 92	PAYROLL
002120	5412	EILEEN SPURGEON	125.61	10 JUN 92	PAYROLL
002121	5430	CAROL STALBAUM	167.10	10 JUN 92	PAYROLL
002122	5405	JILL TACHTIRIS	366.02	10 JUN 92	PAYROLL
002123	5416	WHITED, AMBER	217.47	10 JUN 92	PAYROLL
002124	5408	DIANE WIERS	373.71	10 JUN 92	PAYROLL
002125	5406	CHERYL WITTY	486.51	10 JUN 92	PAYROLL
002126	5456	PAULA L. BAUGH	350.43	25 JUN 92	PAYROLL
002127	5466	MARLENE BEEDLE	29.90	25 JUN 92	PAYROLL
002128	5440	JULIE BRAY	609.78	25 JUN 92	PAYROLL
002129	5449	GLENDA BROWN	445.77	25 JUN 92	PAYROLL
002130	5461	MELISSA BUITER	50.28	25 JUN 92	PAYROLL
002131	5454	RENEE CARR	214.42	25 JUN 92	PAYROLL
002132	5453	MARK CASSELLO	47.83	25 JUN 92	PAYROLL
002133	5452	LYNN DAUGHERTY	974.42	25 JUN 92	PAYROLL
002134	5462	JULIE EISELE	100.90	25 JUN 92	PAYROLL
002135	5441	CHARLOTTE FAGEN	447.35	25 JUN 92	PAYROLL
002136	5463	ANGELA FENWICK	71.01	25 JUN 92	PAYROLL
002137	5459	PAMELA FERBER	740.03	25 JUN 92	PAYROLL
002138	5460	KIMBERLY GARWOOD	742.56	25 JUN 92	PAYROLL
002139	5457	ROSE E. HOWARD	224.68	25 JUN 92	PAYROLL
002140	5458	KRISTIN JOHNSON	43.49	25 JUN 92	PAYROLL
002141	5465	MICHELE KEYS	123.35	25 JUN 92	PAYROLL
002142	5450	DIANA KODY	20.23	25 JUN 92	PAYROLL

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 JUN 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
002143	5445	JOAN KOPANDA	219.59	25 JUN 92	PAYROLL
002144	05439	MARY K. MARTIN	807.73	25 JUN 92	PAYROLL
002145	5467	CAROL MITCHELL	134.56	25 JUN 92	PAYROLL
002146	5464	CYNTHIA MUSCH	303.94	25 JUN 92	PAYROLL
002147	5447	KATHLEEN PADGITT	382.09	25 JUN 92	PAYROLL
002148	5448	BONNIE POWELL	307.32	25 JUN 92	PAYROLL
002149	5442	SHARON SCHULENBERG	454.14	25 JUN 92	PAYROLL
002150	5469	AMY SIGMAN	83.92	25 JUN 92	PAYROLL
002151	5451	EILEEN SPURGEON	86.62	25 JUN 92	PAYROLL
002152	5468	CAROL STALBAUM	202.28	25 JUN 92	PAYROLL
002153	5443	JILL TACHTIRIS	409.57	25 JUN 92	PAYROLL
002154	5455	WHITED, AMBER	217.47	25 JUN 92	PAYROLL
002155	5446	DIANE WIERS	410.86	25 JUN 92	PAYROLL
002156	5444	CHERYL WITTY	486.51	25 JUN 92	PAYROLL
010912	05351	ACE HARDWARE	32.63	01 JUN 92	JAN.SUPPLIES & EQUIPMENT--DE
010913	05352	AMERICAN LIBRARY ASSOCIATION	10.68	01 JUN 92	BOOKMARKS -- CR-RENSSELAER
010914	05353	ASSOCIATED LIBRARIES, INC.	310.81	01 JUN 92	BOOKS
010915	05354	AVC CORPORATION	88.75	01 JUN 92	SERVICE CONTRACT
010916	05355	BAKER & TAYLOR	247.40	01 JUN 92	BOOKS
010917	05356	BAKER & TAYLOR	4824.72	01 JUN 92	BOOKS & AUDIOCASSETTES
010918	05357	BAKER & TAYLOR	621.00	01 JUN 92	LEASE BOOKS
010919	05358	BIERMA HARDWARE	6.83	01 JUN 92	JANITORIAL SUPPLIES -- WHEAT
010920	05359	BRODART CO.	618.58	01 JUN 92	SYSDAC RIBBONS & TAPE
010921	05360	CAMELOT MUSIC, INC.	2759.14	01 JUN 92	COMPACT DISCS
010922	05361	CAREER TRACK INC.	49.00	01 JUN 92	CONFERENCE REGISTRATION
010923	05362	CHARLOTTE FAGEN	198.61	01 JUN 92	MILEAGE & TOYS
010924	05363	CHILDRENS PRESS	69.83	01 JUN 92	BOOKS
010925	05364	CLAY ALBERTSON & ASSOC.	256.98	01 JUN 92	BOOKS
010926	05365	CUSTOM LAWN CARE	30.00	01 JUN 92	MOWING -- RENSSELAER
010927	05366	DEMCO	828.53	01 JUN 92	PROCESSING SUP. & EQUIPMENT
010928	05367	EBSCO SUBSCRIPTION SERVICES	2.00	01 JUN 92	SUBSCRIPTION -- DEMOTTE
010929	05368	FAGEN PHARMACY	84.87	01 JUN 92	PICTURES & POSTAGE
010930	05369	FAGEN PHARMACY	8.47	01 JUN 92	PICTURES
010931	05370	G. W. SALES	29.58	01 JUN 92	SUMMER READING SUPPLIES
010932	05371	GLENDA BROWN	12.50	01 JUN 92	MILEAGE
010933	05372	HARVEY'S	2.18	01 JUN 92	CONTACT PAPER -- CR-RENSSELA
010934	05373	HERITAGE OFFICE PRODUCTS, IN	145.97	01 JUN 92	OFFICE SUPPLIES
010935	05374	HIGHSMITH CO. INC.	384.96	01 JUN 92	PROCESSING SUP. & EQUIP.-TEC
010936	05375	INGRAM	263.40	01 JUN 92	VIDEOCASSETTES
010937	05376	MGT GLASS	38.00	01 JUN 92	GLASS FOR FLAG POLE--WHEATFI
010938	05377	MARY K. MARTIN	44.50	01 JUN 92	MILEAGE
010939	05379	PAM FERBER	16.25	01 JUN 92	CLEAN MATS
010940	05380	PAS-TIME BOOKS	367.30	01 JUN 92	BOOKS
010941	05381	POLITICAL RESEARCH, INC.	355.00	01 JUN 92	SUBSCRIPTION -- RENSSELAER
010942	05382	POSTMASTER GENERAL	480.00	01 JUN 92	POSTAGE
010943	05383	RENEE CARR	4.00	01 JUN 92	MILEAGE
010944	05384	SECURITY COURIERS, INC.	270.00	01 JUN 92	TRANSPORT BETWEEN BRANCHES
010945	05385	T & J REPAIR	535.00	01 JUN 92	JANITORIAL SER. & REPAIRS--R

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----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 JUN 92

PAGE 3

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
010946	05386	TEETERS CULLIGAN	86.50	01 JUN 92	COOLER RENTAL & WATER
010947	05387	UNITED SUPPLY CO. INC.	45.49	01 JUN 92	CRAFT SUPPLIES -- CR-RENSSEL
010948	05388	UNITED TELEPHONE COMPANY	414.93	01 JUN 92	RENSSELAER TELEPHONE
010950	05390	DEMOTTE CARPET	20.97	01 JUN 92	JANITORIAL SUP. -- WHEATFIEL
010951	05391	INGRAM	21.61	01 JUN 92	VIDEOCASSETTE
010952	05392	K.V.ELECTRIC	35.00	01 JUN 92	REPAIR FLAGPOLE LIGHT--WHEAT
CONSTRUCTION FUND	010953	CIRCLE "R" ELECTRIC, INC.	32935.00	01 JUN 92	DEMOTTE & RENSSELAER BUILD.
	010954	CIRCLE "R" MECHANICAL, INC.	114505.00	01 JUN 92	DEMOTTE & RENSSELAER BUILD.
	010955	GAYLORD BROS.	7232.55	01 JUN 92	DATA CONVERSION -- AUTOMATIO
	010956	IRA C. MAST & SON, INC.	171495.00	01 JUN 92	DEMOTTE & RENSSELAER BUILD.
	010957	JACK KELLOGG	3075.00	01 JUN 92	CONSTRUCTION MANAGER
	010958	ROBBINS-LOMAN GROUP	660.00	01 JUN 92	DISASSEMBLE SHELVING--DEMOTT
	010959	SEAR CORPORATION	5447.00	01 JUN 92	REMOVE ASBESTOS--DEMOTTE
	010960	THE L.O.M. CORPORATION	9664.75	01 JUN 92	DEMOTTE & RENSSELAER BUILDIN
	010961	BANK ONE	3313.57	10 JUN 92	FICA & FED TAX WITHHELD 10 J
	010962	INDIANA DEFERRED COMPENSATIO	72.50	10 JUN 92	WITHHELD FROM 10 JUN 92 PAYR
	010963	TREASURER OF JASPER COUNTY	80.00	10 JUN 92	WITHHELD FROM 10 JUN 92 PAYR
	010964	NIPSCO	433.33	10 JUN 92	WHEATFIELD UTILITIES
	010965	NORTHWESTERN INDIANA TELEPHO	81.21	10 JUN 92	DEMOTTE TELEPHONE
	010966	TOWN OF DEMOTTE	15.60	10 JUN 92	SEWER SERVICE -- DEMOTTE
	010967	BANK ONE	3385.33	25 JUN 92	FICA & FED TAX WITHHELD 25 J
	010968	INDIANA DEFERRED COMPENSATIO	72.50	25 JUN 92	WITHHELD FROM 25 JUN 92 PAYR
	010969	INDIANA DEPARTMENT OF REVENU	1084.03	25 JUN 92	STATE & COUNTY TAX WITHHELD
	010970	TREASURER OF JASPER COUNTY	80.00	25 JUN 92	GARNISHMENT WITHHELD FOR PRO
	010971	CITY OF RENSSELAER	349.24	25 JUN 92	RENSSELAER UTILITIES
	010972	UNITED TELEPHONE COMPANY	372.71	25 JUN 92	RENSSELAER TELEPHONE
	010973	UNITED TELEPHONE COMPANY	160.03	25 JUN 92	WHEATFIELD TELEPHONE
	010974	BANK ONE, INDIANAPOLIS, NA	243029.33	25 JUN 92	RENS. & DEM. BOND PAYMENT
FUND TRAN	05438	JASPER COUNTY PUBLIC LIBRARY	19199.11	17 JUN 92	INTER FUND TRANSFER OF RETIR
		--TOTAL AMOUNT OF CLAIMS--	650745.62		

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 3 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 650745.62. Dated 06 JUL 92.

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

06 JUL 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
010975	05478	A.E. BOYCE CO., INC.	362.15	06 JUN 92	PAYROLL CHECKS
010976	05479	AMERICAN INDIAN PUBLISHERS	205.00	06 JUN 92	BOOKS
010977	05480	ASSOCIATED LIBRARIES, INC.	426.09	06 JUN 92	BOOKS
010978	05481	AVC CORPORATION	88.75	06 JUN 92	SERVICE CONTRACE
010979	05482	BAKER & TAYLOR	584.98	06 JUN 92	BOOKS
010980	05483	BAKER & TAYLOR	16.27	06 JUN 92	BOOKS
010981	05484	BAKER & TAYLOR	9357.34	06 JUN 92	BOOKS
010982	05485	BAKER & TAYLOR	1068.00	06 JUN 92	LEASE BOOKS
010983	05486	BRODART CO.	179.52	06 JUN 92	SYSDAC TAPE
010984	05487	CHERYL A. WITTY	9.99	06 JUN 92	DEMOTTE PETTY CASH REIMBURSE
010985	05488	CHERYL A. WITTY	58.33	06 JUN 92	RENSSELAER PETTY CASH REIMBU
010986	05489	CHERYL A. WITTY	62.50	06 JUN 92	MILEAGE TO AVC USERS GROUP M
010987	05490	CYNTHIA MUSCH	30.00	06 JUN 92	MILEAGE TO SEMINAR
010988	05491	COAST TO COAST	3.96	06 JUN 92	PLASTIC SHEETING -- RENSSELA
010989	05492	CUSTOM LAWN CARE	80.00	06 JUN 92	MOWING -- RENSSELAER
010990	05493	DAVID DEVRIES	75.00	06 JUN 92	TREE REMOVAL -- WHEATFIELD
010991	05494	DEMOTTE OFFICE SUPPLY	5.38	06 JUN 92	OFFICE SUPPLIES -- DEMOTTE
010992	05495	DEMCO	525.75	06 JUN 92	REPAIR & PROCESSING SUP. & E
010993	05496	EDUCATION RECORD CENTER	529.82	06 JUN 92	BOOKS & CASSETTES
010994	05497	FACTS ON FILE, INC.	16.16	06 JUN 92	BOOKS
010995	05498	FACTS ON FILE, INC.	542.50	06 JUN 92	SUBSCRIPTION -- RENSSELAER
010996	05499	FAGEN PHARMACY	57.38	06 JUN 92	POSTAGE, CLEANING & JANITORI
010997	05500	GOODWIN FIRE EQUIPMENT	142.70	06 JUN 92	FIRE EXT. INSPECTION & SERVI
010998	05501	GRUBE CONSTRUCTION INC.	25000.00	06 JUN 92	DEMOTTE STORM SEWER
010999	05502	GRUBE CONSTRUCTION INC.	8000.00	06 JUN 92	DEMOTTE STORM SEWER
011000	05503	HARVEY'S	42.14	06 JUN 92	CRAFT SUP.-CR & JANITORIAL S
011001	05504	HERITAGE OFFICE PRODUCTS, IN	3987.88	06 JUN 92	OFF.SUP., FURNITURE, SERVICE
011002	05505	HIGHSMITH CO. INC.	4303.28	06 JUN 92	FURNITURE & EQUIPMENT
011003	05506	HOOK'S	2.99	06 JUN 92	PROCESSING SUPPLY
011004	05507	HP PRODUCTS CORP.	47.90	06 JUN 92	JANITORIAL SUP.
011005	05508	INGRAM	299.25	06 JUN 92	VIDEOCASSETTES
011006	05509	INDIANA HISTORICAL SOCIETY	10.00	06 JUN 92	PROGRAM REGISTRATION
011007	05510	JILL TACHTIRIS	11.00	06 JUN 92	MILEAGE
011008	05511	JOAN KOPANDA	12.00	06 JUN 92	MILEAGE & POSTAGE
011009	05512	JOYCE CARPENTER	67.20	06 JUN 92	MILEAGE & SUMMER READING PRO
011010	05513	KANKAKEE VALLEY POST NEWS	9.48	06 JUN 92	ADDITIONAL APPROPRIATION AD
011011	05514	KIMBERLY GARWOOD	22.00	06 JUN 92	MILEAGE
011012	05515	MARK CASSELLO	11.00	06 JUN 92	MILEAGE
011013	05516	MARSHALL CAVENDISH CORPORATI	439.64	06 JUN 92	BOOKS
011014	05517	MARY K. MARTIN	57.25	06 JUN 92	MILEAGE
011015	05518	MATHIS PUMP REPAIR & TRENCHI	32.19	06 JUN 92	REPAIR STOOL AT WHEATFIELD
011016	05519	NATIONAL AUTOMOBILE DEALERS	79.00	06 JUN 92	SUBSCRIPTION -- DEMOTTE & WH
011017	05520	NATIONAL GEOGRAPHIC SOCIETY	25.85	06 JUN 92	BOOKS
011018	05521	NEEDLES POINT	11.72	06 JUN 92	SUMMER READING SUP. -- CR
011019	05522	NIPSCO	431.46	06 JUN 92	WHEATFIELD UTILITIES
011020	05523	ODMS DISPOSAL SERVICE INC.	13.00	06 JUN 92	TRASH PICK-UP -- DEMOTTE
011021	05524	PAM FERBER	68.75	06 JUL 92	MILEAGE & PROF. MEETING REGI
011022	05525	PAS-TIME BOOKS	205.61	06 JUL 92	BOOKS & AUDIOVISUAL

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----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

06 JUL 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
011023	05526	PHILIP HOWARD	115.00	06 JUL 92	SNOW REMOVAL, MOWING & TRIMM
011024	05527	POST TRIBUNE	135.20	06 JUL 92	SUBSCRIPTION -- WHEATFIELD
011025	05528	QUILL	226.12	06 JUL 92	OFFICE SUP., FURNITURE, & EQ
011026	05529	R W POOL CO., INC.	112.10	06 JUL 92	JANITORIAL SUP. -- RENSSELAER
011027	05530	RAYBURN HEATING & COOLING	237.25	06 JUL 92	AIR CONDITIONER REPAIR -- RE
011028	05531	RENEE CARR	4.00	06 JUL 92	MILEAGE
011029	05532	RENSSELAER/REMINGTON AREA CH	25.00	06 JUL 92	ADVERTISING IN CHAMBER SERVI
011030	05533	RENSSELAER REPUBLICAN	9.48	06 JUL 92	LEGAL ADVERTISEMENT
011031	05534	SECURITY COURIERS, INC.	340.00	06 JUL 92	TRANSPORT BETWEEN BRANCHES
011032	05535	SIMON & SCHUSTER SCHOOL GROU	50.94	06 JUL 92	BOOKS
011033	05536	T & J REPAIR	700.00	06 JUL 92	CLEANING SER.--REN. & DEMOTT
011034	05537	THE CAXTON PRINTERS, LTD.	14.38	06 JUL 92	BOOKS
011035	05538	TEETERS CULLIGAN	24.90	06 JUL 92	COOLER RENTAL
011036	05539	TREASURER OF THE STATE OF IN	20.00	06 JUL 92	BOOKS
011037	05540	UNITED SUPPLY CO. INC.	63.88	06 JUL 92	CRAFT SUPPLIES -- CR
011038	05541	CE ANN LAMBERT	75.50	06 JUL 92	MILEAGE TO GIVE SUMMER READ.
011039	05542	WOLF PARK	122.50	06 JUL 92	SUMMER READING PROGRAMS
INSTRUCTION ND	011040	AFFORDABLE COMMUNICATIONS	4222.50	06 JUL 92	TELEPHONE SYS.--RENSSELAER &
	011041	CIRCLE "R" ELECTRIC, INC.	36558.00	06 JUL 92	BUILDINGS -- RENSSALAER & DE
	011042	CIRCLE "R" MECHANICAL, INC.	74310.00	06 JUL 92	BUILDINGS -- RENSSALAER & DE
	011043	CONTINENTAL OFFICE	8282.40	06 JUL 92	FURNITURE -- RENSSALAER & DE
	011044	IRA C. MAST & SON, INC.	202147.00	06 JUL 92	BUILDINGS -- RENSSALAER & DE
	011045	JACK KELLOGG	6450.00	06 JUL 92	CONSTRUCTION MANAGER -- RENS
	011046	KV LAND IMPROVEMENTS, INC.	990.00	06 JUL 92	INSTALL DRAINS --- DEMOTTE
	011047	OFFICE PAVILION	1428.80	06 JUL 92	FURNITURE -- RENSSALAER & DE
	011048	THE L.O.M. CORPORATION	10585.70	06 JUL 92	INTERIOR DESIGN & BUILDINGS
	011049	THE L.O.M. CORPORATION	33.75	06 JUL 92	WHEATFIELD PLAQUE DESIGN

--TOTAL AMOUNT OF CLAIMS-- 404902.56

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 2 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 404902.56. Dated 06 JUL 92.

CIRCULATION STATISTICS

	RENSELAER					DEMOTTE					WHEATFIELD				
	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C
	V	T	V	T	I	V	T	V	T	I	V	T	V	T	I
	O	I	O	I	R	O	I	O	I	R	O	I	O	I	R
	L	T	L	T	C	L	T	L	T	C	L	T	L	T	C
	U	L	U	L	U	U	L	U	L	U	U	L	U	L	U
	M	E	M	E	L	M	E	M	E	L	M	E	M	E	L
June 1992	E		E		ATION	E		E		ATION	E		E		ATION

[illegible]

ADULT BOOKS

Fiction	42	41	3	2	1940	123	123					36	36						1387
Non-Fiction	67	60	12	6	954	154	149					57	51	10	10				666

CHILDREN'S BK

Fiction	57	55	3	3	3087	91	90			53	53	3	3	1987
Non-fiction	46	44			988	43	43			26	26			331

MAGAZINES

443	1	365
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GRAPHIC MATER'L

25

Puzzles, Prints,
Games, Filmstrip

MICROFORMS

FUND R'CRDGS			1	1	304	15	8									319
SOFTWARE			1	1												
PAMPHLETS	203	203	1	1	285											1
VHS 's	43	42	1	1	784	19	19				42	41	5	5		762
EQUIPMENT					4											1
TOTAL	255	242	21	14	8814	445	432	0	0	0	214	207	18	18		5819

[illegible]

PERCENT

Increase	18%	40%
Decrease		

END OF MONTH:	RENSSELAER	DEMOTTE	WHEATFIELD	TOTAL
12/31/2010	100	100	100	300
12/31/2011	100	100	100	300
12/31/2012	100	100	100	300
12/31/2013	100	100	100	300
12/31/2014	100	100	100	300
12/31/2015	100	100	100	300
12/31/2016	100	100	100	300
12/31/2017	100	100	100	300
12/31/2018	100	100	100	300
12/31/2019	100	100	100	300
12/31/2020	100	100	100	300
12/31/2021	100	100	100	300
12/31/2022	100	100	100	300
12/31/2023	100	100	100	300
12/31/2024	100	100	100	300
12/31/2025	100	100	100	300
12/31/2026	100	100	100	300
12/31/2027	100	100	100	300
12/31/2028	100	100	100	300
12/31/2029	100	100	100	300
12/31/2030	100	100	100	300
12/31/2031	100	100	100	300
12/31/2032	100	100	100	300
12/31/2033	100	100	100	300
12/31/2034	100	100	100	300
12/31/2035	100	100	100	300
12/31/2036	100	100	100	300
12/31/2037	100	100	100	300
12/31/2038	100	100	100	300
12/31/2039	100	100	100	300
12/31/2040	100	100	100	300
12/31/2041	100	100	100	300
12/31/2042	100	100	100	300
12/31/2043	100	100	100	300
12/31/2044	100	100	100	300
12/31/2045	100	100	100	300
12/31/2046	100	100	100	300
12/31/2047	100	100	100	300
12/31/2048	100	100	100	300
12/31/2049	100	100	100	300
12/31/2050	100	100	100	300
12/31/2051	100	100	100	300
12/31/2052	100	100	100	300
12/31/2053	100	100	100	300
12/31/2054	100	100	100	300
12/31/2055	100	100	100	300
12/31/2056	100	100	100	300
12/31/2057	100	100	100	300
12/31/2058	100	100	100	300
12/31/2059	100	100	100	300
12/31/2060	100	100	100	300
12/31/2061	100	100	100	300
12/31/2062	100	100	100	300
12/31/2063	100	100	100	300
12/31/2064	100	100	100	300
12/31/2065	100	100	100	300
12/31/2066	100	100	100	300
12/31/2067	100	100	100	300
12/31/2068	100	100	100	300
12/31/2069	100	100	100	300
12/31/2070	100	100	100	300
12/31/2071	100	100	100	300
12/31/2072	100	100	100	300
12/31/2073	100	100	100	300
12/31/2074	100	100	100	300
12/31/2075	100	100	100	300
12/31/2076	100	100	100	300
12/31/2077	100	100	100	300
12/31/2078				

TOTAL MATERIALS	36988	23323	13898	74209
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OWNED

TOTAL TITLES	33571	21857	16416	71844
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OWNED

[illegible]

MONTHLY SYSTEM STATISTICS

MONTHLY SYSTEM STATISTICS	1991	1992	
Circulation	20616	14633	-29%
Daily Average			

January to date

Total Circulation	113867	106877	-6%
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nsselaer	day	339
deMotte	day	0
Wheatfield	day	224

[illegible]

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT
JUNE 1992

	RENSSELAER	DEMOTTE	WHEATFIELD	TOTAL
REGISTRATIONS				
Borrowers--Beginning of month:				13508
Resident	75	7	40	122
Non-resident	3			3
Expired cards	67	67	36	170
Non-resident, expired				0
Total Registered				13463
REFERENCE QUESTIONS				
Telephone				
Directional	368		351	719
Reference	227		250	477
In-person				
Directional	362		288	650
Reference	268		198	466
Total	1225	0	1087	2312
INTRALIB. LOAN ITEMS FILLED	30	0	38	68
LOCAL HISTORY				
In person	23			
Microfilms used	10			
Letters	2			
IN-HOUSE USE OF HARDWARE/SOFTWARE				
Computer agreements	71		94	
Software used	99		131	
VCR Use				
Microforms	0			
Other	3			
XX				
INTERLIBRARY LOANS(SYSTEM)				
Requests made for:	69		12	
Items rec'd for:	72		16	
Items outstanding:	-3	0	-4	
Items from Ind. libs.	54		10	
Items requested by other libraries				
Items supplied to other libraries				
Info requests answd for other libs				
Info requests sent				

JASPER COUNTY PUBLIC LIBRARY PROGRAMS

	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
Children's Programs (0-13)		17	7	24
Number attending		310	170	480
YA Programs (14-17)				0
Number attending				0
Adult Programs			1	1
Number attending			6	6
Senior Citizen Programs				0
Number attending				0
TOTAL NUMBER OF PROGRAMS	0	17	8	25
TOTAL PERSONS ATTENDING	0	310	176	486

AUG.

AGENDA.....August 3, 1992
Monthly Meeting Rensselaer Library
Jasper County Public Library Board of Trustees
7:00 PM

1. Minutes
2. Bills/Financial reports
 - 2.1 Bills to be allowed/Paychecks
 - 2.2 Financial statements
3. Director's report
4. Building project report
 - 4.1 Director's update
 - 4.2 DeMotte staff report on opening of new library
 - 4.3 Contract with architect
 - 4.2 Landscaping
 - 4.3 Library auction
 - 4.31 Selection of auctioneer
 - 4.32 Sale of certain items separate from auction
5. Lease videos
6. Statewide Library Card
7. Jasper County Nonresident library card fee
8. Approval of 1993 budget for advertising
9. Wheatfield Business
10. DeMotte Business
11. Rensselaer Business
12. Adjournment

MINUTES.....JULY 23,1992
Library Board Meeting De Motte Library
7:30 PM

Present: Miriam Lawyer, Barbara Leestma, Wanda Stewart, Marge Hohner,
Bob Souza, Mary Linda Casey, Wil Doty

A discussion of 1993 salaries led to a motion by M.L. Casey, seconded by W. Stewart, to increase the budget for salaries for present employees by a flat 3%. The motion was carried, with W. Doty and M. Hohner dissenting.

L. Daugherty was directed to put any monies no longer needed for salaries into LIRF and to advertise a lower operating balance, putting more of the available monies into the budget for necessary redecorating and landscaping at Wheatfield.

The Board asked the Director to let them know if increased activity at the libraries during 1993 indicates a need for additional staff. They expressed willingness to consider the addition of staff on a need basis at that time.

The Board asked for publicity concerning their desire to have the old Wheatfield Library removed from the library's property. They expressed a need for input from the public. The Board would like someone to purchase the building and move it so they would not have to destroy it.

The Board agreed that the steep slope at the northwest edge of the DeMotte Library parking lot needed a ground cover such as juniper, rather than sod which would be difficult to mow. They directed L. Daugherty to add this to the work of the landscaper. They also expressed their desire to spend a portion of the contingency funds to solve several drainage problems at the site.

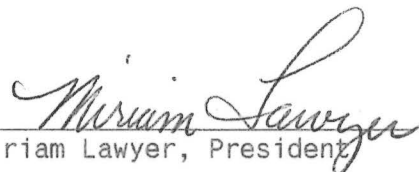
The Board then toured the De Motte Library building.

The meeting was adjourned at 9:45 PM on a motion by B. Souza.

Respectfully submitted,

Attest:


Barbara Leestma, Secretary


Miriam Lawyer, President

MINUTESJULY 6, 1992
Jasper County Public Library Board Meeting Rensselaer Library
7:00 PM

Present: Wilbur Doty, Barbara Leestma, Bob Souza, Wanda Stewart, Mary Linda Casey, Marge Hohner, Miriam Lawyer, Lynn Daugherty, Mary Martin.

The meeting began with a tour of the new Rensselaer Library.

Architect: Kim Rothenberger, L O M Corporation, reported the upcoming dissolution of L O M and explained that he will begin working for Ratio Architects of Indianapolis on July 20, 1992. He stated his desire to continue to serve JCPL as their architect under the auspices of Ratio Architects at no additional cost. The Board approved a motion by W. Doty, seconded by M.L. Casey, to retain Kim Rothenberger and Ratio Architects to complete the building project, on condition that the assignment contract include provisions for adequate professional liability insurance. It was agreed that the Board's attorney must approve the contract and the insurance provisions.

Minutes, Bills, Financial Statements: Minutes were approved on a motion by M.L. Casey, seconded by B. Souza. Bills, financial statement and payroll were approved on a motion by W. Doty, seconded by B. Leestma, with the exception that the L O M bill, Warrant #11048, Claim #5551, will be held until an assignment contract has been signed with Ratio Architects and L O M Corporation and proper professional liability insurance has been secured by Ratio Architects. Pay requests submitted by Burroughs Corporation and approved by L O M for payment were approved for payment by the Board on a motion by W. Doty, seconded by B. Leestma.

Certain changes will be made in the Construction Fund report, listing as budgeted items the actual contract amount of the architect's contract and Loose Furnishings Contract as actual amounts are listed for construction contracts.

On a motion by B. Souza, seconded by W. Doty, the Board voted to pay Commercial Office Environments an additional \$3,480 upon completion of their furnishing installation. This additional amount will cover the actual cost of tables purchased by COE for JCPL from Indianapolis Woodworking Company. The Director explained that an error was made by COE when they originally figured the cost of this item. The extra amount will not reimburse COE for the freight, installation and their profit on this item. A copy of Indianapolis Woodworking Company's actual invoice to COE will be requested as proof of the added cost. M.L. Casey voted nay on this motion.

Additional Appropriation: The Board approved the transfer of \$25,000 from Line 3 Other Services and Charges: Transfer to Library Improvement Reserve Fund to Line 4 Capital Outlays: Improvements other than buildings (DeMotte storm sewer) on a motion by B. Leestma, seconded by W. Stewart.

The Board held an additional appropriation hearing to appropriate \$9,700 in the Library Improvement Reserve Fund to pay for the DeMotte storm sewer on a motion by B. Souza, seconded by W. Doty. Resolution attached.

Automation: Mary Martin reported that the retrospective conversion of records is proceeding much more quickly and smoothly than had been anticipated. The conversion is 95% complete. She reported that the Gaylord personnel have been excellent to work with.

Building Project: TJ's of Rensselaer was selected to do the library's wood refinishing work for the building project on a motion by W. Doty, seconded by B. Souza. L. Daugherty reported on the publicity program surrounding the opening of the DeMotte Library. A Fine Free Two Weeks will begin July 13, the Monday after the opening.

Wheatfield Business: The Board discussed the old Wheatfield Library. The consensus was that inquiries should be made to see if anyone would be interested in buying the building and moving it to a different location. Suggested contacts were the Lions Club, the Jasper County Fairgrounds and Christian Haven School. It was agreed that these inquiries could wait until the building project is basically completed.

W. Doty expressed his feeling that the Wheatfield landscaping project should be completed by next spring.

The Board adjourned at 10:15 PM on a motion by W. Doty, seconded by B. Leestma.

Respectfully submitted,

Barbara Leestma, Secretary

Approve: Miriam Lawyer, President

UPCOMING CONTINGENCY FUND EXPENDITURES

Change
Order

NOTE: This list shows only those expected expenditures not shown in the Construction Fund Financial Report. If already paid and reported, not listed here.

Date	Description	Library	Amount	Ok'd	Approved
Oct 91	Interior designer	R,D	\$8,730	x	-
Apr 28 92	Boiler make-up pipe/backflow preventer	D	\$751	x	
June 92	Add 1 1/4" conduit for phone data line	R	t & m		
June 92	Keystone for retaining wall	D	\$2,923		
June 92	Change in shelf arrangement	D	t & m		
July 92	Drainage, south & west sides	D	\$1,120	x	-
July 92	Cement curb, n. side plaza by entrance	D	t & m		
June 92	Landscaping	D	\$10,000	x	x
June 92	Landscaping	R	\$10,000	x	x

Total contingency budget	\$169,027
Authorized to spend to date	\$33,524
Balance	\$135,503

UPCOMING CONTINGENCY FUND EXPENDITURES

Change
Order

NOTE: This list shows only those expected expenditures not shown in the Construction Fund Financial Report. If already paid and reported, not listed here.

Date	Description	Library	Amount	Ok'd	Approved
Oct 91	Interior designer	R,D	\$8,730	x	-
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June 92	Add 1 1/4" conduit for phone data line	R	t & m		
June 92	Keystone for retaining wall	D	\$2,923		
June 92	Change in shelf arrangement	D	t & m		
July 92	Drainage, south & west sides	D	\$1,120	x	-
July 92	Cement curb, n. side plaza by entrance	D	t & m		

Total contingency budget	\$169,027
Authorized to spend to date	\$13,524
Balance	\$155,503

CONSTRUCTION BUDGET ALLOWANCES TO REMAIN UNSPENT

Total allowances to be unspent	ERROR
Construction contingency balance	ERROR

JASPER COUNTY PUBLIC LIBRARY CONSTRUCTION FUND
Rensselaer and DeMotte Projects

Date Paid	Vouch No.	Check No.	Paid To	Explanation	TOTAL	Construct Costs	Construct Contingency	Furnishing Loose Equi	Const. Ins.	Borings, Permits, Surveys, Printing	Architect Fee,Exp	Attorney Fee,Exp	L. Therber	Off. Stat.	Jack Kellogg	Comp & Automa.	Bond Exp., Legal Not
EXPENSES TO DATE					\$1,010,656	\$702,636	\$9,730	\$0	\$9,400	\$14,075	\$186,620	\$49,637	\$12,000	\$0	\$13,805	\$5,325	\$7,426
MAR 92	10720	4967	Ira C. Mast	Construction	\$94,601	\$94,601											
	10721	4968	First of America	Escrow-Contractor	\$10,511	\$10,511											
	10722	4969	RMG Consultants	Autom. Consultant	\$3,725											\$3,725	
	10723	4970	L O M Corporation	Arch. services	\$3,960		\$720				\$3,240						
APR 92	10806	5118	Circle R Electric	Construction	\$43,650	\$43,650											
	10807	5119	First of America	Escrow-Circle R E	\$4,850	\$4,850											
	10808	5120	Circle R Mech	Construction	\$209,178	\$209,178											
	10809	5121	First of America	Escrow-Circle R M	\$23,242	\$23,242											
	10810	5122	Ira C. Mast	Construction	\$146,418	\$146,418											
	10811	5123	First of America	Escrow-Mast	\$16,269	\$16,269											
	10812	5124	Jack Kellogg	Construction Mgr	\$6,300										\$6,300		
MAY 92	10883	5261	Affordable Commun	Telephones	\$1,778		\$1,778										
	10884	5262	Circle R Electric	Construction	\$84,974	\$84,974											
	10885	5263	First of America	Escrow-Circle R E	\$9,442	\$9,442											
	10886	5264	Circle R Mech	Construction	\$78,926	\$78,926											
	10887	5265	First of America	Escrow-Circle R M	\$8,770	\$8,770											
	10888	5266	Gaylord	Automation-Data	\$1,240											\$1,240	
	10889	5267	Indiana Van Lines	Moving DeMotte	\$700		\$700										
	10890	5268	Ira C. Mast	Construction	\$220,889	\$220,889											
	10891	5269	First of America	Escrow-Mast	\$24,543	\$24,543											
	10892	5270	KV Land Improve	Temp drywell-D	\$330		\$330										
	10893	5271	Rens Republican	Advertisements	\$168												\$168
JUN 92	10953	5393	Circle R Electric	Construction	\$32,935	\$32,935											
	10954	5394	Circle R Mech	Construction	\$114,505	\$114,505											
	10955	5395	Gaylord Bros	Automation	\$7,233											\$7,233	
	10956	5396	Ira C. Mast	Construction	\$171,495	\$171,495											
	10957	5397	Jack Kellogg	Construction Mgr	\$3,075										\$3,075		
	10958	5398	Robbins-Loman	Disassem. shelves	\$660					\$660							
	10959	5399	Sear Corp	Asbestos removal	\$5,447					\$5,447							
	10960	5400	L O M Corp	Arch,surv,design	\$9,665		\$5,391			\$1,000	\$3,275						
JUL92	11040	5543	Affordable Comm	Telephone system	\$4,222		\$4,222										
	11041	5544	Circle R Elec	Construction	\$36,558	\$36,558											
	11042	5545	Circle R Mech	Construction	\$74,310	\$74,310											
	11043	5546	Cont. Office Supply	Furnishings	\$8,282			\$8,282									
	11044	5547	Ira C. Mast	Construction	\$202,147	\$202,147											
	11045	5548	Jack Kellogg	Construction mgr	\$6,450										\$6,450		
	11046	5549	KV Land Improve	Install drains	\$990		\$990										
	11047	5550	Office Pavilion	Furnishings	\$1,429			\$1,429									
	11048	5551	L O M Corp	Arch, interior	\$10,586		\$909			\$3,200	\$6,476						
	11055	5590	Burroughs Corp	Construction	\$62,220	\$62,220											
	11056	5591	First of America	Escrow-Burroughs	\$6,913	\$6,913											
TOTAL AMOUNT BUDGET ED					\$3,900,000	\$3,080,614	\$164,259	\$150,000	\$20,000	\$25,000	\$217,000	\$50,000	\$12,000	\$2,000	\$50,000	\$121,127	\$8,000
INTEREST TO DATE					\$149,539		\$49,539									\$100,000	
TOTAL TO SPEND					\$4,049,539	\$3,080,614	\$213,798	\$150,000	\$20,000	\$25,000	\$217,000	\$50,000	\$12,000	\$2,000	\$50,000	\$221,127	\$8,000
Amount Spent To Date					\$2,764,242	\$2,379,982	\$24,771	\$9,711	\$9,400	\$24,382	\$199,611	\$49,637	\$12,000	\$0	\$29,630	\$17,523	\$7,594
Balance					\$1,285,297	\$700,632	\$189,027	\$140,289	\$10,600	\$618	\$17,389	\$363	\$0	\$2,000	\$20,370	\$203,604	\$406

JASPER COUNTY PUBLIC LIBRARY CONSTRUCTION FUND
Rensselaer & DeMotte Projects

Date Paid	Vouch No.	Check No.	Paid To	Explanation	TOTAL	Construct Costs	Construct Contingency	Furnishing Loose Equi	Const. Ins.	Borings, Permits, Surveys, Printing	Architect Fee,Exp	Attorney Fee,Exp	L. Therber	Off. Stat.	Jack Kellogg	Comp & Automa.	Bond Exp., Legal Not
					\$3,900,000	\$3,085,393	\$159,480	\$150,000	\$20,000	\$25,000	\$217,000	\$50,000	\$12,000	\$2,000	\$50,000	\$121,127	\$8,000
SEP06,91	4169	Trans	JCPL	Reimburse Op Fund	\$183,803		\$6,502			\$12,777	\$162,750					\$1,325	\$449
OCT07,91	4302	10332	LOM Corporation	Arch. Services	\$12,517		\$1,667				\$10,850						
	4303	10333	Ira C. Mast & Son	Construction	\$18,000	\$18,000											
	4304	10334	Jack Kellogg	Construction mgr	\$1,280										\$1,280		
	4305	10335	Moody's Inv. Ser.	Bond Rating	\$5,000												\$5,000
	4306	10336	Bainbridge Note	Printing of bonds	\$1,939												\$1,939
	4307	10337	Dumas & Moriarty	Legal services	\$39,508							\$39,508					
NOV04,91	4440	10410	Century Insurance	Umbrella ins.-R	\$700				\$700								
	4441	10411	Circle R Electric	Construction	\$5,130	\$5,130											
	4442	10412	First of America	Escrow-Electric	\$570	\$570											
	4443	10413	First of America	Escrow-Mast	\$14,810	\$14,810											
	4444	10414	Ira C. Mast & Son	Construction	\$115,287	\$115,287											
	4445	10415	Rensselaer Repub.	Advertisement	\$38												\$38
	4446	10416	L.O.M. Corporation	Arch. Services	\$2,170						\$2,170						
	4447	10417	Town & Country Ins.	B.R. Ins.-R	\$7,052				\$7,052								
DEC02,91	4484	10424	State building com.	Addendum fee	\$150						\$150						
	4485	10425	State building com.	Addendum fee	\$150						\$150						
	4573	10482	Latta Tree Service	remove tree-D	\$305		\$305										
	4574	10483	Circle "R" Electric	Construction	\$3,159	\$3,159											
	4575	10484	First of America	Escrow-Electric	\$351	\$351											
	4576	10485	Circle R Mech	Construction	\$23,265	\$23,265											
	4577	10486	First of America	Escrow-Mechan.	\$2,585	\$2,585											
	4578	10487	Ira C. Mast & Son	Construction	\$132,952	\$132,952											
	4579	10488	First of America	Escrow-Mast	\$14,772	\$14,772											
	4580	10489	Jack Kellogg	Construction Sup.	\$3,000										\$3,000		
	4581	10490	RMG Consultants	Autom. Consultant	\$4,000											\$4,000	
	4582	10491	L O M Corporation	Arch. Services	\$3,425		\$1,255				\$2,170						
	4583	10492	Town & Country	Liability ins-D	\$1,567				\$1,567								
DEC30,91	4661	10540	Therber,Brock,Kramer	Financial Consult	\$12,999					\$999			\$12,000				
	4662	10541	L O M Corporation	Arch. services	\$2,170						\$2,170						
	4663	10542	Ice,Miller,Donadio	Bond counsel	\$10,130							\$10,130					
JAN 2,92	4728	10582	Circle "R" Electric	Construction	\$4,108	\$4,108											
	4729	10583	First of America	Escrow-electric	\$456	\$456											
	4730	10584	Ira C. Mast & Son	Construction	\$167,101	\$167,101											
	4731	10585	First of America	Escrow-contractor	\$18,567	\$18,567											
	4732	10586	Jack Kellogg	Construction Sup.	\$6,225										\$6,225		
	4733	10587	Town/Country Ins.	Add.bldrs risk-D	\$82				\$82								
FEB10,92	4866	10654	Circle "R" Electric	Construction	\$13,392	\$13,392											
	4867	10655	First of America	Escrow-electric	\$1,488	\$1,488											
	4868	10656	Circle "R" Mechanical	Construction	\$31,770	\$31,770											
	4869	10657	First of America	Escrow-mechanical	\$3,530	\$3,530											
	4870	10658	Ira C. Mast	Construction	\$118,209	\$118,209											
	4871	10659	First of America	Escrow-contractor	\$13,134	\$13,134											
	4872	10660	Jack Kellogg	Construc. mgr	\$3,300										\$3,300		
	4873	10661	L O M Corporation	Arch. services	\$6,510						\$6,510						
Amount Spent To Date					\$1,010,656	\$702,636	\$9,730	\$0	\$9,400	\$14,075	\$186,620	\$49,637	\$12,000	\$0	\$13,805	\$5,325	\$7,426
Interest earned to date					\$69,254											\$69,254	
Balance					\$2,958,598	\$2,382,756	\$149,750	\$150,000	\$10,600	\$10,925	\$30,380	\$363	\$0	\$2,000	\$36,195	\$185,056	\$574

FINANCIAL STATEMENT
JASPER COUNTY PUBLIC LIBRARY

JULY 31, 1992

	Beginning Balance	Receipts	Disbursements	Ending Balance
Operating Fund	272546.51	5456.60	91866.40	186136.71
Gift Funds				
DeMotte	4096.34	0.00	0.00	4096.34
Rensselaer	2404.39	25.00	302.50	2126.89
Wheatfield	961.21	0.00	75.00	886.21
Bond and Interest Funds				
Rensselaer & DeMotte	30082.45	0.00	0.00	30082.45
Wheatfield	0.00	0.00	0.00	0.00
LIRF Fund	19049.73	0.00	8000.00	11049.73
Petty Cash Funds				
DeMotte	30.00	0.00	0.00	30.00
Rensselaer	60.00	0.00	0.00	60.00
Wheatfield	30.00	0.00	0.00	30.00
Cash Change Fund	60.00	0.00	0.00	60.00
Reciprocal Borrowing Fund	0.00	0.00	0.00	0.00
Levy Excess Fund	0.00	, 0.00	0.00	0.00
Construction Fund	1666632.14	32774.26	414107.40	1285299.00
P.E.R.F.	2165.57	0.00	1426.00	739.57
Reserve for Insurance	576.78	0.00	-133.16	709.94
TOTAL ALL FUNDS	1998695.12	38255.86	515644.14	1521306.84

{-----BANK BALANCES-----}

DATE {31 JUL 92}

A1 {BANK ONE CHECKING	}	B1 {	165128.84}
A2 {CONSTRUCTION FUND SAVINGS ACCT}	}	B2 {	1285299.00}
A3 {CERTIFICATE OF DEPOSIT #2	}	B3 {	.00}
A4 {FIRST OF AMERICA	}	B4 {	9832.71}
A5 {DEMOTTE STATE BANK	}	B5 {	26470.86}
A6 {INDIANA FEDERAL	}	B6 {	30217.87}
A7 {INDIANA NATIONAL BANK	}	B7 {	4357.56}
A8 {	}	B8 {	.00}
A9 {	}	B9 {	.00}
TOTAL		B10{	1521306.84}

APPROPRIATION REPORT
----- JASPER COUNTY PUBLIC LIBRARY -----

31 JUL 92

OPERATING FUND ACCT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	APPROPRIATION BALANCE	% SPEN Y-T-D
1.11	SALARY OF LIBRARIAN	35616.00	.00	35616.00	2968.00	19292.00	16324.00	54%
1.12	SALARY OF ASSISTANTS	295755.00	1005.00	296760.00	25119.73	157822.92	138937.08	53%
1.13	WAGES OF JANITORS	16021.00	.00	16021.00	843.78	4856.88	11164.12	30%
1.21	EMPLOYER'S SHARE-FICA	26364.00	78.00	26442.00	2213.27	13921.01	12520.99	53%
1.22	UNEMPLOYMENT COMPENSATION	2068.00	.00	2068.00	275.17	701.68	1366.32	34%
1.23	EMPLOYER'S CONTRIBUTION - PERF	20629.00	.00	20629.00	4511.60	13103.51	7525.49	64%
1.24	EMPLOYER'S CONTRIBUTION - INS.	6000.00	.00	6000.00	.00	639.88	5360.12	11%
1.31	OTHER PERSONAL SERVICES	2000.00	.00	2000.00	.00	.00	2000.00	0%
2.11	OFFICIAL RECORDS	800.00	.00	800.00	362.15	505.98	294.02	63%
2.12	STATIONERY AND PRINTING	800.00	.00	800.00	.00	470.00	330.00	59%
2.13	OTHER OFFICE SUPPLIES	3250.00	.00	3250.00	67.60	1392.35	1857.65	43%
2.21	CLEANING & SANITATION SUPPLIES	3900.00	.00	3900.00	177.85	868.30	3031.70	22%
2.22	FUEL, OIL & LUBRICANTS	100.00	.00	100.00	.00	2.85	97.15	3%
2.23	OTHER OPERATING SUPPLIES	100.00	.00	100.00	.00	.00	100.00	0%
2.31	BUILDING MATERIALS & SUPPLIES	600.00	.00	600.00	.00	103.46	496.54	17%
2.32	PAINT AND PAINTING SUPPLIES	200.00	.00	200.00	.00	84.21	115.79	42%
2.33	REPAIR PARTS	250.00	.00	250.00	.00	42.39	207.61	17%
2.41	LIBRARY SUPPLIES	8000.00	183.85	8183.85	395.35	4471.84	3712.01	55%
2.42	OTHER SUPPLIES	2000.00	.00	2000.00	.00	408.39	1591.61	20%
3.11	CONSULTING SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.12	ENGINEERING & ARCH. SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.13	LEGAL SERVICES	1500.00	.00	1500.00	.00	.00	1500.00	0%
3.14	OTHER PROFESSIONAL SERVICES	7000.00	.00	7000.00	1023.75	6944.25	55.75	99%
3.21	TELEPHONE	11000.00	.00	11000.00	646.96	4582.51	6417.49	42%
3.22	POSTAGE	4000.00	.00	4000.00	93.46	2837.60	1162.40	71%
3.23	TRAVELING EXPENSE	4000.00	.00	4000.00	366.20	1774.95	2225.05	44%
3.24	PROFESSIONAL MEETINGS	4500.00	.00	4500.00	138.00	1111.90	3389.10	25%
3.25	FREIGHT	200.00	.00	200.00	.00	.00	200.00	0%
3.31	ADVERTISING & PUBLIC NOTICES	500.00	.00	500.00	43.96	162.56	337.44	33%
3.32	OTHER PRINTING	1000.00	.00	1000.00	.00	.00	1000.00	0%
3.41	OFFICIAL BONDS	800.00	.00	800.00	.00	100.00	700.00	13%
3.42	OTHER INSURANCE	9000.00	.00	9000.00	.00	8450.00	550.00	94%
3.51	GAS	7000.00	.00	7000.00	1404.70	4224.13	2775.87	60%
3.52	ELECTRICITY	18000.00	.00	18000.00	2443.63	9096.58	8903.42	51%
3.53	WATER	600.00	.00	600.00	100.22	296.65	303.35	49%
3.54	WASTE DISPOSAL SERVICES	688.00	.00	688.00	95.14	341.46	346.54	49%
3.61	BUILDING & STRUCTURES	5000.00	.00	5000.00	157.19	611.19	4388.81	12%
3.62	EQUIPMENT	1000.00	.00	1000.00	379.95	1075.75	-75.75	108%
3.71	REAL ESTATE	.00	.00	.00	.00	.00	.00	0%
3.72	EQUIPMENT	1000.00	.00	1000.00	24.90	218.30	781.70	22%
3.91	DUES	900.00	.00	900.00	.00	270.00	630.00	30%
3.92	INTEREST ON TEMPORARY LOANS	.00	.00	.00	.00	.00	.00	0%
3.93	TAXES & ASSESSMENTS	.00	.00	.00	.00	.00	.00	0%
3.94	TRANSFER TO LRF	25000.00	-25000.00	.00	.00	.00	.00	100%
3.95	LAWN CARE	5400.00	.00	5400.00	208.00	854.00	4546.00	16%
3.96	FETTY CASH	120.00	.00	120.00	.00	.00	120.00	0%
3.97	INTERVIEWING & MOVING EXP.	250.00	.00	250.00	.00	.00	250.00	0%
3.98	MAINTENANCE CONTRACTS	21600.00	.00	21600.00	1950.18	2873.13	18726.87	13%
4.1	LAND	.00	.00	.00	.00	.00	.00	0%
4.2	BUILDINGS	.00	.00	.00	.00	.00	.00	0%
4.3	IMPROVEMENTS OTHER THAN BUILD.	.00	25000.00	25000.00	25000.00	25000.00	.00	100%
4.4	FURNITURE & EQUIPMENT	15000.00	1056.25	16056.25	7004.05	11697.55	4358.70	73%
4.51	BOOKS	105000.00	12398.96	117398.96	12181.33	65062.48	52336.48	55%
4.52	PERIODICALS & NEWSPAPERS	27000.00	5301.40	32301.40	756.70	19611.29	12690.11	61%
4.53	NONPRINTED MATERIALS	22000.00	781.91	22781.91	913.58	8160.10	14621.81	36%
	-TOTAL-	724511.00	20805.37	745316.37	91866.40	394044.03	351272.34	53%

RECEIPT BREAKDOWN FOR
JULY 31, 1992

FINES and FEES..... 642.92

DeMotte	143.85
Rensselaer	267.48
Wheatfield	231.59

PHOTOCOPIES..... 284.40

DeMotte	23.90
Rensselaer	167.80
Wheatfield	92.70

CARDS..... 50.00

DeMotte	33.00
Rensselaer	14.50
Wheatfield	2.50

INTEREST..... 34210.88

GIFT FUNDS..... 25.00

DeMotte	0.00
Rensselaer	25.00
Wheatfield	0.00

REFUNDS..... 276.14

NIALSA--postage	54.35
Whe.Lions Club-ele	205.92
NW Ind.Tele.Co.	15.87

STATE DISTRIBUTION..... 2766.52

TOTAL AMOUNT OF RECEIPTS..... 38255.86

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

31 JUL 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
002157	5583	BACHMAN, CAROL	202.28	10 JUL 92	PAYROLL
002158	5571	PAULA L. BAUGH	350.43	10 JUL 92	PAYROLL
002159	5581	MARLENE BEEDLE	203.62	10 JUL 92	PAYROLL
002160	5555	JULIE BRAY	609.78	10 JUL 92	PAYROLL
002161	5564	GLENDA BROWN	445.77	10 JUL 92	PAYROLL
002162	5576	MELISSA BUITER	113.82	10 JUL 92	PAYROLL
002163	5569	RENEE CARR	307.74	10 JUL 92	PAYROLL
002164	5568	MARK CASSELLO	99.40	10 JUL 92	PAYROLL
002165	5567	LYNN DAUGHERTY	974.42	10 JUL 92	PAYROLL
002166	5577	JULIE EISELE	122.61	10 JUL 92	PAYROLL
002167	5556	CHARLOTTE FAGEN	628.78	10 JUL 92	PAYROLL
002168	5578	ANGELA FENWICK	82.22	10 JUL 92	PAYROLL
002169	5574	PAMELA FERBER	740.03	10 JUL 92	PAYROLL
002170	5575	KIMBERLY GARWOOD	742.56	10 JUL 92	PAYROLL
002171	5572	ROSE E. HOWARD	299.74	10 JUL 92	PAYROLL
002172	5573	KRISTIN JOHNSON	122.33	10 JUL 92	PAYROLL
002173	5580	MICHELE KEYS	112.12	10 JUL 92	PAYROLL
002174	5560	JOAN KOPANDA	311.49	10 JUL 92	PAYROLL
002175	05554	MARY K. MARTIN	807.73	10 JUL 92	PAYROLL
002176	5582	CAROL MITCHELL	194.38	10 JUL 92	PAYROLL
002177	5579	CYNTHIA MUSCH	303.94	10 JUL 92	PAYROLL
002178	5562	KATHLEEN PADGITT	382.09	10 JUL 92	PAYROLL
002179	5563	BONNIE POWELL	307.32	10 JUL 92	PAYROLL
002180	5557	SHARON SCHULENBERG	454.14	10 JUL 92	PAYROLL
002181	5584	AMY SIGMAN	76.45	10 JUL 92	PAYROLL
002182	5565	EILEEN SPURGEON	86.62	10 JUL 92	PAYROLL
002183	5558	JILL TACHTIRIS	404.74	10 JUL 92	PAYROLL
002184	5566	ELIZABETH THONE	74.03	10 JUL 92	PAYROLL
002185	5570	WHITED, AMBER	217.47	10 JUL 92	PAYROLL
002186	5561	DIANE WIERS	410.86	10 JUL 92	PAYROLL
002187	5559	CHERYL WITTY	486.51	10 JUL 92	PAYROLL
002188	5624	BACHMAN, CAROL	193.49	24 JUL 92	PAYROLL
002189	5612	PAULA L. BAUGH	350.43	24 JUL 92	PAYROLL
002190	5622	MARLENE BEEDLE	205.17	24 JUL 92	PAYROLL
002191	5595	JULIE BRAY	609.78	24 JUL 92	PAYROLL
002192	5604	GLENDA BROWN	445.77	24 JUL 92	PAYROLL
002193	5617	MELISSA BUITER	76.45	24 JUL 92	PAYROLL
002194	5610	RENEE CARR	279.02	24 JUL 92	PAYROLL
002195	5609	MARK CASSELLO	170.79	24 JUL 92	PAYROLL
002196	5608	LYNN DAUGHERTY	974.42	24 JUL 92	PAYROLL
002197	5618	JULIE EISELE	46.73	24 JUL 92	PAYROLL
002198	5596	CHARLOTTE FAGEN	541.70	24 JUL 92	PAYROLL
002199	5619	ANGELA FENWICK	78.51	24 JUL 92	PAYROLL
002200	5615	PAMELA FERBER	740.03	24 JUL 92	PAYROLL
002201	5616	KIMBERLY GARWOOD	742.56	24 JUL 92	PAYROLL
002202	5613	ROSE E. HOWARD	364.81	24 JUL 92	PAYROLL
002203	5614	KRISTIN JOHNSON	30.26	24 JUL 92	PAYROLL
002204	5621	MICHELE KEYS	89.71	24 JUL 92	PAYROLL

CHECK REGISTER
 ----- JASPER COUNTY PUBLIC LIBRARY -----
 301 N. VAN RENSSELAER STREET
 RENSSELAER, IN 47978
 31 JUL 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
002205	5605	DIANA KOOY	212.40	24 JUL 92	PAYROLL
002206	5600	JOAN KOPANDA	350.31	24 JUL 92	PAYROLL
002207	05594	MARY K. MARTIN	807.73	24 JUL 92	PAYROLL
002208	5623	CAROL MITCHELL	168.21	24 JUL 92	PAYROLL
002209	5620	CYNTHIA MUSCH	303.94	24 JUL 92	PAYROLL
002210	5602	KATHLEEN PADGITT	382.09	24 JUL 92	PAYROLL
002211	5603	BONNIE POWELL	307.32	24 JUL 92	PAYROLL
002212	5597	SHARON SCHULENBERG	410.85	24 JUL 92	PAYROLL
002213	5625	AMY SIGMAN	65.23	24 JUL 92	PAYROLL
002214	5606	EILEEN SPURGEON	101.79	24 JUL 92	PAYROLL
002215	5598	JILL TACHTIRIS	443.47	24 JUL 92	PAYROLL
002216	5607	ELIZABETH THONE	76.09	24 JUL 92	PAYROLL
002217	5611	WHITED, AMBER	264.37	24 JUL 92	PAYROLL
002218	5601	DIANE WIERS	410.86	24 JUL 92	PAYROLL
002219	5599	CHERYL WITTY	486.51	24 JUL 92	PAYROLL
010975	05478	A.E. BOYCE CO., INC.	362.15	06 JUN 92	PAYROLL CHECKS
010976	05479	AMERICAN INDIAN PUBLISHERS	205.00	06 JUN 92	BOOKS
010977	05480	ASSOCIATED LIBRARIES, INC.	426.09	06 JUN 92	BOOKS
010978	05481	AVC CORPORATION	88.75	06 JUN 92	SERVICE CONTRACE
010979	05482	BAKER & TAYLOR	584.98	06 JUN 92	BOOKS
010980	05483	BAKER & TAYLOR	16.27	06 JUN 92	BOOKS
010981	05484	BAKER & TAYLOR	9357.34	06 JUN 92	BOOKS
010982	05485	BAKER & TAYLOR	1068.00	06 JUN 92	LEASE BOOKS
010983	05486	BRODART CO.	179.52	06 JUN 92	SYSDAC TAPE
010984	05487	CHERYL A. WITTY	9.99	06 JUN 92	DEMOTTE PETTY CASH REIMBURSE
010985	05488	CHERYL A. WITTY	58.33	06 JUN 92	RENSSELAER PETTY CASH REIMBU
010986	05489	CHERYL A. WITTY	62.50	06 JUN 92	MILEAGE TO AVC USERS GROUP M
010987	05490	CYNTHIA MUSCH	30.00	06 JUN 92	MILEAGE TO SEMINAR
010988	05491	COAST TO COAST	3.96	06 JUN 92	PLASTIC SHEETING -- RENSSELA
010989	05492	CUSTOM LAWN CARE	80.00	06 JUN 92	MOWING -- RENSSELAER
010990	05493	DAVID DEVRIES	75.00	06 JUN 92	TREE REMOVAL -- WHEATFIELD
010991	05494	DEMOTTE OFFICE SUPPLY	5.38	06 JUN 92	OFFICE SUPPLIES -- DEMOTTE
010992	05495	DEMCO	525.75	06 JUN 92	REPAIR & PROCESSING SUP. & E
010993	05496	EDUCATION RECORD CENTER	529.82	06 JUN 92	BOOKS & CASSETTES
010994	05497	FACTS ON FILE, INC.	16.16	06 JUN 92	BOOKS
010995	05498	FACTS ON FILE, INC.	542.50	06 JUN 92	SUBSCRIPTION -- RENSSELAER
010996	05499	FAGEN PHARMACY	57.38	06 JUN 92	POSTAGE, CLEANING & JANITORI
010997	05500	GOODWIN FIRE EQUIPMENT	142.70	06 JUN 92	FIRE EXT. INSPECTION & SERVI
010998	05501	GRUBE CONSTRUCTION INC.	25000.00	06 JUN 92	DEMOTTE STORM SEWER
010999	05502	GRUBE CONSTRUCTION INC.	8000.00	06 JUN 92	DEMOTTE STORM SEWER
011000	05503	HARVEY'S	42.14	06 JUN 92	CRAFT SUP.-CR & JANITORIAL S
011001	05504	HERITAGE OFFICE PRODUCTS, IN	3987.88	06 JUN 92	OFF.SUP., FURNITURE, SERVICE
011002	05505	HIGHSMITH CO. INC.	4303.28	06 JUN 92	FURNITURE & EQUIPMENT
011003	05506	HOOK'S	2.99	06 JUN 92	PROCESSING SUPPLY
011004	05507	HP PRODUCTS CORP.	47.90	06 JUN 92	JANITORIAL SUP.
011005	05508	INGRAM	299.25	06 JUN 92	VIDEOCASSETTES
011006	05509	INDIANA HISTORICAL SOCIETY	10.00	06 JUN 92	PROGRAM REGISTRATION
011007	05510	JILL TACHTIRIS	11.00	06 JUN 92	MILEAGE

CHECK REGISTER
----- JASPER COUNTY PUBLIC LIBRARY -----
301 N. VAN RENSSELAER STREET
RENSSELAER, IN 47978
31 JUL 92

PAGE 3

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation	
011008	05511	JOAN KOFANDA	12.00	06 JUN 92	MILEAGE & POSTAGE	
011009	05512	JOYCE CARPENTER	67.20	06 JUN 92	MILEAGE & SUMMER READING PRO	
011010	05513	KANKAKEE VALLEY POST NEWS	9.48	06 JUN 92	ADDITIONAL APPROPRIATION AD	
011011	05514	KIMBERLY GARWOOD	22.00	06 JUN 92	MILEAGE	
011012	05515	MARK CASSELLO	11.00	06 JUN 92	MILEAGE	
011013	05516	MARSHALL CAVENDISH CORPORATI	439.64	06 JUN 92	BOOKS	
011014	05517	MARY K. MARTIN	57.25	06 JUN 92	MILEAGE	
011015	05518	MATHIS PUMP REPAIR & TRENCH	32.19	06 JUN 92	REPAIR STOOL AT WHEATFIELD	
011016	05519	NATIONAL AUTOMOBILE DEALERS	79.00	06 JUN 92	SUBSCRIPTION -- DEMOTTE & WH	
011017	05520	NATIONAL GEOGRAPHIC SOCIETY	25.85	06 JUN 92	BOOKS	
011018	05521	NEEDLES POINT	11.72	06 JUN 92	SUMMER READING SUP. -- CR	
011019	05522	NIPSCO	431.46	06 JUN 92	WHEATFIELD UTILITIES	
011020	05523	OOMS DISPOSAL SERVICE INC.	13.00	06 JUN 92	TRASH PICK-UP -- DEMOTTE	
011021	05524	PAM FERBER	68.75	06 JUL 92	MILEAGE & PROF. MEETING REGI	
011022	05525	PAS-TIME BOOKS	205.61	06 JUL 92	BOOKS & AUDIOVISUAL	
011023	05526	PHILIP HOWARD	115.00	06 JUL 92	SNOW REMOVAL, MOWING & TRIMM	
011024	05527	POST TRIBUNE	135.20	06 JUL 92	SUBSCRIPTION -- WHEATFIELD	
011025	05528	QUILL	226.12	06 JUL 92	OFFICE SUP., FURNITURE, & EQ	
011026	05529	R W POOL CO., INC.	112.10	06 JUL 92	JANITORIAL SUP. -- RENSSELA	
011027	05530	RAYBURN HEATING & COOLING	237.25	06 JUL 92	AIR CONDITIONER REPAIR -- RE	
011028	05531	RENEE CARR	4.00	06 JUL 92	MILEAGE	
011029	05532	RENSSELAER/REMINGTON AREA CH	25.00	06 JUL 92	ADVERTISING IN CHAMBER SERVI	
011030	05533	RENSSELAER REPUBLICAN	9.48	06 JUL 92	LEGAL ADVERTISEMENT	
011031	05534	SECURITY COURIERS, INC.	340.00	06 JUL 92	TRANSPORT BETWEEN BRANCHES	
011032	05535	SIMON & SCHUSTER SCHOOL GROU	50.94	06 JUL 92	BOOKS	
011033	05536	T & J REPAIR	700.00	06 JUL 92	CLEANING SER.--REN. & DEMOTT	
011034	05537	THE CAXTON PRINTERS, LTD.	14.38	06 JUL 92	BOOKS	
011035	05538	TEETERS CULLIGAN	24.90	06 JUL 92	COOLER RENTAL	
011036	05539	TREASURER OF THE STATE OF IN	20.00	06 JUL 92	BOOKS	
011037	05540	UNITED SUPPLY CO. INC.	63.88	06 JUL 92	CRAFT SUPPLIES -- CR	
011038	05541	CE ANN LAMBERT	75.50	06 JUL 92	MILEAGE TO GIVE SUMMER READ.	
011039	05542	WOLF PARK	122.50	06 JUL 92	SUMMER READING PROGRAMS	
CONSTRUCTION FUND	011040	05543	AFFORDABLE COMMUNICATIONS	4222.50	06 JUL 92	TELEPHONE SYS.--RENSSELAER &
	011041	05544	CIRCLE "R" ELECTRIC, INC.	36558.00	06 JUL 92	BUILDINGS -- RENSSELAER & DE
	011042	05545	CIRCLE "R" MECHANICAL, INC.	74310.00	06 JUL 92	BUILDINGS -- RENSSELAER & DE
	011043	05546	CONTINENTAL OFFICE	8282.40	06 JUL 92	FURNITURE -- RENSSELAER & DE
	011044	05547	IRA C. MAST & SON, INC.	202147.00	06 JUL 92	BUILDINGS -- RENSSELAER & DE
	011045	05548	JACK KELLOGG	6450.00	06 JUL 92	CONSTRUCTION MANAGER -- RENS
	011046	05549	KV LAND IMPROVEMENTS, INC.	990.00	06 JUL 92	INSTALL DRAINS -- DEMOTTE
	011047	05550	OFFICE PAVILION	1428.80	06 JUL 92	FURNITURE -- RENSSELAER & DE
	011048	05551	THE L.O.M. CORPORATION	10585.70	06 JUL 92	INTERIOR DESIGN & BUILDINGS
	011049	05552	THE L.O.M. CORPORATION	33.75	06 JUL 92	WHEATFIELD PLAQUE DESIGN
CONSTRUCTION FUND	011050	5585	BANK ONE	3676.30	10 JUL 92	FICA & FED TAX WITHHELD 10 J
	011051	05586	INDIANA DEFERRED COMPENSATIO	72.50	10 JUL 92	WITHHELD FROM 10 JUL 92 PAYR
	011052	05587	TREASURER OF JASPER COUNTY	80.00	10 JUL 92	WITHHELD FROM 10 JUL 92 PAYR
	011053	05588	NORTHWESTERN INDIANA TELEPHO	202.76	10 JUL 92	DEMOTTE TELEPHONE
	011054	05589	TOWN OF DEMOTTE	15.60	10 JUL 92	SEWER SERVICE -- DEMOTTE
	011055	05590	BORROUGHS CORP.	62219.70	13 JUL 92	SHELVING & FURNISHINGS--RENS

CHECK REGISTER
 ----- JASPER COUNTY PUBLIC LIBRARY -----
 301 N. VAN RENSSELAER STREET
 RENSSELAER, IN 47978
 31 JUL 92

PAGE 4

	Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
UND	011056	05591	FIRST OF AMERICA BANK	6913.30	13 JUL 92	RETAINAGE FOR BORROUGHS CORP
	011057	05592	INDIANA DEPT. OF EMPLOYMENT	275.17	13 JUL 92	QUARTERLY UNEMPLOYMENT CONTR
	011058	05593	PUBLIC EMPLOYEES' RETIREMENT	6677.17	13 JUL 92	PERF QUARTERLY PAYMENT
	011059	5626	BANK ONE	3686.81	24 JUL 92	FICA & FED TAX WITHHELD 24 J
	011060	05627	INDIANA DEFERRED COMPENSATIO	72.50	24 JUL 92	WITHHELD FROM 24 JUL 92 PAYR
	011061	05628	INDIANA DEPARTMENT OF REVENU	1197.72	24 JUL 92	STATE & COUNTY TAX WITHHELD
	011062	05629	TREASURER OF JASPER COUNTY	80.00	24 JUL 92	WITHHELD FOR PAYMENT OF TAX-
	011063	05630	AT&T	35.44	24 JUL 92	DEMOTTE TELEPHONE
	011064	05631	CITY OF RENSSELAER	429.93	24 JUL 92	RENSSELAER UTILITIES
	011065	05632	INCOLSA	125.00	24 JUL 92	REGISTRATION FOR WORKSHOP
	011066	05633	NIPSCO	3166.70	24 JUL 92	DEMOTTE UTILITIES
	011067	05634	UNITED TELEPHONE COMPANY	284.01	24 JUL 92	RENSSELAER TELEPHONE
	011068	05635	UNITED TELEPHONE COMPANY	124.75	24 JUL 92	WHEATFIELD TELEPHONE

--TOTAL AMOUNT OF CLAIMS-- 515644.14

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 4 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 515644.14. Dated 03 AUG 92.

CHECK REGISTER
----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

03 AUG 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
011069	05636	AMERICAN LIBRARY ASSOCIATION	26.66	03 AUG 92	LIBRARY SUPPLIES
011070	05637	ASSOCIATED LIBRARIES, INC.	14.52	03 AUG 92	BOOKS
011071	05638	AVC CORPORATION	88.75	03 AUG 92	SERVICE AGREEMENT
011072	05639	BAKER & TAYLOR	864.12	03 AUG 92	BOOKS
011073	05640	BAKER & TAYLOR	8591.67	03 AUG 92	BOOKS
011074	05641	BIERMA HARDWARE	12.22	03 AUG 92	CLEANING SUP. & EQUIPMENT--W
011075	05642	BRODART CO.	91.35	03 AUG 92	SYSDAC TAPE
011076	05643	BUENA VISTA DISTRIBUTION CO.	84.00	03 AUG 92	FILM FOR SUMMER READING -- W
011077	05644	CHERYL A. WITTY	22.00	03 AUG 92	MILEAGE
011078	05645	CHERYL A. WITTY	22.78	03 AUG 92	WHEATFIELD PETTY CASH REIMBU
011079	05646	COMPUTERLAND OF NORTHERN IND	60.00	03 AUG 92	PRINTER REPAIR -- WHEATFIELD
011080	05647	CUSTOM LAWN CARE	45.00	03 AUG 92	MOWING -- RENSSELAER
011081	05648	DEMCO	383.28	03 AUG 92	PROCESSING SUP. & EQUIPMENT
011082	05649	DEYOUNG PLUMB, HTG, & AIR CO	173.20	03 AUG 92	EQUIPMENT REPAIRS
011083	05650	EBSCO SUBSCRIPTION SERVICES	270.00	03 AUG 92	SUBSCRIPTION -- RENSSELAER
011084	05651	EDUCATORS PROGRESS SERVICE,	30.90	03 AUG 92	BOOKS
011085	05652	ELECTROLUX	53.85	03 AUG 92	REPAIR VACUUM -- WHEATFIELD
011086	05653	FACTS ON FILE, INC.	100.16	03 AUG 92	BOOKS
011087	05654	FAGEN PHARMACY	37.59	03 AUG 92	PHOTOS
011088	05655	FAGEN PHARMACY	6.00	03 AUG 92	JANITORIAL SUP. -- WHEATFIEL
011089	05656	GALE RESEARCH INC.	61.16	03 AUG 92	BOOKS
011090	05657	GRUBE CONSTRUCTION INC.	1700.00	03 AUG 92	STORM SEWER -- DEMOTTE
011091	05658	HERITAGE OFFICE PRODUCTS, IN	3251.99	03 AUG 92	SUP., EQUIPMENT, SERVICE CON
011092	05659	HIGHSMITH CO. INC.	3143.52	03 AUG 92	FURNITURE
011093	05660	HP PRODUCTS CORP.	167.05	03 AUG 92	JANITORIAL SUPPLIES
011094	05661	INDIANA STATE LIBRARY	72.00	03 AUG 92	VIDEOCASSETTES
011095	05662	INFORMATION ACCESS COMPANY	10484.91	03 AUG 92	INFOTRAC FOR ALL LIBRARIES
011096	05663	INGRAM	1173.31	03 AUG 92	VIDEOCASSETTES
011097	05664	JOAN KOPANDA	10.00	03 AUG 92	MILEAGE
011098	05665	JOYCE CARPENTER	65.20	03 AUG 92	SUMMER READING PROGRAM--WHEA
011099	05666	KIDS DISCOVER	28.95	03 AUG 92	SUBSCRIPTION -- RENSSELAER
011100	05667	LYNN DAUGHERTY	173.75	03 AUG 92	MILEAGE
011101	05668	MARGE HOHNER	39.00	03 AUG 92	MILEAGE
011102	05669	MARY K. MARTIN	63.00	03 AUG 92	MILEAGE
011103	05670	NIPSCO	1839.36	03 AUG 92	DEMOTTE UTILITIES
011104	05671	ODMS DISPOSAL SERVICE INC.	13.00	03 AUG 92	TRASH PICK-UP--DEMOTTE
011105	05672	PAM FERBER	43.75	03 AUG 92	MILEAGE
011106	05673	PAS-TIME BOOKS	26.05	03 AUG 92	BOOKS & NON-PRINT MATERIALS
011107	05674	PERMA-BOUND	1317.36	03 AUG 92	BOOKS
011108	05675	POST TRIBUNE	135.20	03 AUG 92	SUBSCRIPTION -- DEMOTTE
011109	05676	POSTMASTER GENERAL	240.00	03 AUG 92	POSTAGE
011110	05677	QUILL	219.66	03 AUG 92	OFF. & JAN. SUPPLIES & EQUIP
011111	05678	RENSSELAER REPUBLICAN	22.00	03 AUG 92	JOB ADVERTISEMENT
011112	05679	RUSS' PRINT SHOP	12.60	03 AUG 92	REDUCE BLUEPRINTS
011113	05680	SECURITY COURIERS, INC.	240.00	03 AUG 92	TRANSPORT BETWEEN BRANCHES
011114	05681	SELECTVIDEO	301.95	03 AUG 92	VIDEOCASSETTES
011115	05682	SIMON & SCHUSTER SCHOOL GROU	18.58	03 AUG 92	BOOKS
011116	05683	SMITH TRUE VALUE FARM STORE	60.68	03 AUG 92	JANITORIAL SUP. -- RENS. & W

CHECK REGISTER
----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

03 AUG 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
011117	05684	SPRINT PUBLISHING & ADVERTIS	21.84	03 AUG 92	BOOKS
011118	05685	T & J REPAIR	550.00	03 AUG 92	CLEANING SER.-RENS. & REPAIR
011119	05686	TEETERS CULLIGAN	35.30	03 AUG 92	COOLER RENTAL & WATER
011120	05687	WABASH VALLEY ALSA	39.00	03 AUG 92	REGISTRATION FOR CONFERENCE
CONSTRUCTION	011121	AFFORDABLE COMMUNICATIONS	745.00	03 AUG 92	INSTALL TELEPHONE SYSTEM--DE
FUND	011122	GAYLORD BROS.	45793.35	03 AUG 92	DATA CONVERSION FOR AUTOMATI
	011123	LTD LAURA THOMANN DESIGN	450.00	03 AUG 92	INTERIOR DESIGN -- RENS. & D

--TOTAL AMOUNT OF CLAIMS-- 83536.57

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 2 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 83536.57. Dated 03 AUG 92.

CIRCULATION STATISTICS

	RENSSELAER					DEMOTTE					WHEATFIELD					
	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	
	V	T	V	T	I	V	T	V	T	I	V	T	V	T	I	
	O	I	O	I	R	O	I	O	I	R	O	I	O	I	R	
	L	T	L	T	C	L	T	L	T	C	L	T	L	T	C	
	U	L	U	L	U	U	L	U	L	U	U	L	U	L	U	
	M	E	M	E	L	M	E	M	E	L	M	E	M	E	L	
July 1992	E		E		ATION	E		E		ATION	E		E		ATION	
XX																
ADULT BOOKS																
Fiction	137	137	1	1	2066	63	63			2333	53	53			938	
Non-Fiction	95	85	8	3	1026	63	58			1437	40	39	6		653	
CHILDREN'S BK																
Fiction	105	104	11	11	2294	131	131			3305	61	61	2	2	1054	
Non-fiction	31	30			676	26	26			791	27	27			285	
MAGAZINES																
					371					908					292	
GRAPHIC MATER'L																
Puzzles, Prints, Games, Filmstrip					44					1						
MICROFORMS																
UND R'CRDGS	36	26	5	4	399	37	25			225	13	10			342	
SOFTWARE																
PAMPHLETS	142	142	6	6	291					47					4	
VHS's	21	21			938	15	15			758	20	19			838	
EQUIPMENT					2					1						
TOTAL	425	403	25	19	8107	335	318	0	0	9806	214	209	8	2	4406	
XX																
PERCENT																
Increase										37%					17%	
Decrease					-1%											
END OF MONTH:																
	RENSSELAER					DEMOTTE					WHEATFIELD					TOTAL
TOTAL MATERIALS	37388					23658					18304					79350
OWNED																
TOTAL TITLES	33955					22175					16623					72753
OWNED																
XX																
MONTHLY SYSTEM STATISTICS																
Circulation	19126					22319					17%					
Daily Average																
January to date																
Total Circulation	132993					129196					-3%					
Rensselaer day 312																
DeMotte	day 467															
Wheatfield	day 169															

[illegible]

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT
JULY 1992

	RENSELAER	DEMOTTE	WHEATFIELD	TOTAL
REGISTRATIONS				
Borrowers--Beginning of month:				13463
Resident	56		8	64
Non-resident				0
Expired cards	76	81	49	206
Non-resident, expired				0
Total Registered				13321
REFERENCE QUESTIONS				
Telephone				
Directional	225	89	289	603
Reference	212	175	176	563
In-person				
Directional	233	107	234	574
Reference	184	407	193	784
Total	854	778	892	2524
INTRALIB. LOAN ITEMS FILLED	4	43	89	136
LOCAL HISTORY				
In person	26			
Microfilms used	6			
Letters	2			
IN-HOUSE USE OF HARDWARE/SOFTWARE				
Computer agreements	81		79	
Software used	117		114	
VCR Use	1			
Microforms	11			
Other				
XX				
INTERLIBRARY LOANS(SYSTEM)				
Requests made for:	71	56	13	
Items rec'd for:	63	21	6	
Items outstanding:	8	35	7	
Items from Ind. libs.	46	20	5	
Items requested by other libraries				
Items supplied to other libraries				
Info requests answd for other libs				
Info requests sent				

SEPT.

AGENDA.....TUESDAY, September 1, 1992
Monthly Meeting Rensselaer Library
Jasper County Public Library Board of Trustees
7:00 PM

1. Minutes
2. Bills/Financial reports
 - 2.1 Bills to be allowed/Paychecks
 - 2.2 Financial statements
3. Director's report
4. Building project report
 - 4.1 Director's update
 - 4.2 Payment of L O M bills
 - 4.3 Landscaping
 - 4.4 Library auction
5. ADA Inspection of Libraries
6. Approval of 1993 budget
7. Approval of Administrative Assistant responsibilities: PERF agent assignment; Custodian of petty cash; P.O. signature
8. Rensselaer Business
 - 8.1 Report by Kim Garwood
9. Wheatfield Business
10. DeMotte Business
 - 10.1 Request for use of meeting room for Adult Learning Center
11. Adjournment

MINUTESAugust 3, 1992
Jasper County Public Library Board Meeting Rensselaer Library
7:00 PM

Present: Wilbur Doty, Barbara Leestma, Bob Souza, Mary Linda Casey, Marge Hohner, Miriam Lawyer, Lynn Daugherty.

Minutes, Bills, Financial Statements: Minutes were approved on a motion by W. Doty, seconded by M. Hohner. Bills, financial statement and payroll were approved on a motion by B. Souza, seconded by W. Doty.

L. Daugherty noted the great increase in circulation at DeMotte over the same month last year and the continued increase in circulation at Wheatfield.

Building Project: Pam Ferber, DeMotte/Wheatfield librarian, reported that over 1100 books were checked out by approximately 550 persons on the first day the new library opened. She noted that almost all comments on the building were very favorable, with the community showing great pride in their new library. Complaints were limited to complaints about the drive into and out of the west parking lot and the need for a walk from the east parking lot around the south side of the building into the entrance. L. Daugherty confirmed that the library will be constructing a walk in that area after the building project is completed. The Board asked that attention be given to providing enough lighting along the south walk for safety at night.

M.L. Casey asked the Director to investigate the possibility of adding a rider to the library's present insurance which would cover architect's liability on the buildings.

The Director was authorized to spend approximately \$2514 to sod the area near the bicycle rack at DeMotte and plant the west slope in a juniper groundcover.

The Board selected Ken Culp to auction the library's excess furnishings after the move into the new Rensselaer building. It was noted that Mr. Culp offers his auctioneering service free of charge to government agencies. The Library would be responsible only for advertising fees and would receive 100% of the proceeds of the auction.

Lease videos: The Board decided not to renew their contract with Indiana Visual and Audio Network for lease videos for the next contract year on a motion by M.L. Casey, seconded by W. Doty.

Statewide Library Card: A resolution was passed on a motion by W. Doty, seconded by B. Leestma, as follows:

Resolved: Payment of the annual fee for a Statewide Library Card will be the responsibility of each Jasper County Public Library patron requesting the Statewide card.

Nonresident fee: The Board determined on a motion by B. Souza, seconded by M.L. Casey, to continue charging \$10 for a nonresident Jasper County Library card.

1993 Budget: The Board approved advertising of the 1993 budget with a total tax rate (including Operating and BIRF funds) of 27.05 cents per \$100 assessed valuation. This approval came on a motion by W. Doty, seconded by M.L. Casey.

Budget hearing date was set for August 24, 1992, at 4:30 PM at the Rensselaer Library.

Wheatfield Business: It was decided that renovation plans for the Wheatfield Library should wait until the completion of the DeMotte and Rensselaer building projects.

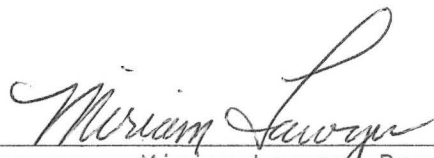
Rensselaer Business: The Board approved the hiring of a Newton County person for a night and Saturday clerical position at Rensselaer. While they prefer hiring Jasper County residents when offered a choice between two equally-qualified applicants, they felt it was most important to hire the most qualified applicant regardless of residence.

The Board adjourned at 8:30 PM on a motion by W. Doty.

Respectfully submitted,



Barbara Leestma, Secretary



Approve: Miriam Lawyer, President

UPCOMING CONTINGENCY FUND EXPENDITURES

Change
Order

August 1992 Report

NOTE: This list shows only those expected expenditures not shown in the Construction Fund Financial Report. If already paid and reported, not listed here.

Date	Description	Library	Amount	Ok'd	Approved
Oct 91	Interior designer	R,D	\$1,732	x	-
Apr 28 92	Boiler make-up pipe/backflow preventer	D	\$751	x	
June 92	Add 1 1/4" conduit for phone data line	R	t & m		
June 92	Keystone for retaining wall	D	\$2,923		
June 92	Change in shelf arrangement	D	t & m		
July 92	Drainage, south & west sides	D	\$1,160	x	-
July 92	Cement curb, n. side plaza by entrance	D	t & m		
June 92	Landscaping	D	\$11,740	x	x
June 92	Landscaping	R	\$10,000	x	x
Aug 92	Blank electric plates for unused comp.outlet	D	\$63	x	x
Aug 92	Increased lighting for alcove	D	\$300	x	x
Aug 92	Blacktopping, north side parking	D	1000		
Aug 92	Blacktopping, Van Rens. strip	R			
Aug 92	Sidewalk	R	???????????????		
Aug 92	Heating/air conditioning ducts--restrooms	R	???????????????		

Total contingency budget	\$169,027
Authorized to spend to date	\$29,670
Balance	\$139,357

MINUTES.....AUGUST 24, 1992
Rensselaer Library Library Board Meeting
4:30 PM

Present: Miriam Lawyer, Wanda Stewart, Bob Souza, Lynn Daugherty

Public Budget Hearing: The Board met for the purpose of conducting a public hearing on its 1993 budget. No citizens were present at the hearing.

The meeting was adjourned at 4:45 PM on a motion by B. Souza, seconded by W. Stewart.

August 19, 1992

Rensselaer Central School Corporation
Administration Building
C. Mitchell Ockermann
605 Grove Street
Rensselaer, In. 47978

Dear Mr. Ockermann,

On Wednesday, August 19, you conveyed the request of the Rensselaer School Board that the Jasper County Public Library Board approve the School Board's decision to give the old Rensselaer Library building to the Historic Landmark Foundation of Indiana.

The Jasper County Library Board's position is that since this building has been deeded by the library to the School Corporation, the School Board has the right to use it or dispose of it as they see fit.

Our primary concern in disposing of our building was to save taxpayers' money. We felt by giving it to the School Board we were doing this. If you have found it impractical to so use this building, we are very happy to see you have chosen to give it to a group which will use it to foster cultural growth in Jasper County. That, of course, has been the Library's purpose since it was built in 1904.

Sincerely,

Miriam Lawyer, President
Jasper County Public Library
Board of Trustees

cc: Rensselaer Republican
Jasper Foundation

A RESOLUTION AUTHORIZING AN AGENT
TO ACCEPT PENSION LIABILITY
ON BEHALF OF JASPER COUNTY PUBLIC LIBRARY

1546
Account Number

RESOLVED, that LYNN DAUGHERTY and/or GAIL JUNG, Director and Administrative Assistant of the JASPER COUNTY PUBLIC LIBRARY be, and hereby is, fully authorized and empowered to act on behalf of and in the name of the JASPER COUNTY PUBLIC LIBRARY as its agent to accept pension liability, pursuant to IC 5-10.2-3-1 and further to execute and deliver documents related to the Public Employees' Retirement Fund of Indiana. This resolution will remain in full force and effect until modified or rescinded by subsequent resolution and receipt thereof in writing by the Executive Secretary of PERF.

Adopted this 1st day of September, 1992.

Signatures of Governing Body:

Ray Linda Carey

Miriam L. Loefer

Robert Souza

William D. Doty
Margaret Hahner

Stanley named Jasper Foundation executive director

By JANET BOLINGER
Republican Staff Writer

RENSSELAER — The newly-formed Jasper Foundation has named an executive director and is one step closer to being eligible for a Lilly Endowment.

Karen Stanley of Rensselaer was hired last week as the foundation's executive director. Stanley, who was an instructor at Purdue University and the Emmanuel Medical Center in



STANLEY

Omaha, Neb., said she has not met with the foundation's board of directors yet.

Stanley declined to elaborate on her specific duties as executive director of the foundation and in which direction she'd like to see the foundation go until she and the board can discuss all the possibilities.

The Jasper Foundation was set up early this year as a clearinghouse for recognition and financial help for individuals and worthy causes in the Jasper County community.

According to a job description released by the Foundation when it started its search, the executive director will be responsible for attracting funds from donors, creating

community awareness of the Foundation's goals and making charitable grants established by donors.

The Jasper Foundation is attempting to get a Lilly Endowment grant, which would match local funds 50 cents on the dollar.

The Lilly Endowment would be active for five years and is available up to \$3.4 million of local funds, meaning that its 50 percent match would contribute \$1.7 million. Use of the money is unrestricted.

In order to qualify for the Lilly Endowment grant, the foundation must meet three requirements: have an office, have an executive director and have at least a \$1 million

endowment.

The Foundation's current office is in the Nesbitt Law Offices on Front Street. Attorney Jack Nesbitt is a member of the foundation's board.

Last spring, the Foundation asked for and was denied use of the Carnegie Building (the Jasper County library Rensselaer Branch) as its home office when the library moves into its new building across Van Rensselaer Street.

The building was given by the Jasper County Library Board to the Rensselaer Central Schools Corporation, but the school corporation found it too costly to bring up to code according to the Americans With Disabilities Act.

The school

the building to Landmarks Foundation which will lease Jasper Founda

Nesbitt said Stanley to the the organization's cultural community action

"We are pleased our new executive director said. "She's a our community parents, and good job for us ward to the Forward under the

Old library to be cultural center

School board to give building to Historic Landmarks Foundation

By SCOTT WEISSER
Republican Staff Writer

RENSSELAER — The Jasper County Public Library Board of Trustees has given its permission for the school board to give ownership of the Carnegie library building over to the Historic Landmarks Foundation of Indiana.

The decision comes after a vote by the school board Tuesday evening to give control to the landmarks foundation pending approval by the library board.

In a letter sent to school superintendent Mitch Ockermann, library board president Miriam Lawyer said the school board had complete control over the building to use it or dispose of it as it sees fit.

"Our primary concern in disposing of our building was to save taxpayer money," Lawyer said in the letter. "We felt by giving it to the school board we were doing this. If you have found it impractical to use this building, we are very happy to see you have chosen to give it to a group which will use it to foster cultural growth in Jasper County. That, of course, has been the library's purpose since it was built in 1904."

While the Historic Landmarks Foundation of Indiana will actually own the building, the day-to-day operation of the facility will be taken care of by the Jasper Foundation, said Jack Nesbitt, president of the organization.

Nesbitt said the Jasper Foundation plans to use the building as its headquarters, but that it will also be used for a variety of other things, such as a gallery for traveling art shows, a meeting place for local organizations that don't already have one and perhaps as a site for wedding receptions.

Assistant school superintendent Gilbert Crimmins said the library building was rejected as a new location for the corporation's

for the upper level would cost \$18,000 and a ramp for the lower level would cost \$15,000.

"It creates some headaches," Crimmins said at the meeting.

Board member Wally Laird said that the cost of installing elevators and ramps to make the building meet the requirements of the act was an important factor in the board's decision to relinquish control of it. Laird said the board was also of the opinion that the library building was not as good a location for its administrative offices as the current location at the intersection of College and Grove Streets.

He added that the decision not to utilize the Carnegie building will be a financial break for the public.

"It will not be another building for taxpayers to keep up," Laird said.

He said that if the corporation did eventually need more space, its present building would probably be expanded or a separate structure would be built on the same grounds as the current office.

Nesbitt said that at the time, the library board probably made the right decision in turning the building over to the school corporation since it had the financial means to take care of it. He added, however, that the school board was taken by surprise by the disabilities act.

"It turns out that they didn't give (the school board) anything but a liability," Nesbitt said.

He said the Jasper Foundation plans to preserve the outside and the inside of the structure with no major changes.

"It's always cheaper to preserve a building than it is to change it," Nesbitt said.

He said the historical foundation will make any necessary changes to the building so that it fits the requirements of the ADA, and that no such renovation costs will be required of the Jasper Foundation. Nesbitt did say, however, that the

Working with the Americans with Disabilities Act

By Michael Gunde

ON JULY 26, 1990, President Bush signed the most sweeping civil rights legislation enacted in over two decades, the Americans with Disabilities Act (ADA). Most of America's libraries will soon be in violation of this act, which requires that libraries cease discrimination in services, programs, and employment by January 26, 1992. As this date approaches, librarians have begun asking more questions about the act and its implications. Below are typical questions I have received from librarians in the last few months.

More questions will be discussed in a future issue of *LJ*. To submit yours, write to:

Answers on the ADA
Library Journal
249 W. 17th Street
New York, NY 10011
OR FAX
212-463-6734.

1. How does the ADA define "disability"?
For purposes of understanding the ADA, a disability is any physical or mental impairment that substantially limits a major life activity, such as walking, seeing, hearing, breathing, learning, working, sitting, standing, or caring for oneself.

Michael Gunde is Assistant Library Director, Bureau of Library Services for the Blind and Physically Handicapped, Daytona Beach, Florida and Secretary of the Libraries Serving Special Populations Section of the American Library Association. He has conducted workshops for libraries on the ADA.

2. Which ADA requirements will affect my library?

Libraries that are subdivisions of state or local governments may not discriminate against applicants or employees with disabilities after January 26, 1992. Private entity libraries must comply with the requirements by July 26, 1992 if they employ 25 or more workers; those with 15-24 employees must comply by July 26, 1994.

The ADA also requires that both public entity libraries (Title II) and private entity libraries that are public accommodations (Title III) cease discrimination in services and programs no later than January 26, 1992. Additionally, the employment provisions of Title I require that special and corporate libraries that exist solely for the benefit of employees make their services accessible to workers with disabilities. If the special library is part of a public entity, this must be done by January 26, 1992; if the corporate or special library is part of a private entity, then the library must be usable by workers with disabilities no later than July 26, 1992 (if the private entity employs 25 or more workers) or July 26, 1994 (if the private entity employs 15-24 workers).

3. When will the final federal regulations to implement ADA be available?

The critical regulations for libraries are already available. These rules pertain to Titles I, II, III, and the Accessibility Guidelines for Buildings and Facilities. They were published in Volume 56 of the *Federal Register*, July 26, 1991, p. 35408-35756.

4. Where can I find a checklist of ADA requirements that will tell us exactly what we need to do in our library?

Nowhere. Essentially, library services must be provided in a manner that allows each eligible user with a disability to equally benefit from the local library. Because the needs of each individual with a disability differ and the range of disabilities is infinite, it is not possible to categorically state which specific actions a library will need to take. This is why the ADA's regulations are guidelines for making ADA decisions and not an exhaustive catalog of all possible required accommodations or modifications.

Every decision about ADA compliance must be made on a case-by-case basis, taking into consideration the elements involved in the service or program and the needs of the library patron with a disability. For example, closed-captioned videocassettes may be usable by a patron with a hearing impairment who uses speech to communicate, but may be totally useless to someone who uses sign language. A library that is a model of architectural accessibility may be easily usable by a patron who uses a wheelchair, will be inaccessible for a person who is homebound.

In the next few months, Oryx Press will publish *The Americans with Disabilities Act (ADA) and Libraries*. Edited by Nancy C. Pack, the book will provide librarians with in-depth information about their responsibilities under the act. It is also important for librarians to become familiar with the law itself, which is Public Law 101-336, *United States Code*, Vol. 42, 12101-12213.

5. Does my library need to provide sign language interpreters for every program?

Yes. The regulations require that libraries and other entities "furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity" (*Federal Register*, Vol. 56, p. 35721) and includes "qualified interpreters" in the long list of required auxiliary aids and services (*Federal Register*, Vol. 56, p. 35717). So, if there are people in your library's service area who use sign language to communicate and wish to attend your programs, you must provide interpreter services. Of course, your library would not need to do this if it would fundamentally alter the nature of your service (unlikely) or if it would result in an undue burden (i.e., significant difficulty or expense). If the library believes that providing this, or any other required auxiliary aid or service, would constitute an undue burden, the decision must be made by the head of the library, after considering the total resources available to the library and its parent agency. The decision must be put in writing and must be accompanied by an explanation of how the conclusion to not provide the needed aid or service was reached.

This service does not have to be prohibitively expensive. Some libraries contract with a qualified interpreter or a Deaf Service Center. Patrons are instructed to contact the interpreter or agency directly to declare their intent to attend a certain program. The interpreter then arranges to meet the patrons at the library, performs the required services, and bills the library for the time worked. This system is less expensive than hiring full-time interpreters. For a library serving a community of, say, 25,000 people, this service would usually cost less than \$1000 per year.

6. Do public libraries need to stock Braille books and periodicals, or can we simply refer Braille readers to other libraries? What about private libraries?

Braille reading materials are included in the list of auxiliary aids and services and therefore must be present in appropriate quantities in libraries that are public entities. To refer Braille readers to another agency for all materials would deny these users

the benefit of local library services, which they pay taxes to support, and would violate the ADA's antisegregation requirements. Of course, if no one in the library's service area needs or requests Braille reading materials, the library need not stock these materials.

Libraries funded by private entities are not required to collect Braille books and periodicals, audiobooks, or closed-captioned videocassettes, which are termed "accessible or special goods" (*Federal Register*, Vol. 56, p. 35598). However, these libraries must interlibrary loan these materials upon request if the library customarily provides interlibrary loan service for users who do not have a disability. In addition, both publicly funded and private libraries that are public accommodations must provide services and equipment necessary for readers with disabilities to benefit from the library's reference materials, which usually are not available in accessible formats from any source. This can be done through making staff available to read material to patrons, the acquisition of reading machines and text-magnification systems, or through other means depending on the needs of the patron.

7. Does my library need to designate a staff member to coordinate ADA compliance activities?

If your library is a subdivision of state or local government and employs 50 or more workers, at least one staff member must be appointed as the ADA coordinator (*Federal Register*, Vol. 56, p. 35718). The ADA coordinator will plan compliance activities; arrange for a required review of current programs, services, and facilities; investigate any complaint alleging noncompliance; and ensure the involvement of eligible readers with disabilities in the review process. The designation of an ADA coordinator will guarantee that people with disabilities can easily contact a knowledgeable staff member to discuss library violations. Publicly funded libraries with less than 50 employees and privately funded libraries are not required to appoint an ADA coordinator, but doing so would facilitate ADA compliance.

8. What is involved in the public entity library self-evaluation process?

Every public entity library, regardless of staff size, must complete a re-

view of each facility's architectural accessibility no later than July 26, 1992 and must evaluate each program and service for ADA compliance by January 26, 1993. The reports of these reviews must be made available for public inspection, must detail any problems identified, must outline a plan for corrective action, and must list the names of individuals consulted. The reports must also, of course, be available in formats usable by patrons with disabilities.

Consumer input must be sought during the self-evaluation process. This may be done through open hearings, accessible surveys of current and potential users, and/or the establishment of an advisory committee composed of individuals with disabilities. A combination of these and other activities probably would be most effective.

Because the ADA requires the library to meet the service needs of every eligible individual with a disability, and since disabilities have an infinite range of variety and degree, libraries are strongly encouraged to convene at least one open, well-publicized consumer forum. Surveys in accessible formats that also allow for telephone responses will help to ensure input from those unable to attend the forum. A consumer advisory committee can be helpful in planning the forum, designing the survey, and analyzing the information received. It can also assist in ensuring that needed changes are actually made and that improved programs and services do not lapse into inaccessibility.

Fundamental to this process is the realization that you cannot meet the needs of people without actually asking them what they want. Libraries should also be aware that they are not shielded from litigation during the program review process and that all services must be usable to patrons with disabilities by January 26, 1992.

9. Why go through that elaborate process? Wouldn't it just be easier to wait for someone to enter a complaint?

Ultimately, dealing with litigation will be more costly and time-consuming than going through the review process. Litigation could also be very bad for public relations. If that is not enough, you could lose federal and state aid until you are able to show that you have complied with the act.

ILF LEGISLATIVE NEWS FLASH

from Jane Raifsnider, Legislative Committee Chair

Library Property Tax Levy Appeal Under Review

The Property Tax Controls Subcommittee of the General Assembly's Local Government Finance Study Commission (a 2-year study commission) will meet on September 15 in Indianapolis to discuss, among other things, the 21 tax appeals allowed certain local governmental units including libraries. At this group's meeting on August 12, libraries were singled out and the question of their appointed boards' ability to tax and increase taxes was raised yet again.

The September 15 meeting will also provide CRIPTC an opportunity to make a presentation on their proposal to restrict property tax appeals. CRIPTC (the Committee to Restore Indiana's Property Tax Controls) is a coalition of some of the state's largest organizations representing taxpayers. Members include the Indiana Farm Bureau, the Indiana Manufacturer's Association, the Indiana State Chamber of Commerce, the Indiana Builders Association, the Indiana Petroleum Council, and the Taxpayer's Research Association.

When CRIPTC was formed last fall, it highlighted libraries as the second biggest loophole in the property tax controls. In its November 1991 issue, *Indiana Tax Watch*, the newsletter of the Fort Wayne-based Taxpayer's Research Association, said, "The goddess of property tax controls certainly smiled on libraries when the controls were put into place. Beyond any doubt, libraries have the most liberal rights of property tax appeals of any civil unit of government."

How serious is this threat to the public library tax appeal? According to ILF Legislative Advocate, Kathryn Densborn, who attended the August 12 meeting, public librarians cannot afford to take this lightly. These people are very serious about tightening the taxpayer's control over property tax increases. The CRIPTC proposal, which is still being refined, would establish local tax control boards that would be comprised of elected officials. It would approve or reject tax increases proposed by governmental units when those rates exceed a set amount. The governmental unit could appeal the board's decision by collecting signatures of 20 per cent of the registered voters in a taxing district to force a November referendum.

The ILF Legislative Committee will be meeting Thursday, September 10 at 10:00am to consider strategies for this and other legislative proposals. The meeting will be held at the Carmel-Clay Public Library. All interested ILF members are invited to attend to learn more about this issue, potential amending legislation for the public library access card, and other legislative proposals being brought forward by the membership for consideration for the 1993 Legislative Session.

11123	5690	LTD	Interior designer	\$450	\$450
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TOTAL AMOUNT BUDGET ED	\$3,900,000	\$3,080,614	\$164,259	\$150,000	\$20,000	\$25,000	\$217,000	\$50,000	\$12,000	\$2,000	\$50,000	\$121,127	\$8,000
INTEREST TO DATE	\$149,539		\$49,539									\$100,000	
TOTAL TO SPEND	\$4,049,539	\$3,080,614	\$213,798	\$150,000	\$20,000	\$25,000	\$217,000	\$50,000	\$12,000	\$2,000	\$50,000	\$221,127	\$8,000
Amount Spent To Date	\$2,811,231	\$2,379,982	\$25,966	\$9,711	\$9,400	\$24,382	\$199,611	\$49,637	\$12,000	\$0	\$29,630	\$63,316	\$7,594
Balance	\$1,238,309	\$700,632	\$187,832	\$140,289	\$10,600	\$618	\$17,389	\$363	\$0	\$2,000	\$20,370	\$157,811	\$406

FINANCIAL STATEMENT
JASPER COUNTY PUBLIC LIBRARY

AUGUST 31, 1992

	Beginning Balance	Receipts	Disbursements	Ending Balance
Operating Fund	186136.71	2449.34	68339.68	120246.37
Gift Funds				
DeMotte	4096.34	500.00	0.00	4596.34
Rensselaer	2126.89	700.00	13.17	2813.72
Wheatfield	886.21	30.00	149.20	767.01
Bond and Interest Funds				
Rensselaer & DeMotte	30082.45	0.00	0.00	30082.45
Wheatfield	0.00	0.00	0.00	0.00
LIRF Fund	11049.73	0.00	1700.00	9349.73
Petty Cash Funds				
DeMotte	30.00	0.00	0.00	30.00
Rensselaer	60.00	0.00	0.00	60.00
Wheatfield	30.00	0.00	0.00	30.00
Cash Change Fund	60.00	0.00	0.00	60.00
Reciprocal Borrowing Fund	0.00	0.00	0.00	0.00
Levy Excess Fund	0.00	0.00	0.00	0.00
Construction Fund	1285299.00	0.00	46988.35	1238310.65
P.E.R.F.	739.57	0.00	-739.93	1479.50
Reserve for Insurance	709.94	0.00	-133.16	843.10
TOTAL ALL FUNDS	1521306.84	3679.34	116317.31	1408668.87

{-----BANK BALANCES-----}

DATE {31 aug 92}

A1 {BANK ONE CHECKING	}	B1 {	97885.41}
A2 {CONSTRUCTION FUND SAVINGS ACCT}	}	B2 {	1238310.65}
A3 {CERTIFICATE OF DEPOSIT #2	}	B3 {	0.00}
A4 {FIRST OF AMERICA	}	B4 {	10224.48}
A5 {DEMOTTE STATE BANK	}	B5 {	27660.75}
A6 {INDIANA FEDERAL	}	B6 {	30217.87}
A7 {INDIANA NATIONAL BANK	}	B7 {	4369.71}
A8 {	}	B8 {	0.00}
A9 {	}	B9 {	0.00}
TOTAL		B10{	1408668.87}

APPROPRIATION REPORT

----- JASPER COUNTY PUBLIC LIBRARY -----

31 aug 92

OPERATING FUND CNT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	APPROPRIATION BALANCE	% SPENT Y-T-D
1.11	SALARY OF LIBRARIAN	35616.00	.00	35616.00	2968.00	22260.00	13356.00	63%
1.12	SALARY OF ASSISTANTS	295755.00	1005.00	296760.00	24990.73	182813.65	113946.35	62%
1.13	WAGES OF JANITORS	16021.00	.00	16021.00	974.12	5831.00	10190.00	36%
1.21	EMPLOYER'S SHARE-FICA	26364.00	78.00	26442.00	2213.41	16134.42	10307.58	61%
1.22	UNEMPLOYMENT COMPENSATION	2068.00	.00	2068.00	.00	701.68	1366.32	34%
1.23	EMPLOYER'S CONTRIBUTION - PERF	20629.00	.00	20629.00	.00	13103.51	7525.49	64%
1.24	EMPLOYER'S CONTRIBUTION - INS.	6000.00	.00	6000.00	.00	639.88	5360.12	11%
1.31	OTHER PERSONAL SERVICES	2000.00	.00	2000.00	.00	.00	2000.00	0%
2.11	OFFICIAL RECORDS	800.00	.00	800.00	.00	505.98	294.02	63%
2.12	STATIONERY AND PRINTING	800.00	.00	800.00	.00	470.00	330.00	59%
2.13	OTHER OFFICE SUPPLIES	3250.00	.00	3250.00	156.72	1549.07	1700.93	48%
2.21	CLEANING & SANITATION SUPPLIES	3900.00	.00	3900.00	334.01	1202.31	2697.69	31%
2.22	FUEL, OIL & LUBRICANTS	100.00	.00	100.00	4.80	7.65	92.35	8%
2.23	OTHER OPERATING SUPPLIES	100.00	.00	100.00	.00	.00	100.00	0%
2.31	BUILDING MATERIALS & SUPPLIES	600.00	.00	600.00	.00	103.46	496.54	17%
2.32	PAINT AND PAINTING SUPPLIES	200.00	.00	200.00	.00	84.21	115.79	42%
2.33	REPAIR PARTS	250.00	.00	250.00	.00	42.39	207.61	17%
2.41	LIBRARY SUPPLIES	8000.00	183.85	8183.85	155.60	4527.44	3556.41	57%
2.42	OTHER SUPPLIES	2000.00	.00	2000.00	.00	408.39	1591.61	20%
3.11	CONSULTING SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.12	ENGINEERING & ARCH. SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.13	LEGAL SERVICES	1500.00	.00	1500.00	.00	.00	1500.00	0%
3.14	OTHER PROFESSIONAL SERVICES	7000.00	.00	7000.00	760.00	7704.25	-704.25	110%
3.21	TELEPHONE	11000.00	.00	11000.00	993.42	5575.93	5424.07	51%
3.22	POSTAGE	4000.00	.00	4000.00	255.98	3093.58	906.42	77%
3.23	TRAVELING EXPENSE	4000.00	.00	4000.00	351.50	2126.45	1873.55	53%
3.24	PROFESSIONAL MEETINGS	4500.00	.00	4500.00	176.00	1287.90	3212.10	29%
3.25	FREIGHT	200.00	.00	200.00	.00	.00	200.00	0%
3.31	ADVERTISING & PUBLIC NOTICES	500.00	.00	500.00	22.00	184.56	315.44	37%
3.32	OTHER PRINTING	1000.00	.00	1000.00	12.60	12.60	987.40	1%
3.41	OFFICIAL BONDS	800.00	.00	800.00	.00	100.00	700.00	13%
3.42	OTHER INSURANCE	9000.00	.00	9000.00	.00	8450.00	550.00	94%
3.51	GAS	7000.00	.00	7000.00	19.75	4243.88	2756.12	61%
3.52	ELECTRICITY	18000.00	.00	18000.00	2851.24	11947.82	6052.18	66%
3.53	WATER	600.00	.00	600.00	180.05	476.70	123.30	79%
3.54	WASTE DISPOSAL SERVICES	688.00	.00	688.00	175.37	516.83	171.17	75%
3.61	BUILDING & STRUCTURES	5000.00	.00	5000.00	30.00	641.19	4358.81	13%
3.62	EQUIPMENT	1000.00	.00	1000.00	287.05	1362.80	-362.80	136%
3.71	REAL ESTATE	.00	.00	.00	.00	.00	.00	0%
3.72	EQUIPMENT	1000.00	.00	1000.00	27.40	245.70	754.30	25%
3.91	DUES	900.00	.00	900.00	.00	270.00	630.00	3%
3.92	INTEREST ON TEMPORARY LOANS	.00	.00	.00	.00	.00	.00	0%
3.93	TAXES & ASSESSMENTS	.00	.00	.00	.00	.00	.00	0%
3.94	TRANSFER TO LIRF	25000.00	-25000.00	.00	.00	.00	.00	0%
3.95	LAWN CARE	5400.00	.00	5400.00	45.00	899.00	4501.00	17%
3.96	FETTY CASH	120.00	.00	120.00	.00	.00	120.00	0%
3.97	INTERVIEWING & MOVING EXP.	250.00	.00	250.00	.00	.00	250.00	0%
3.98	MAINTENANCE CONTRACTS	21600.00	.00	21600.00	4669.08	7542.21	14057.79	35%
4.1	LAND	.00	.00	.00	.00	.00	.00	0%
4.2	BUILDINGS	.00	.00	.00	.00	.00	.00	0%
4.3	IMPROVEMENTS OTHER THAN BUILD.	.00	25000.00	25000.00	.00	25000.00	.00	100%
4.4	FURNITURE & EQUIPMENT	15000.00	1056.25	16056.25	5388.96	17086.51	-1030.26	106%
4.51	BOOKS	105000.00	12398.96	117398.96	11298.44	76360.92	41038.04	65%
4.52	PERIODICALS & NEWSPAPERS	27000.00	5301.40	32301.40	7428.73	27040.02	5261.38	84%
4.53	NONPRINTED MATERIALS	22000.00	781.91	22781.91	1569.72	9729.82	13052.09	43%
	-TOTAL-	724511.00	20805.37	745316.37	68339.68	462383.71	282932.66	62%

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

01 sep 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
011143	05773	ACE HARDWARE	19.81	01 SEP 92	JANITORIAL SUPPLIES-DEMOTTE
011144	05774	THE ATHLETIC INSTITUTE	85.41	01 SEP 92	VIDEOCASSETTES
011145	05775	AVC CORPORATION	88.75	01 SEP 92	SERVICE AGREEMENT
011146	05776	BAKER & TAYLOR	313.25	01 SEP 92	BOOKS
011147	05777	BAKER & TAYLOR	7199.43	1 SEP 92	BOOKS
011148	05778	PAULA BAUGH	7.50	01 SEP 92	MILEAGE
011149	05779	BRODART CO.	249.51	01 SEP 92	LIBRARY SUPPLIES & SERVICING
011150	05780	CAREER TRACK INC.	49.00	01 SEP 92	PROFESSIONAL MEETINGS
011151	05781	CHILDRENS PRESS	217.54	01 SEP 92	BOOKS
011152	05782	DEMOTTE OFFICE SUPPLY	15.81	01 SEP 92	OFFICE SUPPLIES
011153	05783	DICK JOLINK	100.00	01 SEP 92	LAWNMOWING-DEMOTTE
011154	05784	DIRECTORIES AMERICA	30.50	01 SEP 92	BOOKS
011155	05785	EBSCO SUBSCRIPTION SERVICES	6.54	01 SEP 92	MAGAZINES
011156	05786	ELECTROLUX	19.75	01 SEP 92	JANITORIAL SUPPLIES
011157	05788	ENCYCLOPAEDIA BRITANNICA ED.	14.79	01 SEP 92	BOOKS
011158	05789	FACTS ON FILE, INC.	44.94	01 SEP 92	BOOKS
011159	05790	FAGEN PHARMACY	6.47	01 SEP 92	PICTURES
011160	05792	CHERYL A. WITTY	130.00	01 SEP 92	OTHER PROFESSIONAL SERVICES
011161	05793	GAIL JUNG	11.00	01 SEP 92	MILEAGE
011162	05794	GAIL JUNG	40.13	01 SEP 92	PETTY CASH-RENSSELAER
011163	05795	GLENDA BROWN	43.25	01 SEP 92	MILEAGE
011164	05796	HAINES & COMPANY, INC.	224.37	01 SEP 92	BOOKS
011165	05797	HERITAGE OFFICE PRODUCTS, IN	2493.18	01 SEP 92	OFFICE SUP., EQUIPMENT, REPA
011166	05800	HIGHSMITH CO. INC.	294.20	01 SEP 92	PROCESSING SUPPLIES
011167	05801	CYNTHIA MUSCH	46.75	01 SEP 92	MILEAGE-REFERENCE WORKSHOP-P
011168	05802	HP PRODUCTS CORP.	251.48	01 SEP 92	JANITORIAL SUPPLIES
011169	05803	INDIANA STATE LIBRARY	24.00	01 SEP 92	VIDEOCASSETES
011170	05804	INGRAM	263.02	01 SEP 92	VIDEOCASSETES
011171	05805	KANKAKEE VALLEY POST NEWS	36.06	01 SEP 92	ADVERTISEMENT-OPENING-DEMOTT
011172	05806	JASPER COUNTY ABSTRACT COMPA	50.00	01 SEP 92	DEEDS-WHEATFIELD LIBRARY & S
011173	05807	JOURNAL AND COURIER	58.50	01 SEP 92	NEWSPAPER SUBSCRIPTION-RENS
011174	05808	LYNN DAUGHERTY	49.53	01 SEP 92	MILEAGE-BOOKS-EQUIPMENT
011175	05809	MARGE HOHNER	13.00	01 SEP 92	MILEAGE
011176	05810	MARY E. CROSS	26.00	01 SEP 92	BOOKS
011177	05811	MARY K. MARTIN	76.00	01 SEP 92	MILEAGE
011178	05812	NIALSA	45.00	01 SEP 92	WORKSHOP-WIERS,KOFANDA,FAGEN
011179	05813	DOMS DISPOSAL SERVICE INC.	13.00	01 SEP 92	TRASH REMOVAL-DEMOTTE
011180	05814	PAM FERBER	6.00	01 SEP 92	WORKSHOP-BACHMAN,MUSCH REGIS
011181	05815	PAS-TIME BOOKS	104.90	01 SEP 92	BOOKS
011182	05816	PHILIP HOWARD	100.00	01 SEP 92	LAWN CARE & MAINTENANCE REPA
011183	05817	POSTMASTER GENERAL	290.00	01 SEP 92	1000-\$.29 STAMPS
011184	05818	POST TRIBUNE	135.20	01 SEP 92	SUBSCRIPTION-ANNUAL-DEMOTTE
011185	05819	REED REFERENCE PUBLISHING	218.55	01 SEP 92	BOOKS
011186	05820	RENSSELAER REPUBLICAN	48.60	01 SEP 92	CLASSIFIED ADS-ADM. ASST & C
011187	05822	RENSSELAER REPUBLICAN	162.16	01 SEP 92	CLASSIFIED ADS & BUDGET NOTI
011188	05823	R W POOL CO., INC.	38.40	01 SEP 92	PAPER TOWELS-WHEATFIELD
011189	05824	SECURITY COURIERS, INC.	360.00	01 SEP 92	TRANSPORT BETWEEN BRANCHES
011190	05825	SIMON & SCHUSTER SCHOOL BOO	17.77	01 SEP 92	BOOKS

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

01 sep 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation	
011191	05826	T & J REPAIR	520.00	01 SEP 92	CLEANING SERV.-RENSSELAER	
011192	05827	TEETERS CULLIGAN	44.70	01 SEP 92	COOLER RENTAL & WATER	
011193	05828	THE TIMES	21.25	01 SEP 92	SUBSCRIPTION-DEMOTTE	
011194	05829	TRI-TEL COMMUNICATIONS	9.60	01 SEP 92	TELEPHONE-WHEATFIELD	
011195	05830	TOWN & COUNTRY MUTUAL INS. C	6018.21	01 SEP 92	WORKMEN'S COMP-BUILDINGS COV	
011196	05831	UNIVERSITY MICROFILMS INTERN	135.00	01 SEP 92	SUBSCRIPTION-JAN.1993-DEC.199	
011197	05833	TOWN & COUNTRY MUTUAL INS. C	5064.21	01 SEP 92	WORKMEN'S COMP.- BUILDINGS C	
CONSTR.FUND	011198	05834	TOWN & COUNTRY MUTUAL INS. C	954.00	01 SEP 92	NEW LIBRARY BLDG. COVERAGE
	011199	05835	USA TODAY	107.00	01 SEP 92	MAGAZINE SUBSCRIPTION-DEMOTT
	011200	05836	VAN STRICKLIN	20.00	01 SEP 92	REPAIR TAPES-DEMOTTE
	011201	05837	CIRCLE "R" ELECTRIC, INC.	25422.00	01 SEP 92	DEMOTTE & RENSSELAER CONST.
CONSTRUC-	011202	05838	CIRCLE "R" MECHANICAL, INC.	60260.50	01 SEP 92	DEMOTTE & RENSSELAER BUILDIN
ION FUND	011203	05839	COMMERCIAL OFFICE ENVIRONMEN	23741.00	01 SEP 92	FURNITURE & EQUIPMENT-RENS.&
	011204	05840	IRA C. MAST & SON, INC.	180480.00	01 SEP 92	DEMOTTE & RENSSELAER CONSTRU
	011205	05841	KV LAND IMPROVEMENTS, INC.	1160.00	01 SEP 92	INSTALLED STORM SEWER & DOWNS
	011206	05842	LTD LAURA THOMANN DESIGN	247.50	01 SEP 92	INTERIOR DESIGN SERVICES
	COR. ENTR	05821	RENSSELAER REPUBLICAN	-48.60	01 SEP 92	TO CORRECT VOUCHER 05820
	COR. ENTR	05832	TOWN & COUNTRY MUTUAL INS. C	-6018.21	01 SEP	TO CORRECT VOUCHER 05830
	VOID	05843	THE L.D.M. CORPORATION	-10585.70	01 SEP 92	VOID VOUCHER #05551, CHECK # 011048

--TOTAL AMOUNT OF CLAIMS-- 301691.47

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 2 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 301691.47. Dated 01 SEP 92.

CHECK REGISTER
 ----- JASPER COUNTY PUBLIC LIBRARY -----
 301 N. VAN RENSSELAER STREET
 RENSSELAER, IN 47978
 31 aug 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
002220	5720	BACHMAN, CAROL	217.02	10 AUG 92	PAYROLL
002221	5709	PAULA L. BAUGH	350.43	10 AUG 92	PAYROLL
002222	5718	MARLENE BEEDLE	177.55	10 AUG 92	PAYROLL
002223	5692	JULIE BRAY	609.78	10 AUG 92	PAYROLL
002224	5701	GLENDA BROWN	445.77	10 AUG 92	PAYROLL
002225	5714	MELISSA BUITER	65.23	10 AUG 92	PAYROLL
002226	5707	RENEE CARR	309.52	10 AUG 92	PAYROLL
002227	5706	MARK CASSELLO	135.88	10 AUG 92	PAYROLL
002228	5705	LYNN DAUGHERTY	974.42	10 AUG 92	PAYROLL
002229	5715	JULIE EISELE	131.91	10 AUG 92	PAYROLL
002230	5693	CHARLOTTE FAGEN	541.70	10 AUG 92	PAYROLL
002231	5716	ANGELA FENWICK	59.80	10 AUG 92	PAYROLL
002232	5712	PAMELA FERBER	740.03	10 AUG 92	PAYROLL
002233	5713	KIMBERLY GARWOOD	742.56	10 AUG 92	PAYROLL
002234	5710	ROSE E. HOWARD	409.84	10 AUG 92	PAYROLL
002235	5711	KRISTIN JOHNSON	133.30	10 AUG 92	PAYROLL
002236	5702	DIANA KOBY	144.13	10 AUG 92	PAYROLL
002237	5697	JOAN KOPANDA	317.63	10 AUG 92	PAYROLL
002238	05691	MARY K. MARTIN	807.73	10 AUG 92	PAYROLL
002239	5719	CAROL MITCHELL	147.65	10 AUG 92	PAYROLL
002240	5717	CYNTHIA MUSCH	337.92	10 AUG 92	PAYROLL
002241	5699	KATHLEEN PADGITT	415.00	10 AUG 92	PAYROLL
002242	5700	BONNIE POWELL	331.83	10 AUG 92	PAYROLL
002243	5694	SHARON SCHULENBERG	540.71	10 AUG 92	PAYROLL
002244	5721	AMY SIGMAN	80.19	10 AUG 92	PAYROLL
002245	5703	EILEEN SPURGEON	71.47	10 AUG 92	PAYROLL
002246	5695	JILL TACHTIRIS	482.19	10 AUG 92	PAYROLL
002247	5704	ELIZABETH THONE	84.33	10 AUG 92	PAYROLL
002248	5708	WHITED, AMBER	264.37	10 AUG 92	PAYROLL
002249	5698	DIANE WIERS	448.03	10 AUG 92	PAYROLL
002250	5696	CHERYL WITTY	486.51	10 AUG 92	PAYROLL
002251	5757	BACHMAN, CAROL	173.69	25 AUG 92	PAYROLL
002252	5747	PAULA L. BAUGH	350.43	25 AUG 92	PAYROLL
002253	5755	MARLENE BEEDLE	160.73	25 AUG 92	PAYROLL
002254	5730	JULIE BRAY	609.78	25 AUG 92	PAYROLL
002255	5739	GLENDA BROWN	445.77	25 AUG 92	PAYROLL
002256	5752	MELISSA BUITER	54.02	25 AUG 92	PAYROLL
002257	5745	RENEE CARR	255.71	25 AUG 92	PAYROLL
002258	5744	MARK CASSELLO	97.80	25 AUG 92	PAYROLL
002259	5743	LYNN DAUGHERTY	974.42	25 AUG 92	PAYROLL
002260	5753	JULIE EISELE	162.91	25 AUG 92	PAYROLL
002261	5731	CHARLOTTE FAGEN	541.70	25 AUG 92	PAYROLL
002262	5750	PAMELA FERBER	740.03	25 AUG 92	PAYROLL
002263	5751	KIMBERLY GARWOOD	742.56	25 AUG 92	PAYROLL
002264	5748	ROSE E. HOWARD	349.77	25 AUG 92	PAYROLL
002265	5749	KRISTIN JOHNSON	108.20	25 AUG 92	PAYROLL
002266	5740	DIANA KOBY	40.46	25 AUG 92	PAYROLL
002267	5735	JOAN KOPANDA	317.63	25 AUG 92	PAYROLL

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

31 aug 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
002268	5759	SUSAN F. LINTNER	98.88	25 AUG 92	PAYROLL
002269	05729	MARY K. MARTIN	807.73	25 AUG 92	PAYROLL
002270	5756	CAROL MITCHELL	156.98	25 AUG 92	PAYROLL
002271	5760	NANCY J. MONTEMAYER	88.51	25 AUG 92	PAYROLL
002272	5754	CYNTHIA MUSCH	269.96	25 AUG 92	PAYROLL
002273	5737	KATHLEEN PADGITT	349.19	25 AUG 92	PAYROLL
002274	5738	BONNIE POWELL	282.81	25 AUG 92	PAYROLL
002275	5732	SHARON SCHULENBERG	429.40	25 AUG 92	PAYROLL
002276	5758	AMY SIGMAN	117.57	25 AUG 92	PAYROLL
002277	5741	EILEEN SPURGEON	64.97	25 AUG 92	PAYROLL
002278	5733	JILL TACHTIRIS	404.74	25 AUG 92	PAYROLL
002279	5742	ELIZABETH THONE	84.33	25 AUG 92	PAYROLL
002280	5746	WHITED, AMBER	170.38	25 AUG 92	PAYROLL
002281	5736	DIANE WIERS	373.71	25 AUG 92	PAYROLL
002282	5734	CHERYL WITTY	486.51	25 AUG 92	PAYROLL
011069	05636	AMERICAN LIBRARY ASSOCIATION	26.66	03 AUG 92	LIBRARY SUPPLIES
011070	05637	ASSOCIATED LIBRARIES, INC.	14.52	03 AUG 92	BOOKS
011071	05638	AVC CORPORATION	88.75	03 AUG 92	SERVICE AGREEMENT
011072	05639	BAKER & TAYLOR	864.12	03 AUG 92	BOOKS
011073	05640	BAKER & TAYLOR	8591.67	03 AUG 92	BOOKS
011074	05641	BIERMA HARDWARE	12.22	03 AUG 92	CLEANING SUP. & EQUIPMENT--W
011075	05642	BRODART CO.	91.35	03 AUG 92	SYSDAC TAPE
011076	05643	BUENA VISTA DISTRIBUTION CO.	84.00	03 AUG 92	FILM FOR SUMMER READING -- W
011077	05644	CHERYL A. WITTY	22.00	03 AUG 92	MILEAGE
011078	05645	CHERYL A. WITTY	22.78	03 AUG 92	WHEATFIELD PETTY CASH REIMBU
011079	05646	COMPUTERLAND OF NORTHERN IND	60.00	03 AUG 92	PRINTER REPAIR -- WHEATFIELD
011080	05647	CUSTOM LAWN CARE	45.00	03 AUG 92	MOWING -- RENSSELAER
011081	05648	DEMCO	383.28	03 AUG 92	PROCESSING SUP. & EQUIPMENT
011082	05649	DEYOUNG PLUMB, HTG, & AIR CO	173.20	03 AUG 92	EQUIPMENT REPAIRS
011083	05650	EBSCO SUBSCRIPTION SERVICES	270.00	03 AUG 92	SUBSCRIPTION -- RENSSELAER
011084	05651	EDUCATORS PROGRESS SERVICE,	30.90	03 AUG 92	BOOKS
011085	05652	ELECTROLUX	53.85	03 AUG 92	REPAIR VACUUM -- WHEATFIELD
011086	05653	FACTS ON FILE, INC.	100.16	03 AUG 92	BOOKS
011087	05654	FAGEN PHARMACY	37.59	03 AUG 92	PHOTOS
011088	05655	FAGEN PHARMACY	6.00	03 AUG 92	JANITORIAL SUP. -- WHEATFIELD
011089	05656	GALE RESEARCH INC.	61.16	03 AUG 92	BOOKS
011090	05657	GRUBE CONSTRUCTION INC.	1700.00	03 AUG 92	STORM SEWER -- DEMOTTE
011091	05658	HERITAGE OFFICE PRODUCTS, IN	3251.99	03 AUG 92	SUP., EQUIPMENT, SERVICE CON
011092	05659	HIGHSMITH CO. INC.	3143.52	03 AUG 92	FURNITURE
011093	05660	HP PRODUCTS CORP.	167.05	03 AUG 92	JANITORIAL SUPPLIES
011094	05661	INDIANA STATE LIBRARY	72.00	03 AUG 92	VIDEOCASSETTES
011095	05662	INFORMATION ACCESS COMPANY	10484.91	03 AUG 92	INFOTRAC FOR ALL LIBRARIES
011096	05663	INGRAM	1173.31	03 AUG 92	VIDEOCASSETTES
011097	05664	JOAN KOPANDA	10.00	03 AUG 92	MILEAGE
011098	05665	JOYCE CARPENTER	65.20	03 AUG 92	SUMMER READING PROGRAM--WHEA
011099	05666	KIDS DISCOVER	28.95	03 AUG 92	SUBSCRIPTION -- RENSSELAER
011100	05667	LYNN DAUGHERTY	173.75	03 AUG 92	MILEAGE
011101	05668	MARGE HOHNER	39.00	03 AUG 92	MILEAGE

CHECK REGISTER
 ----- JASPER COUNTY PUBLIC LIBRARY -----
 301 N. VAN RENSSELAER STREET
 RENSSELAER, IN 47978
 31 aug 92

PAGE 3

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation	
011102	05669	MARY K. MARTIN	63.00	03 AUG 92	MILEAGE	
011103	05670	NIPSCO	1839.36	03 AUG 92	DEMOTTE UTILITIES	
011104	05671	DOMS DISPOSAL SERVICE INC.	13.00	03 AUG 92	TRASH PICK-UP--DEMOTTE	
011105	05672	PAM FERBER	43.75	03 AUG 92	MILEAGE	
011106	05673	PAS-TIME BOOKS	26.05	03 AUG 92	BOOKS & NON-PRINT MATERIALS	
011107	05674	PERMA-BOUND	1317.36	03 AUG 92	BOOKS	
011108	05675	POST TRIBUNE	135.20	03 AUG 92	SUBSCRIPTION -- DEMOTTE	
011109	05676	POSTMASTER GENERAL	240.00	03 AUG 92	POSTAGE	
011110	05677	QUILL	219.66	03 AUG 92	OFF. & JAN. SUPPLIES & EQUIP	
011111	05678	RENSSELAER REPUBLICAN	22.00	03 AUG 92	JOB ADVERTISEMENT	
011112	05679	RUSS' PRINT SHOP	12.60	03 AUG 92	REDUCE BLUEPRINTS	
011113	05680	SECURITY COURIERS, INC.	240.00	03 AUG 92	TRANSPORT BETWEEN BRANCHES	
011114	05681	SELECTVIDEO	301.95	03 AUG 92	VIDEOCASSETTES	
011115	05682	SIMON & SCHUSTER SCHOOL GROU	18.58	03 AUG 92	BOOKS	
011116	05683	SMITH TRUE VALUE FARM STORE	60.68	03 AUG 92	JANITORIAL SUP. -- RENS. & W	
011117	05684	SPRINT PUBLISHING & ADVERTIS	21.84	03 AUG 92	BOOKS	
011118	05685	T & J REPAIR	550.00	03 AUG 92	CLEANING SER.-RENS. & REPAIR	
011119	05686	TEETERS CULLIGAN	35.30	03 AUG 92	COOLER RENTAL & WATER	
011120	05687	WABASH VALLEY ALSA	39.00	03 AUG 92	REGISTRATION FOR CONFERENCE	
Construc- tion Fund	011121	05688	AFFORDABLE COMMUNICATIONS	745.00	03 AUG 92	INSTALL TELEPHONE SYSTEM--DE
	011122	05689	GAYLORD BROS.	45793.35	03 AUG 92	DATA CONVERSION FOR AUTOMATI
	011123	05690	LTD LAURA THOMANN DESIGN	450.00	03 AUG 92	INTERIOR DESIGN -- RENS. & D
	011124	5722	BANK ONE	3832.06	10 AUG 92	FICA & FED TAX WITHHELD 10 A
	011125	05723	INDIANA DEFERRED COMPENSATIO	72.50	10 AUG 92	WITHHELD FROM 10 AUG 92 PAYR
	011126	05724	TREASURER OF JASPER COUNTY	80.00	10 AUG 92	WITHHELD FOR PROPERTY TAXES-
	011127	05725	ILF/CYFD ANNUAL CONFERENCE	65.00	10 AUG 92	REGISTRATION FOR CONFERENCE
	011128	05726	NIPSCO	444.45	10 AUG 92	WHEATFIELD UTILITIES
	011129	05727	NORTHWESTERN INDIANA TELEPHO	316.67	10 AUG 92	DEMOTTE TELEPHONE
	011130	05728	TOWN OF DEMOTTE	15.60	10 AUG 92	SEWER SERVICE -- DEMOTTE
	011131	5761	BANK ONE	3618.45	25 AUG 92	FICA & FED TAX WITHHELD 25 A
	011132	05762	INDIANA DEFERRED COMPENSATIO	72.50	25 AUG 92	WITHHELD FROM 25 AUG 92 PAYR
	011133	05763	INDIANA DEPARTMENT OF REVENU	1201.95	25 AUG 92	STATE & COUNTY TAX WITHHELD
	011134	05764	TREASURER OF JASPER COUNTY	80.00	25 AUG 92	GARNISHMENT 25 AUG 92
	011135	05765	AT&T	104.23	25 AUG 92	DEMOTTE-TELEPHONE
	011136	05766	UNITED TELEPHONE COMPANY	142.49	25 AUG 92	WHEATFIELD-TELEPHONE
	011137	05768	UNITED TELEPHONE COMPANY	430.03	25 AUG 92	RENSSELAER-TELEPHONE
	011138	05769	CITY OF RENSSELAER	917.10	25 AUG 92	RENSSELAER-UTILITIES
	011139	05770	INDIANA LIBRARY FEDERATION	39.00	19 AUG 92	PROFESSIONAL MEETINGS
	011140	05771	NIALSA	15.00	19 AUG 92	PROFESSIONAL MEETINGS
	011141	05772	I-ASIS	18.00	19 AUG 92	PROFESSIONAL MEETING

--TOTAL AMOUNT OF CLAIMS-- 116317.31

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 3 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 116317.31. Dated 01 SEP 92.

JASPER COUNTY PUBLIC LIBRARY
RECEIPT BREAKDOWN
August 31, 1992

	Receipts This Month	Receipts Year-To-Date
FINES and FEES.....	988.70	8764.15
This Month Year-To-Date		
DeMotte	368.90	2406.35
Rensselaer	378.90	3849.66
Wheatfield	240.90	2508.14
PHOTOCOPIES.....	503.85	4344.81
DeMotte	220.05	1467.35
Rensselaer	189.70	1770.50
Wheatfield	94.10	1106.99
CARDS.....	27.50	198.00
DeMotte	22.00	107.50
Rensselaer	3.50	76.50
Wheatfield	2.00	14.00
GIFT FUNDS.....	1230.00	1915.06
DeMotte	500.00	533.32
Rensselaer	700.00	1109.80
Wheatfield	30.00	271.94
INTEREST.....	928.29	141841.50
TAXES.....	0.00	517421.27
Local Option/Cert.Shares	0.00	82974.00
Local Option/Prop.Tax Cr.	0.00	7910.00
Property Tax	0.00	381196.56
Financial Institution Tax	0.00	1427.50
License Excise Tax	0.00	41146.69
State Distribution	0.00	2766.52
REFUNDS.....	0	3103.09
ILL Postage	0.00	561.32
AT&T--equip.rent	0.00	20.85
Martin--phone call	0.00	3.00
ALSA II--conf.can.	0.00	128.00
Lake Co.Pub.Lib.	0.00	39.95
Ira Mast-electric	0.00	1412.18
Century Ins.Agency	0.00	716.00
Wheatfield Lions Club	0.00	205.92
NW Ind. Tele. Co.	0.00	15.87
SALE OF RENSSELAER BUILDING.....	1.00	1.00
TOTAL RECEIPTS	3679.34	677588.88

CIRCULATION STATISTICS

	RENSSELAER					DEMOTTE					WHEATFIELD					
	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	
	V	T	V	T	I	V	T	V	T	I	V	T	V	T	I	
	O	I	O	I	R	O	I	O	I	R	O	I	O	I	R	
	L	T	L	T	C	L	T	L	T	C	L	T	L	T	C	
	U	L	U	L	U	U	L	U	L	U	U	L	U	L	U	
	M	E	M	E	L	M	E	M	E	L	M	E	M	E	L	
AUGUST 1992	E		E		ATION	E		E		ATION	E		E		ATION	
XX																
ADULT BOOKS																
Fiction	48	48	8	8	1927	73	73			2226	27	27	2	2	773	
Non-Fiction	40	30	11	7	1045	47	36			1287	35	24	13	13	497	
CHILDREN'S BK																
Fiction	51	51	5	5	1674	39	39			2693	40	40	2	2	686	
Non-fiction	41	41	14	14	524	18	18			519	18	18			187	
MAGAZINES																
					468					778			52	52	247	
GRAPHIC MATER'L																
Puzzles,Prints, Games,Filmstrip					26											
MICROFORMS																
1/2 R'CRDGS					281					279			3	2	207	
SOFTWARE	4	2				3	1									
PAMPHLETS	58	58	2	2	52					79	55	55			5	
VHS's			1	1	855					653					734	
EQUIPMENT																
TOTAL	184	172	39	35	6852	180	167	0	0	8514	120	109	20	19	3336	
XX																
PERCENT																
Increase										32%						
Decrease					-11%										-16%	
END OF MONTH:																
	RENSSELAER					DEMOTTE					WHEATFIELD					TOTAL
TOTAL MATERIALS	37533					23838					18404					79775
OWNED																
TOTAL TITLES	34092					22342					16703					73137
OWNED																
XX																
MONTHLY SYSTEM STATISTICS																
Circulation	18091					18702					3%					
Daily Average																
January to date																
Total Circulation	151084					147898					-2%					
Rensselaer	day	264														
Demotte	day	327														
Wheatfield	day	128														

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT
AUGUST 1992

	RENSSELAER	DEMOTTE	WHEATFIELD	TOTAL
REGISTRATIONS				
Borrowers--Beginning of month:				13321
Resident	124	119	60	303
Non-resident	1	4		5
Expired cards	47	28	60	135
Non-resident, expired				0
Total Registered				13494
REFERENCE QUESTIONS				
Telephone				
Directional	309	104	121	534
Reference	280	200	98	578
In-person				
Directional	225	113	237	575
Reference	159	429	176	764
Total	973	846	632	2451
INTRALIB. LOAN ITEMS FILLED	73	56	35	164
LOCAL HISTORY				
In person	8			
Microfilms used	15			
Letters	3			
IN-HOUSE USE OF HARDWARE/SOFTWARE				
Computer agreements	76		79	
Software used	108		117	
VCR Use				
Microforms	7			
Other				
XX				
INTERLIBRARY LOANS(SYSTEM)				
Requests made for:	82	82	5	
Items rec'd for:	66	96	16	
Items outstanding:	16	-14	-11	
Items from Ind. libs.	52	84	11	
Items requested by other libraries				
Items supplied to other libraries				
Info requests answd for other libs				
Info requests sent				

JASPER COUNTY PUBLIC LIBRARY PROGRAMS
AUGUST 1992

	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
Children's Programs (0-13)		1	4	5
Number attending		23	24	47
YA Programs (14-17)				0
Number attending				0
Adult Programs				0
Number attending				0
Senior Citizen Programs				0
Number attending				0
TOTAL NUMBER OF PROGRAMS	0	1	4	5
TOTAL PERSONS ATTENDING	0	23	24	47

REVISED SALARIES 1992
August 1992

	Annual	Hourly	Hrs. Worked Weekly	Per Pay
Carol Bachman	5200.00	5.00	20	
Paula Baugh	10670.40	5.13	40	
Marlene Beedle	4080.00	4.25	24	
Julie Bray	21085.92		40	878.58
Glenda Brown	14268.80	6.86	40	
Melissa Buiter	2210.00	4.25	10	
Renee Carr	8536.32	5.13	32	
Mark Cassello	3567.00	4.35	15	
Lynn Daugherty	35616.00		40	1484.00
Julie Eisele	2873.00	4.25	13	
Charlotte Fagen	16187.04		40	674.46
Pamela Ferber	24575.04		40	1023.96
Kimberly Garwood	24790.08		40	1032.92
Rose E. Howard	10495.80	6.86	35	
Kristin Johnson	2236.00	4.30	10	
Gail Jung	15017.60	7.22	40	
Nancy Montemayer	3315.00	4.25	15	
Diana Kooy	2392.00	5.75	8	
Joan Kopanda	9717.76	5.84	32	
Susan Lintner	2210.00	4.25	10	
Mary K. Martin	27825.12		40	1159.38
Carol Mitchell	4420.00	4.25	20	
Cynthia Musch	10400.00	5.00	40	
Kathleen Padgitt	12230.40	5.88	40	
Bonnie Powell	9110.40	5.84	30	
Sharon Schulenberg	16088.80	8.84	35	
Amy Sigman	2210.00	4.25	10	
Eileen Spurgeon	2438.80	4.69	10	
Jill Tachtiris	14393.60	6.92	40	
Elizabeth Thone	3902.08	4.69	16	
Amber Whited	6552.00	5.25	24	
Diane Wiers	13811.20	6.64	40	

Robert Souza \$ 342,426.16
Sandra Laster
Miriam Langer

William D. Doty
Margaret Hohner

REVISED SALARIES 1992

EXPLANATION

The following changes have been made in staff since the last Salary Schedule:

1. Carol Stalbaum is now Carol Bachman.
2. Marlene Beedle, DeMotte clerk, increased her hours August 16 by 9 hours (to 24 hours). This increase was originally planned to take place in January, but it is becoming evident that the library cannot be staffed adequately at present levels.
3. Rose Howard, DeMotte and Wheatfield janitor, worked 25 hours per week until July. Then we increased her hours to 30 per week. August 16 I increased her hours to 35 per week. This is the number of additional hours approved in the budget for 1993.
4. Gail Jung is replacing Cheryl Witty, working 40 hours per week instead of 32, and receiving \$7.22 per hour instead of \$9.88. (Cheryl was at the top of her salary range.)
5. Angie Fenwick, Rensselaer page, resigned in July. Susan Lintner is taking her place.
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8. Cynthia Fishburn, Rensselaer page, resigned at the end of May. Amy Sigman took her place at the same salary.
9. Mark Cassello, DeMotte page, increased his hours August 16 by 5 hours per week (to 15 hours). This increase is part of the increase originally planned to take place in January, but it is evident that the library cannot be staffed adequately at present levels.

OCT.

AGENDA.....OCTOBER 5, 1992
Monthly Meeting NEW Rensselaer Library
Jasper County Public Library Board of Trustees
7:00 PM

1. Executive Session to discuss possible litigation
2. Minutes
3. Bills/Financial reports
 - 3.1 Bills to be allowed/Paychecks
 - 3.2 Financial statements
 - 3.3 Payment of bills between Board meetings
4. Automation contract
5. Director's report
6. Building project report
 - 6.1 Director's update
 - 6.2 Payment of L O M bills
 - 6.3 Landscaping
 - 6.4 Library auction
 - 6.5 Moving plans
7. Library Hours for 1993
8. Library Logo
9. Library Board tree donation
10. November board meeting: DeMotte
11. Rensselaer Business
12. Wheatfield Business
13. DeMotte Business
14. Adjournment

MINUTESSEPTEMBER 1, 1992
Jasper County Public Library Board Meeting Rensselaer Library
7:00 PM

Present: Wilbur Doty, Bob Souza, Wanda Stewart, Mary Linda Casey, Marge Hohner, Miriam Lawyer, Lynn Daugherty, Kim Garwood.

Executive Session: An executive session was held at 7:00 PM to discuss possible litigation.

Minutes, Bills, Financial Statements: Minutes were corrected to note that the Board approved the hiring of out of county residents when they are the best applicants for a job. The minutes were then approved on a motion by M.L. Casey, seconded by W. Stewart. Bills, financial statement and payroll were approved on a motion by W. Doty, seconded by M. Hohner.

Salary Ordinance: A revised ordinance was approved (see attached) on a motion by W. Stewart, seconded by B. Souza.

Library Logo: The Board asked for further refinement of library logos submitted for their approval, as well as samples of the logos reduced to appropriate size for letterhead.

Rensselaer Librarian's report: Kim Garwood reported on projects her staff has been working on. She explained the Book Babysitter campaign which will let the community help the library move books by encouraging them to check books out at the old library just before its close and return them at the new library. To encourage this action, an impressive number of prizes have been donated by Rensselaer merchants. The prizes will be awarded in a drawing to be held after the new library opens. Each person who borrows 10 books to be returned to the new library will put his name in the drawing. Advertising will announce that those eligible for prizes are those who have returned their books to the new library. A motion by W. Doty, seconded by M.L. Casey, and approved by the Board allows the library to depend on the honor of the borrower to return the books before receiving a prize. In this way, time-consuming checks to determine if the winners have indeed returned their books will be eliminated and patrons will not be publicly embarrassed.

Building Project: The Director reported that delays in the delivery of shelving, circulation desk and furniture will mean that the Rensselaer Library will probably not open until late October or early November.

She noted that the DeMotte Library has qualified for a NIPSCO Good Cents Award and a \$301 check on the basis of the design of their outdoor lighting.

The Board decided that the Rensselaer downspouts should be installed in the color selected by the architect. If this proves objectionable, they will be painted at a later date. They also decided that the addition of heating and air conditioning in Rensselaer restrooms should not be pursued. On a motion by W. Doty, seconded by B. Souza, the Board approved the transfer of \$25,000 from the Contingency account to Furnishings to allow the purchase of items needed in the new buildings. On a motion by M.L. Casey, seconded by W. Doty, they approved an allowance of \$6500 per library for signage. To fund this, \$5000 will be used from the Contingency Account.

The Board also decided that all sidewalks and curbs (where adjoining) should be replaced at the Rensselaer site. Because of an error on the contractor's part,

an error caused partially by unclear blueprints, sidewalks were not included in their estimate of the project cost. The Board agreed to pay for a portion of the cost of installing the sidewalks between the driveway on Van Rensselaer and the drive on Susan. They agreed to pay all the cost of the sidewalk from the Van Rensselaer driveway north to the substation. The details of this are to be worked out by architect Kim Rothenberger and contractor Dan Nystrand.

Landscaping: The Director noted that DeMotte's landscaping is nearly complete. The need for careful maintenance during the first months was discussed. At Rensselaer, the Board agreed to proceed with a survey of the east property line at a cost of approximately \$500. A motion by W. Doty, seconded by M. Hohner, was approved giving the Rensselaer landscaping committee the authority to approve a written proposal from Bill Brown for Rensselaer landscaping as long as the proposal is within the \$10,000 allowance. It was reported that Bill had agreed to provide an attractive, colored drawing of the landscape plan to be used to advertise the Memorial Tree project. The Board asked that he provide a list of the proposed memorial trees and the cost of each (including planting.) They expressed a desire to purchase a memorial tree themselves. The Director noted that \$150 had been donated for this purpose in memory of June M. Callahan.

ADA Inspection: The Board decided to use a committee composed of staff, board, and community residents with and without disabilities to determine where changes need to be made to make our libraries accessible to all.

Budget: The 1993 budget was adopted as advertised on a motion by W. Doty, seconded by M.L. Casey.

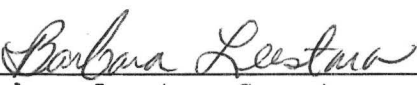
Administrative Assistant responsibilities: On a motion by B. Souza, seconded by M. Hohner, the Board adopted a resolution authorizing Lynn Daugherty and/or Gail Jung to accept pension liability on behalf of the library (see attached resolution). On a motion by B. Souza, seconded by M. Hohner, they appointed Gail Jung custodian of petty cash. On a motion by W. Doty, seconded by M. Hohner, they decided that the Director should continue to be the person authorized to sign purchase orders.

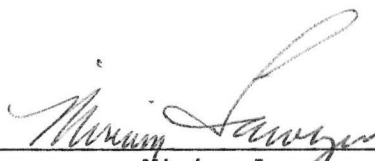
Wheatfield business: The Board decided that not to pursue the acquiring of property adjacent to the library. They decided to wait until spring to further pursue the removal of the old library building from the property.

DeMotte business: After considerable discussion, the Board approved offering the larger meeting room at DeMotte to Lois Stone for use as the Adult Learning Center two days per week (9-2:30) and one evening per week (5-9). The provision of a secure storage area for learning center materials was also approved. It was noted that when the other half of the meeting room area was not otherwise scheduled, the Learning Center would be able to use the undivided room. It was agreed that the Library will reconsider the agreement with the Learning Center each year.

The Board adjourned at 9:40 PM on a motion by W. Doty.

Respectfully submitted,


Barbara Leestma, Secretary


Approve: Miriam Lawyer, President

REVISED SALARIES 1992
August 1992

	Annual	Hourly	Hrs. Worked Weekly	Per Pay
Carol Bachman	5200.00	5.00	20	
Paula Baugh	10670.40	5.13	40	
Marlene Beedle	4080.00	4.25	24	
Julie Bray	21085.92		40	878.58
Glenda Brown	14268.80	6.86	40	
Melissa Buiter	2210.00	4.25	10	
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Mark Cassello	3567.00	4.35	15	
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Pamela Ferber	24575.04		40	1023.96
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Nancy Montemayer	3315.00	4.25	15	
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Susan Lintner	2210.00	4.25	10	
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Amy Sigman	2210.00	4.25	10	
Eileen Spurgeon	2438.80	4.69	10	
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Elizabeth Thone	3902.08	4.69	16	
Amber Whited	6552.00	5.25	24	
Diane Wiers	13811.20	6.64	40	

Wilbur D. Doty \$ 342,426.16

Miriam Swartz

Barbara Leath

Robert Souza

REVISED SALARIES 1992

EXPLANATION

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8. Cynthia Fishburn, Rensselaer page, resigned at the end of May. Amy Sigman took her place at the same salary.
9. Mark Cassello, DeMotte page, increased his hours August 16 by 5 hours per week (to 15 hours). This increase is part of the increase originally planned to take place in January, but it is evident that the library cannot be staffed adequately at present levels.

UPCOMING CONTINGENCY FUND EXPENDITURES

September 1992 Report

NOTE: This list shows only those expected expenditures not shown in the Construction Fund Financial Report. If already paid and reported, not listed here.

Date	Description	Library	Amount	Ok'd	Change Order Approved
Oct 91	Interior designer	R,D	\$1,034	x	-
Apr 28 92	Boiler make-up pipe/backflow preventer	D	\$751	x	
June 92	Add 1 1/4" conduit for phone data line	R	t & m		
June 92	Keystone for retaining wall	D	\$2,923		
June 92	Change in shelf arrangement	D	t & m		
July 92	Cement curb, n. side plaza by entrance	D	t & m		
June 92	Landscaping	D	\$11,740	x	x
June 92	Landscaping	R	\$10,000	x	x
Aug 92	Blank electric plates for unused comp.outlet	D	\$63	x	x
Aug 92	Increased lighting for alcove	D	\$300	x	x
Aug 92	Blacktopping, north side parking	D	\$1,000		
Aug 92	Blacktopping, Van Rens. strip	R	\$1,600		
Aug 92	Sidewalk	R	\$6,239		
Sept 92	Signage--add to allowance	R,D	\$5,000	x	
Sept 92	Refinishing wood furniture	R,D	\$4,940		
t 92	Painting metal furniture	R,D	\$1,140		
Sept 92	Black-top sidewalk south of building	D	?		
	Exterior lighting-staff,mtg rooms,south walk	D	?		
	Sod-west entrance	D	\$250		

Unspent Contingency Budget	\$161,425
Expected expenditures	\$46,980
Balance	\$114,445

JASPER COUNTY PUBLIC LIBRARY
FINANCIAL STATEMENT
SEPTEMBER 30, 1992

	Beginning Balance	Receipts This Month	Receipts Year-To-Date	Disbursements This Month	Disbursements Year-To-Date	Ending Balance
Operating Fund	120246.37	2772.85	315244.68	52840.68	515224.39	70178.54
Gift Funds						
DeMotte	4596.34	313.76	847.08	15.95	98.51	4894.15
Rensselaer	2813.72	1535.76	2645.56	100.04	429.45	4249.44
Wheatfield	767.01	0.00	271.94	12.76	448.90	754.25
Bond & Interest Funds						
Wheatfield	0.00	0.00	0.00	0.00	19199.11	0.00
Renss. & DeMotte	30082.45	0.00	248071.72	550.00	243579.33	29532.45
LIRF Fund	9349.73	0.00	0.00	0.00	9700.00	9349.73
Petty Cash Fund	120.00	0.00	0.00	0.00	0.00	120.00
Cash Change Fund	60.00	0.00	0.00	0.00	0.00	60.00
Reciprocal Borrowing Fund	0.00	0.00	0.00	0.00	0.00	0.00
Levy Excess Fund	0.00	0.00	0.00	0.00	0.00	0.00
Construction Fund	1238310.65	0.00	134389.41	281679.30	2470124.19	956631.35
Reserve for Insurance	843.10	0.00	0.00	-133.16	-637.54	976.26
P.E.R.F.	1479.50	0.00	0.00	-731.62	-185.41	2211.12
GARNISHMENTS	0.00	0.00	0.00	-160.00	-160.00	160.00
Total All Funds	1408668.87	4622.37	701470.39	334173.95	3257820.93	1079117.29

{-----BANK BALANCES-----}

DATE {30 SEP 92}

A1 {BANK ONE CHECKING	}	B1 {	59119.83}
A2 {CONSTRUCTION FUND SAVINGS ACCT}	}	B2 {	946045.65}
A3 {CERTIFICATE OF DEPOSIT #2	}	B3 {	.00}
A4 {FIRST OF AMERICA	}	B4 {	10695.79}
A5 {DEMOTTE STATE BANK	}	B5 {	28656.35}
A6 {INDIANA FEDERAL	}	B6 {	30217.87}
A7 {INDIANA NATIONAL BANK	}	B7 {	4381.80}
A8 {	}	B8 {	.00}
A9 {	}	B9 {	.00}
TOTAL		B10{	. 1079117.29}

APPROPRIATION REPORT

----- JASPER COUNTY PUBLIC LIBRARY -----

30 SEP 92

OPERATING FUND ACNT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	APPROPRIATION BALANCE	% SPENT Y-T-D
1.11	SALARY OF LIBRARIAN	35616.00	.00	35616.00	2968.00	25228.00	10388.00	71%
1.12	SALARY OF ASSISTANTS	295755.00	1005.00	296760.00	24808.06	207621.71	89138.29	70%
1.13	WAGES OF JANITORS	16021.00	.00	16021.00	1066.73	6897.73	9123.27	43%
1.21	EMPLOYER'S SHARE-FICA	26364.00	78.00	26442.00	2206.53	18340.95	8101.05	69%
1.22	UNEMPLOYMENT COMPENSATION	2068.00	.00	2068.00	.00	701.68	1366.32	34%
1.23	EMPLOYER'S CONTRIBUTION - PERF	20629.00	.00	20629.00	.00	13103.51	7525.49	64%
1.24	EMPLOYER'S CONTRIBUTION - INS.	6000.00	.00	6000.00	.00	639.88	5360.12	11%
1.31	OTHER PERSONAL SERVICES	2000.00	.00	2000.00	.00	.00	2000.00	0%
2.11	OFFICIAL RECORDS	800.00	.00	800.00	.00	505.98	294.02	63%
2.12	STATIONERY AND PRINTING	800.00	.00	800.00	.00	470.00	330.00	59%
2.13	OTHER OFFICE SUPPLIES	3250.00	.00	3250.00	231.64	1780.71	1469.29	55%
2.21	CLEANING & SANITATION SUPPLIES	3900.00	.00	3900.00	329.44	1531.75	2368.25	39%
2.22	FUEL, OIL & LUBRICANTS	100.00	.00	100.00	.00	7.65	92.35	08%
2.23	OTHER OPERATING SUPPLIES	100.00	.00	100.00	.00	.00	100.00	00%
2.31	BUILDING MATERIALS & SUPPLIES	600.00	.00	600.00	.00	103.46	496.54	17%
2.32	PAINT AND PAINTING SUPPLIES	200.00	.00	200.00	.00	84.21	115.79	42%
2.33	REPAIR PARTS	250.00	.00	250.00	.00	42.39	207.61	17%
2.41	LIBRARY SUPPLIES	8000.00	183.85	8183.85	179.51	4806.95	3376.90	59%
2.42	OTHER SUPPLIES	2000.00	.00	2000.00	6.47	414.86	1585.14	21%
3.11	CONSULTING SERVICES	500.00	.00	500.00	.00	.00	500.00	00%
3.12	ENGINEERING & ARCH. SERVICES	500.00	.00	500.00	.00	.00	500.00	00%
3.13	LEGAL SERVICES	1500.00	.00	1500.00	360.00	360.00	1140.00	24%
3.14	OTHER PROFESSIONAL SERVICES	7000.00	.00	7000.00	700.00	8404.25	-1404.25	120%
3.21	TELEPHONE	11000.00	.00	11000.00	740.89	6316.82	4683.18	57%
3.22	POSTAGE	4000.00	.00	4000.00	330.13	3423.71	576.29	86%
3.23	TRAVELING EXPENSE	4000.00	.00	4000.00	219.50	2345.95	1654.05	59%
3.24	PROFESSIONAL MEETINGS	4500.00	.00	4500.00	186.00	1473.90	3026.10	33%
3.25	FREIGHT	200.00	.00	200.00	.00	.00	200.00	00%
3.31	ADVERTISING & PUBLIC NOTICES	500.00	.00	500.00	198.22	382.78	117.22	77%
3.32	OTHER PRINTING	1000.00	.00	1000.00	.00	12.60	987.40	01%
3.41	OFFICIAL BONDS	800.00	.00	800.00	.00	100.00	700.00	13%
3.42	OTHER INSURANCE	9000.00	.00	9000.00	5064.21	13514.21	-4514.21	150%
3.51	GAS	7000.00	.00	7000.00	18.54	4262.42	2737.58	61%
3.52	ELECTRICITY	18000.00	.00	18000.00	693.53	12641.35	5358.65	71%
3.53	WATER	600.00	.00	600.00	117.56	594.26	5.74	99%
3.54	WASTE DISPOSAL SERVICES	688.00	.00	688.00	151.32	668.15	19.85	97%
3.61	BUILDING & STRUCTURES	5000.00	.00	5000.00	.00	641.19	4358.81	13%
3.62	EQUIPMENT	1000.00	.00	1000.00	266.00	1628.80	-628.80	163%
3.71	REAL ESTATE	.00	.00	.00	.00	.00	.00	00%
3.72	EQUIPMENT	1000.00	.00	1000.00	24.90	270.60	729.40	27%
3.91	DUES	900.00	.00	900.00	.00	270.00	630.00	03%
3.92	INTEREST ON TEMPORARY LOANS	.00	.00	.00	.00	.00	.00	00%
3.93	TAXES & ASSESSMENTS	.00	.00	.00	160.00	160.00	-160.00	160%
3.94	TRANSFER TO LRF	25000.00	-25000.00	.00	.00	.00	.00	00%
3.95	LAWN CARE	5400.00	.00	5400.00	200.00	1099.00	4301.00	20%
3.96	PETTY CASH	120.00	.00	120.00	.00	.00	120.00	00%
3.97	INTERVIEWING & MOVING EXP.	250.00	.00	250.00	.00	.00	250.00	00%
3.98	MAINTENANCE CONTRACTS	21600.00	.00	21600.00	101.75	7643.96	13956.04	35%
4.1	LAND	.00	.00	.00	.00	.00	.00	00%
4.2	BUILDINGS	.00	.00	.00	.00	.00	.00	00%
4.3	IMPROVEMENTS OTHER THAN BUILD.	.00	25000.00	25000.00	.00	25000.00	.00	100%
4.4	FURNITURE & EQUIPMENT	15000.00	1056.25	16056.25	2112.71	19199.22	-3142.97	120%
4.51	BOOKS	105000.00	12398.96	117398.96	8563.12	84924.04	32474.92	72%
4.52	PERIODICALS & NEWSFAPERS	27000.00	5301.40	32301.40	463.49	27503.51	4797.89	85%
4.53	NONPRINTED MATERIALS	22000.00	781.91	22781.91	372.43	10102.25	12679.66	44%
	-TOTAL-	724511.00	20805.37	745316.37	52840.68	515224.39	230091.98	69%

RECEIPT BREAKDOWN

SEPTEMBER 30, 1992

	Receipts This Month	Receipts Year-To-Date
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LIBRARY and FEES.....	1504.23	10268.38
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	This Month	Year-To-Date
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DeMotte	625.35	3031.70
Rensselaer	558.58	4408.24
Wheatfield	320.30	2828.44

PHOTOCOPIES.....	562.05	4906.86
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DeMotte	280.75	1748.10
Rensselaer	158.35	1928.85
Wheatfield	122.95	1229.94

CARDS.....	12.50	210.50
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DeMotte	10.50	118.00
Rensselaer	2.00	78.50
Wheatfield	0.00	14.00

GIFT FUNDS.....	1849.52	3764.58
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DeMotte	313.76	847.08
Rensselaer	1535.76	2645.56
Wheatfield	0.00	271.94

INTEREST.....	507.80	142349.30
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TAXES.....	0.00	517421.27
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Local Option/Cert.Shares	0.00	82974.00
Local Option/Prop.Tax Cr.	0.00	7910.00
Property Tax	0.00	381196.56
Financial Institution Tax	0.00	1427.50
License Excise Tax	0.00	41146.69
State Distribution	0.00	2766.52

REFUNDS.....	186.27	3289.36
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ILL Postage	51.07	612.39
AT&T--equip.rent	0.00	20.85
Martin--phone call	0.00	3.00
ALSA II--conf.can.	0.00	128.00
Lake Co.Pub.Lib.	0.00	39.95
Ira Mast-electric	0.00	1412.18
Century Ins.Agency	0.00	716.00
Wheatfield Lions Club	0.00	205.92
NW Ind. Tele. Co.	0.00	15.87
POST TRIBUNE	135.20	135.20

SALE OF RENSSELAER BUILDING.....	0.00	1.00
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TOTAL RECEIPTS

1622 27

602211 25

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 SEP 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
002284	5871	BACHMAN, CAROL	202.28	10 SEP 92	PAYROLL
002286	5861	PAULA L. BAUGH	350.43	10 SEP 92	PAYROLL
002287	5869	MARLENE BEEDLE	158.86	10 SEP 92	PAYROLL
002288	5845	JULIE BRAY	609.78	10 SEP 92	PAYROLL
002289	5853	GLENDA BROWN	445.77	10 SEP 92	PAYROLL
002290	5866	MELISSA BUTTER	76.45	10 SEP 92	PAYROLL
002291	5859	RENEE CARR	279.02	10 SEP 92	PAYROLL
002292	5858	MARK CASSELLO	68.87	10 SEP 92	PAYROLL
002293	5857	LYNN DAUGHERTY	974.42	10 SEP 92	PAYROLL
002294	5867	JULIE EISELE	78.51	10 SEP 92	PAYROLL
002295	5846	CHARLOTTE FAGEN	541.70	10 SEP 92	PAYROLL
002296	5864	PAMELA FERBER	740.03	10 SEP 92	PAYROLL
002297	5865	KIMBERLY GARWOOD	742.56	10 SEP 92	PAYROLL
002298	5862	ROSE E. HOWARD	414.85	10 SEP 92	PAYROLL
002299	5863	KRISTIN JOHNSON	89.38	10 SEP 92	PAYROLL
002300	5875	GAIL M. JUNG	516.72	10 SEP 92	PAYROLL
002301	5854	DIANA KODY	80.92	10 SEP 92	PAYROLL
002302	5849	JOAN KOFANDA	317.63	10 SEP 92	PAYROLL
002303	5873	SUSAN F. LINTNER	72.71	10 SEP 92	PAYROLL
002304	05844	MARY K. MARTIN	807.73	10 SEP 92	PAYROLL
002305	5870	CAROL MITCHELL	190.63	10 SEP 92	PAYROLL
002306	5874	NANCY J. MONTEMAYER	125.71	10 SEP 92	PAYROLL
002307	5868	CYNTHIA MUSCH	303.94	10 SEP 92	PAYROLL
002308	5851	KATHLEEN PADGITT	382.09	10 SEP 92	PAYROLL
002309	5852	BONNIE POWELL	307.32	10 SEP 92	PAYROLL
002310	5847	SHARON SCHULENBERG	435.59	10 SEP 92	PAYROLL
002311	5872	AMY SIGMAN	72.71	10 SEP 92	PAYROLL
002312	5855	EILEEN SPURGEON	108.28	10 SEP 92	PAYROLL
002313	5848	JILL TACHTIRIS	443.47	10 SEP 92	PAYROLL
002314	5856	ELIZABETH THONE	150.33	10 SEP 92	PAYROLL
002315	5860	WHITED, AMBER	214.44	10 SEP 92	PAYROLL
002316	5850	DIANE WIERS	410.86	10 SEP 92	PAYROLL
002319	5914	BACHMAN, CAROL	184.69	25 SEP 92	PAYROLL
002320	5904	PAULA L. BAUGH	350.43	25 SEP 92	PAYROLL
002321	5912	MARLENE BEEDLE	160.73	25 SEP 92	PAYROLL
002322	5888	JULIE BRAY	609.78	25 SEP 92	PAYROLL
002323	5896	GLENDA BROWN	445.77	25 SEP 92	PAYROLL
002324	5909	MELISSA BUTTER	87.66	25 SEP 92	PAYROLL
002325	5902	RENEE CARR	280.81	25 SEP 92	PAYROLL
002326	5901	MARK CASSELLO	100.99	25 SEP 92	PAYROLL
002327	5900	LYNN DAUGHERTY	974.42	25 SEP 92	PAYROLL
002328	5910	JULIE EISELE	78.51	25 SEP 92	PAYROLL
002329	5889	CHARLOTTE FAGEN	541.70	25 SEP 92	PAYROLL
002330	5907	PAMELA FERBER	740.03	25 SEP 92	PAYROLL
002331	5908	KIMBERLY GARWOOD	742.56	25 SEP 92	PAYROLL
002332	5905	ROSE E. HOWARD	412.33	25 SEP 92	PAYROLL
002333	5906	KRISTIN JOHNSON	52.95	25 SEP 92	PAYROLL
002334	5918	GAIL M. JUNG	516.72	25 SEP 92	PAYROLL

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----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 SEP 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
002335	5897	DIANA KOBY	128.95	25 SEP 92	PAYROLL
002336	5892	JOAN KOPANDA	313.53	25 SEP 92	PAYROLL
002337	5916	SUSAN F. LINTNER	72.71	25 SEP 92	PAYROLL
002338	05887	MARY K. MARTIN	807.73	25 SEP 92	PAYROLL
002339	5913	CAROL MITCHELL	190.63	25 SEP 92	PAYROLL
002340	5917	NANCY J. MONTEMAYER	113.32	25 SEP 92	PAYROLL
002341	5911	CYNTHIA MUSCH	269.96	25 SEP 92	PAYROLL
002342	5894	KATHLEEN PADGITT	382.09	25 SEP 92	PAYROLL
002343	5895	BONNIE POWELL	307.32	25 SEP 92	PAYROLL
002344	5890	SHARON SCHULENBERG	454.14	25 SEP 92	PAYROLL
002345	5915	AMY SIGMAN	83.92	25 SEP 92	PAYROLL
002346	5898	EILEEN SPURGEON	86.62	25 SEP 92	PAYROLL
002347	5891	JILL TACHTIRIS	443.47	25 SEP 92	PAYROLL
002348	5899	ELIZABETH THONE	166.83	25 SEP 92	PAYROLL
002349	5903	WHITED, AMBER	177.69	25 SEP 92	PAYROLL
002350	5893	DIANE WIERS	410.86	25 SEP 92	PAYROLL
011143	05773	ACE HARDWARE	19.81	01 SEP 92	JANITORIAL SUPPLIES-DEMOTTE
011144	05774	THE ATHLETIC INSTITUTE	85.41	01 SEP 92	VIDEOCASSETTES
011145	05775	AVC CORPORATION	88.75	01 SEP 92	SERVICE AGREEMENT
011146	05776	BAKER & TAYLOR	313.25	01 SEP 92	BOOKS
011147	05777	BAKER & TAYLOR	7199.43	1 SEP 92	BOOKS
011147	05931	BAKER & TAYLOR	7199.43	01 SEP 92	BOOKS
011148	05778	PAULA BAUGH	7.50	01 SEP 92	MILEAGE
011149	05779	BRODART CO.	249.51	01 SEP 92	LIBRARY SUPPLIES & SERVICING
011150	05780	CAREER TRACK INC.	49.00	01 SEP 92	PROFESSIONAL MEETINGS
011151	05781	CHILDRENS PRESS	217.54	01 SEP 92	BOOKS
011152	05782	DEMOTTE OFFICE SUPPLY	15.81	01 SEP 92	OFFICE SUPPLIES
011153	05783	DICK JOLINK	100.00	01 SEP 92	LAWNMOWING-DEMOTTE
011154	05784	DIRECTORIES AMERICA	30.50	01 SEP 92	BOOKS
011155	05785	EBSCO SUBSCRIPTION SERVICES	6.54	01 SEP 92	MAGAZINES
011156	05786	ELECTROLUX	19.75	01 SEP 92	JANITORIAL SUPPLIES
011156	05928	ELECTROLUX	19.75	01 SEP 92	JANITORIAL SUPPLIES
011157	05788	ENCYCLOPAEDIA BRITANNICA ED.	14.79	01 SEP 92	BOOKS
011158	05789	FACTS ON FILE, INC.	44.94	01 SEP 92	BOOKS
011159	05790	FAGEN PHARMACY	6.47	01 SEP 92	PICTURES
011160	05792	CHERYL A. WITTY	130.00	01 SEP 92	OTHER PROFESSIONAL SERVICES
011161	05793	GAIL JUNG	11.00	01 SEP 92	MILEAGE
011162	05794	GAIL JUNG	40.13	01 SEP 92	PETTY CASH-RENSSELAER
011163	05795	GLENDA BROWN	43.25	01 SEP 92	MILEAGE
011164	05796	HAINES & COMPANY, INC.	224.37	01 SEP 92	BOOKS
011165	05797	HERITAGE OFFICE PRODUCTS, IN	2493.18	01 SEP 92	OFFICE SUP., EQUIPMENT, REPA
011166	05800	HIGHSMITH CO. INC.	294.20	01 SEP 92	PROCESSING SUPPLIES
011167	05801	CYNTHIA MUSCH	46.75	01 SEP 92	MILEAGE-REFERENCE WORKSHOP-P
011168	05802	HP PRODUCTS CORP.	251.48	01 SEP 92	JANITORIAL SUPPLIES
011169	05803	INDIANA STATE LIBRARY	24.00	01 SEP 92	VIDEOCASSETES
011170	05804	INGRAM	263.02	01 SEP 92	VIDEOCASSETES
011171	05805	KANKAKEE VALLEY POST NEWS	36.06	01 SEP 92	ADVERTISEMENT-OPENING-DEMOTT
011172	05806	JASPER COUNTY ABSTRACT COMPA	50.00	01 SEP 92	DEEDS-WHEATFIELD LIBRARY & S

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----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 SEP 92

PAGE 3

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation	
011173	05807	JOURNAL AND COURIER	58.50	01 SEP 92	NEWSPAPER SUBSCRIPTION-RENS	
011174	05808	LYNN DAUGHERTY	49.53	01 SEP 92	MILEAGE-BOOKS-EQUIPMENT	
011175	05809	MARGE HONNER	13.00	01 SEP 92	MILEAGE	
011176	05810	MARY E. CROSS	26.00	01 SEP 92	BOOKS	
011177	05811	MARY K. MARTIN	76.00	01 SEP 92	MILEAGE	
011178	05812	NIALSA	45.00	01 SEP 92	WORKSHOP-WIERS,KOPANDA,FAGEN	
011179	05813	ODMS DISPOSAL SERVICE INC.	13.00	01 SEP 92	TRASH REMOVAL-DEMOTTE	
011180	05814	PAM FERBER	6.00	01 SEP 92	WORKSHOP-BACHMAN,MUSCH REGIS	
011181	05815	PAS-TIME BOOKS	104.90	01 SEP 92	BOOKS	
011182	05816	PHILIP HOWARD	100.00	01 SEP 92	LAWN CARE & MAINTENANCE REPA	
011183	05817	POSTMASTER GENERAL	290.00	01 SEP 92	1000-\$.29 STAMPS	
011184	05818	POST TRIBUNE	135.20	01 SEP 92	SUBSCRIPTION-ANNUAL-DEMOTTE	
011185	05819	REED REFERENCE PUBLISHING	218.55	01 SEP 92	BOOKS	
011186	05820	RENSSELAER REPUBLICAN	48.60	01 SEP 92	CLASSIFIED ADS-ADM. ASST & C	
011187	05822	RENSSELAER REPUBLICAN	162.16	01 SEP 92	CLASSIFIED ADS & BUDGET NOTI	
011188	05823	R W POOL CO., INC.	38.40	01 SEP 92	PAPER TOWELS-WHEATFIELD	
011189	05824	SECURITY COURIERS, INC.	360.00	01 SEP 92	TRANSPORT BETWEEN BRANCHES	
011190	05825	SIMON & SCHUSTER SCHOOL GROU	17.73	01 SEP 92	BOOKS	
011190	05933	SIMON & SCHUSTER SCHOOL GROU	17.73	01 SEP 92	BOOKS	
011191	05826	T & J REPAIR	520.00	01 SEP 92	CLEANING SERV.-RENSSELAER	
011192	05827	TEETERS CULLIGAN	44.70	01 SEP 92	COOLER RENTAL & WATER	
011193	05828	THE TIMES	21.25	01 SEP 92	SUBSCRIPTION-DEMOTTE	
011194	05829	TRI-TEL COMMUNICATIONS	9.60	01 SEP 92	TELEPHONE-WHEATFIELD	
011195	05830	TOWN & COUNTRY MUTUAL INS. C	6018.21	01 SEP 92	WORKMEN'S COMP-BUILDINGS COV	
011196	05831	UNIVERSITY MICROFILMS INTERN	135.00	01 SEP 92	SUBSCRIPTION-JAN.1993-DEC.199	
011197	05833	TOWN & COUNTRY MUTUAL INS. C	5064.21	01 SEP 92	WORKMEN'S COMP.- BUILDINGS C	
NSIR. FUND	011198	05834	TOWN & COUNTRY MUTUAL INS. C	954.00	01 SEP 92	NEW LIBRARY BLDG. COVERAGE
	011199	05835	USA TODAY	107.00	01 SEP 92	MAGAZINE SUBSCRIPTION-DEMOTT
	011200	05836	VAN STRICKLIN	20.00	01 SEP 92	REPAIR TAPES-DEMOTTE
	011201	05837	CIRCLE "R" ELECTRIC, INC.	25422.00	01 SEP 92	DEMOTTE & RENSSELAER CONST.
	011202	05838	CIRCLE "R" MECHANICAL, INC.	60260.50	01 SEP 92	DEMOTTE & RENSSELAER BUILDIN
	011203	05839	COMMERCIAL OFFICE ENVIRONMEN	23741.00	01 SEP 92	FURNITURE & EQUIPMENT-RENS.&
	011204	05840	IRA C. MAST & SON, INC.	180480.00	01 SEP 92	DEMOTTE & RENSSELAER CONSTRU
	011205	05841	KV LAND IMPROVEMENTS, INC.	1160.00	01 SEP 92	INSTALLED STORM SEWER & DOWNS
	011206	05842	LTD LAURA THOMANN DESIGN	247.50	01 SEP 92	INTERIOR DESIGN SERVICES
	011207	5876	BANK ONE	3650.49	10 SEP 92	FICA & FED TAX WITHHELD 10 S
	011208	05877	BANK ONE, INDIANAPOLIS, NA	550.00	10 SEP 92	ANNUAL REGISTAR & PAYING AGE
	011209	05878	DISTRICT 1 - ILF	50.00	10 SEP 92	PROF. MTG.-FAGEN, FERBER, WI
	011210	05879	HAMMOND PUBLIC LIBRARY -- HO	36.00	10 SEP 92	PROF. MTG.-DAUGHERTY,HONNER,
	011211	05881	INDIANA DEFERRED COMPENSATIO	72.50	10 SEP 92	WITHHELD FROM 10 SEP 92 PAYR
	011212	05882	NIPSCO	477.66	10 SEP 92	WHEATFIELD-UTILITIES
	011213	05883	NORTHWESTERN INDIANA TELEPHO	135.68	10 SEP 92	DEMOTTE PHONE
	011214	05884	TOWN OF DEMOTTE	18.72	10 SEP 92	DEMOTTE-SEWER SERVICE
	011215	05885	TREASURER OF JASPER COUNTY	80.00	10 SEP 92	GARNISHMENT 10 SEP 92
	011216	05886	UNITED TELEPHONE COMPANY	371.47	10 SEP 92	RENSSELAER-PHONE
	011217	5919	BANK ONE	3638.46	25 SEP 92	FICA & FED TAX WITHHELD 25 S
	011218	05920	INDIANA DEPARTMENT OF REVENU	1186.75	25 SEP 92	STATE & COUNTY TAX WITHHELD
	011219	05921	INDIANA DEFERRED COMPENSATIO	72.50	25 SEP 92	WITHHELD FROM 25 SEP 92 PAYR

VSTRUCTION
FUND

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 SEP 92

PAGE 4

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
011220	05922	TREASURER OF JASPER COUNTY	80.00	25 SEP 92	GARNISHMENT 25 SEP 92
011221	05923	AT&T	99.66	25 SEP 92	TELEPHONE-DEMOTTE
011222	05924	CITY OF RENSSELAER	464.77	25 SEP 92	RENSSELAER UTILITIES
011223	05925	UNITED TELEPHONE COMPANY	124.48	25 SEP 92	TELEPHONE-RENSSELAER
COR. ENTR	05821	RENSSELAER REPUBLICAN	-48.60	01 SEP 92	TO CORRECT VOUCHER 05820
COR. ENTR	05832	TOWN & COUNTRY MUTUAL INS. C	-6018.21	01 SEP	TO CORRECT VOUCHER 05830
COR. ENTR	05927	ELECTROLUX	-19.75	01 SEP 92	TO CORRECT VOUCHER #05786
COR. ENTR	05929	BAKER & TAYLOR	-7199.43	01 SEP 92	TO CORRECT VOUCHER #05777
COR. ENTR	05932	SIMON & SCHUSTER SCHOOL GROU	-17.73	01 SEP 92	CORRECT VOUCHER #05825
VOID	05843	THE L.O.M. CORPORATION	-10585.70	01 SEP 92	VOID VOUCHER #05551, CHECK #011048
VOID	05934	DIRECTORIES AMERICA	-30.50	01 SEP 92	VOID VOUCHER #05784, CHECK #011154
--TOTAL AMOUNT OF CLAIMS--			334173.95		

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 4 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 334173.95. Dated 05 OCT 92.

CHECK REGISTER
----- JASPER COUNTY PUBLIC LIBRARY -----
301 N. VAN RENSSELAER STREET
RENSSELAER, IN 47978
05 OCT 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
011224	05935	A AND R NEWS AGENCY	83.70	05 OCT 92	SUBSCRIPTIONS-6 MONTHS-RENS
011225	05937	ACE HARDWARE	19.64	05 OCT 92	CLEANING SUPPLIES & REPAIR P
011226	05938	ASSOCIATED LIBRARIES, INC.	28.34	05 OCT 92	BOOKS
011227	05939	AVC CORPORATION	88.75	05 OCT 92	SERVICE CONTRACT
011228	05940	BAKER & TAYLOR	1126.28	05 OCT 92	BOOKS
011229	05941	BAKER & TAYLOR	3732.29	05 OCT 92	BOOKS
011230	05942	BEN FRANKLIN	17.75	05 OCT 92	LIBRARY & CLEANING SUPPLIES
011231	05943	BETTER CONTAINERS MFG. CO. I	308.92	05 OCT 92	LIBRARY SUPPLIES-RENS-DEMOTT
011232	05944	BIERMA HARDWARE	12.37	05 OCT 92	CLEANING SUPPLIES-REPAIR FAR
011233	05945	BRODART CO.	544.19	05 OCT 92	SYSDAC & BOOK HOLDERS
011234	05946	CAREER TRACK INC.	132.00	05 OCT 92	SEMINAR-WHITED, CARR, KOFANDA
011235	05947	CENTURY INSURANCE AGENCY, IN	2380.00	05 OCT 92	BOILER POLICY-DEM-RENS & UMB
011236	05948	CHARLOTTE FAGEN	135.50	05 OCT 92	MILEAGE
011237	05949	CHILDRENS PRESS	55.47	05 OCT 92	BOOKS
011238	05950	CITY OF RENSSELAER	125.00	05 OCT 92	DEPOSITS FOR SERVICE-207 SUS
011239	05951	CONSOLIDATED INSURANCE AGENC	100.00	05 OCT 92	BOND-GAIL JUNG, ADMINISTRATI
011240	05952	CUSTOM LAWN CARE	105.00	05 OCT 92	LAWN CARE & MAINTENANCE-RENS
011241	05953	DAVIDSON TITLES INC.	20.95	05 OCT 92	BOOKS
011242	05954	DEMCO	459.02	05 OCT 92	LIBRARY & AV SUPPLIES
011243	05955	FAGEN PHARMACY	12.27	05 OCT 92	PHOTO PROCESSING, ERASERS, GL
011244	05956	DEYOUNG PLUMB, HTG, & AIR CO	36.00	05 OCT 92	AC SERVICE-WHEATFIELD
011245	05957	GAIL JUNG	11.00	05 OCT 92	MILEAGE
011246	05958	GAIL JUNG	35.91	05 OCT 92	PETTY CASH-RENSSELAER-POSTAG
011247	05959	HERITAGE OFFICE PRODUCTS, IN	669.21	05 OCT 92	SERVICE CONTRACT & SUPPLIES-
011248	05960	HIGHSMITH CO. INC.	10.17	05 OCT 92	POST-IT NOTES
011249	05961	HOOB'S	1.99	05 OCT 92	OFFICE SUPPLIES
011250	05962	HP PRODUCTS CORP.	639.34	05 OCT 92	JANITORIAL SUPPLIES-DEM-RENS
011251	05963	JACOBSENS	60.72	05 OCT 92	BINDERS, PRINTWHEELS, 3-WHOL
011252	05964	JOAN KOFANDA	27.50	05 OCT 92	MILEAGE TO WORKSHOP
011253	05965	JULIE BRAY	11.00	05 OCT 92	MILEAGE
011254	05966	KANKAKEE VALLEY HIGH SCHOOL	60.00	05 OCT 92	YEARBOOK ADVERTISING
011255	05967	LEGAL DIRECTORIES PUBLISHING	53.81	05 OCT 92	BOOKS
011256	05968	LYNN DAUGHERTY	77.25	05 OCT 92	MILEAGE & PROF. MEETING-DIST
011257	05969	MARY K. MARTIN	53.50	05 OCT 92	MILEAGE
011258	05970	MOOLENAAR & HUGHES	45.00	05 OCT 92	LAWN CARE & MAINTENANCE
011259	05971	NATIONAL GEOGRAPHIC SOCIETY	11.90	05 OCT 92	BOOKS
011260	05972	NEWSBANK	62.50	05 OCT 92	OFFICE SUPPLIES
011261	05973	NIALSA	16.00	05 OCT 92	MARC WORKSHOP-MARTIN & PADGI
011262	05974	NIPSCO	1958.74	05 OCT 92	UTILITY SERVICE-DEMOTTE
011263	05975	NORTHWEST IND. GENEALOGICAL	40.00	05 OCT 92	BOOKS
011264	05976	ODMS DISPOSAL SERVICE INC.	52.84	05 OCT 92	TRASH REMOVAL-DEMOTTE
011265	05977	PAM FERBER	38.41	05 OCT 92	MILEAGE & POSTAGE (BOOK LEAS
011266	05978	PAS-TIME BOOKS	61.11	05 OCT 92	BOOKS
011267	05979	PERMA-BOUND	204.02	05 OCT 92	BOOKS
011268	05980	PHILIP HOWARD	158.00	05 OCT 92	LAWN CARE & MAINTENANCE-DEMO
011269	05981	POSTMASTER GENERAL	63.00	05 OCT 92	STAMPS
011270	05982	QUEEN CITY UNIFORMS	20.85	05 OCT 92	BADGES
011271	05983	QUILL	263.82	05 OCT 92	OFFICE SUPPLIES

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----
 301 N. VAN RENSSELAER STREET
 RENSSELAER, IN 47978
 05 OCT 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
011272	05984	SCHULTZ TV & ELECTRONICS	17.95	05 OCT 92	REWINDER-WHEATFIELD
011273	05985	RENSSELAER REPUBLICAN	37.26	05 OCT 92	CLASSIFIED AD-CLERK FOR RENS
011274	05986	CHAMPION MAP	171.00	05 OCT 92	MAPS-DEMOTTE
011275	05987	RENSSELAER CENTRAL HIGH SCHO	55.00	05 OCT 92	YEARBOOK ADVERTISING
011276	05988	R W POOL CO., INC.	19.81	05 OCT 92	PAPER TOWELS
011277	05989	SECURITY COURIERS, INC.	420.00	05 OCT 92	TRANSPORT SERVICE BETWEEN BR
011278	05990	SIMON & SCHUSTER SCHOOL GROU	34.37	05 OCT 92	BOOKS
011279	05991	T & J REPAIR	740.82	05 OCT 92	CLEANING SERVICE-RENSSELAER
011280	05992	TEETERS CULLIGAN	55.10	05 OCT 92	COOLER RENTAL & WATER
011281	05993	THE LIBRARY STORE, INC.	44.85	05 OCT 92	END BOOK LABELS
011282	05994	THE TIMES	11.00	05 OCT 92	NEWSPAPER-THRU 10/18-DEMOTTE
011283	05995	THE WALL STREET JOURNAL	139.00	05 OCT 92	RENS.-SUBSCRIPTION-(1/93 TO
011284	05996	TRI-TEL COMMUNICATIONS	1.94	05 OCT 92	LONG DISTANCE SERVICE
011285	05997	VAN STRICKLIN	50.00	05 OCT 92	VIDEO TAPE REPAIRS
011286	05998	UPSTART	126.45	05 OCT 92	LIBRARY SUPPLIES-DEMOTTE & W
COR. ENTR	05999	TREASURER OF JASPER COUNTY	-80.00	05 OCT 92	TO CORRECT VOUCHER #05885
011215	06000	TREASURER OF JASPER COUNTY	80.00	05 OCT 92	WITHHELD FOR PROPERTY TAX
COR. ENTR	06001	TREASURER OF JASPER COUNTY	-80.00	05 OCT 92	TO CORRECT VOUCHER #05922
011220	06002	TREASURER OF JASPER COUNTY	80.00	05 OCT 92	PROPERTY TAXES WITHHELD 25 9
011287	06003	ACE HARDWARE	265.18	05 OCT 92	SPRINKLERS & HOSES - LADDER
011288	06004	BLACKWELL NORTH AMERICA, INC	410.06	05 OCT 92	AUTOMATION
011289	06005	CIRCLE "R" ELECTRIC, INC.	24613.62	05 OCT 92	DEMOTTE & RENS. BUILDING PRO
011290	06006	CIRCLE "R" MECHANICAL, INC.	40400.00	05 OCT 92	DEMOTTE & RENS. BUILDING PRO
011291	06007	COMMERCIAL OFFICE ENVIRONMEN	13221.72	05 OCT 92	BUILDING EQUIPMENT-DEMOTTE &
011292	06008	COAST TO COAST	4.38	05 OCT 92	PAPER TOWEL HOLDERS-DEM. & R
011293	06009	HERITAGE OFFICE PRODUCTS, IN	180.31	05 OCT 92	RENS. & DEM. BLDG. PROJECTS-
011294	06010	HIGHSMITH CO. INC.	1139.50	05 OCT 92	CONSTR. PROJ.-DEMOTTE EQUIPM
011295	06011	HP PRODUCTS CORP.	2955.20	05 OCT 92	MATS, SCRUBBERS, VACUUM-BLDG
011296	06012	HUBINGER LANDSCAPING CORPORA	13796.60	05 OCT 92	LANDSCAPING-DEMOTTE BUILDING
011297	06013	IRA C. MAST & SON, INC.	251053.00	05 OCT 92	DEMOTTE & RENSSELAER CONSTRU
011298	06014	LTD LAURA THOMANN DESIGN	105.00	05 OCT 92	INTERIOR DESIGN SERVICE-RENS
011299	06015	LYNN DAUGHERTY	51.88	05 OCT 92	SOAKER HOSES-DEMOTTE BLDG. P
011300	06016	OFFICE PAVILION	5715.20	05 OCT 92	CHAIRS-RENS. & DEMOTTE
011301	06017	RATIO ARCHITECTS, INC.	5736.09	05 OCT 92	RENSSELAER & DEMOTTE BUILDIN
011302	06018	RMG CONSULTANTS, INC.	5450.00	05 OCT 92	AUTOMATION

--TOTAL AMOUNT OF CLAIMS-- 381253.32

INSTRUCTION
FUND

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 2 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 381253.32. Dated 05 OCT 92.

JASPER COUNTY PUBLIC LIBRARY CONSTRUCTION FUND
Rensselaer and DeMotte Projects

Date Paid	Vouch No.	Check No.	Paid To	Explanation	TOTAL	Construct Costs	Construct Contingency	Furnishing Loose Equi	Const. Ins.	Borings, Permits, Surveys, Printing	Architect Fee, Exp	Attorney Fee, Exp	L. Therber	Off. Stat.	Jack Kellogg	Comp & Automa.	Bond Exp., Legal Not
EXPENSES TO DATE					2764242 \$2,764,209	\$2,379,982	\$24,771	\$9,711	\$9,400	\$24,382	199611 \$199,577	\$49,637	\$12,000	\$0	\$29,630	\$17,523	\$7,594
AUG 92	11121	5688	Affordable Com	Telephone system	\$745		\$745										
	11122	5689	Gaylord Bros	Data conversion	\$45,793											\$45,793	
	11123	5690	LTD	Interior designer	\$450		\$450										
SEP 92	11198	5834	Town & Country Mut.	Constr. Insurance	\$954				\$954								
	11201	5837	Circle R Electric	Construction	\$25,422	\$25,422											
	11202	5838	Circle R Mechanic.	Construction	\$60,260	\$60,260											
	11203	5839	Commercial Off. Env.	Furnishings	\$23,741			\$23,741									
	11204	5840	Ira C. Mast	Construction	\$180,480	\$180,480											
	11205	5841	KV Land Improve.	Drain tiles-D	\$1,160		\$1,160										
	11206	5842	LTD	Interior design	\$248		\$248										
	Void	5843	L O M	Architect fees	(\$10,586)		(\$909)			(\$3,200)	(\$6,476)						
TOTAL AMOUNT BUDGET ED					\$3,900,000	\$3,080,614	\$139,259	\$175,000	\$20,000	\$25,000	\$217,000	\$50,000	\$12,000	\$2,000	\$50,000	\$121,127	\$8,000
INTEREST TO DATE					\$149,539		\$49,539									\$100,000	
TOTAL TO SPEND					\$4,049,539	\$3,080,614	\$188,798	\$175,000	\$20,000	\$25,000	\$217,000	\$50,000	\$12,000	\$2,000	\$50,000	\$221,127	\$8,000
Amount Spent To Date					\$3,092,876	\$2,646,144	\$26,464	\$33,452	\$10,354	\$21,182	\$193,101	\$49,637	\$12,000	\$0	\$29,630	\$63,316	\$7,594
Balance					\$956,663	\$434,470	\$162,334	\$141,548	\$9,646	\$3,818	\$23,899	\$363	\$0	\$2,000	\$20,370	\$157,811	\$406

CIRCULATION STATISTICS

	RENSSELAER					DEMOTTE					WHEATFIELD					
	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	
	V	T	V	T	I	V	T	V	T	I	V	T	V	T	I	
	O	I	O	I	R	O	I	O	I	R	O	I	O	I	R	
	L	T	L	T	C	L	T	L	T	C	L	T	L	T	C	
	U	L	U	L	U	U	L	U	L	U	U	L	U	L	U	
	M	E	M	E	L	M	E	M	E	L	M	E	M	E	L	
September 1992	E		E		ATION	E		E		ATION	E		E		ATION	
XX																
ADULT BOOKS																
Fiction	60	60	3	3	1807	68	68	4	4	1806	36	36			714	
Non-Fiction	46	22	1	1	1232	60	47	1	1	1338	37	25	1	1	603	
CHILDREN'S BK																
Fiction	60	60	7	6	1546	41	41	43	43	2490	26	26			782	
Non-fiction	21	20	9	9	642	6	6			540	26	26			272	
MAGAZINES																
					333					726					245	
GRAPHIC MATER'L																
Puzzles, Prints, Games, Filmstrip					41					1						
MICROFORMS																
() R'CRDGS	121	103	2	2	475	16	16			361	27	27			205	
SOFTWARE																
PAMPHLETS	205	205			128	73	73	1	1	64	9	9	1	1	4	
VHS's					768					651					710	
EQUIPMENT																
										2						
TOTAL	308	265	22	21	6972	191	178	48	48	7979	152	140	1	1	3535	
XX																
PERCENT																
Increase										32%					5%	
Decrease					-4%											
END OF MONTH:																
	RENSSELAER					DEMOTTE					WHEATFIELD					TOTAL
TOTAL MATERIALS OWNED	37819					23981					18555					80355
TOTAL TITLES OWNED	34336					22472					16842					73650
XX																
MONTHLY SYSTEM STATISTICS																
Circulation						1991					1992					
Daily Average						16718					18486					11%
January to date																
Total Circulation						167802					166384					-1%
Rensselaer	day					279										
Demotte	day					319										
Wheatfield	day					141										

[illegible]

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT
September 1992

	RENSSELAER	DEMOTTE	WHEATFIELD	TOTAL
REGISTRATIONS				
Borrowers--Beginning of month:				13494
Resident	78	126	63	267
Non-resident				0
Expired cards	71	46	43	160
Non-resident, expired				0
Total Registered				13601

REFERENCE QUESTIONS

Telephone				
Directional	211	131	174	516
Reference	159	207	127	493
In-person				
Directional	283	143	264	690
Reference	242	502	223	967
Total	895	983	788	2666
INTRALIB.LOAN ITEMS FILLED	54	137	35	226

LOCAL HISTORY

In person	14
Microfilms used	9
Letters	3

IN-HOUSE USE OF HARDWARE/SOFTWARE

Computer agreements	62	32
Software used	75	41
VCR Use		
Microforms	6	
Other		

XX

INTERLIBRARY LOANS(SYSTEM)

Requests made for:	96	70	3
Items rec'd for:	86	68	6
Items outstanding:	10	2	-3
Items from Ind. libs.	76	48	4

Items requested by other libraries

Items supplied to other libraries

Info requests answd for other libs

Info requests sent

JASPER COUNTY PUBLIC LIBRARY PROGRAMS

SEPTEMBER 1992

	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
Children's Programs (0-13)		10	4	14
Number attending		179	38	217
YA Programs (14-17)				0
Number attending				0
Adult Programs	1		1	2
Number attending	16		27	43
Senior Citizen Programs				0
Number attending				0
TOTAL NUMBER OF PROGRAMS	1	10	5	16
TOTAL PERSONS ATTENDING	16	179	65	260

AGENDA.....NOVEMBER 2, 1992
Monthly Meeting DE MOTTE Library
Jasper County Public Library Board of Trustees
7:00 PM

1. Minutes
2. Bills/Financial reports
 - 2.1 Bills to be allowed/Paychecks
 - 2.2 Financial statements
3. Automation project
4. Library Hours for 1993
5. Fine Free Month
6. Policies: Meeting Room, Study Room, Computer
7. Loan Due Dates
8. Director's report
9. Building project report
10. 1993 slate of officers
11. Rensselaer Business
12. Wheatfield Business
13. DeMotte Business
 - 13.1 Meeting room use requests
14. Adjournment

MINUTESOCTOBER 5, 1992
Jasper County Public Library Board Meeting New Rensselaer Library
7:00 PM

Present: Wilbur Doty, Bob Souza, Wanda Stewart, Mary Linda Casey, Marge Hohner, Miriam Lawyer, Barbara Leestma.

Executive Session: An executive session was held at 7:00 PM to discuss possible litigation.

Minutes, Bills, Financial Statements: Minutes were corrected to note that the Board approved the Adult Learning Center's use of DeMotte meeting room facilities only with the understanding that Library activities would have precedence if necessary. The minutes were then approved on a motion by W. Doty, seconded by W. Stewart. Bills, financial statement and payroll were approved on a motion by W. Doty, seconded by M. Hohner. The Director will investigate the insurance bills paid this year, to be certain that all those attributable to the construction project have been paid from the Construction Fund. She will also examine all L O M bills to extricate payments for Reimbursable Expenses in order to determine how much has been paid on the actual contract agreement between L O M and the Library. This will then determine how much is actually owing to L O M and to Ratio Architects.

Payment of Bills Ordinance: On a motion by M.L. Casey, seconded by W. Stewart, the Board approved payment in advance of receipt of goods or services for any of the following:

1. Dues, subscriptions and publications
2. License fees
3. Insurance premiums
4. Utility connection charges
5. Maintenance and service agreements
6. Legal retainer fees
7. Conference and workshop fees

Automation Contract: The final proposed contract with Gaylord Bros. for library automation was presented by Automation Project Coordinator Mary Martin. It was noted that the contract had been approved by the Board attorney. A motion made by W. Doty, seconded by B. Souza, was unanimously approved by the Board to accept Gaylord's bid for \$136,873. The Board approved also a further motion by W. Doty, seconded by B. Leestma, to add payment of the first year's maintenance contracts as long as they amounted to less than \$30,000.

Payment of L O M bills: The Board agreed, on the advice of counsel, to pay Woolpert Consultants \$3200 and Jasper County Land Surveying Services \$1000 on a motion by M.L. Casey, seconded by W. Doty. The Woolpert fee is for services requested by the Board beyond the scope of the L O M Contract. This amount was billed to the Library by L O M but not paid to L O M by the Library. The \$1000 owed to Jasper Co. Land Surveying was paid by the Library to L O M, but not transferred by L O M to J.C. Land Surveying. Therefore, when a final accounting is made of funds owed L O M, the \$1000 paid to J C Land Surveying will be subtracted from the money owed L O M by the Library.

Library Auction: When the staff has determined which items it does not plan to reuse in the new buildings, Board members will be called to meet with the Director to go over remaining items to approve them for auctioning. Those members interested and able to attend this meeting will do so.

Moving Plans: Beginning October 9, books borrowed at Rensselaer will be due December 11. Babysitting Our Books program will begin October 19. The drawing for prizes will take place at 7 PM on Thursday, December 17 with Board President Miriam Lawyer drawing the names. Tentatively, the staff plans to involve school children in the physical move of books in the Children's Department. The Technical Services Department may possibly move into their new quarters earlier than the rest of the library.

Library hours for 1993: Several staff members from DeMotte and Wheatfield expressed their concerns about extended hours which may not meet the needs of their library patrons. The Board asked that the staffs keep track of the number of persons in the library between the hours of 6 PM and 8 PM for the next month and give the Director a report for the next Board meeting.

Library Board Nominating Committee: Marge Hohner and Barbara Leestma will present a slate of officers for next year at the November board meeting, to be voted on by the Board at the December board meeting.

Library Logo: The Board tabled selection of a logo until such time as a more simple, stylized logo can be developed.

Building Project: The Board expressed their concern that additional lighting is needed for the walkways leading to the library doors.

November board meeting: The Board approved holding this meeting at the DeMotte Library.

Rensselaer business: W. Doty expressed a concern that the landscaping contract for Rensselaer should detail guarantee on landscape plants, the maintenance agreement, and the provision of a rendering in color of the landscape plan.

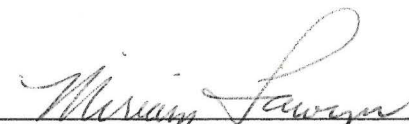
Wheatfield business: L. Daugherty noted that she and M. Hohner had each been contacted by an individual interested in investigating the possibilities of moving the old Wheatfield Library building. Each person was glad that the Board would not be making a decision until spring so that they would have more time to determine the cost of such a move.

DeMotte business: W. Doty raised the question of whether a separate electric meter should be installed for DeMotte's east parking lot lights. His concern was that when the library's lease expires in 25 years, the cost of electricity should not remain with the library if the KV School Corporation who owns the property no longer wishes to allow the library to use the parking lot. The Board felt this is a concern which could be addressed by the Library Board at that time.

The Board adjourned at 9:40 PM on a motion by W. Stewart, seconded by M. Hohner..

Respectfully submitted,


Barbara Leestma, Secretary


Approve: Miriam Lawyer, President

JASPER COUNTY PUBLIC LIBRARY
FINANCIAL STATEMENT
OCTOBER 31, 1992

	Beginning Balance	Receipts This Month	Receipts Year-To-Date	Disbursements This Month	Disbursements Year-To-Date	Ending Balance
Operating Fund	70178.54	3216.40	318461.08	49402.58	564626.97	23992.36
Gift Funds						
DeMotte	4894.15	0.00	847.08	0.00	98.51	4894.15
Rensselaer	4249.44	364.77	3010.33	0.00	429.45	4614.21
Wheatfield	754.25	0.00	271.94	0.00	448.90	754.25
Bond & Interest Funds						
Wheatfield	0.00	0.00	0.00	0.00	19199.11	0.00
Renss. & DeMotte	29532.45	0.00	248071.72	0.00	243579.33	29532.45
LIRF Fund	9349.73	0.00	0.00	0.00	9700.00	9349.73
Petty Cash Fund	120.00	0.00	0.00	0.00	0.00	120.00
Cash Change Fund	60.00	0.00	0.00	0.00	0.00	60.00
Reciprocal Borrowing Fund	0.00	0.00	0.00	0.00	0.00	0.00
Levy Excess Fund	0.00	0.00	0.00	0.00	0.00	0.00
Construction Fund	956631.35	18479.53	152868.94	438841.26	2908965.45	536269.62
Reserve for Insurance	976.26	0.00	0.00	976.26	338.72	0.00
P.E.R.F.	2211.12	0.00	0.00	1480.21	1294.80	730.91
Garnishments	160.00	0.00	0.00	160.00	0.00	0.00
Total All Funds	1079117.29	22060.70	723531.09	490860.31	3748681.24	610317.68

RECEIPT BREAKDOWN
OCTOBER 31, 1992

		Receipts This Month	Receipts Year-To-Date
ES and FEES.....		1172.15	11440.53
	This Month Year-To-Date		
DeMotte	462.45 3494.15		
Rensselaer	412.50 4820.74		
Wheatfield	297.20 3125.64		
PHOTOCOPIES.....		640.15	5547.01
DeMotte	353.70 2101.80		
Rensselaer	73.55 2002.40		
Wheatfield	212.90 1442.84		
CARDS.....		0.00	210.50
DeMotte	0.00 118.00		
Rensselaer	0.00 78.50		
Wheatfield	0.00 14.00		
GIFT FUNDS.....		364.77	4129.35
DeMotte	0.00 847.08		
Rensselaer	364.77 3010.33		
Wheatfield	0.00 271.94		
INTEREST.....		19277.79	161627.09
TAXES.....		0.00	517421.27
Local Option/Cert.Shares	0.00 82974.00		
Local Option/Prop.Tax Cr.	0.00 7910.00		
Property Tax	0.00 381196.56		
Financial Institution Tax	0.00 1427.50		
License Excise Tax	0.00 41146.69		
State Distribution	0.00 2766.52		
REFUNDS.....		605.84	3895.2
ILL Postage	0.00 612.39		
AT&T--equip.rent	0.00 20.85		
Martin--phone call	0.00 3.00		
ALSA II--conf.can.	0.00 128.00		
Lake Co.Pub.Lib.	0.00 39.95		
Ira Mast-electric	433.61 1845.79		
Century Ins.Agency	0.00 716.00		
Wheatfield Lions Club	0.00 205.92		
NW Ind. Tele. Co.	0.00 15.87		
POST TRIBUNE	0.00 135.20		
Town & Country Ins.-claim	172.23 172.23		
SALE OF RENSSELAER BUILDING.....		0.00	1.00
TOTAL RECEIPTS		22060.70	704271.95

{-----BANK BALANCES-----}

DATE {30 OCT 92}

A1 {BANK ONE CHECKING	}	B1 {	5106.35}
A2 {CONSTRUCTION FUND SAVINGS ACCT}		B2 {	529537.36}
A3 {CERTIFICATE OF DEPOSIT #2	}	B3 {	0.00}
A4 {FIRST OF AMERICA	}	B4 {	11232.67}
A5 {DEMOITE STATE BANK	}	B5 {	29507.32}
A6 {INDIANA FEDERAL	}	B6 {	30540.69}
A7 {INDIANA NATIONAL BANK	}	B7 {	4393.29}
A8 {	}	B8 {	0.00}
A9 {	}	B9 {	0.00}
TOTAL		B10{	610317.68}

APPROPRIATION REPORT

----- JASPER COUNTY PUBLIC LIBRARY -----

30 OCT 92

OPERATING FUND ACNT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	APPROPRIATION BALANCE	% SPENT Y-T-D
1.11	SALARY OF LIBRARIAN	35616.00	.00	35616.00	2968.00	28196.00	7420.00	79%
1.12	SALARY OF ASSISTANTS	295755.00	1005.00	296760.00	24750.86	232372.57	64387.43	78%
1.13	WAGES OF JANITORS	16021.00	.00	16021.00	1063.30	7961.03	8059.97	50%
1.21	EMPLOYER'S SHARE-FICA	26364.00	78.00	26442.00	2201.90	20542.85	5899.15	78%
1.22	UNEMPLOYMENT COMPENSATION	2068.00	.00	2068.00	153.20	854.88	1213.12	41%
1.23	EMPLOYER'S CONTRIBUTION - PERF	20629.00	.00	20629.00	.00	13103.51	7525.49	64%*
1.24	EMPLOYER'S CONTRIBUTION - INS.	6000.00	.00	6000.00	169.58	809.46	5190.54	13%
1.31	OTHER PERSONAL SERVICES	2000.00	.00	2000.00	4606.65	4606.65	-2606.65	2.30%*
2.11	OFFICIAL RECORDS	800.00	.00	800.00	.00	505.98	294.02	63%
2.12	STATIONERY AND PRINTING	800.00	.00	800.00	.00	470.00	330.00	59%
2.13	OTHER OFFICE SUPPLIES	3250.00	.00	3250.00	575.25	2355.96	894.04	73%
2.21	CLEANING & SANITATION SUPPLIES	3900.00	.00	3900.00	681.67	2213.42	1686.58	57%
2.22	FUEL, OIL & LUBRICANTS	100.00	.00	100.00	.00	7.65	92.35	8%
2.23	OTHER OPERATING SUPPLIES	100.00	.00	100.00	.00	.00	100.00	0%
2.31	BUILDING MATERIALS & SUPPLIES	600.00	.00	600.00	1.79	105.25	494.75	18%
2.32	PAINT AND PAINTING SUPPLIES	200.00	.00	200.00	.00	84.21	115.79	42%
2.33	REPAIR PARTS	250.00	.00	250.00	8.77	51.16	198.84	20%
2.41	LIBRARY SUPPLIES	8000.00	183.85	8183.85	1378.20	6185.15	1998.70	76%
2.42	OTHER SUPPLIES	2000.00	.00	2000.00	6.71	421.57	1578.43	21%
3.11	CONSULTING SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.12	ENGINEERING & ARCH. SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.13	LEGAL SERVICES	1500.00	.00	1500.00	420.00	780.00	720.00	52%
3.14	OTHER PROFESSIONAL SERVICES	7000.00	.00	7000.00	740.82	9145.07	-2145.07	1.31%
3.21	TELEPHONE	11000.00	.00	11000.00	850.44	7167.26	3832.74	65%
3.22	POSTAGE	4000.00	.00	4000.00	126.57	3550.28	449.72	89%
3.23	TRAVELING EXPENSE	4000.00	.00	4000.00	302.50	2648.45	1351.55	66%
3.24	PROFESSIONAL MEETINGS	4500.00	.00	4500.00	172.00	1645.90	2854.10	37%
3.25	FREIGHT	200.00	.00	200.00	.00	.00	200.00	0%
3.31	ADVERTISING & PUBLIC NOTICES	500.00	.00	500.00	152.26	535.04	-35.04	1.07%
3.32	OTHER PRINTING	1000.00	.00	1000.00	.00	12.60	987.40	1%
3.41	OFFICIAL BONDS	800.00	.00	800.00	100.00	200.00	600.00	25%
3.42	OTHER INSURANCE	9000.00	.00	9000.00	2380.00	15894.21	-6894.21	1.77%
3.51	GAS	7000.00	.00	7000.00	179.48	4441.90	2558.10	63%
3.52	ELECTRICITY	18000.00	.00	18000.00	2499.17	15140.52	2859.48	84%
3.53	WATER	600.00	.00	600.00	100.58	694.84	-94.84	1.16%
3.54	WASTE DISPOSAL SERVICES	688.00	.00	688.00	82.02	750.17	-62.17	1.09%
3.61	BUILDING & STRUCTURES	5000.00	.00	5000.00	.00	641.19	4358.81	13%
3.62	EQUIPMENT	1000.00	.00	1000.00	242.00	1870.90	-870.90	1.87%
3.71	REAL ESTATE	.00	.00	.00	.00	.00	.00	0%
3.72	EQUIPMENT	1000.00	.00	1000.00	25.40	296.00	704.00	30%
3.91	DUES	900.00	.00	900.00	.00	270.00	630.00	3%
3.92	INTEREST ON TEMPORARY LOANS	.00	.00	.00	.00	.00	.00	0%
3.93	TAXES & ASSESSMENTS	.00	.00	.00	-160.00	.00	.00	0%
3.94	TRANSFER TO LRF	25000.00	-25000.00	.00	.00	.00	.00	0%
3.95	LAWN CARE	5400.00	.00	5400.00	360.84	1459.84	3940.16	27%
3.96	PETTY CASH	120.00	.00	120.00	.00	.00	120.00	0%
3.97	INTERVIEWING & MOVING EXP.	250.00	.00	250.00	.00	.00	250.00	0%
3.98	MAINTENANCE CONTRACTS	21600.00	.00	21600.00	257.13	7901.09	13698.91	37%
4.1	LAND	.00	.00	.00	.00	.00	.00	0%
4.2	BUILDINGS	.00	.00	.00	.00	.00	.00	0%
4.3	IMPROVEMENTS OTHER THAN BUILD.	.00	25000.00	25000.00	.00	25000.00	.00	1.00%
4.4	FURNITURE & EQUIPMENT	15000.00	1056.25	16056.25	-3851.75	15347.47	708.78	96%
4.51	BOOKS	105000.00	12398.96	117398.96	5539.54	90463.59	26935.39	77%
4.52	PERIODICALS & NEWSPAPERS	27000.00	5301.40	32301.40	233.70	27737.21	4564.19	86%
4.53	NONPRINTED MATERIALS	22000.00	781.91	22781.91	84.00	10184.25	12597.66	45%
	-TOTAL-	724511.00	20805.37	745316.37	49402.58	564626.97	180689.40	76%

JASPER COUNTY PUBLIC LIBRARY CONSTRUCTION FUND
Rensselaer and DeMotte Projects

Date Paid	Vouch No.	Check No.	Paid To	Explanation	TOTAL	Construct Costs	Construct Contingency	Furnishing Loose Equi	Const. Ins.	Borings, Permits, Surveys, Printing	Architect Fee, Exp	Attorney Fee, Exp	L. Therber	Off. Stat.	Jack Kellogg	Comp & Automa.	Bond Exp., Legal Not
EXPENSES TO DATE					\$2,764,242	\$2,379,982	\$24,771	\$9,711	\$9,400	\$24,382	\$199,611	\$49,637	\$12,000	\$0	\$29,630	\$17,523	\$7,594
AUG 92	11121	5688	Affordable Com	Telephone system	\$745		\$745										
	11122	5689	Gaylord Bros	Data conversion	\$45,793											\$45,793	
	11123	5690	LTD	Interior designer	\$450		\$450										
SEP 92	11198	5834	Town & Country Mut.	Constr. Insurance	\$954				\$954								
	11201	5837	Circle R Electric	Construction	\$25,422	\$25,422											
	11202	5838	Circle R Mechanic.	Construction	\$60,260	\$60,260											
	11203	5839	Commercial Off. Env.	Furnishings	\$23,741			\$23,741									
	11204	5840	Ira C. Mast	Construction	\$180,480	\$180,480											
	11205	5841	KV Land Improve.	Drain tiles-D	\$1,160		\$1,160										
	11206	5842	LTD	Interior design	\$248		\$248										
	Void	5843	L O M	Architect fees	(\$10,586)		(\$909)			(\$3,200)	(\$6,476)						
OCT 92	11287	6003	Ace Hardware	Hoses, etc., ladders	\$265		\$265										
	11288	6004	Blackwell	Automation	\$410											\$410	
	11289	6005	Circle R Elec	Construction	\$24,614	\$24,614											
	11290	6006	Circle R Mech	Construction	\$40,400	\$40,400											
	11291	6007	Commercial Of Env	Furnishings	\$13,222			\$13,222									
	11292	6008	Coast to Coast	Furnishings	\$4			\$4									
	11293	6009	Heritage Office	Furnishings	\$180			\$180									
	11294	6010	Highsmith Co	Furnishings	\$1,140			\$1,140									
	11295	6011	HP Products	Furnishings	\$2,955			\$2,955									
	11296	6012	Hubinger Landscap	Landscaping	\$13,797		\$13,797										
	11297	6013	Ira C. Mast	Construction	\$251,053	\$251,053											
	11298	6014	LTD	Interior design	\$105		\$105										
	11299	6015	Lynn Daugherty	Furnishings	\$52			\$52									
	11300	6016	Office Pavilion	Furnishings	\$5,715			\$5,715									
	11301	6017	Ratio Architects	Architects	\$5,736						\$5,736						
	11302	6018	RMG Consultants	Automation	\$5,450											\$5,450	
	11310	6058	Jasper Co Land Surv	Survey	\$1,000					\$1,000							
	11311	6059	Woolpert Consultant	Sewer design	\$3,200					\$3,200							
	11313	6060	Commercial Of Env	Furnishings	\$65,441			\$65,441									
	11165	6065	Heritage(part bill)	Furnishings	\$2,101			\$2,101									
	11091	6067	Heritage(part.bill)	Furnishings	\$2,001			\$2,001									
TOTAL AMOUNT BUDGET ED					\$3,900,000	\$3,080,614	\$139,259	\$175,000	\$20,000	\$25,000	\$217,000	\$50,000	\$12,000	\$2,000	\$50,000	\$121,127	\$8,000
INTEREST TO DATE					\$168,019		\$68,019									\$100,000	
TOTAL TO SPEND					\$4,068,019	\$3,080,614	\$207,278	\$175,000	\$20,000	\$25,000	\$217,000	\$50,000	\$12,000	\$2,000	\$50,000	\$221,127	\$8,000
Amount Spent To Date					\$3,531,751	\$2,962,211	\$40,631	\$126,264	\$10,354	\$25,382	\$198,871	\$49,637	\$12,000	\$0	\$29,630	\$69,176	\$7,594
Balance					\$536,268	\$118,403	\$166,647	\$48,736	\$9,646	(\$382)	\$18,129	\$363	\$0	\$2,000	\$20,370	\$151,951	\$406

Mary Linda . . .

Architect's Contract

LOM/Ratio

October 6, 1992

Total contract amount: \$217,000

Paid to LOM on contract: \$193,100^{*} Reimbursables paid: \$15,569.56

Balance owing: \$23,900

Outstanding LOM contract
bills:

\$ 7,997.75

Reimbursables owing

according to LOM \$4109.45

-Kingman(pd direct) 1000.00

-Woolpert(") 3200.00

Reimburs. owing: \$ -90.55

Subtracting deficit reimbursables
from outstanding LOM contract, we owe
LOM: \$7470.70

Remaining contract amount
owing to Ratio \$16,338.75

Ratio says we owe them: 16,305

Send to
Mary Linda
Casey

Mary Linda: Your Contingency Fund budget had a
incorrect figure because when we voided the
"\$10,000" LOM check, I incorrectly subtracted the total
amount from "Architect's Fees" instead of taking
it from the other account.

UPCOMING CONTINGENCY FUND EXPENDITURES

October 1992 Report

NOTE: This list shows only those expected expenditures not shown in the Construction Fund Financial Report. If already paid and reported, not listed here.

Date		Description	Library	Amount	Ok'd	Change Order Approved
Oct	91	Interior designer	R,D	\$786	x	-
Apr 28	92	Boiler make-up pipe/backflow preventer	D	\$751	x	
June	92	Add 1 1/4" conduit for phone data line	R	t & m		
June	92	Change in shelf arrangement	D	t & m		
July	92	Cement curb, n. side plaza by entrance	D	t & m		
June	92	Landscaping	R	\$10,000	x	x
Aug	92	Blank electric plates for unused comp.outlet	D	\$63	x	x
Aug	92	Blacktopping, north side parking	D	\$1,000		
Aug	92	Blacktopping, Van Rens. strip	R	\$1,600		
Aug	92	Sidewalk	R	\$6,239		
Sept	92	Signage--add to allowance	R,D	\$5,000	x	
Sept	92	Refinishing wood furniture	R,D	\$4,940		
Sept	92	Painting metal furniture	R,D	\$1,140		
Sept	92	Blacktop sidewalk south of building	D	?		
		Lights-ext:mtg rms;south walk	D	\$4,640		
	92	Sod	D	\$232		
	92	Automation	D,R,W	\$39,000		
Oct	92	Map file bases	R,D	\$338		
Oct	92	Lights-interior-new bks;stairwells	D	\$1,089		
Oct	92	Lights-employee entrances??	D,R	?\$2500??		
Oct	92	Isolated ground dedicated line-computer rm	R	?		
Oct	92	Electric clock wall outlet	R	?		
Oct	92	Electric wall outlet	R	?		

Unspent Contingency Budget	\$148,167
Expected expenditures	\$76,818
Balance	\$71,349

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 OCT 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
002351	6046	BACHMAN, CAROL	200.07	09 OCT 92	PAYROLL
002352	6036	PAULA L. BAUGH	350.43	09 OCT 92	PAYROLL
002353	6044	MARLENE BEEDLE	206.73	09 OCT 92	PAYROLL
002354	6020	JULIE BRAY	609.78	09 OCT 92	PAYROLL
002355	6028	GLENDA BROWN	445.77	09 OCT 92	PAYROLL
002356	6041	MELISSA BUITER	76.45	09 OCT 92	PAYROLL
002357	6034	RENEE CARR	268.25	09 OCT 92	PAYROLL
002358	6033	MARK CASSELLO	107.33	09 OCT 92	PAYROLL
002359	6032	LYNN DAUGHERTY	974.42	09 OCT 92	PAYROLL
002360	6042	JULIE EISELE	107.09	09 OCT 92	PAYROLL
002361	6021	CHARLOTTE FAGEN	541.70	09 OCT 92	PAYROLL
002362	6039	PAMELA FERBER	740.03	09 OCT 92	PAYROLL
002363	6040	KIMBERLY GARWOOD	742.56	09 OCT 92	PAYROLL
002364	6037	ROSE E. HOWARD	414.85	09 OCT 92	PAYROLL
002365	6038	KRISTIN JOHNSON	83.10	09 OCT 92	PAYROLL
002366	6050	GAIL M. JUNG	516.72	09 OCT 92	PAYROLL
002367	6029	DIANA KODY	156.78	09 OCT 92	PAYROLL
002368	6024	JOAN KOPANDA	301.29	09 OCT 92	PAYROLL
002369	6048	SUSAN F. LINTNER	83.92	09 OCT 92	PAYROLL
002370	06019	MARY K. MARTIN	807.73	09 OCT 92	PAYROLL
002371	6045	CAROL MITCHELL	104.65	09 OCT 92	PAYROLL
002372	6049	NANCY J. MONTEMAYER	122.61	09 OCT 92	PAYROLL
002373	6043	CYNTHIA MUSCH	298.13	09 OCT 92	PAYROLL
002374	6026	KATHLEEN FADGITT	382.09	09 OCT 92	PAYROLL
002375	6027	BONNIE POWELL	307.32	09 OCT 92	PAYROLL
002376	6022	SHARON SCHULENBERG	454.14	09 OCT 92	PAYROLL
002377	6047	AMY SIGMAN	72.71	09 OCT 92	PAYROLL
002378	6030	EILEEN SPURGEON	86.62	09 OCT 92	PAYROLL
002379	6023	JILL TACHTIRIS	448.31	09 OCT 92	PAYROLL
002380	6031	ELIZABETH THONE	133.83	09 OCT 92	PAYROLL
002381	6035	WHITED, AMBER	185.06	09 OCT 92	PAYROLL
002382	6025	DIANE WIERS	410.86	09 OCT 92	PAYROLL
002383	6095	BACHMAN, CAROL	184.69	23 OCT 92	PAYROLL
002384	6085	PAULA L. BAUGH	350.43	23 OCT 92	PAYROLL
002385	6093	MARLENE BEEDLE	181.29	23 OCT 92	PAYROLL
002386	6069	JULIE BRAY	609.78	23 OCT 92	PAYROLL
002387	6077	GLENDA BROWN	445.77	23 OCT 92	PAYROLL
002388	6090	MELISSA BUITER	76.45	23 OCT 92	PAYROLL
002389	6083	RENEE CARR	293.37	23 OCT 92	PAYROLL
002390	6082	MARK CASSELLO	107.33	23 OCT 92	PAYROLL
002391	6081	LYNN DAUGHERTY	974.42	23 OCT 92	PAYROLL
002392	6091	JULIE EISELE	116.41	23 OCT 92	PAYROLL
002393	6070	CHARLOTTE FAGEN	541.70	23 OCT 92	PAYROLL
002394	6099	PAMELA FERBER	740.03	23 OCT 92	PAYROLL
002395	6089	KIMBERLY GARWOOD	742.56	23 OCT 92	PAYROLL
002396	6086	ROSE E. HOWARD	409.84	23 OCT 92	PAYROLL
002397	6087	KRISTIN JOHNSON	89.38	23 OCT 92	PAYROLL
002398	6099	GAIL M. JUNG	516.72	23 OCT 92	PAYROLL

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 OCT 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation	
002399	6078	DIANA KOOY	88.50	23 OCT 92	PAYROLL	
002400	6073	JOAN KOPANDA	336.01	23 OCT 92	PAYROLL	
002401	6097	SUSAN F. LINTNER	83.92	23 OCT 92	PAYROLL	
002402	6068	MARY K. MARTIN	807.73	23 OCT 92	PAYROLL	
002403	6094	CAROL MITCHELL	29.90	23 OCT 92	PAYROLL	
002404	6098	NANCY J. MONTEMAYER	116.41	23 OCT 92	PAYROLL	
002405	6092	CYNTHIA MUSCH	349.96	23 OCT 92	PAYROLL	
002406	6075	KATHLEEN PADGITT	382.09	23 OCT 92	PAYROLL	
002407	6076	BONNIE POWELL	278.53	23 OCT 92	PAYROLL	
002408	6071	SHARON SCHULENBERG	454.14	23 OCT 92	PAYROLL	
002409	6096	AMY SIGMAN	72.71	23 OCT 92	PAYROLL	
002410	6079	EILEEN SPURGEON	75.80	23 OCT 92	PAYROLL	
002411	6072	JILL TACHTIRIS	438.62	23 OCT 92	PAYROLL	
002412	6080	ELIZABETH THONE	170.95	23 OCT 92	PAYROLL	
002413	6084	WHITED, AMBER	192.39	23 OCT 92	PAYROLL	
002414	6074	DIANE WIERS	410.86	23 OCT 92	PAYROLL	
nst. Fund*	011165	06065	HERITAGE OFFICE PRODUCTS, IN	2493.18	12 OCT 92	OFFICE SUP., EQUIPMENT, REFA
	011215	06000	TREASURER OF JASPER COUNTY	80.00	05 OCT 92	WITHHELD FOR PROPERTY TAX
	011220	06002	TREASURER OF JASPER COUNTY	80.00	05 OCT 92	PROPERTY TAXES WITHHELD 25 S
	011224	05935	A AND R NEWS AGENCY	83.70	05 OCT 92	SUBSCRIPTIONS-6 MONTHS-RENS
	011225	05937	ACE HARDWARE	19.64	05 OCT 92	CLEANING SUPPLIES & REPAIR P
	011226	05938	ASSOCIATED LIBRARIES, INC.	28.34	05 OCT 92	BOOKS
	011227	05939	AVC CORPORATION	88.75	05 OCT 92	SERVICE CONTRACT
	011228	05940	BAKER & TAYLOR	1126.28	05 OCT 92	BOOKS
	011229	05941	BAKER & TAYLOR	3732.29	05 OCT 92	BOOKS
	011230	05942	BEN FRANKLIN	17.75	05 OCT 92	LIBRARY & CLEANING SUPPLIES
	011231	05943	BETTER CONTAINERS MFG. CO. I	308.92	05 OCT 92	LIBRARY SUPPLIES-RENS-DEMOTT
	011232	05944	BIERMA HARDWARE	12.37	05 OCT 92	CLEANING SUPPLIES-REPAIR PAR
	011233	05945	BRODART CO.	544.19	05 OCT 92	SYSDAC & BOOK HOLDERS
	011234	05946	CAREER TRACK INC.	132.00	05 OCT 92	SEMINAR-WHITED, CARR, KOPANDA
	011235	05947	CENTURY INSURANCE AGENCY, IN	2380.00	05 OCT 92	BOILER POLICY-DEM-RENS & UMB
	011236	05948	CHARLOTTE FAGEN	135.50	05 OCT 92	MILEAGE
	011237	05949	CHILDRENS PRESS	55.47	05 OCT 92	BOOKS
	011238	05950	CITY OF RENSSELAER	125.00	05 OCT 92	DEPOSITS FOR SERVICE-207 SUS
	011239	05951	CONSOLIDATED INSURANCE AGENC	100.00	05 OCT 92	BOND-GAIL JUNG, ADMINISTRATI
	011240	05952	CUSTOM LAWN CARE	105.00	05 OCT 92	LAWN CARE & MAINTENANCE-RENS
	011241	05953	DAVIDSON TITLES INC.	20.95	05 OCT 92	BOOKS
	011242	05954	DEMCO	459.02	05 OCT 92	LIBRARY & AV SUPPLIES
	011243	05955	FAGEN PHARMACY	12.27	05 OCT 92	PHOTO PROCESSING, ERASERS, GL
	011244	05956	DEYOUNG PLUMB, HTG, & AIR CO	36.00	05 OCT 92	AC SERVICE-WHEATFIELD
	011245	05957	GAIL JUNG	11.00	05 OCT 92	MILEAGE
	011246	05958	GAIL JUNG	35.91	05 OCT 92	PETTY CASH-RENSSELAER-POSTAG
	011247	05959	HERITAGE OFFICE PRODUCTS, IN	669.21	05 OCT 92	SERVICE CONTRACT & SUPPLIES-
	011248	05960	HIGHSMITH CO. INC.	10.17	05 OCT 92	POST-IT NOTES
	011249	05961	HOOK'S	1.99	05 OCT 92	OFFICE SUPPLIES
	011250	05962	HP PRODUCTS CORP.	639.34	05 OCT 92	JANITORIAL SUPPLIES-DEM-RENS
	011251	05963	JACOBSENS	60.72	05 OCT 92	BINDERS, PRINTWHEELS, 3-WHOL
	011252	05964	JOAN KOPANDA	27.50	05 OCT 92	MILEAGE TO WORKSHOP

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 OCT 92

PAGE 3

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
011253	05965	JULIE BRAY	11.00	05 OCT 92	MILEAGE
011254	05966	KANKAKEE VALLEY HIGH SCHOOL	60.00	05 OCT 92	YEARBOOK ADVERTISING
011255	05967	LEGAL DIRECTORIES PUBLISHING	53.81	05 OCT 92	BOOKS
011256	05968	LYNN DAUGHERTY	77.25	05 OCT 92	MILEAGE & PROF. MEETING-DIST
011257	05969	MARY K. MARTIN	53.50	05 OCT 92	MILEAGE
011258	05970	MOOLENAAR & HUGHES	45.00	05 OCT 92	LAWN CARE & MAINTENANCE
011259	05971	NATIONAL GEOGRAPHIC SOCIETY	11.90	05 OCT 92	BOOKS
011260	05972	NEWSBANK	62.50	05 OCT 92	OFFICE SUPPLIES
011261	05973	NIALSA	16.00	05 OCT 92	MARC WORKSHOP-MARTIN & PADGI
011262	05974	NIPSCO	1958.74	05 OCT 92	UTILITY SERVICE-DEMOTTE
011263	05975	NORTHWEST IND. GENEALOGICAL	40.00	05 OCT 92	BOOKS
011264	05976	OOMS DISPOSAL SERVICE INC.	52.84	05 OCT 92	TRASH REMOVAL-DEMOTTE
011265	05977	PAM FERBER	38.41	05 OCT 92	MILEAGE & POSTAGE (BOOK LEAS
011266	05978	PAS-TIME BOOKS	61.11	05 OCT 92	BOOKS
011267	05979	PERMA-BOUND	204.02	05 OCT 92	BOOKS
011268	05980	PHILIP HOWARD	158.00	05 OCT 92	LAWN CARE & MAINTENANCE-DEMO
011269	05981	POSTMASTER GENERAL	63.00	05 OCT 92	STAMPS
011270	05982	QUEEN CITY UNIFORMS	20.85	05 OCT 92	BADGES
011271	05983	QUILL	263.82	05 OCT 92	OFFICE SUPPLIES
011272	05984	SCHULTZ TV & ELECTRONICS	17.95	05 OCT 92	REWINDER-WHEATFIELD
011273	05985	RENSSELAER REPUBLICAN	37.26	05 OCT 92	CLASSIFIED AD-CLERK FOR RENS
011274	05986	CHAMPION MAP	171.00	05 OCT 92	MAPS-DEMOTTE
011275	05987	RENSSELAER CENTRAL HIGH SCHD	55.00	05 OCT 92	YEARBOOK ADVERTISING
011276	05988	R W POOL CO., INC.	19.81	05 OCT 92	PAPER TOWELS
011277	05989	SECURITY COURIERS, INC.	420.00	05 OCT 92	TRANSPORT SERVICE BETWEEN BR
011278	05990	SIMON & SCHUSTER SCHOOL GROU	34.37	05 OCT 92	BOOKS
011279	05991	T & J REPAIR	740.82	05 OCT 92	CLEANING SERVICE-RENSSELAER
011280	05992	TEETERS CULLIGAN	55.10	05 OCT 92	COOLER RENTAL & WATER
011281	05993	THE LIBRARY STORE, INC.	44.85	05 OCT 92	END BOOK LABELS
011282	05994	THE TIMES	11.00	05 OCT 92	NEWSPAPER-THRU 10/18-DEMOTTE
011283	05995	THE WALL STREET JOURNAL	139.00	05 OCT 92	RENS.-SUBSCRIPTION-(1/93 TO
011284	05996	TRI-TEL COMMUNICATIONS	1.94	05 OCT 92	LONG DISTANCE SERVICE
011285	05997	VAN STRICKLIN	50.00	05 OCT 92	VIDEO TAPE REPAIRS
011286	05998	UPSTART	126.45	05 OCT 92	LIBRARY SUPPLIES-DEMOTTE & W
011287	06003	ACE HARDWARE	265.18	05 OCT 92	SPRINKLERS & HOSES - LADDER
011288	06004	BLACKWELL NORTH AMERICA, INC	410.06	05 OCT 92	AUTOMATION
011289	06005	CIRCLE "R" ELECTRIC, INC.	24613.62	05 OCT 92	DEMOTTE & RENS. BUILDING PRO
011290	06006	CIRCLE "R" MECHANICAL, INC.	40400.00	05 OCT 92	DEMOTTE & RENS. BUILDING PRO
struction011291	06007	COMMERCIAL OFFICE ENVIRONMEN	13221.72	05 OCT 92	BUILDING EQUIPMENT-DEMOTTE &
Fund 011292	06008	COAST TO COAST	4.38	05 OCT 92	PAPER TOWEL HOLDERS-DEM. & R
011293	06009	HERITAGE OFFICE PRODUCTS, IN	180.31	05 OCT 92	RENS. & DEM. BLDG. PROJECTS-
011294	06010	HIGHSMITH CO. INC.	1139.50	05 OCT 92	CONSTR. PROJ.-DEMOTTE EQUIPM
011295	06011	HP PRODUCTS CORP.	2955.20	05 OCT 92	MATS, SCRUBBERS, VACUUM-BLDG
011296	06012	HUBINGER LANDSCAPING CORPORA	13796.60	05 OCT 92	LANDSCAPING-DEMOTTE BUILDING
011297	06013	IRA C. MAST & SON, INC.	251053.00	05 OCT 92	DEMOTTE & RENSSELAER CONSTRU
011298	06014	LTD LAURA THOMANN DESIGN	105.00	05 OCT 92	INTERIOR DESIGN SERVICE-RENS
011299	06015	LYNN DAUGHERTY	51.88	05 OCT 92	SOAKER HOSES-DEMOTTE BLDG. P
011300	06016	OFFICE PAVILION	5715.20	05 OCT 92	CHAIRS-RENS. & DEMOTTE

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 OCT 92

PAGE 4

	Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
Instruction Fund	011301	06017	RATIO ARCHITECTS, INC.	5736.09	05 OCT 92	RENSSELAER & DEMOTTE BUILDIN
	011302	06018	RMG CONSULTANTS, INC.	5450.00	05 OCT 92	AUTOMATION
	011303	06051	BANK ONE	3656.62	09 OCT 92	FICA & FED TAXES WITHHELD 09
	011304	06052	INDIANA DEFERRED COMPENSATIO	72.50	09 OCT 92	WITHHELD FROM 09 OCT 92 PAYR
	011305	06053	PUBLIC EMPLOYEES' RETIREMENT	6817.77	09 OCT 92	3RD QUARTER PAYMENT 1992
	011306	06054	TREASURER OF JASPER COUNTY	85.81	09 OCT 92	WITHHELD FOR PROPERTY TAX- M
	011307	06055	NIPSCO	418.22	09 OCT 92	WHEATFIELD UTILITIES
	011308	06057	NORTHWESTERN INDIANA TELEPHO	113.42	09 OCT 92	DEMOTTE TELEPHONE
Instruction Fund	011310	06058	JASPER COUNTY LAND SURVEYING	1000.00	06 OCT 92	STORM SEWER SURVEY-DEMOTTE B
	011311	06059	WOOLPERT CONSULTANTS	3200.00	06 OCT 92	DEM.-OFFSITE STORM SEWER DES
	011313	06060	COMMERCIAL OFFICE ENVIRONMEN	65440.72	09 OCT 92	FURNITURE-RENS.& DEM. BLDG.P
	011314	06061	TOWN OF DEMOTTE	18.72	09 OCT 92	DEMOTTE-SEWAGE SERVICE
	011315	06062	UNITED TELEPHONE COMPANY	387.23	09 OCT 92	TELEPHONE-RENSSELAER
	011316	6100	BANK ONE	3636.86	23 OCT 92	FICA & FED. TAX WITHHELD 23
	011317	06101	INDIANA DEFERRED COMPENSATIO	72.50	23 OCT 92	WITHHELD FROM 23 OCT 92 PAYR
	011318	06102	INDIANA DEPARTMENT OF REVENUE	1185.68	23 OCT 92	STATE & COUNTY TAX WITHHELD
	011319	06103	INDIANA DEPT. OF EMPLOYMENT	153.20	23 OCT 92	UNEMPLOYMENT COMPENSATION-3R
	011320	06104	AT&T	226.55	23 OCT 92	TELEPHONE-DEMOTTE
	011321	06105	CITY OF RENSSSELAER	310.87	23 OCT 92	RENSSELAER-UTILITIES
	011322	06106	GODWINS INC.	1279.00	23 OCT 92	INSURANCE PREMIUM-NOVEMBER I
	011323	06107	UNITED TELEPHONE COMPANY	121.30	23 OCT 92	TELEPHONE-WHEATFIELD
	C.F.*11091	06067	HERITAGE OFFICE PRODUCTS, IN	3251.99	12 OCT 92	SUP., EQUIPMENT, SERVICE CON
	COR. ENTR	05999	TREASURER OF JASPER COUNTY	-80.00	05 OCT 92	TO CORRECT VOUCHER #05885
	COR. ENTR	06001	TREASURER OF JASPER COUNTY	-80.00	05 OCT 92	TO CORRECT VOUCHER #05922
	COR. ENTR	06063	HERITAGE OFFICE PRODUCTS, IN	-2493.18	12 OCT 92	TO CORRECT VOUCHER #05797
	COR. ENTR	06066	HERITAGE OFFICE PRODUCTS, IN	-3251.99	12 OCT 92	TO CORRECT VOUCHER #05659

--TOTAL AMOUNT OF CLAIMS-- 490860.31

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 4 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 490860.31. Dated 02 NOV 92.

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

02 NOV 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
011324	06108	ABC SCHOOL SUPPLY INC.	106.43	02 NOV 92	TOYS
011325	06109	ACE HARDWARE	78.94	02 NOV 92	JANITORIAL-DEMOTTE
011326	06110	AMERICAN BUSINESS DIRECTORIE	311.00	02 NOV 92	BOOKS
011327	06111	ASSOCIATED LIBRARIES, INC.	122.82	02 NOV 92	BOOKS
011328	06112	AVC CORPORATION	288.75	02 NOV 92	SERVICE AGREEMENT & POWER FA
011329	06113	BAKER & TAYLOR	1670.77	02 NOV 92	BOOKS
011330	06114	BAKER & TAYLOR	5187.88	02 NOV 92	BOOKS
011331	06115	BEN FRANKLIN	5.22	02 NOV 92	FELT SQUARES-DEMOTTE
011332	06116	BRODART CO.	91.27	02 NOV 92	SYSDAC TAPE
011333	06117	CAMPBELL PRINTING COMPANY	175.50	02 NOV 92	ENVELOPES
011334	06118	CHARLES W. POWELL	25.00	02 NOV 92	LAWN CARE-RENSSELAER
011335	06119	CHARLOTTE FAGEN	28.00	02 NOV 92	MILEAGE
011336	06120	COAST TO COAST	15.48	02 NOV 92	JANITORIAL SUP.-RENSSELAER
011337	06121	COMPUTERLAND OF NORTHERN IND	398.65	02 NOV 92	IMAGewriter II/L PRINTER-TEC
011338	06122	CUSTOM LAWN CARE	15.00	02 NOV 92	LAWN MOWING-RENS.
011339	06123	DEMCO	161.28	02 NOV 92	LIBRARY-BOOK SUPPLIES
011340	06125	DICK JOLINK	25.00	02 NOV 92	MOWING-DEMOTTE
011341	06126	FACTS ON FILE, INC.	573.75	02 NOV 92	BOOKS-DEMOTTE, PERIODICALS-R
011342	06127	FAGEN PHARMACY	12.59	02 NOV 92	DRINKING WATER & JANITOR SUP
011343	06128	FAGEN PHARMACY	14.44	02 NOV 92	UPS CHARGES
011344	06129	FILMS INCORPORATED	68.00	02 NOV 92	VHS SELECTIONS
011345	06130	GAIL JUNG	33.47	02 NOV 92	PETTY CASH-RENS.
011346	06131	GAIL JUNG	24.75	02 NOV 92	MILEAGE
011347	06132	HARVEY'S	1.09	02 NOV 92	CONTACT PAPER-RENS. CHILDREN
011348	06134	HERITAGE OFFICE PRODUCTS, IN	171.61	02 NOV 92	OFFICE SUP., EQUIP.-DEM., RE
011349	06135	H. W. WILSON COMPANY	130.00	02 NOV 92	PERIODICAL RENEWALS
011350	06136	INDIANA CHAMBER OF COMMERCE	395.00	02 NOV 92	BOOKS
011351	06137	INDIANA LIBRARY FEDERATION	857.96	02 NOV 92	ILL MEMBERSHIPS
011352	06138	INGRAM	11.27	02 NOV 92	VHS SELECTION
011353	06139	JILL TACHTIRIS	30.00	02 NOV 92	TRIP TO REFERENCE CONFERENCE
011354	06140	J.M. GIBSON	45.00	02 NOV 92	ART PRINTS
011355	06141	JULIE BRAY	11.00	02 NOV 92	MGMT. MEETING-DEMOTTE
011356	06142	KANKAKEE VALLEY POST NEWS	9.35	02 NOV 92	HELP WANTED AD-DEMOTTE
011357	06144	KOLORTECH, INC.	483.65	02 NOV 92	FLOURESCENT LIGHTS
011358	06145	HP PRODUCTS CORP.	358.27	02 NOV 92	JANITORIAL SUPPLIES
011359	06146	LONG'S	10.30	02 NOV 92	CARD SET
011360	06147	LYNN DAUGHERTY	59.25	02 NOV 92	MILEAGE & THANK YOU NOTES
011361	06148	MARGE HOHNER	26.00	02 NOV 92	MILEAGE
011362	06149	MARY K. MARTIN	51.90	02 NOV 92	MILEAGE & POSTAGE
011363	06150	MATHIS PUMP REPAIR & TRENCHI	47.70	02 NOV 92	LEAKY GASKET ON BATHROOM STO
011364	06151	PAM FERBER	10.75	02 NOV 92	MILEAGE
011365	06152	PERMA-BOUND	1114.92	02 NOV 92	BOOKS
011366	06153	PHILIP E. HOWARD	50.00	02 NOV 92	WATERING LAWN-DEMOTTE
011367	06154	POSTMASTER GENERAL	263.00	02 NOV 92	STAMPS
011368	06155	QUILL	144.91	02 NOV 92	OFFICE SUPPLIES
011369	06156	REED REFERENCE PUBLISHING	285.64	02 NOV 92	SUBJECT GUIDE BOOK
011370	06157	SECURITY COURIERS, INC.	360.00	02 NOV 92	TRANSPORT BETWEEN BRANCHES
011371	06158	SIMPLEX TIME RECORDER CO.	355.50	02 NOV 92	ALARM SERVICE

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

02 NOV 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
011372	06159	SPRINT PUBLISHING & ADVERTIS	236.20	02 NOV 92	TELEPHONE BOOKS
011373	06160	T & J REPAIR	670.00	02 NOV 92	CLEANING & LABOR SERVICES-RE
011374	06161	TEETERS CULLIGAN	29.85	02 NOV 92	COOLER RENTAL & WATER
011375	06162	THE TIMES	34.80	02 NOV 92	3-MONTH DELIVERY-NEWSPAPERS
011376	06163	TRI-TEL COMMUNICATIONS	2.74	02 NOV 92	TELEPHONE-LONG DISTANCE CARR
011377	06164	ACE HARDWARE	63.58	02 NOV 92	DEMOTTE BLDG.PROJECT
011378	06165	BROWN'S UPHOLSTERY	52.32	02 NOV 92	STOOL TOPS UPHOLSTERED
011379	06166	COAST TO COAST	12.07	02 NOV 92	HOSE PARTS & SILLCOCK KEY
011380	06167	CRITSER, INC.	1650.00	02 NOV 92	NORTH PARKING LOT PAVING-DEM
011381	06168	FASE'S	95.00	02 NOV 92	VACUUM-DEMOTTE BLDG.PROJECT
011382	06169	GAYLORD BROS.	3291.50	02 NOV 92	SIGNAGE
011383	06170	HERITAGE OFFICE PRODUCTS, IN	392.54	02 NOV 92	BUILDING PROJ.-RENSSELAER &
011384	06171	HIGHSMITH CO. INC.	592.75	02 NOV 92	DEMOTTE BLDG. PROJECT-EQUIPM
011385	06172	HP PRODUCTS CORP.	2718.45	02 NOV 92	RENS. & DEMOTTE BLDG. PROJEC
011386	06173	HUBINGER LANDSCAPING CORPORA	232.00	02 NOV 92	DEMOTTE BLDG.PROJECT - SOD
011387	06174	IRA C. MAST & SON, INC.	35396.00	02 NOV 92	DEMOTTE & RENSSELAER CONSTRU
011388	06175	LYNN DAUGHERTY	49.96	02 NOV 92	HOSES-RENSSELAER BLDG. PROJE
011389	06176	MAHARAM FABRIC CORPORATION	47.63	02 NOV 92	RENS. BLDG.PROJECT-UPHOLSTER
011390	06177	RATIO ARCHITECTS, INC.	3799.56	02 NOV 92	RENSSELAER & DEMOTTE BUILDIN
011391	06178	TJ'S	4290.00	02 NOV 92	RENS.& DEMOTTE BLDG. PROJECT
COR. ENTR	06179	PUBLIC EMPLOYEES' RETIREMENT	-6817.77	02 NOV 92	TO CORRECT VOUCHER #06053
011305	06180	PUBLIC EMPLOYEES' RETIREMENT	6817.77	02 NOV 92	3RD QUARTER PAYMENT 1992

--TOTAL AMOUNT OF CLAIMS-- 68375.01

struction
Fund

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 2 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 68375.01. Dated 02 NOV 92.

Application and Activity Report
Resource Sharing/Reciprocal Borrowing Program
October 1, 1991 - September 30, 1992

All program participants complete this section.

Number of reciprocal loans made (items) to statewide program participants:

1146

Complete this section only if your library participates in individual local agreements.

If you have individual local agreements in addition to state program:

Number of loans to local agreement participants (reimbursed) _____

Number of loans to local agreement participants (unreimbursed) _____

TOTAL loans to local agreement participants _____

Please complete the following section for reciprocal loans made through both the statewide reciprocal borrowing program and local agreements. List the individual home libraries and the total number of loans made to patrons from that home library. The number of loans must be an accurate count of reciprocal borrowing activity. Estimates may not be used. Listing of the number of borrowers from each home library is optional.

Home Library of Reciprocal Patron	Number of Borrowers (Optional)		Number of Loans (Items)
	PATRONS	VISITS	
Brook-Iroquois Township Public Library	12	44	153
Francesville-Salem Township Public Library	1	1	2
Goodland Public Library	1	1	2
Henry F. Schricker Library (Starke County)	1	1	3
Lake Village Memorial Township Library	60	220	907
Lowell Public Library	5	8	38
Monon Town and Township Library	1	2	7
North Judson - Wayne Township Public Library	1	2	5
Porter County Public Library	7	7	20
Pulaski County Public Library	1	2	9
	90	288	1146

(over)

Mostly clear and not as cool tonight the low in the upper 40s. Becoming cloudy Friday with a 30 percent chance late afternoon thunderstorms and high the lower 70s.

Volume 90, Number 250

Around the area

Fall tax deadline nears

RENSSELAER — Susan D. Murray, Jasper County Treasurer, reminds taxpayers that the last day to pay the fall installment of taxes is Tuesday, Nov. 10, 1992. Taxes can be paid in the County Treasurer's office between the hours of 8 a.m. and 4 p.m., Monday thru Friday or by mail. Please enclose a self-addressed stamped envelope for the return of receipts when paying by mail. Mail postmarked after Nov. 10 will be subject to a 10 percent penalty.

The Treasurer's office will be closed election day, Nov. 3, and Veteran's Day Nov. 11, in accordance with Indiana law.

Residents may tour new library

RENSSELAER — Rensselaer Friends of the Library invite all interested residents to tour the new library building at 7 p.m. Thursday night.

After the tour, the Friends will go to Hardee's Restaurant for a meeting. An announcement of the library's possible opening date is expected at the meeting.



LCJ gives proceeds to charities

Little Cousin Jasper committee member Betty Robinson gives the proceeds of the last month festival to three organizations. From left are Robinson, Kim Garwood of the Jasper County Public Library, Becky Garrett of the Rensselaer Schools Child Care and Deena George of the Adult Learning Center.

Janet Bo

PEOPLE COUNT---WEEK OF OCTOBER 12, 1992

	WHEATFIELD	RENSSELAER	DEMOTTE	X	TOTALS 1992
People entering building	647	1446	1031	X X	3124
Materials used in-house	276	1281	332	X X	1889
Directional questions	50	619	108	X X	777
Reference questions	76	552	280	X	908

PEOPLE COUNT---WEEK OF NOVEMBER 10, 1991

	WHEATFIELD	RENSSELAER	DEMOTTE	X	TOTALS 1992
People entering building	703	1211	973	X X	2887
Materials used in-house	228	821	365	X X	1414
Directional questions	126	351	125	X X	602
Reference questions	62	226	171	X	459

CIRCULATION STATISTICS

October 1992	RENSSELAER					DEMOTTE					WHEATFIELD				
	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C	ADDED		WITHDRAWN		C
	V	T	V	T	I	V	T	V	T	I	V	T	V	T	I
	O	I	O	I	R	O	I	O	I	R	O	I	O	I	R
	L	T	L	T	C	L	T	L	T	C	L	T	L	T	C
	U	L	U	L	U	U	L	U	L	U	U	L	U	L	U
	M	E	M	E	L	M	E	M	E	L	M	E	M	E	L
	E		E	ATION	E		E		ATION	E		E		ATION	

[illegible]

ADULT BOOKS

Fiction	59	59			3593	33	33		1599	28	28	3	3	654
Non-Fiction	32	29	17	4	3180	28	25		1552	21	21	8	3	701

CHILDREN'S BK

Fiction	75	66	3888	27	27	3000	44	44	2	2	1108
Non-fiction	13	13	1807	4	4	686	15	15	12	11	385

MAGAZINES

230

GRAPHIC MATER'L
Puzzles, Prints,
Games, Filmstrip

MICROFORMS

SECOND RECORDS	61	39			608					257	13	8	10	8	189
WARE															
PAMPHLETS					198					82	7	7			7
VHS'S					726					641			10	10	747
EQUIPMENT					2					7					
TOTAL	240	206	17	4	14558	92	89	0	0	8493	121	116	45	37	4047

[illegible]

PERCENT

Increase	78%	12%	1%
Decrease			

END OF MONTH:

TOTAL MATERIALS OWNED	38042	24073	18631	80746
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TOTAL TITLES OWNED	34538	22561	16913	74012
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[illegible]

MONTHLY SYSTEM STATISTICS

Circulation	19734	27098	37%
Daily Average			

January to date

Total Circulation	187536	193482	3%
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Rensselaer	day	539
tte	day	315
Wheatfield	day	150

[illegible]

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT
OCTOBER 1992

	RENSSELAER	DEMOTTE	WHEATFIELD	TOTAL
REGISTRATIONS				
Borrowers--Beginning of month:				13601
Resident	82	75	62	219
Non-resident				0
Expired cards	78	56	39	173
Non-resident, expired				0
Total Registered				13647
REFERENCE QUESTIONS				
Telephone				
Directional	387	171	213	771
Reference	269	239	167	675
In-person				
Directional	474	254	309	1037
Reference	376	674	287	1337
Total	1506	1338	976	3820
INTRALIB. LOAN ITEMS FILLED	19	69	69	157
LOCAL HISTORY				
In person	10			
Microfilms used	5			
Letters	0			
IN-HOUSE USE OF HARDWARE/SOFTWARE				
Computer agreements	40		62	
Software used	52		83	
VCR Use	0			
Microforms	8			
Other				
XX				
INTERLIBRARY LOANS(SYSTEM)				
Requests made for:	41	53	6	
Items rec'd for:	59	58	3	
Items outstanding:	-18	-5	3	
Items from Ind. libs.	52	50	3	
Items requested by other libraries				
Items supplied to other libraries				
Info requests answd for other libs				
Info requests sent				

JASPER COUNTY PUBLIC LIBRARY PROGRAMS
OCTOBER 1992

	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
Children's Programs (0-13)		2	6	8
Number attending		27	108	135
YA Programs (14-17)		10		10
Number attending		171		171
Adult Programs	2			2
Number attending	33			33
Senior Citizen Programs		12		12
Number attending		97		97
TOTAL NUMBER OF PROGRAMS	2	24	6	32
TOTAL PERSONS ATTENDING	33	295	108	436

AGENDA.....December 7, 1992
Monthly Meeting Rensselaer Library
Jasper County Public Library Board of Trustees
7:00 PM

1. Executive session to discuss employee performance
2. Minutes
3. Bills/Financial reports
 - 3.1 Bills to be allowed/Paychecks
 - 3.2 Financial statements
 - 3.3 Extra Dec. meeting: 4:30 PM Mon., Dec. 21??
4. Automation project
5. Public Library Access Card
6. Logo
7. Director's report
8. Building project report
 - 8.1 Dedications
9. Election of officers
10. Rensselaer Business
11. Wheatfield Business
12. DeMotte Business
13. Adjournment

NOTE: QUASI-CHRISTMAS PARTY. BRING FOOD!

MINUTESNOVEMBER 2, 1992
Jasper County Public Library Board Meeting DEMOTTE Library
7:00 PM

Present: Wilbur Doty, Wanda Stewart, Mary Linda Casey, Marge Hohner, Barbara Leestma.

Minutes, Bills, Financial Statements: Minutes were approved on a motion by W. Stewart, seconded by M. Hohner. Bills, financial statement and payroll were approved on a motion by M. Hohner, seconded by W. Stewart.

Automation Project: Mary Martin reported that the hardware for the automated system has arrived. Hardware will be installed in November and software installation and staff training will take place in December. Mary noted that monthly maintenance costs for telecommunications will be significantly lower than previously estimated. Plans are underway to add some necessary data conduit at Wheatfield and supplement the electric service to the computer room at Rensselaer. Staff will reregister patrons during the last weeks of December and the month of January. On February 1, circulation procedures will begin on the automated system.

Policy Changes: All circulating materials except videos and equipment will have a 21 day loan limit, beginning February 1, 1993, according to a Board decision on a motion by W. Stewart, seconded by M.L. Casey. Maximum fine limits on materials will be recorded by the system as \$50 for software, \$100 for reference, video and genealogy, \$5 for periodicals and vertical file items and \$25 per item for all other materials. This decision was made on a motion by M.L. Casey, seconded by W. Stewart. The Board indicated that true fine limits should remain at the original cost of the item. The staff was instructed to override the system when assessing fines, unless original cost is not known.

Library Hours for 1993: On a motion by M. Hohner, seconded by B. Leestma, the Board voted to adopt the following library hours beginning January 1, 1993:

Wheatfield: 9:30-5:30 Monday, Wednesday-Saturday. Tuesday 9:30-8.

Rensselaer: 9-8 Monday-Thursday, 9-5 Friday and Saturday

DeMotte: 9-8 Monday & Thursday, 9-6 Tues. & Wed, 9-5 Friday & Saturday

Fine Free Month: The Board proclaimed December as a Fine Free month at all three libraries. They felt this would allow Rensselaer patrons ample time to return their books after the library reopens, would help the staff clear "blocked patron" files as much as possible before automation, and would be the library's Christmas present to the community.

Policies: A new Study Room Policy was adopted as appended on a motion by B. Leestma, seconded by M. Hohner. A Computer Use Policy (also appended) was adopted on a motion by W. Stewart, seconded by B. Leestma. A Meeting Room Policy was discussed at length. A decision was made to address this policy, presented in a new form with rules separated from policy, at the January Board meeting. At this time, the Director will present information gathered from other sources concerning the advisability of allowing religious groups to meet in the library.

Director's Report: The Director announced that Pamida has stated its intention to present the Rensselaer Library with a check for \$1000. In answer to a request from the libraries of Lake County, the Board expressed their willingness to give \$25 to ILF to fund a polling of trustees on the elected board issue.

Building Project: L. Daugherty announced that the Rensselaer library will close on Monday, November 9, and reopen on approximately November 30. Phone calls will be forwarded to Wheatfield, except those to the 866-5202 number which will continue to ring in the Director's office. She noted that additional expenses will be incurred by the library at Rensselaer to disconnect downspouts from storm sewers, to solve a drainage problem northwest of the Library and to add a light at the staff entrance. The Board agreed to wait until the December meeting to determine if added lighting is needed for the front walks of the Rensselaer property. At DeMotte, extra expense will be incurred by the addition of lighting at the meeting room and employee entrances, on the south side of the building, and at the upper patio area and stairway of the library.

1993 Slate of Officers: Marge Hohner and Barbara Leestma presented the following slate of officers for next year: W. Doty, president; M.L. Casey, vice president; B. Souza, treasurer; and M. Hohner, secretary. This slate will be voted on at the December board meeting.

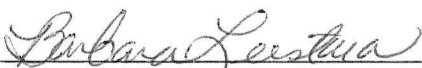
Wheatfield business: M. Hohner expressed a desire to have a video book drop installed in the wall of the Wheatfield Library next year. The Director will investigate the cost of this undertaking.

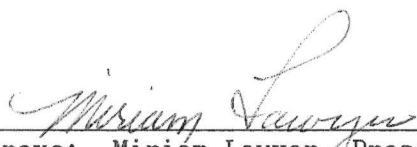
DeMotte business: On a motion by B. Leestma, seconded by M. Hohner, a request for use of the meeting room for 6 weeks for an interdenominational Bible Study and the request for occasional use of the room by Manpower, Inc., for interviewing prospective employees were approved by the Board until a new meeting room policy is set in January.

The Board decided to have an informal Christmas party at their December board meeting, with each member bringing something edible.

The Board adjourned at 9:30 PM on a motion by B. Leestma.

Respectfully submitted,


Barbara Leestma, Secretary


Approve: Miriam Lawyer, President

BOARD MEETING DATES

1993

January 11

July 12

February 8

August 2

March 1

September 13 or Aug.30

April 5

October 4

May 3

November 1

June 7

December 6

199~~2~~ HOLIDAY SCHEDULE

New Years Day	Friday, January 1
President's Day	Monday, February 15
Memorial Day	Monday, May 31
Independence Day	Monday, July 5
Labor Day	Monday, September 6
Thanksgiving	Thursday, November 25
Christmas Eve	Friday, December 24
Christmas Day	Saturday, December 25
New Year's Eve	Friday, December 31

(Libraries close at 5 PM on the day before Thanksgiving)

MEETING ROOM POLICY

Jasper County Public Library Policy states:

The Rensselaer, DeMotte, and Wheatfield libraries have areas available primarily for meetings of not-for-profit groups or meetings of a civic, cultural, or educational nature. Library activities take precedence over other meetings.

Admission charges cannot be required for meetings held in the library's meeting rooms. Charges may be assessed for supplies needed by participants in various programs.

Buying, selling or advertising on library premises is not permitted except in support of the library. Meeting rooms may not be used for profitmaking or private socializing purposes. Meetings of a partisan political nature are prohibited.

Use of the library's facilities carries the responsibility of showing proper care of and concern for the condition of the grounds, furniture, equipment and other property. Use should be confined to the immediate activity for which the facilities were requested and the facilities must be returned to their original condition following use. Failure to assume this responsibility and to observe library rules will result in discontinued privileges.

There is no charge for single or monthly meetings or programs; however, groups wishing to hold regular weekly meetings must obtain permission from the Board of Trustees and may be charged a fee. All meetings must be cleared with the Director, Agency Librarian or Branch Manager.

The fact that a group is permitted to meet at the Jasper County Public Library does not in any way constitute an endorsement of the group's policies or beliefs, and any misrepresentation of this fact will result in the loss of library use privileges for the group in question.

In the case of any questions concerning the use of the libraries, the Board of Trustees reserves the right to make a final decision.

RULES AND REGULATIONS

....Furnishings may not be removed from the meeting area without permission of the building supervisor. Nothing may be attached to or removed from meeting room walls, ceiling or floor except on designated bulletin boards or by special permission of agency librarian or branch manager.

....Groups using the library's facilities are responsible for the actions of those persons attending their functions.

....Groups meeting while the library is open for business must maintain a noise level that does not interfere with the normal functioning of the library.

....Open flames (candles, matches, etc.) and red or purple beverages are not permitted in meeting rooms.

Storage of Group Supplies:

....The library is not responsible for items left in the building between meetings. Groups are not to leave items in the building since the library's storage facilities are not adequate to hold supplies for all groups. Kitchen cabinets may not be used to store a group's materials.

Kitchen:

Any group using the kitchen is to leave it clean. The library does not furnish dishes, cooking utensils, soap, dish towels, etc. If such items are needed, the group must bring its own.

No group or its members are to use anything found in cupboards or drawers without permission of the branch head.

RESPONSIBILITIES OF THE LIBRARY

The library will see that a reasonably clean and healthy place is provided for groups holding meetings.

SECURING ENTRANCE TO THE BUILDING

Groups meeting in the library when the library is closed to the public must obtain the key from the library staff before closing time on the day they wish to use the library.

After relocking the doors at meeting's end, the group representative must deposit the key in the book drop box outside the front door of the library.

REVOKING OF MEETING ROOM PRIVILEGES

The library reserves the right to revoke meeting room privileges for any group if it feels that the group has not met the conditions stated in this policy.

REVOKING OF MEETING ROOM PRIVILEGES

The library reserves the right to revoke meeting room privileges for any group if the Library finds that the group has not met the conditions stated in this policy.

MEETING ROOM FEE

Until further notice, no fee is charged for use of the meeting room but donations to the library's gift fund are accepted with pleasure.

EQUIPMENT USE

Any group wanting to use the library's audio-visual equipment while using the meeting room will not be charged a fee, but a representative of the group will have to make arrangements with the Building Supervisor and sign an equipment use agreement.

10/92

(not officially adopted; use until Jan 1993)

Study Room Use Policy

1. Persons wishing to use the study room must sign in at the Circulation Desk.
2. In general, the Study room can be reserved in person or by phone for two hour time periods for same day use only. Persons with special needs, i.e. volunteer tutors, can reserve the room up to one month in advance for two hour time periods on the recommendation of the agency librarian or branch manager. If no one is waiting to use the room at the end of that time, the time may be extended with the permission of the Circulation Desk staff.
3. Persons not needing the study room for a previously scheduled time are asked to notify the library so that others may be accommodated.
4. The study room may be available for use by others if the patron who scheduled the room has not arrived 15 minutes after the time scheduled.
5. Requests for special accommodations or questions will be deferred to the agency librarian or the branch manager.
6. The study room may not be used for profit-making or socializing purposes. Persons misusing the room may be asked to vacate it.
7. No food, drink or tobacco products are allowed in the room.
8. This policy will be reviewed after three months.

11/92

COMPUTER USE POLICY

Users

The computer may be used only by Jasper County library card holders in good standing. The patron must sign a computer use agreement and the patron's card must be left at the circulation desk.

Children seven (7) years of age and under may use the computer only when accompanied by a parent or guardian.

Only one (1) person at a time may use the computer (except in the above instance or by special permission). Only those persons actually using the computer or typewriter may be in the work area.

Children below the 6th grade level may use only the computers in the children's area of the library. This restriction does not apply to the Wheatfield Library.

Staff will be permitted to use the public computers only if patrons are not using them. Staff will vacate a computer in favor of a patron who wants to use it.

Library staff have the right to restrict usage for those people who cannot abide by the regulations of the library or the specific rules for use of the computer or typewriter.

Scheduling

Computers may be reserved for same day use only.

At DeMotte and Rensselaer libraries, computers in the children's area may be reserved for up to one hour of use time. Computers in the adult area may be reserved for up to two hours of use time.

If time has not been reserved for the use of the computer or if the person reserving the time has not arrived by 10 minutes past scheduled time, time on the computer is allotted on a first come, first served basis.

Due to the reservation schedule, patrons arriving late or patrons using a computer during an unclaimed time, may not have their period on the computer extended past its scheduled ending. Additional time on an hourly basis will be allotted only if no one is waiting and no one has reserved the time.

At Wheatfield, computers may be reserved for one hour of use time when educational game software is being used. They may be reserved for two hours use time when only production software is being used.

Using the Hardware/Software

Computers are for in-library use only and may not be checked out of the library.

Software disks may be charged out from the circulation desk for in-library use only. Users must provide their own data disks. Only library-owned software may be used with the computers. Additional equipment (koala pads, joy sticks, etc.) may not be used with the library's equipment.

Print-outs are available at 10 cents per page. Print outs using colored ribbon are 25 cents per page. Only library paper may be used in the computers. Print outs will be run by staff members only.

Games may be played only on computers in the children's area.

The Copyright Law forbids duplication of copyrighted software.

The library staff will provide assistance, if needed, in starting the computer. Further assistance, however, is limited. The library staff is not familiar with every software package and cannot instruct patrons in software use.

JASPER COUNTY PUBLIC LIBRARY
FINANCAL STATEMENT
NOVEMBER 30, 1992

	Beginning Balance	Receipts This Month	Receipts Year-To-Date	Disbursements This Month	Disbursements Year-To-Date	Ending Balance
Operating Fund	23992.36	92742.16	411203.24	47444.76	612071.73	69289.76
Gift Funds						
DeMotte	4894.15	10.00	857.08	485.00	583.51	4419.15
Rensselaer	4614.21	326.00	3336.33	151.43	580.88	4788.78
Wheatfield	754.25	0.00	271.94	0.00	448.90	754.25
Bond & Interest Funds						
Wheatfield	0.00	0.00	0.00	0.00	19199.11	0.00
Renss. & DeMotte	29532.45	0.00	248071.72	0.00	243579.33	29532.45
LIRF Fund	9349.73	0.00	0.00	0.00	9700.00	9349.73
Petty Cash Fund	120.00	0.00	0.00	0.00	0.00	120.00
Cash Change Fund	60.00	0.00	0.00	0.00	0.00	60.00
Reciprocal Borrowing Fund	0.00	0.00	0.00	0.00	0.00	0.00
Levy Excess Fund	0.00	0.00	0.00	0.00	0.00	0.00
Construction Fund	536269.62	124.00	152992.94	53783.23	2962748.68	482610.39
erve for Insurance	0.00	0.00	0.00	-266.32	72.40	266.32
P.E.R.F.	730.91	0.00	0.00	-723.60	571.20	1454.51
Garnishments	0.00	0.00	0.00	0.00	0.00	0.00
Total All Funds	610317.68	93202.16	816733.25	100874.50	3849555.74	602645.34

-----BANK BALANCES-----
DATE (30 NOV 92)

A1 (BANK ONE CHECKING)	B1 (	108315.54}
A2 (CONSTRUCTION FUND SAVINGS ACCT)	B2 (	467265.21}
A3 (CERTIFICATE OF DEPOSIT #2)	B3 (	.00}
A4 (FIRST OF AMERICA)	B4 (	11784.97}
A5 (DEMOTTE STATE BANK)	B5 (	5333.86}
A6 (INDIANA FEDERAL)	B6 (	5540.69}
A7 (INDIANA NATIONAL BANK)	B7 (	4405.07}
A8 ()	B8 (	.00}
A9 ()	B9 (	.00}
TOTAL		B10(602645.34}

APPROPRIATION REPORT
----- JASPER COUNTY PUBLIC LIBRARY -----

30 NOV 92

OPERATING FUND ACNT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	APPROPRIATION BALANCE	Y-D % Spent
1.11	SALARY OF LIBRARIAN	35616.00	.00	35616.00	2968.00	31164.00	4452.00	87.5%
1.12	SALARY OF ASSISTANTS	295755.00	1005.00	296760.00	24902.99	257275.56	39484.44	87%
1.13	WAGES OF JANITORS	16021.00	.00	16021.00	980.98	8942.01	7078.99	56%
1.21	EMPLOYER'S SHARE-FICA	26364.00	78.00	26442.00	2207.19	22750.04	3691.96	86%
1.22	UNEMPLOYMENT COMPENSATION	2068.00	.00	2068.00	.00	854.88	1213.12	41%
1.23	EMPLOYER'S CONTRIBUTION - PERF	20629.00	.00	20629.00	4606.65	17710.16	2918.84	86%
1.24	EMPLOYER'S CONTRIBUTION - INS.	6000.00	.00	6000.00	133.16	942.62	5057.38	16%
1.31	OTHER PERSONAL SERVICES	2000.00	.00	2000.00	-4606.65	.00	2000.00	0%
2.11	OFFICIAL RECORDS	800.00	.00	800.00	.00	505.98	294.02	63%
2.12	STATIONERY AND PRINTING	800.00	.00	800.00	175.50	645.50	154.50	81%
2.13	OTHER OFFICE SUPPLIES	3250.00	.00	3250.00	257.68	2613.64	636.36	80%
2.21	CLEANING & SANITATION SUPPLIES	3900.00	.00	3900.00	454.58	2668.00	1232.00	68%
2.22	FUEL, OIL & LUBRICANTS	100.00	.00	100.00	.00	7.65	92.35	8%
2.23	OTHER OPERATING SUPPLIES	100.00	.00	100.00	7.59	7.59	92.41	8%
2.31	BUILDING MATERIALS & SUPPLIES	600.00	.00	600.00	483.65	588.90	11.10	98%
2.32	PAINT AND PAINTING SUPPLIES	200.00	.00	200.00	.00	84.21	115.79	42%
2.33	REPAIR PARTS	250.00	.00	250.00	8.99	60.15	189.85	24%
2.41	LIBRARY SUPPLIES	8000.00	183.85	8183.85	230.41	6415.56	1768.29	78%
2.42	OTHER SUPPLIES	2000.00	.00	2000.00	.00	421.57	1578.43	21%
3.11	CONSULTING SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.12	ENGINEERING & ARCH. SERVICES	500.00	.00	500.00	.00	.00	500.00	0%
3.13	LEGAL SERVICES	1500.00	.00	1500.00	360.00	1140.00	360.00	76%
3.14	OTHER PROFESSIONAL SERVICES	7000.00	.00	7000.00	670.00	9815.07	-2815.07	140%
3.21	TELEPHONE	11000.00	.00	11000.00	682.54	7849.80	3150.20	71%
3.22	POSTAGE	4000.00	.00	4000.00	328.93	3879.21	120.79	97%
3.23	TRAVELING EXPENSE	4000.00	.00	4000.00	209.25	2857.70	1142.30	71%
3.24	PROFESSIONAL MEETINGS	4500.00	.00	4500.00	30.00	1675.90	2824.10	37%
3.25	FREIGHT	200.00	.00	200.00	.00	.00	200.00	0%
3.31	ADVERTISING & PUBLIC NOTICES	500.00	.00	500.00	9.35	544.39	-44.39	109%
3.32	OTHER PRINTING	1000.00	.00	1000.00	.00	12.60	987.40	1%
3.41	OFFICIAL BONDS	800.00	.00	800.00	.00	200.00	600.00	25%
3.42	OTHER INSURANCE	9000.00	.00	9000.00	-753.00	15141.21	-6141.21	168%
3.51	GAS	7000.00	.00	7000.00	140.24	4582.14	2417.86	65%
3.52	ELECTRICITY	18000.00	.00	18000.00	526.35	15666.87	2333.13	87%
3.53	WATER	600.00	.00	600.00	24.06	718.90	-118.90	120%
3.54	WASTE DISPOSAL SERVICES	688.00	.00	688.00	45.72	795.89	-107.89	116%
3.61	BUILDING & STRUCTURES	5000.00	.00	5000.00	47.70	688.89	4311.11	14%
3.62	EQUIPMENT	1000.00	.00	1000.00	224.30	2095.10	-1095.10	210%
3.71	REAL ESTATE	.00	.00	.00	.00	.00	.00	0%
3.72	EQUIPMENT	1000.00	.00	1000.00	24.90	320.90	679.10	32%
3.91	DUES	900.00	.00	900.00	857.96	1127.96	-227.96	125%
3.92	INTEREST ON TEMPORARY LOANS	.00	.00	.00	.00	.00	.00	0%
3.93	TAXES & ASSESSMENTS	.00	.00	.00	.00	.00	.00	0%
3.94	TRANSFER TO LIRF	25000.00	-25000.00	.00	.00	.00	.00	0%
3.95	LAWN CARE	5400.00	.00	5400.00	500.50	1960.34	3439.66	36%
3.96	FETTY CASH	120.00	.00	120.00	.00	.00	120.00	0%
3.97	INTERVIEWING & MOVING EXP.	250.00	.00	250.00	.00	.00	250.00	0%
3.98	MAINTENANCE CONTRACTS	21600.00	.00	21600.00	88.75	7989.84	13610.16	37%
4.1	LAND	.00	.00	.00	.00	.00	.00	0%
4.2	BUILDINGS	.00	.00	.00	.00	.00	.00	0%
4.3	IMPROVEMENTS OTHER THAN BUILD.	.00	25000.00	25000.00	.00	25000.00	.00	100%
4.4	FURNITURE & EQUIPMENT	15000.00	1056.25	16056.25	445.99	15793.46	262.79	98%
4.51	BOOKS	105000.00	12398.96	117398.96	9895.18	100358.76	17040.20	85%
4.52	PERIODICALS & NEWSPAPERS	27000.00	5301.40	32301.40	196.05	27933.26	4368.14	86%
4.53	NONPRINTED MATERIALS	22000.00	781.91	22781.91	79.27	10265.52	12516.39	45%
	-TOTAL-	724511.00	20805.37	745316.37	47444.76	612071.73	133244.64	82%

JASPER COUNTY PUBLIC LIBRARY CONSTRUCTION FUND
Rensselaer and DeMotte Projects

Date Paid	Vouch No.	Check No.	Paid To	Explanation	TOTAL	Construct Costs	Construct Contingency	Furnishing Loose Equi	Const. Ins.	Borings, Permits, Surveys, Printing	Architect Fee, Exp	Attorney Fee, Exp	L. Therber	Off. Stat.	Jack Neilogg	Comp & Automa.	Bond Exp., Legal Not
EXPENSES TO DATE					\$3,331,751	\$2,962,211	\$40,631	\$126,264	\$10,354	\$25,382	\$198,371	\$49,637	\$12,000	\$0	\$29,630	\$69,176	\$7,594
Oct 92	11235	6184	Century Insurance	construc. ins.	\$753				\$753								
Nov 92	11377	6164	Ace Hardware	misc. supplies	\$64		\$64										
	11378	6165	Brown's Upholstery	stool tops recove.	\$52			\$52									
	11379	6166	Coast to Coast	misc. supplies	\$12		\$12										
	11380	6167	Critser, Inc.	paving-DeMotte	\$1,650		\$1,650										
	11381	6168	Fase's	furnishings	\$95			\$95									
	11382	6169	Gaylord	signage	\$3,292		\$3,292										
	11383	6170	Heritage	furnishings	\$393			\$393									
	11384	6186	Highsmith	furnishings	\$108			\$108									
	11385	6172	HP Products	furnishings	\$2,718			\$2,718									
	11386	6173	Hubinger	landscaping	\$232		\$232										
	11387	6174	Ira C. Mast	construction	\$35,396	\$35,396											
	11388	6175	Lynn Daugherty	hoses	\$50		\$50										
	11389	6176	Maharam Fabric	upholstery fabric	\$48		\$48										
	11390	6177	Ratio Architects	architect service	\$3,800						\$3,800						
	11391	6178	TJ's	refinishing	\$4,290		\$4,290										
TOTAL AMOUNT BUDGET ED					\$3,900,000	\$3,080,614	\$139,259	\$175,000	\$20,000	\$25,000	\$217,000	\$50,000	\$12,000	\$2,000	\$50,000	\$121,127	\$8,000
INTEREST TO DATE					\$168,143		\$68,143									\$100,000	
TOTAL TO SPEND					\$4,068,143	\$3,080,614	\$207,402	\$175,000	\$20,000	\$25,000	\$217,000	\$50,000	\$12,000	\$2,000	\$50,000	\$221,127	\$8,000
Amount Spent To Date					\$3,584,702	\$2,997,607	\$50,268	\$129,630	\$11,107	\$25,382	\$202,671	\$49,637	\$12,000	\$0	\$29,630	\$69,176	\$7,594
Balance					\$483,441	\$83,007	\$157,134	\$45,370	\$8,893	(\$382)	\$14,329	\$363	\$0	\$2,000	\$20,370	\$151,951	\$406

UPCOMING CONTINGENCY FUND EXPENDITURES

November 1992 Report

NOTE: This list shows only those expected expenditures not shown in the Construction Fund Financial Report. If already paid and reported, not listed here.

Date	Description	Library	Amount	Ok'd	Change Order Approved
Oct 91	Interior designer	R,D	\$1,034	x	-
Apr 28 92	Boiler make-up pipe/backflow preventer	D	\$751	x	
June 92	Add 1 1/4" conduit for phone data line	R	t & m		
June 92	Change in shelf arrangement	D	t & m		
July 92	Cement curb, n. side plaza by entrance	D	t & m		
June 92	Landscaping	R	\$10,000	x	x
Aug 92	Blank electric plates for unused comp.outlet	D	\$63	x	x
Aug 92	Blacktopping, Van Rens. strip	R	\$1,600		
Aug 92	Sidewalk	R	\$6,539		
Sept 92	Signage--add to allowance	R,D	\$1,708	x	
Sept 92	Refinishing wood furniture	R,D	\$650		
Sept 92	Painting metal furniture	R,D	\$1,250		
Sept 92	Map file bases	R,D	\$338		
Sept 92	Blacktop sidewalk south of building	D	?\$4000?		
	Lights-ext:mtg rms;south walk	D	\$4,640		
Oct 92	Automation	D,R,W	\$39,000		
Oct 92	Lights-interior-new bks;stairwells	D	\$1,089		
Oct 92	Isolated ground dedicated line-computer rm	R	?		
Oct 92	Electric clock wall outlet	R	?		
Oct 92	Electric wall outlet	R	?		
Nov 92	Disconnect downspouts & cap drains	R	\$850		
	Employee entrance lighting	R,D	\$1,100		
	DEC Server 90L-automation	R	\$1,720		
	Spoolers for automation-3	R,D,W	\$2,300		
	Wiring for automation	R,D,W	\$1,000		
	Concrete wall for surface water	R	\$6,500		
	Halon fire extinguishers for electric rms	R,D	\$220		
Dec 92	Borrowers cards	R,D,W	\$2,950		
	Elevator equip. power	D	\$496		
	Telephone outlet for FAX	R	\$161		
	Lockset function changes	R,D	\$1,010		
	Spandrel glass to vision glass	R	\$826		
	Colored mortar	R,D	\$390		
	Added fire extinguisher-elevator	D	\$50		
	Six steel window lintel frames	D	\$4,230		
	Relocate steel frame for upper roof duct int	D	\$2,579		
	Extend screen wall & lower height	R	\$632		

Inspnt Contingency Budget	\$157,134
Deducts from construction to help pay above	\$2,254
Expected expenditures	\$95,678
Balance	\$63,710

UPCOMING CONTINGENCY FUND EXPENDITURES

November 1992 Report

NOTE: This list shows only those expected expenditures not shown in the Construction Fund Financial Report. If already paid and reported, not listed here.

Date	Description	Library	Amount	Ok'd	Change Order Approved
Oct 91	Interior designer	R,D	\$1,034	x	-
Apr 28 92	Boiler make-up pipe/backflow preventer	D	\$751	x	
June 92	Add 1 1/4" conduit for phone data line	R	t & m		
June 92	Change in shelf arrangement	D	t & m		
July 92	Cement curb, n. side plaza by entrance	D	t & m		
June 92	Landscaping	R	\$10,000	x	x
Aug 92	Blank electric plates for unused comp.outlet	D	\$63	x	x
Aug 92	Increased lighting for alcove	D	\$300	x	x
Aug 92	Blacktopping, Van Rens. strip	R	\$1,600		
Aug 92	Sidewalk	R	\$6,239		
Sept 92	Signage--add to allowance	R,D	\$1,708	x	
Sept 92	Refinishing wood furniture	R,D	\$650		
Sept 92	Painting metal furniture	R,D	\$1,250		
Sept 92	Map file bases	R,D	\$338		
Sept 92	Blacktop sidewalk south of building	D	?\$4000?		
	Lights-ext:mtg rms;south walk	D	\$4,640		
Oct 92	Automation	D,R,W	\$39,000		
Oct 92	Lights-interior-new bks;stairwells	D	\$1,089		
Oct 92	Isolated ground dedicated line-computer rm	R	?		
Oct 92	Electric clock wall outlet	R	?		
Oct 92	Electric wall outlet	R	?		
Nov 92	Disconnect downspouts & cap drains	R	\$850		
	Employee entrance lighting	R,D	\$1,100		
	DEC Server 90L-automation	R	\$1,720		
	Spoolers for automation-3	R,D,W	\$2,300		
	Wiring for automation	R,D,W	\$1,000		

Unspent Contingency Budget	\$157,134
Expected expenditures	\$75,633
Balance	\$81,501

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 NOV 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
002415	6214	BACHMAN, CAROL	217.02	10 NOV 92	PAYROLL
002416	6204	PAULA L. BAUGH	350.43	10 NOV 92	PAYROLL
002417	6212	MARLENE BEEDLE	208.27	10 NOV 92	PAYROLL
002418	6188	JULIE BRAY	609.78	10 NOV 92	PAYROLL
002419	6196	GLENDA BROWN	445.77	10 NOV 92	PAYROLL
002420	6209	MELISSA BUITER	102.63	10 NOV 92	PAYROLL
002421	6202	RENEE CARR	300.56	10 NOV 92	PAYROLL
002422	6201	MARK CASSELLO	94.63	10 NOV 92	PAYROLL
002423	6200	LYNN DAUGHERTY	974.42	10 NOV 92	PAYROLL
002424	6210	JULIE EISELE	88.51	10 NOV 92	PAYROLL
002425	6189	CHARLOTTE FAGEN	541.70	10 NOV 92	PAYROLL
002426	6207	PAMELA FERBER	740.03	10 NOV 92	PAYROLL
002427	6208	KIMBERLY GARWOOD	742.56	10 NOV 92	PAYROLL
002428	6205	ROSE E. HOWARD	389.81	10 NOV 92	PAYROLL
002429	6206	KRISTIN JOHNSON	86.25	10 NOV 92	PAYROLL
002430	6217	GAIL M. JUNG	516.72	10 NOV 92	PAYROLL
002431	6197	DIANA KODY	121.37	10 NOV 92	PAYROLL
002432	6192	JOAN KOPANDA	336.01	10 NOV 92	PAYROLL
002433	6218	JULIANA LAKIN	80.19	10 NOV 92	PAYROLL
002434	06187	MARY K. MARTIN	807.73	10 NOV 92	PAYROLL
002435	6213	CAROL MITCHELL	273.37	10 NOV 92	PAYROLL
002436	6216	NANCY J. MONTEMAYER	125.71	10 NOV 92	PAYROLL
002437	6211	CYNTHIA MUSCH	417.92	10 NOV 92	PAYROLL
002438	6194	KATHLEEN PADGITT	382.09	10 NOV 92	PAYROLL
002439	6195	BONNIE POWELL	311.40	10 NOV 92	PAYROLL
002440	6190	SHARON SCHULENBERG	454.14	10 NOV 92	PAYROLL
002441	6215	AMY SIGMAN	98.88	10 NOV 92	PAYROLL
002442	6198	EILEEN SPURGEON	62.80	10 NOV 92	PAYROLL
002443	6191	JILL TACHTIRIS	443.47	10 NOV 92	PAYROLL
002444	6199	ELIZABETH THONE	162.71	10 NOV 92	PAYROLL
002445	6203	WHITED, AMBER	192.39	10 NOV 92	PAYROLL
002446	6193	DIANE WIERS	410.86	10 NOV 92	PAYROLL
002447	6253	BACHMAN, CAROL	224.32	25 NOV 92	PAYROLL
002448	6243	PAULA L. BAUGH	321.74	25 NOV 92	PAYROLL
002449	6251	MARLENE BEEDLE	190.63	25 NOV 92	PAYROLL
002450	6228	JULIE BRAY	609.78	25 NOV 92	PAYROLL
002451	6236	GLENDA BROWN	407.38	25 NOV 92	PAYROLL
002452	6248	MELISSA BUITER	39.06	25 NOV 92	PAYROLL
002453	6241	RENEE CARR	268.25	25 NOV 92	PAYROLL
002454	6240	LYNN DAUGHERTY	974.42	25 NOV 92	PAYROLL
002455	6249	JULIE EISELE	78.51	25 NOV 92	PAYROLL
002456	6229	CHARLOTTE FAGEN	541.70	25 NOV 92	PAYROLL
002457	6246	PAMELA FERBER	740.03	25 NOV 92	PAYROLL
002458	6247	KIMBERLY GARWOOD	742.56	25 NOV 92	PAYROLL
002459	6244	ROSE E. HOWARD	374.81	25 NOV 92	PAYROLL
002460	6245	KRISTIN JOHNSON	100.37	25 NOV 92	PAYROLL
002461	6257	GAIL M. JUNG	516.72	25 NOV 92	PAYROLL
002462	6237	DIANA KODY	80.92	25 NOV 92	PAYROLL

CHECK REGISTER
 ----- JASPER COUNTY PUBLIC LIBRARY -----
 301 N. VAN RENSSELAER STREET
 RENSSELAER, IN 47978
 30 NOV 92

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
002463	6252	JOAN KOFANDA	299.24	25 NOV 92	PAYROLL
002464	6258	JULIANA LAKIN	61.49	25 NOV 92	PAYROLL
002465	6255	SUSAN F. LINTNER	95.14	25 NOV 92	PAYROLL
002466	6257	MARY K. MARTIN	807.73	25 NOV 92	PAYROLL
002467	6251	CAROL MITCHELL	251.66	25 NOV 92	PAYROLL
002468	6254	NANCY J. MONTEMAYER	94.70	25 NOV 92	PAYROLL
002469	6250	CYNTHIA MUSCH	349.96	25 NOV 92	PAYROLL
002470	6234	KATHLEEN PADGITT	349.19	25 NOV 92	PAYROLL
002471	6235	BONNIE FOWELL	282.91	25 NOV 92	PAYROLL
002472	6230	SHARON SCHULENBERG	410.85	25 NOV 92	PAYROLL
002473	6231	AMY SIGMAN	42.81	25 NOV 92	PAYROLL
002474	6238	EILEEN SPURGEON	62.80	25 NOV 92	PAYROLL
002475	6231	JILL TACHTIRIS	404.74	25 NOV 92	PAYROLL
002476	6253	TANYA JO TANIS	76.45	25 NOV 92	PAYROLL
002477	6239	ELIZABETH THONE	150.33	25 NOV 92	PAYROLL
002478	6240	WHITED, AMBER	192.39	25 NOV 92	PAYROLL
002479	6233	DIANE WIERS	373.71	25 NOV 92	PAYROLL
onstr. Fund	011235	04189	CENTURY INSURANCE AGENCY, IN	2380.00	02 NOV 92 BOILER POLICY-DEM.-RENS.---UM (\$753.00 ONLY)
	011325	05190	PUBLIC EMPLOYEES' RETIREMENT	6817.77	02 NOV 92 3RD QUARTER PAYMENT 1992
	011322	05192	GODWINS INC.	1279.00	02 NOV 92 INSURANCE PREMIUM-NOVEMBER 1
	011324	05108	ABC SCHOOL SUPPLY INC.	106.43	02 NOV 92 TOYS
	011325	05109	ACE HARDWARE	78.94	02 NOV 92 JANITORIAL-DEMOTTE
	011326	05110	AMERICAN BUSINESS DIRECTORIE	311.00	02 NOV 92 BOOKS
	011327	05111	ASSOCIATED LIBRARIES, INC.	122.82	02 NOV 92 BOOKS
	011328	05112	AVC CORPORATION	288.75	02 NOV 92 SERVICE AGREEMENT & POWER PA
	011329	05113	BAKER & TAYLOR	1670.77	02 NOV 92 BOOKS
	011330	05114	BAKER & TAYLOR	5187.88	02 NOV 92 BOOKS
	011331	05115	BEN FRANKLIN	5.22	02 NOV 92 FELT SQUARES-DEMOTTE
	011332	05116	ERQDART CO.	91.27	02 NOV 92 SYSDAC TAPE
	011333	05117	CAMPBELL PRINTING COMPANY	175.50	02 NOV 92 ENVELOPES
	011334	05118	CHARLES W. FOWELL	25.00	02 NOV 92 LAWN CARE-RENSSELAER
	011335	05119	CHARLOTTE FAGEN	28.00	02 NOV 92 MILEAGE
	011336	05120	COAST TO COAST	15.48	02 NOV 92 JANITORIAL SUP.-RENSSELAER
	011337	05121	COMPUTERLAND OF NORTHERN IND	398.65	02 NOV 92 IMAGewriter II/L PRINTER-TEC
	011338	05122	CUSTOM LAWN CARE	15.00	02 NOV 92 LAWN MOWING-RENS.
	011339	05123	DEMCO	161.28	02 NOV 92 LIBRARY-BOOK SUPPLIES
	011340	05125	DICK JOLINK	25.00	02 NOV 92 MOWING-DEMOTTE
	011341	05126	FACTS ON FILE, INC.	573.75	02 NOV 92 BOOKS-DEMOTTE, PERIODICALS-R
	011342	05127	FAGEN PHARMACY	12.59	02 NOV 92 DRINKING WATER & JANITOR SUP
	011343	05128	FAGEN PHARMACY	14.44	02 NOV 92 UPS CHARGES
	011344	05129	FILMS INCORPORATED	68.00	02 NOV 92 VHS SELECTIONS
	011345	05130	GAIL JUNG	33.47	02 NOV 92 FETTY CASH-RENS.
	011346	05131	GAIL JUNG	24.75	02 NOV 92 MILEAGE
	011347	05132	HARVEY'S	1.09	02 NOV 92 CONTACT PAPER-RENS. CHILDREN
	011348	05134	HERITAGE OFFICE PRODUCTS, IN	171.61	02 NOV 92 OFFICE SUP., EQUIP.-DEM., RE
	011349	05135	H. W. WILSON COMPANY	120.00	02 NOV 92 PERIODICAL RENEWALS
	011350	05136	INDIANA CHAMBER OF COMMERCE	395.00	02 NOV 92 BOOKS
	011351	05137	INDIANA LIBRARY FEDERATION	857.96	02 NOV 92 ILL MEMBERSHIPS

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 NOV 92

PAGE 3

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
011352	06138	INGRAM	11.27	02 NOV 92	VHS SELECTION
011353	06139	JILL TACHTIRIS	30.00	02 NOV 92	TRIP TO REFERENCE CONFERENCE
011354	06140	J.M. GIBSON	45.00	02 NOV 92	ART PRINTS
011355	06141	JULIE BRAY	11.00	02 NOV 92	MGMT. MEETING-DEMOTTE
011356	06142	KANKAKEE VALLEY POST NEWS	9.35	02 NOV 92	HELP WANTED AD-DEMOTTE
011357	06144	KOLORTECH, INC.	483.65	02 NOV 92	FLOURESCENT LIGHTS
011358	06145	HP PRODUCTS CORP.	358.27	02 NOV 92	JANITORIAL SUPPLIES
011359	06146	LONG'S	10.30	02 NOV 92	CARD SET
011360	06147	LYNN DAUGHERTY	59.25	02 NOV 92	MILEAGE & THANK YOU NOTES
011361	06148	MARGE HONNER	26.00	02 NOV 92	MILEAGE
011362	06149	MARY K. MARTIN	51.90	02 NOV 92	MILEAGE & POSTAGE
011363	06150	MATHIS PUMP REPAIR & TRENCH	47.70	02 NOV 92	LEAKY GASKET ON BATHROOM STO
011364	06151	PAM FERBER	10.75	02 NOV 92	MILEAGE
011365	06152	PERMA-BOUND	1114.92	02 NOV 92	BOOKS
011366	06153	PHILIP E. HOWARD	50.00	02 NOV 92	WATERING LAWN-DEMOTTE
011367	06154	POSTMASTER GENERAL	263.00	02 NOV 92	STAMPS
011368	06155	QUILL	144.91	02 NOV 92	OFFICE SUPPLIES
011369	06156	REED REFERENCE PUBLISHING	285.64	02 NOV 92	SUBJECT GUIDE BOOK
011370	06157	SECURITY COURIERS, INC.	360.00	02 NOV 92	TRANSPORT BETWEEN BRANCHES
011371	06158	SIMPLEX TIME RECORDER CO.	355.50	02 NOV 92	ALARM SERVICE
011372	06159	SPRINT PUBLISHING & ADVERTIS	236.20	02 NOV 92	TELEPHONE BOOKS
011373	06160	T & J REPAIR	670.00	02 NOV 92	CLEANING & LABOR SERVICES-RE
011374	06161	TEETERS CULLIGAN	29.85	02 NOV 92	COOLER RENTAL & WATER
011375	06162	THE TIMES	34.80	02 NOV 92	3-MONTH DELIVERY-NEWSPAPERS
011376	06163	TRI-TEL COMMUNICATIONS	2.74	02 NOV 92	TELEPHONE-LONG DISTANCE CARR
011377	06164	ACE HARDWARE	63.58	02 NOV 92	DEMOTTE BLDG.PROJECT
011378	06165	BROWN'S UPHOLSTERY	52.32	02 NOV 92	STOOL TOPS UPHOLSTERED
011379	06166	COAST TO COAST	12.07	02 NOV 92	HOSE PARTS & SILLCOCK KEY
011380	06167	CRITSER, INC.	1650.00	02 NOV 92	NORTH PARKING LOT PAVING-DEM
011381	06168	FAGE'S	95.00	02 NOV 92	VACUUM-DEMOTTE BLDG.PROJECT
011382	06169	GAYLORD BROS.	3291.50	02 NOV 92	SIGNAGE
011383	06170	HERITAGE OFFICE PRODUCTS, IN	392.54	02 NOV 92	BUILDING PROJ.-RENSSELAER &
011384	06171	HIGHSMITH CO. INC.	592.75	02 NOV 92	DEMOTTE BLDG. PROJECT-EQUIPM
011384	06186	HIGHSMITH CO. INC.	592.75	03 NOV 92	DEMOTTE BLDG. PROJECT - EQUI----
011385	06172	HP PRODUCTS CORP.	2718.45	02 NOV 92	RENS. & DEMOTTE BLDG. PROJEC
011386	06173	HUBINGER LANDSCAPING CORPORA	232.00	02 NOV 92	DEMOTTE BLDG.PROJECT - SOD
011387	06174	IRA C. MAST & SON, INC.	35396.00	02 NOV 92	DEMOTTE & RENSSLAER CONSTRU
011388	06175	LYNN DAUGHERTY	49.96	02 NOV 92	HOSES-RENSSELAER BLDG. PROJE
011389	06176	MAHARAM FABRIC CORPORATION	47.63	02 NOV 92	RENS. BLDG.PROJECT-UPHOLSTER
011390	06177	RATIO ARCHITECTS, INC.	3799.56	02 NOV 92	RENSSELAER & DEMOTTE BUILDIN
011391	06178	TJ'S	4290.00	02 NOV 92	RENS.& DEMOTTE BLDG. PROJECT
011392	6219	BANK ONE	3730.40	10 NOV 92	FICA & FED TAX WITHHELD 10 N
011393	06220	INDIANA DEFERRED COMPENSATIO	72.50	10 NOV 92	WITHHELD FROM 10 NOV 92 FAYR
011394	06221	CITY OF RENSSELAER	831.87	10 NOV 92	RENSSELAER SUSAN ST. UTILITY
011395	06222	NIPSCO	400.17	10 NOV 92	WHEATFIELD UTILITIES
011396	06224	NORTHWESTERN INDIANA TELEPHO	115.82	10 NOV 92	DEMOTTE-TELEPHONE & FAX PHON
011397	06225	OCMS DISPOSAL SERVICE INC.	30.00	10 NOV 92	OCTOBER TRASH REMOVAL-DEMOTT
011398	06226	TOWN OF DEMOTTE	18.72	10 NOV 92	DEMOTTE-SEWAGE SERVICE

INSTRUCTION
NO

INSTR. FUND

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

30 NOV 92

PAGE 4

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
011399	6260	BANK ONE	3532.59	25 NOV 92	FICA & FED TAXES WITHHELD 25
011400	06261	INDIANA DEFERRED COMPENSATIO	72.50	25 NOV 92	WITHHELD FROM 25 NOV 92 PAYR
011401	06262	INDIANA DEPARTMENT OF REVENUE	1187.08	25 NOV 92	STATE & COUNTY TAX WITHHELD
011402	06263	CITY OF RENSSELAER	306.53	25 NOV 92	RENSSELAER-UTILITIES
011403	06264	UNITED TELEPHONE COMPANY	558.80	25 NOV 92	TELEPHONE-WHEATFIELD & RENSS
011405	06265	AT&T	5.18	25 NOV 92	TELEPHONE-DEMOTTE
011407	06266	CHAMBER OF COMMERCE	30.00	25 NOV 92	PROFESSIONAL MTG.-GARWOOD &
COR. ENTR	06179	PUBLIC EMPLOYEES' RETIREMENT	-6817.77	02 NOV 92	TO CORRECT VOUCHER #06053
COR. ENTR	06181	GODWINS INC.	-1279.00	02 NOV 92	TO CORRECT VOUCHER #06106
COR. ENTR	06183	CENTURY INSURANCE AGENCY, IN	-2380.00	02 NOV 92	TO CORRECT VOUCHER #05947
JNSTR. FUND COR. ENTR	06185	HIGHSMITH CO. INC.	-592.75	03 NOV 92	TO CORRECT VOUCHER #06171

--TOTAL AMOUNT OF CLAIMS-- 100874.50

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 4 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 100874.50. Dated 07 DEC 92.

_____	_____
_____	_____
_____	_____
_____	_____

CHECK REGISTER
----- JASPER COUNTY PUBLIC LIBRARY -----
301 N. VAN RENSSELAER STREET
RENSSELAER, IN 47978
04 DEC 92

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
011408	06267	ACE HARDWARE	11.99	07 DEC 92	DEMOTTE-CLEANING & LIBRARY S
011409	06270	AMERICAN LIBRARY ASSOCIATION	63.56	07 DEC 92	WHEATFIELD-BOOKMARKS & POSTE
011410	06272	AVC CORPORATION	88.75	07 DEC 92	SERVICE AGREEMENT
011411	06273	A.E. BOYCE CO., INC.	375.34	07 DEC 92	VENDOR CHECKS
011412	06274	BAKER & TAYLOR	622.57	07 DEC 92	BOOKS
011413	06275	BAKER & TAYLOR	1806.51	07 DEC 92	BOOKS & TAPES
011414	06276	BANK ONE	52.00	07 DEC 92	SAFE DEPOSIT RENTAL
011415	06277	BEN FRANKLIN	52.84	07 DEC 92	DEMOTTE-LIB., OFFICE, JANITO
011416	06278	BOILER & PRESSURE VESSEL DIV	24.00	07 DEC 92	BOILER INSPECTION-DEMOTTE &
011417	06279	BRINK INDUSTRIAL TECHNOLOGIE	25.80	07 DEC 92	FLASHLIGHTS
011418	06280	BRODART CO.	179.00	07 DEC 92	SYSDAC TAPE
011419	06281	BROWN'S GARDEN SHOPPE	46.55	07 DEC 92	CHRISTMAS DECORATIONS-RENSSE
011420	06282	CHARLOTTE FAGEN	30.00	07 DEC 92	MILEAGE & POSTAGE
011421	06283	COAST TO COAST	71.20	07 DEC 92	MOPHEADS-SAFETY CAPS-BATTERI
011422	06284	CUSTOM LAWN CARE	75.00	07 DEC 92	LAWN MAINTENANCE-RENSSELAER
011423	06285	DEMCO	451.61	07 DEC 92	MAGAZINE BOXES,BROWSER BING,
011424	06286	EDUCATION RECORD CENTER	525.71	07 DEC 92	CASSETTES W/BOOKS
011425	06287	FACTS ON FILE, INC.	176.18	07 DEC 92	BOOKS
011426	06288	FAGEN PHARMACY	50.11	07 DEC 92	FILM, POSTERBOARDS, ETC.& FO
011427	06289	FAGEN PHARMACY	10.97	07 DEC 92	WATER & CANDY
011428	06290	FAGE'S	1.89	07 DEC 92	COMPUTER CABLE
011429	06291	FILMS INC.	186.25	07 DEC 92	VHS
011430	06292	GAIL JUNG	26.31	07 DEC 92	DEMOTTE-PETTY CASH
011431	06293	GAIL JUNG	41.74	07 DEC 92	RENSSELAER-PETTY CASH
011432	06294	GAIL JUNG	20.40	07 DEC 92	WHEATFIELD-PETTY CASH
011433	06296	GAIL JUNG	85.00	07 DEC 92	AVC USER MEETING-MILEAGE TO
011434	06297	GAYLORD BROS.	102.75	07 DEC 92	OVERDUE NOTICE MAILERS
011435	06298	GLENDA BROWN	17.61	07 DEC 92	MAT FRAMES & FELT SQUARES-RE
011436	06299	GOODWIN FIRE EQUIPMENT	27.75	07 DEC 92	FIRE EXTINGUISHER INSPECT. &
011437	06300	H. W. WILSON COMPANY	100.00	07 DEC 92	READER'S GUIDE-DEMOTTE
011438	06301	HARVEY'S	25.80	07 DEC 92	CHRISTMAS DECORATIONS
011439	06302	HERITAGE OFFICE PRODUCTS, IN	418.08	07 DEC 92	SERVICE CONTRACT & OFFICE SU
011440	06303	HIGHSMITH CO. INC.	282.72	07 DEC 92	CONTACT PAPER
011441	06304	HOOK'S	12.00	07 DEC 92	SUNDAY PAPERS-DEMOTTE
011442	06306	HP PRODUCTS CORP.	272.60	07 DEC 92	JANITORIAL SUPPLIES
011443	06307	INDIANAPOLIS NEWSPAPERS INC.	109.00	07 DEC 92	DEMOTTE-SUBSCRIPTION
011444	06308	INGRAM	626.43	07 DEC 92	AUDIO VISUAL BOOKS
011445	06309	JACOBSENS	74.95	07 DEC 92	CALENDARS, ETC.
011446	06310	JOAN KOPANDA	11.00	07 DEC 92	MILEAGE
011447	06311	KANKAKEE VALLEY POST NEWS	10.10	07 DEC 92	ADVERTISEMENT-LIB. CLERK-DEM
011448	06312	KATHLEEN FADGITT	88.00	07 DEC 92	MILEAGE-BARCODING BRANCHES
011449	06313	LIBRARY OF CONGRESS	208.00	07 DEC 92	SUBJECT HEADINGS & CAT. SUBS
011450	06314	LYNN DAUGHERTY	27.00	07 DEC 92	MILEAGE
011485	06315	MARY K. MARTIN	110.00	07 DEC 92	MILEAGE & BOOK
011486	06316	MICHAEL ANDERSON	42.00	07 DEC 92	CAULKING AT WHEATFIELD
011487	06317	MUSIC WHOLESALERS	873.50	07 DEC 92	CD'S
011488	06318	NATIONAL EMPLOYER PUBLISHING	57.85	07 DEC 92	FED & STATE POSTING SIGNS
011489	06319	OONS DISPOSAL SERVICE INC.	30.00	07 DEC 92	TRASH SERVICE-DEMOTTE

CHECK REGISTER

----- JASPER COUNTY PUBLIC LIBRARY -----

301 N. VAN RENSSELAER STREET

RENSSELAER, IN 47978

04 DEC 92

PAGE 2

Warrant. Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
011490	06320	PAS-TIME BOOKS	31.45	07 DEC 92	BOOKS
011491	06323	FAMIDA INC. #47	25.05	07 DEC 92	HANGERS, CHRISTMAS DECOR.,VA
011492	06324	PERMA-BOUND	54.98	07 DEC 92	BOOKS
011493	06325	POSTMASTER GENERAL	115.00	07 DEC 92	STAMPS
011494	06326	QUILL	480.24	07 DEC 92	OFFICE & LIBRARY SUPPLIES
011495	06327	RECORDED BOOKS INC.	176.80	07 DEC 92	VIDEOCASSETTES
011496	06328	REED REFERENCE PUBLISHING	446.55	07 DEC 92	BOOKS IN PRINT & CH. MAGAZIN
011497	06329	RENSSELAER REPUBLICAN	71.93	07 DEC 92	CLASSIFIED ADS-CLERK & LIB A
011498	06330	SECURITY COURIERS, INC.	360.00	07 DEC 92	TRANSPORT BETWEEN BRANCHES
011499	06331	SHARON SCHULENBERG	4.98	07 DEC 92	POSTERBOARD & PHOTOFINISHING
011500	06332	SIMON & SCHUSTER SCHOOL GROU	126.73	07 DEC 92	BOOKS
011501	06333	SOCIAL ISSUES RESOURCES SERI	51.00	07 DEC 92	PERIODICAL-WHEATFIELD
011502	06334	SPRINT PUBLISHING & ADVERTIS	306.35	07 DEC 92	PHONE DIRECTORIES
011454	06335	STANDARD & POOR'S CORP.	868.16	07 DEC 92	STOCK & BOND GUIDE & INVESTO
011455	06336	STANLEY STEEMER	79.00	07 DEC 92	SOFA CLEANING
011456	06337	T & J REPAIR	650.00	07 DEC 92	JANITORIAL SERVICE-RENSSELAE
011457	06338	TEETERS CULLIGAN	29.75	07 DEC 92	WATER & COOLER RENTAL
011458	06339	TOWN OF DEMOTTE	18.72	07 DEC 92	SEWER SERVICE-DEMOTTE
011459	06340	TRI-TEL COMMUNICATIONS	1.91	07 DEC 92	WHEATFIELD LONG DISTANCE SER
011460	06341	TYSEN'S COUNTRY GROCERY, INC	31.64	07 DEC 92	MTG. ROOM SUPPLIES
011461	06342	VALUE LINE PUBLISHING, INC.	525.00	07 DEC 92	PERIODICALS-DEMOTTE
011462	06343	VAN STRICKLIN	30.00	07 DEC 92	TAPE REPAIRS
011463	06344	WALTER'S AUTO ELECTRIC	12.43	07 DEC 92	SNOW BLOWER REPAIRS
011464	06345	ZOOBOOKS	15.95	07 DEC 92	SUBSCRIPTION-CHILDREN'S ROOM
011465	06346	ACE HARDWARE	29.56	07 DEC 92	DEMOTTE BLDG. PROJECT-PAINT&
011466	06347	AFFORDABLE COMMUNICATIONS	268.00	07 DEC 92	TELEPHONE EQUIPMENT
011467	06348	BLACKWELL NORTH AMERICA, INC	7121.61	07 DEC 92	DEMOTTE & RENS. BLDG.PROJECT
011468	06349	COAST TO COAST	310.42	07 DEC 92	RENS. BLDG.PROJECT-
011469	06350	COMMERCIAL OFFICE ENVIRONMEN	732.50	07 DEC 92	DEMOTTE & RENS. BUILDING PRO
011470	06351	CRITSER, INC.	1620.00	07 DEC 92	RENS. BLDG. PROJECT-PAVING
011471	06352	GAYLORD BROS.	4910.26	07 DEC 92	RENS. & DEMOTTE BLDG. PROJEC
011472	06353	HERITAGE OFFICE PRODUCTS, IN	3.73	07 DEC 92	RENS. BLDG. PROJECT-WASTEBAS
011473	06354	HP PRODUCTS CORP.	16.00	07 DEC 92	RENS. BLDG. PROJECT-TOWEL DI
011474	06355	HUBINGER LANDSCAPING CORPORA	290.00	07 DEC 92	DEMOTTE BLDG. PROJECT-SOD IN
011475	06356	INDIANA VAN LINES, INC.	2250.00	07 DEC 92	RENSSELAER BLDG. PROJECT-MOV
011476	06357	JACOBSENS	241.62	07 DEC 92	RENS. BLDG. PROJECT-KEY CABI
011477	06358	JASPER COUNTY LAND SURVEYING	501.25	07 DEC 92	RENS. CONSTRUCTION PROJECT-S
011478	06359	LAWRENCE ELECTROSTATIC CO.	1360.00	07 DEC 92	RENSSELAER CONSTRUCTION PROJ
011479	06360	LYNN DAUGHERTY	95.00	07 DEC 92	RENS. BLDG. PROJECT-REFRIGER
011480	06361	MICHAEL ANDERSON	139.00	07 DEC 92	RENS. & DEMOTTE CONSTRUCTION
011481	06362	FAMIDA INC. #47	94.37	07 DEC 92	RENSSELAER CONST. PROJECT-FU
011482	06363	RATIO ARCHITECTS, INC.	5138.85	07 DEC 92	RENS. & DEMOTTE CONSTRUCTION
011483	06364	RMG CONSULTANTS, INC.	750.00	07 DEC 92	RENS & DEMOTTE CONSTRUCTION
011484	06365	T & J REPAIR	562.00	07 DEC 92	RENS & DEMOTTE BLDG. PROJECT
COR. ENTR	06366	CITY OF RENSSELAER	-831.87	07 DEC 92	TO CORRECT VOUCHER #06221
011334	06367	CITY OF RENSSELAER	831.87	07 DEC 92	RENSSELAER-SUSAN ST. UTILITI

--TOTAL AMOUNT OF CLAIMS-- 39556.21

INSTRUCT.
IND

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 2 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 39556.21. Dated 07 DEC 92.

_____	_____
_____	_____
_____	_____
_____	_____

JASPER COUNTY PUBLIC LIBRARY
RECEIPT BREAKDOWN
NOVEMBER 30, 1992

	Receipts This Month	Receipts Year-To-Date
INES and FEES.....	956.43	12396.96
	This Month	Year-To-Date
DeMotte	482.90	3977.05
Rensselaer	215.98	5036.72
Wheatfield	257.55	3383.19
PHOTOCOPIES.....	416.95	5963.96
DeMotte	259.10	2360.90
Rensselaer	47.95	2050.35
Wheatfield	109.90	1552.74
CARDS.....	0.00	210.50
DeMotte	0.00	118.00
Rensselaer	0.00	78.50
Wheatfield	0.00	14.00
GIFT FUNDS.....	336.00	4465.35
DeMotte	10.00	857.08
Rensselaer	326.00	3336.33
Wheatfield	0.00	271.94
INTEREST.....	314.77	161941.86
TAXES.....	90884.00	608305.27
Local Option/Cert.Shares	82974.00	165948.00
Local Option/Prop.Tax Cr.	7910.00	15820.00
Property Tax	0.00	381196.56
Financial Institution Tax	0.00	1427.50
License Excise Tax	0.00	41146.69
State Distribution	0.00	2766.52
REFUNDS.....	294.01	4189.21
ILL Postage	33.30	645.69
AT&T--equip.rent	0.00	20.85
Martin--phone call	0.00	3.00
ALSA II--conf.can.	0.00	128.00
Lake Co.Pub.Lib.	0.00	39.95
Ira Mast-electric	0.00	1845.79
Century Ins.Agency	124.00	840.00
Wheatfield Lions Club	0.00	205.92
NW Ind. Tele. Co.	0.00	15.87
POST TRIBUNE	0.00	135.20
Town & Country Ins.	136.71	308.94
SALE OF RENSSELAER BUILDING.....	0.00	1.00

TOTAL RECEIPTS

02202 16

707174 11

[illegible]

ADULT BOOKS

CHILDREN'S BK

Puzzles, Prints,
Games, Filmstrip

[illegible][illegible]

Wheatfield	day	149
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[illegible]

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT
NOVEMBER 1992

	RENSSELAER	DEMOTTE	WHEATFIELD	TOTAL
REGISTRATIONS				
Borrowers--Beginning of month:				13647
Resident	24	53	36	113
Non-resident	1			1
Expired cards	107	79	56	242
Non-resident, expired				0
Total Registered				13519

REFERENCE QUESTIONS

Telephone				
Directional	191	125	534	850
Reference	86	148	176	410
In-person				
Directional	264	139	314	717
Reference	77	390	229	696
Total	618	802	1253	2673
INTRALIB. LOAN ITEMS FILLED	12	87	1	100

LOCAL HISTORY

In person	2
Microfilms used	
Letters	

IN-HOUSE USE OF HARDWARE/SOFTWARE

Computer agreements	10	1	44
Software used	13	2	48
VCR Use			
Microforms			
Other			

XX

INTERLIBRARY LOANS(SYSTEM)

Requests made for:	7	76	3
Items rec'd for:	17	55	3
Items outstanding:	-10	21	0
Items from Ind. libs.	12	46	3

Items requested by other libraries

Items supplied to other libraries

Info requests answd for other libs

Info requests sent

JASPER COUNTY PUBLIC LIBRARY PROGRAMS
NOVEMBER 1992

	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
Children's Programs (0-13)	14		2	16
Number attending	207		73	280
YA Programs (14-17)		4		4
Number attending		10		10
Adult Programs				0
Number attending				0
Senior Citizen Programs	1	12		13
Number attending	33	62		95
TOTAL NUMBER OF PROGRAMS	15	16	2	33
TOTAL PERSONS ATTENDING	240	72	73	385

AGENDA.....December 21, 1992
Special Meeting DeMotte Library
Jasper County Public Library Board of Trustees
9:00 A.M.

1. Bills/Claim statement
 - 1.1 Bills to be allowed/Paychecks
2. Transfers
3. Encumbrances
4. Approval of revised 1992 salary schedule
5. Adjournment

SALARIES 1992

	Hourly	Hrs. Worked Weekly	Per Pay
Tanya Tanis	4.25	10	Page
Jared Hancock	4.25	7	Page
Carol Mitchell	4.25	35	Clerk
Carol Bachman	5.00	40	Lib.Asst.
Cheryl Phillips	4.25	11	Clerk
Patricia Reed	4.25	20	Clerk
Beth Salyer	5.00	20	Lib. Asst.
Juliana Lakin	4.25	10	Page

Bilbo D. Doty

Barbara Lestina

Margaret Hohner

Shanda Stewart

Tanis: 11/3/92 Replaces Mark Cassello
Hancock: 11/17/92 Fills Lakin's original hours
Mitchell: 10/16/92 Added 15 hrs per wk (replacement for Baugh, Public Services)
Bachman: 11/16/92 Added 20 hrs per wk (replacement for Baugh, Tech Services, took new 20 hrs in tech service)
Phillips: 11/27/92 New position, DeMotte
Reed: 12/1/92 New position, Rensselaer
Salyer: 11/16/92 Replaces Bachman in Children's Services
Lakin: 10/16/92 Took 5 of Mitchell's former hours and 2 unused hours first; at end of November replaced Lintner

December 21, 1992

Whereas, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for various functions of the Jasper County Public Library, Now, therefore, be it resolved by the Library Board of the Jasper County Public Library, Jasper County, Indian, that for the expenses of the Public Library the following funds herein named for the purposes herein specified, subject to the laws governing the same. Whereas, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND

	Added Amount Appropriated		Amount Reduced
2. SUPPLIES		2. SUPPLIES	
2.11 Official records	81.32	2.12 Stationery	81.32
2.23 Other supplies	10.13	2.31 Bldg mat'ls	10.13
3. OTHER SERVICES & CHARGES		3. OTHER SERVICES & CHARGES	
3.14 Other prof. serv.	3465.07	3.61 Bldg & structures	3465.07
3.53 Water	554.09	3.61 Bldg & structures	554.09
3.31 Advertising	126.42	3.61 Bldg & structures	126.42
3.22 Postage	84.10	3.24 Professional mtgs	84.10
3.62 Equipment (service)	1165.28	3.24 Professional mtgs	1165.28
3.91 Dues	227.96	3.24 Professional mtgs	227.96
3.54 Waste disposal	426.09	3.24 Prof. mtgs	426.09
3.42 Other insurance	6141.21	3.98 Maintenance contracts	6141.21
4. CAPITAL OUTLAYS		4. CAPITAL OUTLAYS	
4.4 Furniture & equip.	230.02	4.52 Periodicals	230.02
4.51 Books	6967.83	4.53 Nonprinted	6967.83
TOTAL	19479.52		19479.52

Wilbur D. Doty
Barbara Gaston
Margaret Hohner
Heddie Stewart

ENCUMBRANCES 1992

or Invoice No.	Amount	Approp. No.	
	\$1,484.00	1.11	Salary of Librarian
	\$13,591.37	1.12	Salary of Assistants
	\$6,008.83	1.13	Wages of janitors
	\$1,402.20	1.21	Employer's share of FICA
	\$1,213.12	1.22	Unemployment Compensation
	\$2,918.84	1.23	Employer's Contrib.-PERF
L237144	\$121.37	4.51	Baker & Taylor
M018093	\$288.86	4.51	Baker & Taylor
M08930473M	\$38.64	4.51	Baker & Taylor
M07925068M	\$87.96	4.51	Baker & Taylor
L06828432M	\$131.98	4.51	Baker & Taylor
M08932237M	\$166.42	4.51	Baker & Taylor
M09937554M	\$22.37	4.51	Baker & Taylor
L30897547M	\$37.41	4.51	Baker & Taylor
L14882385M	\$123.18	4.51	Baker & Taylor
M04916853M	\$4,373.91	4.51	Baker & Taylor
284330M	(\$12.16)	4.51	Baker & Taylor
284329M	(\$9.07)	4.51	Baker & Taylor
31177	\$61.48	4.51	Facts on File
00785	\$514.50	4.51	Facts on File
97764	\$79.36	4.53	Fas-Track
707	(\$31.95)	4.53	Fas-Track
49253	\$221.00	4.51	H.W. Wilson
3381	\$93.52	4.51	Information Plus
24145218	\$101.72	4.53	Ingram
L507897	\$54.00	4.51	Macmillan
L530044	\$1,465.80	4.51	Macmillan
215717	\$997.40	4.51	Marshall Cavendish
N12896	\$82.00	4.53	Music Wholesalers Inc.
386554-2	\$53.11	4.51	Perma-Bound
	\$9.56	4.51	Pam Ferber-Revival Publishing
8564386	\$90.82	4.51	Simon & Schuster
2192-379277	\$827.00	4.51	World Book
2397	\$285.00	4.51	Robinson City Directories
2435	\$359.69	4.51	Silver-Burdett
2490	\$79.00	4.51	Somerset
2539	\$146.28	4.51	PasTime Books
2559	\$153.76	4.51	Associated Press
2565	\$334.90	4.51	Marshall Cavendish
2582	\$159.95	4.51	Facts on File
2619	\$90.70	4.51	Sprint
2627	\$105.24	4.51	Baker & Taylor
2628	\$47.90	4.51	Baker & Taylor
2635	\$92.59	4.51	Baker & Taylor
2636	\$91.64	4.51	Baker and Taylor
2645	\$165.00	4.51	American Indian Publishing
2684	\$39.00	4.51	Baker & Taylor
5	\$23.04	4.51	PermaBound
1	\$78.50	4.51	Baker & Taylor
2696	\$528.30	4.51	Baker & Taylor
2718	\$1,274.85	4.51	Marshall Cavendish
2719	\$233.30	4.51	Baker & Taylor
2720	\$534.00	4.51	Information Plus

2722	\$964.00	4.51	Grolier
2723	\$221.00	4.51	H.W. Wilson
2724	\$1,808.55	4.51	Baker & Taylor
5	\$1,422.04	4.51	Baker & Taylor
2	\$302.55	4.51	Marshall Cavendish
2540	\$24.91	4.53	PasTime Books
2682	\$284.62	4.53	Music Wholesalers
2725	\$121.85	4.53	FasTrack
2732	\$342.33	4.53	Ingram
XX			
TOTAL	\$46,923.04		

Barbara Leestma
 Wilbur D. Doty
 Margaret Hohner
 Linda Stewart

